



HALTOM CITY PUBLIC LIBRARY BOARD
4809 Haltom Road, Haltom City, TX 76117
Board Room
Tuesday, May 24, 2016
6:00 p.m.

The Haltom City Public Library Board held its May regular meeting on Tuesday, May 24, 2016 in the Haltom City Public Library Board Room, 4809 Haltom Road, Haltom City, with the following Library Board members present:

Rexanne Grove, Chair
Loretta DuBois
Terri Grizzelle
Donna Peterson
Bonnie Richards
Patsy Sullivan

Absent: Bette Bronstad
Teresa Cabano
Jeannine Nunn, Council Liaison

Also Present: Lesly M. Smith, Library Services Director
Becky Estrada, Administrative Secretary

CALL TO ORDER:

Chairman Rexanne Grove called the meeting to order at 6:03 p.m.

ACKNOWLEDGMENT OF VISITORS:

None.

ITEMS OF ORDER:

1. Approval of Minutes

Loretta DuBois made a motion to approve the minutes of the Library Board meeting held on March 22, 2016. Terri Grizzelle seconded the motion. The minutes of the Library Board meeting held on March 22, 2016 were approved. The April 26, 2016 meeting was cancelled so there were no minutes to approve.

OLD BUSINESS:

None.

NEW BUSINESS:

2. Director's Monthly Report

Library Services Director, Lesly M. Smith reported the following for the months of April & May:

- The mural dedication was a big success. Lesly reported that there is an article in "Sign & Digital Graphics" magazine featuring "the Bubble", who is the company that created and installed the mural. The article includes photos and information about the Haltom City Public Library's mural.
- Lesly recognized the Friends group for their support with the Summer Reading Club's registration drive. Each year registration numbers go up due to their hard work and commitment.
- This year's Summer Reading Club includes five days of activities. Monday is Family Movie Night. Reading Buddies visit every Tuesday & Thursday, which sometimes will include a furry buddy named Reagan. Wednesday is Safety & Craft day with Lt. Derek Wood, Haltom City Fire Dept. Friday is Special Guest day. Friday, June 10th and 24th will also include concerts sponsored by the Arts Council Northeast Masterworks concert series.
- There were 2 winners of the BISD/Public Libraries partnership SRC video contest. The winners attended Richland and Birdville High Schools. This year the partnership library card drive will expand to include the middle schools.
- Congratulations to Allison Long who was honored as a Hometown Hero from the Northeast Tarrant Chamber of Commerce.
- Budget season has commenced for 2016-2017. Budget year is from October to September.
- There is a water leak in the northeast section of the library. A leak in the roof is suspected to be the problem.
- Judging for the photography contest was held here. All entries and winners were on display through the month of May.
- Three new staff members joined our team. Two clerks and one page.
- The scheduled program for staff training day was cancelled due to illness. The staff held meetings in the morning and then did deep cleaning throughout the library. Windows and carpets were also arranged to be cleaned.

- The new program Coloring & Cookies was once again well attended.
- Zinnio, the online magazine that the library offers is slowly catching on. Ancestry.com, on the other hand has steadily dropped in usage and will more than likely be cancelled.

3. Library Board Action Calendar

Chairman, Rexanne Grove, proposed that the Action Calendar be reviewed at each board meeting to anticipate future happenings. This item will be added to the agenda so that the board can be proactive with the upcoming library business and events.

4. Long-range Plan

Chairman, Rexanne Grove, asked the board if there was a particular item on the Long-range Plan that they would like to see addressed. Library Services Director requested that the focus go into increasing the materials budget, including book, online databases, and others.

- Suggestions on how to go about promoting the library included advertising our current services so more people can utilize what we already have. Possibly joining the Lions club or Kiwanis. Becoming involved with the Chamber of Commerce.
- Encourage the City Council to consider raising the materials budget.
- Invite the council to participate in library programs and activities such as Summer Reading Club and Reading Buddies.
- It was decided that the board would attend a council meeting and promote the Summer Reading Club by encouraging each council member to register.

5. Friends of the Haltom City Public Library

President of the Friends group, Patsy Sullivan, reported the following activities for National Library Week which started the week of April 10th. This year's theme was, Libraries Transform.

- Brenda Groschup and Cathy Moore made 2 reusable felt banners that will be displayed at the various Friends events.
- The National Friends of the Library week began on Sunday, April 10th which coincided with the Mural dedication.
- Monday the 11th coloring bookmarks were handed out to the patrons.
- Tuesday the 12th was National Workers day. A breakfast was prepared for the staff by the Friends group.

- Wednesday the 13th the Friends group hosted a meet and greet for volunteers. Attendees were encouraged to sign up to help at the upcoming book sale.
- Thursday the 14th popcorn was sold as a fundraiser.
- Friday the 15th book shaped cut outs were supplied to patrons to write down a favorite book, movie, author or song. These are currently on display. The Friends purchased this book die for the library.
- April 18 – 24 was the book sale week. Twenty-seven volunteers gave 333 hours and 15 minutes of their time to the book sale. Profit was a little over \$3000. All leftover books were given away.
- Next meeting is on June 1st at 2 pm.

ANNOUNCEMENTS/CORRESPONDENCE:

Patsy Sullivan announced that Friends board member, Valerie Deering has volunteered to bring goodies for the staff once a month. She has done a great job and has been very creative. The staff has enjoyed and appreciated this kind gesture.

NEXT MEETING:

June 28, 2016

ADJOURNMENT

The meeting adjourned at 7:38 p.m.

Respectfully yours,

Bonnie Richards
Secretary, Haltom City Public Library Board