

**MINUTES**  
**HALTOM CITY CHARTER REVIEW COMMITTEE**  
**City Hall – Pre Council Room**  
**5024 Broadway Avenue**  
**April 20, 2015 – 5:30 P.M.**

A Regular Meeting was held by the Haltom City Charter Review Committee on Monday, April 20, 2015 at the City Hall Pre-Council Room with the following members present to-wit: Chairman Jimbo White, Vice Chair Bill Lanford.; Committee Members: Don Lemaster, Steve Chapman, Scott Garrett, Layla Caraway, Birdi Blocker and Jack Lewis. Committee Member Linda Thompson arrived at 5:40 p.m. City Staff included City Manager Tom Muir and City Secretary Art Camacho

**CALL TO ORDER**

Chair White called the meeting to order at 5:33 p.m.

1. **Approval of Minutes** – Consideration and/or action to approve the Minutes of the April 6, 2015 Charter Review Committee Meeting. Vice Chair Bill Lanford moved, seconded by Committee Member Layla Caraway, to approve the Minutes of April 6, 2015. ***The vote was unanimous. Motion carried.***
2. **Charter Revisions** – Consideration and/or action regarding revisions to the City Charter. Chair White reviewed the charter sections from the last meeting.

**Article IX. ADMINISTRATION**

Sec. 9.01 – *City manager* – No changes were made.

Sec. 9.02 – *City secretary* – A discussion was first held regarding possibly adding wording to Sec. 2.03 – *Powers of the city council* – (1) *Appoint and remove the city manager* - to be changed to (1) *Appoint and remove the city manager and the city secretary and any such assistant city secretary as may be employed.* After a discussion, the final wording was changed to (1) *Appoint and remove the city manager and city secretary.*

Committee Member Steve Chapman moved, seconded by Committee Member Birdi Blocker, to approve the amending of Sec. 2.03 - *Power of the city council* (1) *Appoint and remove the city manager and the city secretary.* ***The vote was unanimous. Motion carried.***

A discussion was held regarding Sec. 9.02 – *City secretary* – *The council shall appoint the city secretary and such assistant city secretaries as the city council shall deem advisable* – in that the appointing of an assistant city secretary should be left up to the responsibility of the city manager and city secretary. The amendment should be as follows: Sec. 9.02 – *City secretary* – *The city council shall appoint the city secretary as the city council shall deem advisable.* Committee Member Steve Chapman moved to change the wording as follows: Sec. 9.02 – *City secretary* – *The city council shall appoint the city secretary as the city council shall deem advisable*”. A discussion was held to strike “as the city council shall deem advisable”. A change in the wording was made and Committee Member Chapman amended his motion to state “Sec. 9.02 – *City secretary* – *The city council shall appoint the city secretary.* Vice Chair Lanford seconded the motion. ***Chair White, Vice Chair Lanford, and Committee***

**Members Steve Chapman, Scott Garrett, Birdi Blocker, Jack Lewis, and Linda Thompson voted aye. Committee Member Don Lemaster voted nay. Motion carried.**

**Committee Member Layla Caraway had left at 6:17 p.m. and was not present at the voting.**

The following sections were discussed:

Sec. 9.03 – *Street department* – No changes were made.

Sec. 9.04 – *Reserved* – No changes were made.

Sec. 9.05 – *City attorney* – A discussion was held regarding the renewing of the contract with the city attorney as relative to the contract with an audit firm, and the effects of both parties in responding to a new contract, in particular to litigation timelines for municipal trials. The City Secretary will conduct a survey of area cities regarding the hiring of an individual attorney or a contract with a firm; the amount of years contracted; the prospect of service termination as the attorneys work for the "pleasure of the council"; and the evaluation process.

3. Committee Member Absence – Consideration and/or action regarding excused absences of committee members. There were no absences.

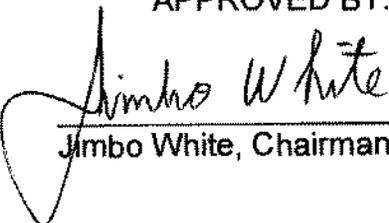
#### **ADJOURNMENT**

Chair White announced the next meeting will be held on May 4, 2015 at 5:30 p.m. and adjourned the meeting at 6:59 p.m. on April 20, 2015.

RESPECTFULLY SUBMITTED BY:

  
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Art Camacho, City Secretary

APPROVED BY:

  
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Jimbo White, Chairman