

MINUTES
HALTOM CITY CHARTER REVIEW COMMITTEE
City Hall – Pre Council Room
5024 Broadway Avenue
February 2, 2015 – 5:30 P.M.

A Regular Meeting was held by the Haltom City Charter Review Committee on Monday, February 2, 2015 at the City Hall Pre-Council Room with the following members present to-wit: Chairman Jimbo White; Committee Members: Birdi Blocker, Don Lemaster, Layla Caraway, Steve Chapman, Scott Garrett, Jack Lewis and Linda Thompson. City Staff included City Manager Tom Muir and City Secretary Art Camacho. Vice Chair Bill Lanford was absent.

CALL TO ORDER

Chair White called the meeting to order at 5:32 p.m.

1. **Approval of Minutes** – Consideration and/or action to approve the Minutes of the January 19, 2015 Charter Review Committee Meeting. Committee Member Thompson moved, seconded by Committee Member Caraway to approve the Minutes of January 19, 2015. ***The vote was unanimous. Motion carried.***

2. **Charter Revisions** – Consideration and/or action regarding revisions to the City Charter. Chair White began the revisions and asked City Manager Tom Muir to provide an attorney update from the previous meeting.
Mr. Muir stated the city attorneys have determined that Sec. 3.02. – *Qualifications for city council – (5) Not be in arrears in the payment of any taxes or other liability due the city – is very broad in its language and different legal cases have yielded different judgments. They did not recommend enlarging the language. (6) – Not having been finally convicted of a felony from which the person has not been otherwise released from the resulting disabilities; - The attorneys have stated that this is a state law and it cannot be revised. The Committee still requested for the qualifications to be pursued.*
The following sections were reviewed and considered:
Sec. 3.06 – Vacancies – In the event of a vacancy occurring in the office of mayor or city council member from any cause whatsoever, a special election shall be held at the next state uniform election date that allows time for holding the election as provided in state law. It was determined that once a vacancy is created, a citizen desiring to run for that vacated office must wait until the City Council orders a special election. The words “ordered by the Council” should be inserted after the words “special election” to help clarify the time when a citizen can proceed to become a candidate for the office.
Section 3.09 – Mayor pro-tem – no changes.
Section 3.10 – Mayor – no changes.
Section 3.11 – Appointment or removal by city council – no changes.
Section 4.01 – Elections – no changes.
Section 4.02 – Regulation of elections – no changes.
Section 4.03 – Filing for office – no changes.
Section 4.04 – The official ballot – no changes.
Section 4.05 – Qualified voter – A discussion was held regarding adding additional wording to this item, but no changes were made.
Section 4.06 – Laws governing city elections – no changes were made.
Section 4.07 – Conducting and canvassing elections – The words “through contract” should be added after the words “city council” in the first sentence. No other changes were made.

Section 4.08 – Oath of office – no changes were made.
Section 5.01 – Annual Budget – no changes were made.
Section 5.02 – Preparation and submission of budget – No changes were made.
Section 5.03 – Adoption of budget – no changes were made.
Section 5.04 – Budget establishes expenditures – no changes were made.
Section 5.05 – Budget a public record – no changes were made.
Section 5.06 – Independent audit – A discussion was held regarding whether the city was subject to Sarbanes Oxley (U.S. Federal law), the RFP process of acquiring auditors, review of audit process, audit term of five years, and the CAFR document. No changes were made.

Committee Member Absence – Consideration and/or action regarding excused absences of committee members. Chair White moved, seconded by Committee Member Caraway, to approve of the absence of Vice-Chair Bill Lanford. **The vote was unanimous. Motion carried.**

Adjournment

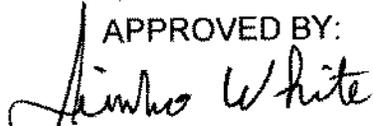
Chair White announced the next meeting will be held on February 19, 2015. He adjourned the meeting at 6:59 p.m. on February 2, 2015.

RESPECTFULLY SUBMITTED BY:



Art Camacho, City Secretary

APPROVED BY:



Jimbo White, Chairman