

Minutes from March 1, 2016

Call to order -

Dana Coffman, Chairman, called meeting to order at 6:04pm on March 1, 2016

Present: Dana Coffman – Chairman
Don LeMaster – Board Member
Don Cooper – Board Member
Penny Clowers – Board Member
Christi Pruitt - Staff
Greg VanNieuwenhuize – Staff

Troy Dunn – Board Member
Cody Gambill – Board Member
Cheri Crum – Board Member

Stephanie Davenport – Council Liaison

Absent: Harold Fowler – Board Member
Guest: Walter Grow – City Council Member

Citizen Comments -

There were no requests to speak from the public

Action Items -

Approve minutes of the February 9, 2016 Park & Recreation Board meeting
Ms Clowers to approve the minutes, Mr Gambill seconded the motion.
Motion to approved carried 7-0

Discussion/Presentation Items -

Staff Report from Ms Pruitt:

- Stampede Expenses about \$9,000, made about \$13,000, net profit of approx. \$5,000
- Basketball TAAF (regional) tournament 3/4 - 3/6
- Disc golf - Christi meet with them to discuss what they are doing, encourage they continue meetings. She will send invite for them to present at our May meeting.
- Budget update – She provided reports, revenue and expenses, and will do so each meeting. Ms Fung, from Finance, will continue to expand codes so funds can be easily tracked.
- Car show - Board will participate in the show. Special work session 3/21 to put materials together.
 - Donation forms
 - Donation jar
 - Pictures
 - Maps
 - Presentation boards

Staff Report from Mr VanNieuwenhuize:

Parks

- All parks - Pre-emergent done, checking irrigation now
- Little Fossil - working some items brought up by Softball board
 - Sidewalk around concession to help with flooding
 - Electricity reconnected Thursday 3/3 due to a leak
 - FEMA gates - reviewing with city staff to see what is required and how to secure
 - Fields have had clay applied
 - Softball fields - City will handle this year
 - Water hazard signs - why are these required? This concerns citizens
- Parrish - Fence is done, stained, looks really nice
- Changing tables - add to men and women restrooms at Little Fossil and Broadway
- Linear Park - there is money in the budget to redo a sign
 - Black netting fence is bordering Chesapeake property
- Linear Park Name change - Birdville Trail Park – Ms Clowers 1st / Mr Cooper 2nd
Motion approved 7-0; review city charter to what steps need to be taken next
- A list of accomplishments will be supplied
- Routine maintenance is going good at all the parks

Liaison Report from Ms Davenport:

- To see about getting a write-up on parks in the newsletter
- To assist in finding a “Manual of Standards” from other cities. We would use this information as a template to make sure everything is being addressed at Haltom’s parks

The Board has taken on the task of assigning each member and liaison a park to visit

The assignments are as follows:

- | | |
|---|-------------------------------------|
| • Pecan – Ms Clowers | • Broadway – Ms Coffman |
| • Parrish Road – Mr Cooper | • Whites Branch – Ms Davenport |
| • Sandy Oaks – Mr Cooper | • Buffalo Ridge – Ms Crum |
| • Birdville (Linear Park) – Mr LeMaster | • North Park – Ms Coffman & Mr Dunn |
| • Little Fossil – Mr Fowler | • Revere – Mr Dunn |
| • Haltom Road – Mr Gambill | |

Adjournment:

Chairman Coffman adjourned the meeting at 7:24