

**MINUTES**  
**HALTOM CITY COUNCIL MEETING**  
**January 23, 2023**

A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on January 23, 2023, at 6:00 p.m. at Haltom City Hall, 5024 Broadway Avenue, with the following members present:

Mayor An Truong

Deputy Mayor Pro Tem Marian Hilliard

Council Place 4 Eric Morris

Council Place 6 Kyle Smith

Mayor Pro Tem Linda Thompson

Council Place 2 Tiffany Chandler

Council Place 5 Susan Soule

Council Place 7 Don Cooper

Staff Present: Rex Phelps, City Manager; Sidonna Foust, Assistant City Manager/Finance Director (ACM/FD); Wayne Olson, City Attorney; Art Camacho, City Secretary; Glenna Batchelor, Planning and Community Development Director; Erica Gill, Library Director; Brian Jacobs Fire Chief; Cody Phillips, Police Chief; Toni Beckett, Human Resources and Risk Management Director; Christi Pruitt, Parks and Recreation Director; Hikmat Qaddoura, Senior Budget Analyst; Jose Morales, Animal Control Services Supervisor; Dave Klopfenstein, IT Director, and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER** - Mayor Truong called the Worksession to order at 6:00 p.m. and called for an Executive Session at 6:01 p.m.

**EXECUTIVE SESSION**

**Section 551.071 – Consultation with Attorney** - The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters: open meetings, open records, code of ethics and conflicts of interest, boards and commissions, Council compensation, and nonconforming mobile home park.

**Section 551.072 – Deliberation about Real Property** - Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City.

**Section 551.087 – Deliberation Regarding Economic Development Negotiations** – Deliberation regarding financial or other incentives to a business prospect.

The Executive Session ended at 6:45 p.m. and Mayor Truong called the Worksession to order at 6:48 p.m.

**PRESENTATION** – Rehab Warriors – City Manager Phelps introduced Kent Cates, who presented a PowerPoint that included the City and public benefits of the program, the impact, objectives, and payment situations. A discussion was held regarding the different parts of the program and a possible Worksession on this in the future .

**REGULAR SESSION**

**CALL TO ORDER** - Mayor Truong called the Council Meeting to order at 7:15 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Council Member Cooper gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

**VISITORS/CITIZENS FORUM** – No citizen came forward.

**ANNOUNCEMENTS** – City Secretary Camacho read the following: the 37<sup>th</sup> Annual Haltom Stampede will be held on Saturday, February 11<sup>th</sup> with a new location at the Senior Center; Soccer registration for children and Adult basketball registration begins January 23; the Library is hosting a teen game night, Sensory Play for toddlers, and AARP Tax Aide registration; CERT classes will begin January 24 and conclude on February 18.

**SERVICE AWARDS** - Police Chief Phillips presented a twenty-year service award to Officer Jose A. Trevino and a thirty-year service award to Captain Steve Irvin and both were thanked for their service and commitment to the City of Haltom City and the Police Department.

1. **FINANCIAL REPORTS** - Senior Budget Analyst Qaddoura presented the fiscal-year beginning report which included a continual increase in the General Fund Sales Tax Revenue. No questions were asked, and no action was taken.

### **STAFF REPORTS**

2. **1<sup>st</sup> Quarter Statistics** – Police Chief Phillips presented the first quarter statistics that included comparison figures from years of a lesser-populated city indicating a better prevention of crime in Haltom City than in previous years. No action was taken.
3. **1<sup>st</sup> Qtr. Report Animal Control Services** - ACS Supervisor Morales presented a report that included an increase in dog and wildlife intake but showed where on-the-field efforts have minimized the time of keeping the animals at the shelter. No action was taken.

### **REGULAR AGENDA**

4. **Minutes** – Consideration and/or action regarding approval of Minutes of January 9, 2023. Mayor Pro Tem Thompson moved, seconded by Council Member Smith, to approve the Minutes of January 9, 2023. ***The vote was unanimous. Motion carried.***
5. **Ordinance No. O-2023-002-04** – Conduct a Public Hearing and consideration and/or action to approve Ordinance No. O-2023-002-04 concerning teen curfew – ***1<sup>st</sup> Reading.*** Chief Phillips presented the ordinance, and a discussion was held concerning data collected from previous years until the current time and also if there is any teen involvement with the street racing occurring in different parts of the city. Mayor Truong opened the Public Hearing at 7:49 p.m. No citizen came forward. Mayor Truong closed the Public Hearing at 7:49 p.m. Council Member Smith moved, seconded by Council Member Soule, to approve Ordinance No. O-2023-002-04 – 1<sup>st</sup> reading. ***The vote was unanimous. Motion carried.***
6. **Microsoft Enterprise Agreement** – Consideration and/or action to authorize the City Manager to execute a Microsoft Enterprise Agreement with SHI Government Solutions. IT Director Klopfenstein presented the agreement that included the three-year renewal. Deputy Mayor Pro Tem Hilliard moved, seconded by Council Member Smith, to approve Microsoft Enterprise Agreement with SHI Government Solutions. ***The vote was unanimous. Motion carried.***
7. **Ordinance No. O-2023-003-15 – CUP Z-005-22** – Conduct a Public Hearing and consideration and/or action to approve Ordinance No. O-2023-003-15 for the application of Donald J. Craig for a zoning amendment request for the existing “PD-C-3” Planned Development Mixed Uses Commercial District located on Lot 1, Block 1 of the Supertrack Carwash Subdivision and being approximately 2.8634 acres, locally known as 5525 Denton Highway – ***1<sup>st</sup> Reading.*** City Secretary Camacho informed the Council that the ordinance number was incorrectly placed on the agenda, and it should read “Ordinance No. O-2023-001-15.” Planning and Community Development Director Batchelor presented the ordinance, and a discussion was held regarding the parking at the property. Mayor Truong opened the Public Hearing at 7:57 p.m. Owner Donald Craig came forward and stated there would be no front parking. No other citizen came forward. Mayor Truong closed the Public Hearing at 7:58 p.m. Council Member Soule moved, seconded by Council Member Smith, to approve Ordinance No. O-2023-001-15 on first reading. ***The vote was unanimous. Motion carried.***

8. **Public Works Equipment Purchases** – Consideration and/or action regarding the purchase of a skid steer loader and a Gradall. Public Works Director Van Nieuwenhuize presented the agenda item that included the under-budget costs of \$77,999 for the Skid Steer Loader and \$539,324 for the Gradall. Council Member Smith moved, seconded by Council Member Soule, to approve the purchase of a skid steer loader and Gradall. ***The vote was unanimous. Motion carried.***

### **CITY STAFF REPORTS**

9. Staff Reports – Parks and Recreation Director Pruitt provided an update on several park projects and completed improvements that included the new court on Broadway Park and the North Park project.

### **FUTURE AGENDA ITEMS**

10. Consideration and/or action to approve items to be placed on future agendas. No future agenda items were presented.

### **BOARDS/COMMISSIONS/COMMITTEES**

11. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members. There were no resignations.
12. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees. Council Member Morris reappointed the following: Craig Massie – Beautification Board; Beverly Henson – CCPD; Thomas Holmes – Fire Services Board; Amanda Hughes – Library; Jeannine Nunn – Planning and Zoning, and Dario Juarez – ZBA. ***The reappointments were unanimously approved.*** Council Member Morris then appointed Virginia “Jenna” Shelton to the Parks and Recreation Board. ***The appointment was approved unanimously.***

### **EXCUSED ABSENCE OF COUNCIL MEMBERS**

13. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. There were no absences.

### **EXECUTIVE SESSION**

Mayor Truong called for an Executive Session at 8:10 p.m.

### **RECONVENE TO REGULAR SESSION**

The Council reconvened from the Executive Session at 9:10 p.m. and no action was taken.

### **ADJOURNMENT**

Mayor Truong adjourned the meeting at 9:10 p.m.

RESPECTFULLY SUBMITTED BY:



Art Camacho, City Secretary

APPROVED BY:



An M. Truong, Mayor