

**MINUTES**  
**HALTOM CITY COUNCIL MEETING**  
**June 26, 2023**

A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on June 26, 2023, at 6:00 p.m. at Haltom City Hall, 5024 Broadway Avenue, with the following members present:

Mayor An Truong

Dep. Mayor PT Kyle Smith

Council Place 2 Kyle Hantz

Council Place 7 Don Cooper

Council Place 4 Eric Morris was absent.

Mayor Pro Tem Linda Thompson

Council Place 1 Marian Hilliard

Council Place 5 Susan Soule

Staff Present: Sidonna Foust, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Erica Gill, Library Director; Cody Phillips, Police Chief; Bryce Davis, Emergency Management Director; Christi Pruitt, Parks and Recreation Director; Stormy Johnson, Finance Director; Elise Loftis, Assistant Finance Director; Fred Napp, Deputy Fire Chief, and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER** - Mayor Truong called the Worksession to order at 6:00 p.m. and called for an Executive Session at 6:01 p.m.

**EXECUTIVE SESSION**

**Section 551.071 – Consultation with Attorney** - The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters: open meetings, open records, code of ethics and conflicts of interest, and nonconforming mobile home park.

**Section 551.072 – Deliberation about Real Property** - Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City.

**Section 551.074 – Personnel** - Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the office of the Municipal Court Judge, the office of the City Secretary, and appointments of board/commissions.

**Section 551.087 – Deliberation Regarding Economic Development Negotiations** – Deliberation regarding financial or other incentives to a business prospect.

The Executive Session ended at 6:55 p.m.

**REGULAR SESSION**

**CALL TO ORDER** - Mayor Truong called the Council Meeting to order at 7:02 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE** Mayor Truong introduced Pastor Robert Clay, of the Baker Blvd. Church of Christ, who gave the Invocation and Mayor Truong led the Pledge of Allegiance and the Texas Flag Pledge.

**VISITORS/CITIZENS FORUM** – No citizen came forward.

**ANNOUNCEMENTS** – City Secretary Camacho read the following: the Summer Reading Club is fully engaged and members can log in daily; a new donation button for the Fire Safety Trailer can be found on the city website; Summer Camp registration will be until August 4<sup>th</sup>; the Beautification Board will host a workshop –Tough Plants for North Texas – July 13<sup>th</sup>; the Haltom City facilities will close for the July 4<sup>th</sup> holiday; Burgers & Bingo will be held on August 26<sup>th</sup> at the Senior Center; a “Rosie the Riveter” mural unveiling will be held on July 8<sup>th</sup>; a water drive for the First Responders will be held on July 1<sup>st</sup>. Assistant City Manager Foust introduced Jon Stevenson concerning his retirement from Haltom City on July 5<sup>th</sup>.

## **FINANCIAL REPORT**

1. **Monthly Financial Report** – Review of Monthly Financial Report as of April 30, 2023. Finance Director Johnson presented the monthly financial report. No questions were asked.

## **CONSENT AGENDA**

2. **Minutes** – Consideration and/or action regarding approval of the Minutes of June 12, 2023 Regular Meeting.
3. **Ordinance No. O-2023-010-09 - Appointment of the Municipal Judge** – Consideration and/or action regarding approval of Ordinance No. O-2023-010-09 appointing the Municipal Judge of the Municipal Court of Record in the City of Haltom City - **2<sup>nd</sup> Reading. (S. Foust)**
4. **Ordinance No. O-2023-012-01 – Dangerous Dog Ordinance Amendment** – Consideration and/or action to approve Ordinance No. O-2023-012-01 amending the Dangerous Dog Ordinance – **2<sup>nd</sup> Reading.**  
Mayor Pro Tem Thompson moved, seconded by Council Member Soule, to approve the Consent Agenda consisting of the Minutes of June 12, 2023, as written; Ordinance No. O-2023-010-09 – Appointment of the Municipal Judge – 2<sup>nd</sup> reading; Ordinance No. O-2023-012-01 – Danger Dog Ordinance Amendment, with the addition of the definition of “Domesticated fowl.” **The vote was unanimous. Motion carried.**

## **REGULAR AGENDA**

5. **Professional Services Agreement** – Consideration and/or action to enter into a professional services agreement with Halff Associates for GIS Data Development of Public Works assets. Public Works Director Van Nieuwenhuize presented the item and stated this new update system has already been budgeted at \$175,000 and will assist field personnel, developers, and Emergency Responders access to use a gps (global positioning system) for fire hydrants, sewer lines, and main water lines, replacing the outdated paper maps. A discussion was held regarding the addition of utility lines for gas and also the oil/gas sales pipelines on this system, which was noted that these currently are not available or accurate. In addition, certain verbiage in the agreement was noted as being part of a requirement in contracts due to state legislation and once completed, the information will be on digital tablets for employees. Deputy Mayor Pro Tem Smith moved, seconded by Mayor Pro Tem Thompson, to award a professional services agreement with Halff Associates, not to exceed \$175,000. **The vote was unanimous. Motion carried.**
6. **PFC Board Appointments** – Consideration and/or action to appoint Directors to the Haltom City Public Finance Corporation. This item was previously discussed in Executive Session and no action was taken.
7. **380 Agreement** – Consideration and/or action to amend a 380 Agreement with LDI. Assistant City Manager Foust stated the agreement was discussed in Executive Session and Mayor Pro Tem Thompson moved, seconded by Council Member Soule, to approve, amend, and restate the Chapter 380 agreement with LDI, revising the number of fulltime employees to 30 and providing for five years of annual grant payments beginning at 65% the first year, and reducing by 10% each year thereafter. **The vote was unanimous. Motion carried.**
8. **Resolution No. R-2023-010-01** – Consideration and/or action to approve Resolution No. R-2023-010-01 – establishing a Charter Review Committee. City Secretary Camacho stated the Charter is subject to review and a committee can appointed and present amendments to the Council for approval recommendations to place on the May ballot. He also stated that if this resolution is passed, then members of the Charter Review Committee may be appointed by Council at the next meeting. Mayor Pro Tem Thompson also addressed the Charter Review process as an opportunity for the citizens to vote on specific items, with one being the residency requirements of the City Secretary, which the Committee can discuss

and present to the Council for approval on the ballot. Mayor Pro Tem Thompson moved, seconded by Council Member Soule, to approve Resolution No. R-2023-010-01 – establishing a Charter Review Committee. **The vote was unanimous. Motion carried.**

### **CITY STAFF REPORTS**

9. Staff Reports – there were no Staff Reports.

### **FUTURE AGENDA ITEMS**

10. Consideration and/or action to approve items to be placed on future agendas. No future agenda items were brought forward.

### **BOARDS/COMMISSIONS/COMMITTEES**

11. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members. There were no resignations.
12. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees. The following reappointments were made:
  1. Council Member Cooper – Reappoint Don LeMaster to the Parks and Recreation Board. **The reappointment was unanimously approved.**
  2. Mayor Truong – (1) Reappoint Kathryn Gunter to the Beautification Board  
(2) Reappoint Rexanne Grove to the Library Board.  
(3) Reappoint Tandra Betts to the Parks and Recreation Board.  
**The reappointments were approved unanimously.**
  3. Mayor Truong – Appointed Mario DeLeon to the ZBA – Alternate 3. **The appointment was approved unanimously.**
  4. Mayor Truong reappointed the following to the Civil Service Commission: Place 2 - Jonathan Thomas Sr. and Place 5 - Lisa Mais. **The reappointments were approved unanimously.**
  5. Mayor Truong reappointed the following to the HC Housing Authority:  
(1) Leticia Aguilar; (2) Brenda McPherson; (3) Sandra Tork; (4) Don LeMaster; and (5) Clare Juarez. **The reappointments were approved unanimously.**

### **EXCUSED ABSENCE OF COUNCIL MEMBERS**

13. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. Mayor Pro Tem Thompson moved to accept the absent of Council Member Morris from the Council Meeting this evening. **The absence was approved unanimously.**

**EXECUTIVE SESSION** – There was no Executive Session.

### **ADJOURNMENT**

Mayor Truong adjourned the meeting at 7:37 p.m.

RESPECTFULLY SUBMITTED BY:



Art Camacho, City Secretary

APPROVED BY:



An M. Truong, Mayor