

MINUTES
HALTOM CITY COUNCIL MEETING
August 28, 2023

A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on August 28, 2023, at 6:00 p.m. at Haltom City Hall, 5024 Broadway Avenue, with the following members present:

Mayor An Truong	Mayor Pro Tem (MPT) Linda Thompson
Deputy Mayor Pro Tem (DMPT) Kyle Smith	Council Place 1 Marian Hilliard (Virtual)
Council Place 2 Kyle Hantz	Council Place 4 Eric Morris
Council Place 5 Susan Soule	Council Place 7 Don Cooper

Staff Present: Rex Phelps, City Manager (CM), Sidonna Foust, Assistant City Manager (ACM); Wayne Olson, City Attorney (CA); Art Camacho, City Secretary (CS); Erica Gill, Library Director (LD); Cody Phillips, Police Chief (PC); Christi Pruitt, Park and Recreation Director (PRD); Stormy Johnson, Finance Director (FD); Elise Loftis, Assistant Finance Director (AFD); Brian Jacobs, Fire Chief (FC); Toni Beckett, Human Resources and Risk Management Director (HRRMD); Bryce Davis, Emergency Management Director (EMD); Rebecca Stephens, Emergency Management Analyst (EMA), Fred Napp, Deputy Fire Chief (DFC); Damian Vogle, Fire Marshall (FM); Glenna Batchelor, Planning and Community Development Director (PCDD); Dave Klopfenstein, IT Director (ITD), and Greg Van Nieuwenhuize, Public Works Director (PWD).

WORKSESSION

CALL TO ORDER - Mayor Truong called the Worksession to order at 6:00 p.m. and called for an Executive Session at 6:01 p.m.

EXECUTIVE SESSION

Section 551.071 – Consultation with Attorney - The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters: open meetings, open records, code of ethics and conflicts of interest, and nonconforming mobile home park.

Section 551.072 – Deliberation about Real Property - Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City.

Section 551.074 – Personnel - Deliberation appointments of board/commissions.

Section 551.087 – Deliberation Regarding Economic Development Negotiations – Deliberation regarding financial or other incentives to a business prospect.

The Council returned to the Worksession at 6:40 p.m.

WORKSESSION

In lieu of the time of the Worksession beginning at 6:45 p.m., Mayor Truong forwarded several agenda items:

ANNOUNCEMENTS/EVENTS – CS Camacho read the following: Storytimes at the Library are held at different program days and hours; citizens can go online and donate directly to the New Fire Safety Trailer; Carfest will be held at Haltom High School on Oct. 28th; and construction on Broadway Avenue will continue through Sept. 30th and HC facilities will be closed for Labor Day MPT Thompson commented on the “Burgers and Bingo” successful fundraising event.

National Preparedness Month – EMD Bryce Davis and EMA Rebecca Stephens presented a PowerPoint illustrating safety and caution concerning natural emergencies, especially those involving senior citizens, and also additional assistance provided through emergency programs.

REPORTS

1. **Monthly Financial Report (MFR)** – Review of MFR as of June 30, 2023. FD Johnson presented the report, and no questions were asked.

LONGTERM SERVICE AWARDS – FC Jacobs presented two 30-year Service Awards to Fire Marshal Damian Vogel and Deputy Fire Chief Fred Napp, who both expressed their appreciation and gratitude as Haltom City firefighters.

REGULAR AGENDA

CALL TO ORDER - Mayor Truong called the Council Meeting to order at 7:08 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE Council Member Hantz gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

VISITORS/CITIZENS FORUM – County Constable Dale Clark, of Tarrant County Precinct 1, gave a quick review of his precinct area data and addressed the receiving of the national “Best Practices Award” which earned a state ranking of #5. No other citizen came forward.

2. **Minutes** - Consideration and/or action regarding approval of the August 14, 2023 Regular Meeting and the August 21, 2023 Special Budget meeting. CS Camacho stated a correction was made on the August 21st Special Meeting concerning the correct City Attorney attending. MPT Thompson moved, seconded by Council Member Soule, to approve Minutes of the August 14, 2023 Regular Meeting, and the August 21, 2023 Special Budget meeting with corrections. ***The vote was unanimous. Motion carried.***
3. **Ordinance No. O-2023-015-15 – Z-003-23** - Conduct a Public Hearing and consideration and/or action to approve the application of Tony Crème for a zone change request from “C-2” Commercial District to Planned Development “PD” Planned Development – Mixed Use located on Lot 1-4 and part of Lot 3R, Block 3, of the Mercantile Beach Commercial Center Addition and Tract 7A, Abstract 1378 of the Green B. Stanley Survey being approximately 53.965 acres, locally know as 5000, 5100, 5120 and 5180 North Beach Street and 3950 and 3952 North East Loop 820 – ***1st Reading.*** PCDD Batchelor presented the ordinance and also a PowerPoint illustrating the projected site plans. A discussion was held concerning the traffic flow of trucks and vehicles. Mayor Truong opened the Public Hearing at 7:23 p.m. Angela Hunt, of the Munsch Law Firm, and Tony Crème, of KBC Advisors, both addressed the Council concerning the application. City Manager Rex Phelps commented on the project and the financial impact. Mayor Truong closed the Public Hearing at 7:26 p.m. Council Member Soule moved, seconded by MPT Thompson, to approve the application of Tony Crème for a zone change request from “C-2” Commercial District to Planned Development “PD” – as stated, first reading. ***The vote was unanimous. Motion carried.***
4. **Proposed FY2024 Budget** – Consideration and/or action approving Ordinance No. O-2022-013-03 adopting the FY2024 Budget. ***2nd Reading.*** FD Johnson presented the agenda item, and no questions were asked. Council Member Soule moved, seconded by MPT Thompson, to approve Ordinance No. O-2023-013-03 – adopting FY 2024 Budget – ***2nd reading.*** ***MPT Thompson, DMPT Smith and Council Members Hilliard, Hantz, Soule, and Cooper voted aye. Council Member Morris voted nay. Motion carried.*** CA Olson stated a second motion is required to ratify the property tax rate reflected in the budget. MPT Thompson moved, seconded by Council Member Soule, to ratify the property tax rate reflected in this budget. ***MPT Thompson, DMPT Smith and Council Members Hilliard, Hantz, Soule, and Cooper voted aye. Council Member Morris voted nay. Motion carried.***
5. **Proposed FY2024 Tax Rate** – Consideration and/or action approving Ordinance No. O-2022-014-03 adopting the FY2024 Tax Rate. ***2nd Reading.*** ACM Foust presented the agenda item and, with CA Olson, added clarity to the required motion that could be misled by citizens. Council Member Soule moved, seconded by MPT Thompson, to that the property tax rate be increased by the adoption of a tax rate of \$0.567283, which is effectively a 3.88% percent increase in the tax rate revenue, by the adoption of Ordinance No. O-2023-014-03 – second reading. ***MPT Thompson, DMPT Smith and Council Members Hilliard, Hantz, Soule, and Cooper voted aye. Council Member Morris voted nay. Motion carried.***

6. **Purchasing Policy** – Consideration and/or action regarding approval of Resolution No. R-2023-017-03 adopting a revised investment policy. FD Johnson presented the agenda item and stated there were several minor changes in fees, procedures, positions, and ethics code references. MPT Thompson moved, seconded by Council Member Soule, to approve Resolution No. R-2023-017-03 – Purchasing Policy Revision, with changes. ***The vote was unanimous. Motion carried.***
7. **Rate Adjustment – Waste Connections** – Consideration and/or action to approve the requested rate adjustment with Waste Connections. FD Johnson presented the agenda item and addressed the requested rate adjustment, including a lower rate of only 2% instead of the actual cost adjustment of 4%, and also that these rates will be added to the Fee Schedule. Council Member Soule moved, seconded by MPT Thompson, to approve the requested rate adjustment with Waste Connections. ***The vote was unanimous. Motion carried.***
8. **Engineering Services Agreement** – Consideration and/or action to approve an Agreement for Engineering Services with Kimley-Horn and Associates for Street Reconstruction Projects. PWD Van Nieuwenhuize presented the project agreement concerning both Meadow Oaks Drive and Rita Lane in which each one may be done separately. DMPT Smith moved, seconded by Council Member Soule, to approve the agreement for engineering services with Kimley-Horn and Associates for street reconstruction projects Meadow Oaks Drive and Rita Lane. ***The vote was unanimous. Motion carried.***
9. **Engineering Services Agreement** – Consideration and/or action to approve an Agreement for Engineering Services with Teague Nall and Perkins for Street Reconstruction and Water Main Replacement Projects. PWD Van Nieuwenhuize presented a PowerPoint illustrating the street repair for Springdale Road, Ira Street, Clay Avenue and the water main improvements for the 3100 Block of Denton Highway. MPT Thompson moved, seconded by DMPT Smith, to award an agreement for engineering services with Teague, Nall, and Perkins for street reconstruction, which would include Springdale Road, Ira Street, and Clay Avenue, and water main improvement for the 3100 Denton Highway project, and authorize the City Manager to execute the engineering services agreement. ***The vote was unanimous. Motion carried.***
10. **Whites Branch Splashpad Resurfacing** – Consideration and/or action regarding approval a contract services with Hawkins & Sons to resurface the splashpad with “poured in place” rubberized surface. PRD Pruitt presented the agenda item and stated the cost for this project is under budget, with the best bid being awarded to Hawkins and Sons for \$26,434.75. MPT Thompson moved, seconded by DMPT Smith, that the Whites Branch splashpad resurfacing be awarded to Hawkins and Sons at this time. ***The vote was unanimous. Motion carried.***
11. **380 Agreement** – Consideration and/or action to approve a 380-development agreement with Haltom City Forest Properties, LLC. CM Phelps presented the agreement with Haltom City Forest Properties, LLC, for the property at the SE corner of Loop 820 and Beach Street, which is to be the site for the new H Mart. MPT Thompson moved, seconded by Council Member Soule, to approve the 380-development agreement with Haltom City Forest Properties, LLC, regarding the property at the SE corner of Loop 820 and Beach Street. ***The vote was unanimous. Motion carried.***

CITY STAFF REPORTS

12. (1) IT Update on new City Website – ITD Klopfenstein informed the Council of the new city website format that will be soon in operation. He stated the website will look very similar to the old website in the beginning but will have different features in the future. A discussion was held concerning maneuvering through the website, hours of operation, citizen input, the IT service provided, the Council virtual connection, and a direct link to the city media item “Crossroads.”

FUTURE AGENDA ITEMS

13. Consideration and/or action to approve items to be placed on future agendas. No items were presented.

BOARDS/COMMISSIONS/COMMITTEES

14. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members. There were no resignations.

15. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees. There were no appointments or reappointments made.

EXCUSED ABSENCE OF COUNCIL MEMBERS

16. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. There were no absences.

EXECUTIVE SESSION – There was no Executive Session

ADJOURNMENT

Mayor Truong adjourned the meeting at 7:54 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:



Art Camacho, City Secretary



An M. Truong, Mayor