

MINUTES
HALTOM CITY COUNCIL MEETING
July 24, 2023

A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on July 24, 2023, at 6:00 p.m. at Haltom City Hall, 5024 Broadway Avenue, with the following members present:

Mayor An Truong	Mayor Pro Tem (MPT) Linda Thompson
Deputy Mayor Pro Tem (DMPT) Kyle Smith	Council Place 2 Kyle Hantz
Council Place 4 Eric Morris	Council Place 5 Susan Soule
Council Place 7 Don Cooper	
Council Place 1 Marian Hilliard was absent.	

Staff Present: Rex Phelps, City Manager (CM); Sidonna Foust, Assistant City Manager (ACM); Wayne Olson, City Attorney (CA); Art Camacho, City Secretary (CS); Erica Gill, Library Director (LD); Cody Phillips, Police Chief (PC); Christi Pruitt, Park and Recreation Director (PRD); Stormy Johnson, Finance Director (FD); Elise Loftis, Assistant Finance Director (AFD); Brian Jacobs, Fire Chief (FC); Toni Beckett, Human Resources and Risk Management Director (HRRMD); Bryce Davis, Emergency Management Director (EMD); Shawn Holt, Police Captain (PC); Josh Howard, Animal Services Officer (ASO), and Greg Van Nieuwenhuize, Public Works Director (PWD).

WORKSESSION

CALL TO ORDER - Mayor Truong called the Worksession to order at 6:00 p.m. and called for an Executive Session at 6:01 p.m.

EXECUTIVE SESSION

Section 551.071 – Consultation with Attorney - The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters: open meetings, open records, code of ethics and conflicts of interest, boards and commission, and nonconforming mobile home park.

Section 551.072 – Deliberation about Real Property - Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City.

Section 551.074 – Personnel - Deliberation regarding the appointments of board/commissions

Section 551.087 – Deliberation Regarding Economic Development Negotiations – Deliberation regarding financial or other incentives to a business prospect.

The Executive Session ended at 6:23 p.m.

WORKSESSION

The Worksession began at 6:41 p.m. **The following reports were given as time permitted:*

REPORTS

1. ***3rd Quarter Statistics** – PC Holt presented the statistics, and a discussion was held concerning the burglary of motor vehicles in apartment complexes and the deaths of two individuals constituting one murder.
2. ***Monthly Financial Report (MFR)** – Review of MFR as of May 31, 2023 – FD Johnson presented the report, and no questions were asked.
3. ***Quarterly Investment Report (QIR)** – Review of the QIR ending June 30, 2023 – AFD Loftis presented the report, and no questions were asked.

4. ***3rd Quarter Animal Control Services Report** – ASO Howard presented the report, and a discussion was held regarding an increase of the euthanizing of dogs this quarter as a result of a major raid of a residence with sick animals.

REGULAR SESSION

CALL TO ORDER - Mayor Truong called the Council Meeting to order at 6:59 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE DMPT Smith gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

VISITORS/CITIZENS FORUM – Mayor Truong read the Request Form and asked citizen John Whitworth to be cautious in his presentation as it deals with a city employee and CM Phelps also commented that complaints toward city employees are channeled through his office. CA Olson stated that employee complaint fairness is to be considered when using names, but the final action will be taken by the City Manager. Mr. Whitworth complained that City employee David Cummings removed the water meter from his neighbor (Sally Newman) and this was due to a high water usage bill, but that they would have no recourse because the volume was logged on the prior meter. CM Phelps stated he would be meeting with PWD Van Nieuwenhuize to further determine the matter. ACM Foust also commented on the meter figures and will provide additional details for this complaint. Mr. Whitworth also stated he will present a video of the incident. Ms. Newman also came forward and stated her displeasure at the manner in which the city employee displayed. No other citizen came forward.

ANNOUNCEMENTS/EVENTS – CS Camacho read the following: the Summer Reading club is continuing and offering gifts for those participating; the Summer Camp is continuing until August 4th; the Parks Board will be providing free popsicles; Friends Helping Friends will be hosting “Burgers and Bingo on August 26th”; MedStar is offering the MedStar Saver Card with benefits; the Beautification Board will host a Fall Garden Prep class; registration is open for youth soccer, adult basketball leagues, and coed volleyball; Carfest will be held at Haltom High School on Oct. 28th; and construction on Glenview Drive will continue through the 26th.

PRESENTATION - “Keep Texas Beautiful” Award – HC Beautification Board – PRD Pruitt presented the award and reviewed the process and classifications, in which Haltom City earned second place, and Board members presented themselves to receive the award.

CONSENT AGENDA

5. **Minutes** – Consideration and/or action regarding approval of the Minutes of July 6, 2023 Budget Meeting and the July 10, 2023 Regular Meeting.
6. **Resolution Authorizing Participation and Representatives with TexPool/TexPool Prime** – Consideration and/or action upon a resolution of the City Council of the City of Haltom City, Texas approving the authorization to participate and the representatives to make transactions with TexPool/TexPool Prime, a Texas Local Government Investment Pool, for the purpose of investing city funds.
7. **Designation of Designated Officer or Employee (DOE)** – Consideration and/or action to approve the designation of Tarrant County Tax Assessor/Collector Wendy Burgess as Designated Officer or Employee (DOE).
MPT Thompson moved, seconded by DMPT Smith, to approve the Consent Agenda of agenda items #5 – Minutes of the July 6, 2023 Budget Meeting and the July 10, 2023 Regular Meeting as written; #6 - the Resolution authorizing participation with TexPool/TexPool Prime, designating the Finance Director and both Assistant Finance Directors as the authorized city representatives; and #7 – the designation of Tarrant County Tax Assessor/Collector Wendy

Burgess as the Designated Officer or Employee. ***The vote was unanimous. Motion carried.***

REGULAR AGENDA

8. **Renewal of Medical, Dental and Vision Insurance** – Consideration and/or action to approve the renewing of medical, dental, and vision insurance with Aetna. HRRMD Beckett presented the agenda item which included an increase in the medical portion, but minimal in the other plans. An inquiry was made concerning the lack of a referral in the situation regarding a cardiologist. MPT Thompson moved, seconded by Council Member Soule, to accept the renewal of medical, dental, and vision insurance with Aetna as presented. ***The vote was unanimous. Motion carried.***
9. **Interlocal Agreement Amendment Hazardous Waste Program** – Consideration and/or action regarding the approval of the First Amendment to the Interlocal Agreement with the City of Fort Worth for Participation in the Environmental Collection Center Household Hazardous Waste Program. PWD Nieuwenhuize presented the item which mentioned the use of the Center for citizens since 1998 and the price has escalated in a cost toward the City from \$50 to \$95 per person, which is still the best option. MPT Thompson moved, seconded by Council Member Soule, to approve the Interlocal Agreement regarding Hazardous Waste Program and allowing the City Manager to execute the First Amendment to the Interlocal Agreement with the City of Fort Worth. ***The vote was unanimous. Motion carried.***
10. **Charter Review Committee Selection** – Consideration and/or action to approve selection of individual members and one at-large for the Charter Review Committee (CRC). CS Camacho addressed the passing of the resolution for a Charter Review Committee to now allow for each member to be selected individually and one to be selected at large.
 1. Mayor Truong appointed Deborah Geltmeier – ***Unanimously approved.***
 2. MPT Thompson, in absence and under the direction of Council Hilliard, appointed Suzanne Norris - ***Unanimously approved.***
 3. Council Hantz appointed Aaron Betts - ***Unanimously approved.***
 4. MPT Thompson appointed Britt Ford - ***Unanimously approved.***
 5. Council Morris appointed Virginia Shelton - ***Unanimously approved.***
 6. Council Soule appointed Walter Grow - ***Unanimously approved.***
 7. DMPT Smith appointed Troy Dunn - ***Unanimously approved.***
 8. Council Cooper appointed Penny Clowers - ***Unanimously approved.***Mayor Truong appointed Don LeMaster as the CRC member at large. ***Unanimously approved.***
11. **Resolution No. R-2023-013-01** – Consideration and/or action to approve Resolution No. R-2023-013-01 and suspend the effective date from Oncor. ACM Foust presented the item that included a resolution authorizing the City to join with the Steering Committee of Cities to evaluate the filing, its legalities, and strategy. MPT Thompson moved, seconded by Council Soule, to approve Resolution No. R-2023-013-01 and suspend the effective date from Oncor. ***The vote was unanimous. Motion carried.***
12. **Approval of Emergency AC Repair System at Senior Center** – Consideration and/or action to approve the emergency cooling plan for repairing/replacing portions of the HVAC system in the Senior Center. CM Phelps presented the item and requested implementing the emergency cooling plan by *817Air*. MPT Thompson moved, seconded by Council Soule, to approve the emergency AC repair system at Senior Center with 817 Air as the document has stated, with the City Manager executing any documents therefore. ***The vote was unanimous. Motion carried.***

13. **Tyler Technology Contract Amendment** – Consideration and/or action to approve the Tyler Technologies contracts, ending the Munis module, and implementing the ERP Pro module. ACM Foust presented the item and explained the need to change to the new system which was more adapted for Utility Billing. Council Soule moved, seconded by MPT Thompson, to approve the Tyler Technologies contracts, ending the Munis module, and implementing the ERP Pro module. ***The vote was unanimous. Motion carried.***

CITY STAFF REPORTS

14. Staff Reports – There were no Staff Reports.

FUTURE AGENDA ITEMS

15. Consideration and/or action to approve items to be placed on future agendas. No items were presented.

BOARDS/COMMISSIONS/COMMITTEES

16. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members. There were no resignations.

17. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees.

1. Mayor Truong replaced Jose Morales with Josh Howard as the Daily Operations on the Animal Advisory Committee. ***The appointment was approved unanimously.*** Council Cooper moved to reappoint Denise Ford to the Beautification Board. ***The reappointment was approved unanimously.*** Mayor Truong moved to reappointment Bob Watkins to the Animal Advisory Committee. ***The appointment was approved unanimously.***

EXCUSED ABSENCE OF COUNCIL MEMBERS

18. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. Mayor Truong moved to excuse the absence of Council Hilliard. ***The absence was approved unanimously.***

EXECUTIVE SESSION – There was no Executive Session.

ADJOURNMENT

Mayor Truong adjourned the meeting at 7:45 p.m.

RESPECTFULLY SUBMITTED BY:



Art Camacho, City Secretary

APPROVED BY:



An M. Truong, Mayor