

**MINUTES**  
**HALTOM CITY COUNCIL MEETING**  
**February 27, 2023**

A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on February 27, 2023, at 6:00 p.m. at Haltom City Hall, 5024 Broadway Avenue, with the following members present:

Mayor An Truong	Mayor Pro Tem Linda Thompson
Dep. Mayor PT Marian Hilliard (virtual)	Council Place 2 Tiffany Chandler
Council Place 4 Eric Morris	Council Place 5 Susan Soule
Council Place 6 Kyle Smith	Council Place 7 Don Cooper

Staff Present: Rex Phelps, City Manager; Sidonna Foust, Assistant City Manager/Finance Director (ACM/FD); Bessie Bronstein, City Attorney; Art Camacho, City Secretary; Glenna Batchelor, Planning and Community Development Director; Erica Gill, Library Director; Brian Jacobs, Fire Chief; Cody Phillips, Police Chief; Toni Beckett, Human Resources and Risk Management Director; Christi Pruitt, Parks and Recreation Director; Jon Stevenson, Assistant Finance Director; Dave Klopfenstein, IT Director, and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER** - Mayor Truong called the Worksession to order at 6:00 p.m. and called for an Executive Session at 6:01 p.m.

**EXECUTIVE SESSION**

**Section 551.071 – Consultation with Attorney** - The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters: open meetings, open records, code of ethics and conflicts of interest, boards and commissions, Council elections, and nonconforming mobile home park.

**Section 551.072 – Deliberation about Real Property** - Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City.

**Section 551.074 – Personnel** - Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the City Manager.

**Section 551.087 – Deliberation Regarding Economic Development Negotiations** – Deliberation regarding financial or other incentives to a business prospect.

The Executive Session ended at 6:47 p.m.

**REGULAR SESSION**

**CALL TO ORDER** - Mayor Truong called the Council Meeting to order at 7:00 p.m. and recognized Deputy Mayor Pro Tem Hilliard by virtual connection.

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Mayor Pro Tem Thompson gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

**VISITORS/CITIZENS FORUM** – No citizen came forward.

**ANNOUNCEMENTS** – City Secretary Camacho read the following: Library is hosting AARP Tax Aide registration; Tarrant County Health and Goodwill Classes, Spring Break activities, and Friends of the Library recognition gathering. The Senior Center will host a variety of events and classes; Keep Haltom Beautiful is conducting a social media campaign on behalf of Waste Connections; the Carfest will be held on April 29<sup>th</sup> and the Mayor’s Cup on May 5<sup>th</sup>; registration for the adult basketball league and co-ed volleyball teams is currently open.

**SERVICE AWARDS** - Police Department – Police Chief Phillips recognized Police Officer Dwayne Bunch for twenty years of service. Public Works – Public Works Director Van Nieuwenhuize recognized Enrique Esparza for twenty years of service and also David Cummings for thirty years of service.

**CIVILIAN BRAVERY AWARD** – Fire Chief Jacobs first introduced Shift Commander Chase Hudson, who presented a PowerPoint illustrating an apartment fire in which ten-year old Bravery Award recipient Alyssa Dyar bravely responded by safely removing her baby nephew and mother and leading them to safety.

**PRESENTATION** – Beautification Board Historian Kathryn Gunter presented a proclamation to Waste Connection Service Administrator Abel Moreno in honor of their dedicated service.

### **FINANCIAL REPORTS**

1. **Monthly Financial Report** – Review of Monthly Financial Report for November 30, 2022. Assistant Finance Director Stevenson presented the monthly financial report. No questions were asked.
2. **Quarterly Investment Report** – Review of the Quarter Investment Report ending December 31, 2022. Assistant Finance Director Stevenson presented the quarterly investment report. No questions were asked.

Mayor Truong called the meeting to attention regarding an item discussed in Executive Session needing to be determined and requested a motion. Mayor Pro Tem Thompson moved, seconded by Council Member Soule, to accept the discussed item (Section 551.074 – City Manager) in Executive Session and it be retroactive to the needed date based on Human Resources. ***The vote was unanimous. Motion carried.*** Mayor Truong stated Consent Agenda Item #4 – Ordinance No. 2023-002-04 - would need to be handled separately because a second Public Hearing is required.

### **CONSENT AGENDA**

3. **Minutes** – Consideration and/or action regarding approval of the Minutes of January 23, 2023 and February 13, 2023.
5. **Ordinance No. O-2023-001-15 – CUP Z-005-22** – Consideration and/or action to approve Ordinance No. O-2023-001-15 for the application of Donald J. Craig for a zoning amendment request for the existing “PD-C-3” Planned Development Mixed Uses Commercial District located on Lot 1, Block 1 of the Supertrack Carwash Subdivision and being approximately 2.8634 acres, locally known as 5525 Denton Highway – ***2<sup>nd</sup> Reading.***

Mayor Pro Tem Thompson moved, seconded by Council Member Soule, to approve the Consent Agenda consisting of Agenda Items #3 – Minutes of January 23, 2023 and February 13, 2023; and Agenda Item #5 – Ordinance No. O-2023-001-15 – ***2<sup>nd</sup> Reading. The vote was unanimous. Motion carried.***

4. **Ordinance No. O-2023-002-04** – Consideration and/or action to approve Ordinance No. O-2023-002-04 concerning teen curfew – ***2<sup>nd</sup> Reading.*** Mayor Truong opened the Public Hearing at 7:39 p.m. No citizen came forward. Mayor Truong closed the Public Hearing at 7:39 p.m. Mayor Pro Tem Thompson moved, seconded by Council Member Soule, to approve Ordinance No. O-2023-002-04 – teen curfew - ***2<sup>nd</sup> reading. The vote was unanimous. Motion carried.***

### **REGULAR AGENDA**

6. **Ordinance No. O-2023-004-15 – CUP Z-007-22** – Conduct a Public Hearing and consideration and/or action regarding the application of Cecilia Mares for a zone change from “C-2” Commercial District to “SF-2” Single Family Residential District located in the Earles Addition, Block 5, both the North and South ½ of lot 10 and 11 with the north half being 2812 Layton Avenue and the south half being 2808 Layton Avenue, being approximately 0.4178 acres of land, locally known as 2808 and 2812 Layton Avenue - ***1<sup>st</sup> Reading.*** Planning and Community Development Director Batchelor presented the ordinance and Mayor Truong opened the Public Hearing at 7:42 p.m. No citizen came

forward. Mayor Truong closed the Executive Session at 7:42 p.m. Mayor Pro Tem Thompson moved, seconded by Council Member Chandler, to approve Ordinance No. O-2023-004-15 – CUP Z-007-22 – known as 2808 and 2812 Layton Avenue – 1st reading. **The vote was unanimous. Motion carried.**

7. **Ordinance No. O-2023-005-15 – CU 001-23** – Conduct a Public Hearing and consideration and/or action regarding the application of Stephanie Cavalier for a Conditional Use Permit for Commercial Amusement (indoors) in the “C-2” Commercial District, containing approximately 33,945 square feet of lease space on Lot 1R, Block 1 of the Diamond Oaks Plaza, with a property address being 4105 Denton Highway. - **1<sup>st</sup> Reading.** Planning and Community Development Director Batchelor presented the ordinance, and a discussion was held with applicant Cavalier concerning safety and scanning procedures, adult and staff supervision, simulated weaponry, and the different skill levels and types of activity. Ms. Cavalier stated extreme effort and caution will be given toward supervising minors below the age of 18, including the presence of the parents during the entire activity. Mayor Truong opened the Public Hearing at 8:03 p.m. and the following citizens came forward: (1) Kathryn Gunter inquired about the location of the facility being so close to the building that will be soon operated by the Birdville Independent School District that it will merit proper insurance bonding. (2) Jeff Barlett stated he was glad to see the private sector providing entertainment and safety for the community. No other citizen came forward. Mayor Truong closed the Public Hearing at 8:06 p.m. Council Member Smith moved, seconded by Council Member Soule to approve Ordinance No. O-2023-005-15 – CU 001-23 – 1st reading. **The vote was unanimous. Motion carried.**
8. **Economic Development Assistance Grant** - Conduct a public hearing and consideration and/or action on awarding an Economic Development Assistance Grant to MMGC Properties dba Raggs Supply – Melanie McCray - for property located at 5951 Huddleston Street. Planning and Community Development Director Batchelor presented the grant and stated her presentation would also include the same information for the following agenda item grant. A discussion was held concerning the location and site definitions. Mayor Truong opened the Public Hearing at 8:17 p.m. No citizen came forward. Mayor Truong closed the Public Hearing at 8:17 pm. Mayor Pro Tem Thompson moved, seconded by Council Member Chandler, to approve the Economic Development Assistance Grant in the amount of \$7,500 as recommended by the committee to MMGC Properties dba Raggs Supply. **The vote was unanimous. Motion carried.**
9. **Property Enhancement Incentives Grant** – Consideration and/or action for approval of a Property Enhancement Incentives Grant to MMGC Properties dba Raggs Supply – Melanie McCray - for property located at 5951 Huddleston Street. Mayor Truong opened a Public Hearing at 8:18 p.m. No citizen came forward. Mayor Truong closed the Public Hearing at 8:18 p.m. Mayor Pro Tem Thompson moved, seconded by Council Member Chandler, to approve the Property Enhancement Incentives Grant in the amount of \$2,500 as recommended by the committee to MMGC Properties dba Raggs Supply. **The vote was unanimous. Motion carried.**

## **CITY STAFF REPORTS**

- (1) City Hall Update – City Manager Phelps thanked members of the Bond Committee and Staff for their support and introduced Paul Chastant, who first commented on the groundbreaking ceremony, and then presented a PowerPoint illustrating the current site plans, first and second floor plans, and the efficiency of the building and color schemes.
- (2) Law Enforcement Center – Police Chief Phillips presented a PowerPoint illustrating the current first and second level updates and the exterior/interior renderings.

**FUTURE AGENDA ITEMS**

10. Consideration and/or action to approve items to be placed on future agendas. No items were presented.

**BOARDS/COMMISSIONS/COMMITTEES**

11. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members. No resignations were presented.

12. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees. There were no appointments or reappointments.

**EXCUSED ABSENCE OF COUNCIL MEMBERS**

13. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. There were no absences.

**EXECUTIVE SESSION** – There was no Executive Session.

**ADJOURNMENT**

Mayor Truong adjourned the meeting at 8:47 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:



Art Camacho, City Secretary

An M. Truong, Mayor