

CITY OF HALTOM CITY

PARADE APPLICATION GUIDELINES

If you plan to organize a parade within the city limits of Haltom City, the following guidelines will assist you in that endeavor:

1) How do I know if I need a permit?

If the parade is to be conducted on a public street or property, and will require special traffic controls, a permit will be required.

If any part of the parade takes place on city property or right-of-way, or requires involvement of city personnel including the need for crowd control, a permit will be required.

If the parade involves the use of loudspeakers or amplifiers in a place that is not completely enclosed in a building, a permit will be required.

If the parade involves a fireworks display, a permit will be required.

2) What is involved in getting a permit?

Contact the Haltom City Police Department for a parade permit application.

Complete the application, attach all other necessary permits (i.e. health, electrical, etc.), along with the applicant's written agreement to indemnify the City of Haltom City against all claims of injury, and a copy of the receipt for the **\$40.00** non-refundable permit fee payable at the Haltom City Police Department Records window, and return to the Haltom City Police Department for processing. An application must be filed **not less than 21 days** before a parade is to begin.

If the parade requires the use of city streets or other property for an event, the applicant shall provide liability insurance in a reasonable amount, taking into consideration the number of people and the risk involved.

Once the application has cleared all appropriate City departments, the Chief of Police will either approve or disapprove the permit request. You will be notified in either instance.

Contact the Haltom City Police Department at (817) 222-7000 Monday through Friday, 8:00 a.m.-5:00 p.m. if you need any assistance.

PARADE PERMIT APPLICATION

NAME _____ Date _____

ADDRESS _____ DAYTIME PHONE # _____

NAME OF GROUP/ORGANIZATION ASSOCIATED WITH EVENT (IF ANY) _____

DATE OF PARADE _____ TIME OF COMMENCEMENT _____

START POINT _____

REQUESTED ROUTE _____

TERMINATION POINT _____

ESTIMATED NUMBER OF PERSONS PARTICIPATING _____

ESTIMATED NUMBER OF VEHICLES PARTICIPATING _____

DESCRIPTION(S) & NUMBER OF ANIMALS INVOLVED (IF ANY) _____

ATTACH COPY OF APPLICANT'S WRITTEN AGREEMENT TO INDEMNIFY THE CITY AND ITS OFFICERS AND EMPLOYEES AGAINST ALL CLAIMS OF INJURY OR DAMAGE TO PERSONS OR PROPERTY, WHETHER PUBLIC OR PRIVATE, ARISING FROM THE PARADE, INCLUDING CLAIMS OF THE CITY FOR DAMAGE TO CITY PARKS AND OTHER CITY PROPERTY.

ATTACH COPY OF RECEIPT FOR NON-REFUNDABLE APPLICATION FEE OF **\$40.00**.

AUTHORIZED _____

DENIED _____

DATE

CODY PHILLIPS, CHIEF OF POLICE

**PARADE PERMIT HOLDER
INDEMNITY AGREEMENT**

Parade Holder, hereinafter referred to as "Permit Holder," agrees to protect, defend, indemnify and save the City and its officers and employees harmless from and against all claims, demands and causes of action of every kind and character, losses, costs, expenses, attorneys fees and damages of every kind and character, without limit and without regard to the cause or causes thereof, or the negligence of any party or parties, including the concurrent negligence of City or its officers and employees, except for such losses, costs, expenses and causes of actions that are occasioned by, or the result of, the sole negligence of City or its agents, servants, or employees, arising out of, or in connection with, the parade permitted herein.

Permit Holder shall, with regard to such parade, also indemnify, protect and save the City, its directors, officers and employees harmless against any and all cost or expense of whatever kind or nature, including costs of litigation, attorney fees and reasonable expenses in connection therewith, whether or not such loss, injury, or damage shall be valid or groundless, and Operator shall be bound and obligated to assume the defense thereof, including the settlement negotiations, and shall pay, liquidate, discharge and satisfy any and all settlements, judgments, awards or expenses resulting from, or arising out of, such injuries, death or damages without reimbursement from City. It is understood and agreed by Permit Holder that in case City, its officers, agents and employees, are made defendant in any suit or action, and Permit Holder fails or neglects to assume the defense thereof, after having been notified to do so by City, that City may compromise and settle or defend any such suit or action, and Permit Holder shall be bound and obligated to reimburse City for the amount expended by it in settling and compromising any such claim, or in the amount expended by City in paying any judgment rendered therein, together with all reasonable attorneys' fees incurred by City by reason of its defense or settlement of such claims.

SIGNED this _____ day of _____, 20__.

Parade Permit Holder

Signature

Name (printed)

STATE OF TEXAS

COUNTY OF TARRANT

BEFORE ME, _____, on this _____ day personally appeared _____, known to me, or proved to me on the oath of _____, to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 20__.

Notary Public in and for the State of Texas