



CITY OF HALTOM CITY, TEXAS 76117 – 5024 BROADWAY AVENUE  
Phone – 817-222-7730 --- Fax 817-222-7739

**CONTRACTOR LICENSE FORM      \$100.00 ANNUAL FEE**

**20% Admin fee for Canceled Permits prior to Inspection**

**Provide copy of State License, Driver’s License and Certificate of Insurance**

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE #: \_\_\_\_\_ CELL PHONE #: \_\_\_\_\_

DRIVER’S LICENSE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

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BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS PHONE #: \_\_\_\_\_ FAX PHONE #: \_\_\_\_\_

**INDIVIDUALS WHO ARE AUTHORIZED TO OBTAIN PERMITS:**

**NAME**

**DRIVER’S LICENSE NUMBER**

**(SELF)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**FOR OFFICE USE ONLY:**      Date \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_  
Received by: \_\_\_\_\_ Receipt # \_\_\_\_\_

Registration Expiration Date \_\_\_\_\_

License Expiration Date \_\_\_\_\_

Insurance Expiration Date \_\_\_\_\_

Bond Amount \$ \_\_\_\_\_ Bond Expiration Date \_\_\_\_\_

Electrician      Fire      General Contractor      GC/Roof      GC Sign      Housemover  
Irrigation      Mechanical      Plumber      Sign      Street



**Planning & Inspections**  
**City of Haltom City of Haltom City**  
**5024 Broadway Ave, TX 76117**  
**(817) 222-7730**

## **CONTRACTORS REGISTRATION REQUIREMENTS**

### **ELECTRICIAN**

Completion of Contractor's License Form plus:

- 1) Copy of state master electrician's license
- 2) Copy of driver's license
- 3) Registration fee of \$100.00 (cash, credit or check); renewal of registration is \$50.00 if paid within a 30-day period of expiration date
- 4) General liability insurance with Haltom City as the certificate-holder

### **JOURNEYMAN ELECTRICIAN**

Completion of Contractor's License Form plus:

- 1) Copy of state journeyman electrician's license
- 2) Copy of driver's license
- 3) Registration fee of \$25.00 (cash, credit or check); renewal of registration is \$15.00 if paid within a 30-day period of expiration date

Journeyman electricians CANNOT pull electrical permits on their own; they can be authorized to pull permits under the master's license as indicated on the Contractor's License Form

### **SIGN**

Completion of Contractor's License Form plus:

- 1) Copy of state master sign electrician's license
- 2) Copy of driver's license;
- 3) Registration fee of \$100.00 (cash, credit or check); renewal of registration is \$50.00 if paid within a 30-day period of expiration date
- 4) General liability insurance with Haltom City as the certificate-holder

### **FIRE**

Completion of Contractor's License Form plus:

- 1) Copy of driver's license
- 2) General liability insurance with Haltom City as the certificate-holder

## **GENERAL CONTRACTOR/ (ROOF/SIGN)**

Completion of Contractor's License Form plus:

- 1) Copy of driver's license;
- 2) Registration fee of \$100.00 (cash, credit or check); renewal of registration is \$50.00 if paid within a 30-day period of expiration date
- 3) General liability insurance with Haltom City as the certificate-holder

## **HOUSEMOVER**

Completion of Contractor's License Form plus:

- 1) Copy of driver's license;
- 2) Registration fee of \$100.00 (cash, credit or check); renewal of registration is \$50.00 if paid within a 30-day period of expiration date
- 3) General liability insurance with Haltom City as the certificate-holder

## **IRRIGATION**

Completion of Contractor's License Form plus:

- 1) Copy of state irrigator's license;
- 2) Copy of driver's license
- 3) Registration fee of \$100.00 (cash, credit or check); renewal of registration is \$50.00 if paid within a 30-day period of expiration date
- 4) General liability insurance with Haltom City as the certificate-holder

## **MECHANICAL**

Completion of Contractor's License Form plus:

- 1) Copy of state master mechanical's license
- 2) Copy of driver's license
- 3) Registration fee of \$100.00 (cash, credit or check); renewal of registration is \$50.00 if paid within a 30-day period of expiration date
- 4) General liability insurance with Haltom City as the certificate-holder

## **PLUMBER**

Completion of Contractor's License Form plus:

- 1) Copy of state master plumber's license;
  - 2) Copy of driver's license;
- Journeymen plumbers CANNOT register or pull permits on their own; they can be authorized to pull permits under the master's license as indicated on the Contractor's License Form

## **STREET CONTRACTOR**

Completion of Contractor's License Form plus:

- 1) Copy of driver's license;
- 2) Copy of general liability insurance with Haltom City as the certificate-holder;
- 3) Application for License for Performing Work in Public Streets, Alleys and Thoroughfares in the City of Haltom City, Texas
- 4) City of Haltom City, Texas Contractors Bond for Work in Public Streets, Alleys and Thoroughfares (\$5,000 street bond)
- 5) Registration fee of \$100.00 (cash, credit or check); renewal of registration is \$50.00 if paid within a 30-day period of expiration date