

MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
September 12, 2016

A Regular Meeting by the City Council of the City of Haltom City, Texas, which was rescheduled, was held on September 12, 2016, at 7 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 7 Dr. An Truong
Council Place 6 Stephanie Davenport (via video conferencing)	
Council Place 4 Trae Fowler was absent.	

Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager, Wayne Olson, City Attorney; Art Camacho, City Secretary; Justin French, Planning and Community Director; Jennifer Fung, Finance Director; Christi Pruitt, Recreation Center Director, and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER

Mayor Averitt called the Worksession to order at 6:07 p.m. Recreation Center Director Christi Pruitt and Public Works Director Greg Van Nieuwenhuize presented a request from the Parks and Recreation Board to rename the Fossil Creek Linear Park to "Birdville Trails Linear Park." A discussion was held regarding the length of the park name and the future ribbon-cutting. An agenda item will be posted concerning the renaming at the next Council meeting. No other agenda items were discussed.

Mayor Averitt called for an Executive Session at 6:15 p.m.

EXECUTIVE SESSION

Chapter 551 of the Texas Government Code

As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, project schedule/construction contract with Tiseo Paving, dissolution/restructuring of the Haltom City Economic Development Corporation, and pending litigation and settlement offers for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City.

Mayor Averitt closed the Executive Session at 6:38 p.m.

REGULAR MEETING

CALL TO ORDER

Mayor Averitt called the meeting to order at 7:04 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Pro Tem Bob Watkins introduced Stephanie Gilfeather, of St. Luke Methodist Church, who gave the Invocation and Mayor Pro Tem Bob Watkins led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS/EVENTS

Assistant City Manager Rex Phelps announced the following:

Public Library

Family Movie Night is Monday, October 1st at 6:30 p.m. featuring the movie "*The Jungle Book*."

Story Times are Thursdays, 11 – 11:45 a.m. for ages 3 and older. The first Thursday of each month also features a puppet show. Story Times for ages 2 and younger are Fridays, from 10:30 – 11:15 a.m.

Super Science Saturdays are the first Saturday of each month. The theme is "X-Rays" for the class being held on Saturday, October 1st from 9 a.m. – 10:30 a.m. It is for ages 6 – 12 and is free. No registration is required.

Bi-lingual Story Time is every Wednesday from 10:30 – 11 a.m. It includes songs and stories in Spanish and English and a craft.

Coloring and Cookies for Grownups will hold its class on Friday, October 7th from 6:30 – 8 p.m. Materials are provided or you can bring your own.

GED Study Classes - Free GED classes are on Tuesdays, Wednesdays, and Thursdays from 5 – 8 p.m.

Applebee's Breakfast - Come join your friends & family at the *all you can eat* breakfast on Saturday, October 15th, from 8 – 10 a.m. Sponsored by the Friends of the Haltom City Public Library

Pumpkin Decorating Contest - Pumpkin or gourd, real or artificial. Deadline: October 22nd, for ages 5 – adult.

Community Projects

Keep Haltom City Beautiful is hosting the Trinity Trash Bash on Saturday, October 1st from 10 a.m. – 2 p.m. The Trinity Trash Bash is a litter clean-up along a waterway at Buffalo Ridge Park. Free T-shirts for volunteers along with much more. Online registration will be available on the city website.

Voter Registration - The last day to register to vote in this upcoming election is October 11, 2016. Voter registration cards are available at City Hall or you can register to vote online at www.VoteTexas.gov. This website offers all the information you will need about voting, your polling place and more. The General Election will take place on Tuesday, November 8, 2016. Early voting will take place from October 24 - November 4, 2016.

Medication Drop-Off – Citizens may now drop-off their old medications 24 hours a day at the kiosk in Walgreens Pharmacy at 4520 Western Center Blvd. in Haltom City.

Senior's Jamboree – The Tarrant County Senior's Jamboree will be held on Friday, September 30th from 9:00 a.m. – 1:00 p.m. at YMCA Camp Carter.

Health Fiesta - Everyone is invited to the "Health Fiesta" on Saturday, October 1st from 10:30 a.m. - 2:00 p.m. at Bethesda Community Church. This family event will offer mammograms, flu vaccines, medical screenings for diabetes, colon cancer, dental and vision screenings all for FREE. Food items and winter coats for children while supplies last, so get there early.

Empowering Seniors Health Fair - Tarrant County Commissioner Gary Fickes invites Caregiver, Boomers and Seniors to the 8th Annual Empowering Seniors Health Fair event on Friday, October 7th from 9:00 a.m. – 2:00 p.m. at the First Baptist Church Euless,

Campus West. Professional health screenings, info workshops, 140 exhibitors, free Flu Shots, free food and entertainment will be held. Citizens can register at www.EmpoweringSeniors.com.

Community Powered Revitalization Program - Haltom City is a proud partner with 6Stones Community Powered Revitalization Program (CPR). The "Fall Blitz" is happening on Friday, October 21st and Saturday, October 22nd. Volunteers and Site Captains are needed for this impactful community event and the number of volunteers determines the number of houses we can improve, so we need everyone's help. Online registration is available through the city website.

More information is available at www.haltomcitytx.com or contact Julie Orebaugh.

Haltom High School Homecoming Parade – will be held on Thursday, September 22nd at 6:00 p.m. and will proceed from Friendly Lane to east on Broadway and end at the Wiley G. Thomas Coliseum.

REGULAR AGENDA

1. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of August 29, 2016, the Budget Workshop of August 30, 2016, and the Vision and Planning Retreat of September 2, 2016. Council Member An Truong moved, seconded by Council Member Jeannine Nunn, to approve the minutes of August 29, 2016, August 30, 2016, and September 2, 2106. ***The vote was unanimous. Motion carried.***
2. **Proposed FY2017 Budget** – Consideration and/or action regarding approval of Ordinance No. O-2016-022-03 adopting the proposed FY2017 budget. ***2nd Reading.*** Finance Director Jennifer Fung presented the ordinance and a discussion was held regarding the projected revenue. Council Member Scott Garrett moved, seconded by Council Member Walter Grow, to approve Ordinance No. O-2016-022-03 – adopting the proposed FY2017 budget. ***The vote was unanimous. Motion carried.***
3. **Proposed FY2017 Tax Rate** – Consideration and/or action regarding approval of Ordinance No. O-2016-023-03 adopting the FY2017 Proposed Tax Rate. ***2nd Reading.*** Finance Director Jennifer Fung presented the ordinance and a discussion was held regarding the property tax revenue generated. Council Member Walter Grow moved, seconded by Council Member An Truong, to approve Ordinance No. O-2016-023-03 – adopting the FY2017 Proposed Tax Rate. City Attorney Wayne Olson advised the Council that because the proposed tax rate of \$0.6999 per/\$100 is above the effective rate of \$0.6498 per/\$100, the motion must include the percentage of increase over the effective tax rate. Ms. Fung provided the percentage increase of 7.16% to the Council. Council Member Grow moved, seconded by Council Member Garrett, that the property tax rate be increased by the adoption of a tax rate of \$0.69999 cents, which is effectively a 7.16% increase in the tax rate. ***The vote was unanimous. Motion carried.***
4. **Amending Appendix C of the Code of Ordinances** – Consideration and/or action to approve Resolution No. R-2016-018-03 revising the water and sewer rates and stormwater drainage rates effective October 1, 2016. Finance Director Jennifer Fung presented the resolution containing the new rate changes. Council Member Truong moved, seconded by Council Member Grow, to approve Resolution No. R-2016-018-03 revising the water and sewer rates and stormwater drainage rates effective October 1, 2016 and amending Appendix C of the Code of Ordinances. ***The vote was unanimous. Motion carried.***

5. **Investment Policy** – Consideration and/or action to approve Resolution No. R-2016-019-03 – Investment Policy. Finance Director Jennifer Fung presented the resolution and a discussion was held regarding the language and term changes made from the previous policy. Council Member Garrett moved, seconded by Council Member Nunn, to approve Resolution No. R-2016-019-03 – Investment Policy. **The vote was unanimous. Motion carried.**
6. **Authorized Signatories** – Consideration and/or action to approve Resolution No. R-2016-020-03 designating the authorized signatories for all City financial transactions. Finance Director Jennifer Fung presented the resolution and a discussion was held regarding the authorized signatories contain two signatures from individuals from both the finance (Finance Director and Controller) and administration (City Manager and Assistant City Manager) department, rather than two signatures from one of the departments only, and also the bonding requirements of those signing. Council Member Scott Garrett moved, seconded by Council Member Grow, to approve Resolution No. R-2016-020-03, with the amendment requiring that 4 signatories be authorized, with two from the finance department – Finance Director/Controller - and two from the administrative department – City Manager/Assistant City Manager; and that one signature from each department be required on every city check. **The vote was unanimous. Motion carried.**
7. **Ordinance No. O-2016-021-15 (Z-007-16)** - Conduct a public hearing and consider action on the application of Ben Thomas for a Zoning Change request from "C-2" Commercial District to "C-3" Commercial District located on Lot 10B, Block 2 of the Oak Knoll Addition, being approximately 0.1 acres located north of Parrish Road and west of Oak Knoll Drive, locally known as 1401 Oak Knoll Drive; and action on an amendment to O-2010-011-15, amending the Future Land Use Plan within the 2010 Comprehensive Land Use Plan. **1st Reading.** Justin French, Planning and Community Development Director, presented the ordinance and a discussion was held regarding the changes as a result of the zoning change, the result of the P & Z voting, parking, and the trash pickup. Mayor Averitt opened the Public Hearing at 7:58 p.m. and the following individuals came forward:
1. Ben Thomas – provided additional information regarding his business and the benefit of a business acreage increase.
 2. David Harris – stated he is in favor of the ordinance as a neighboring property owner.
- Mayor Averitt closed the Public Hearing at 8:05 p.m. Council Member Truong moved, seconded by Council Member Garrett, to approve Ordinance No. O-2016-021-15 (Z-007-16) - application of Ben Thomas for a Zoning Change request from "C-2" Commercial District to "C-3" Commercial District located on Lot 10B, Block 2 of the Oak Knoll Addition – 1401 Oak Knoll Drive, Haltom City, Texas - first reading. **The vote was unanimous. Motion carried.**

VISITORS/CITIZENS FORUM

Citizen Don Lemaster commented on the budget changes, especially those that have produced a better work program on the city parks, in particular the maintenance and mowing. No other citizen came forward.

BOARDS/COMMISSIONS

8. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. There were no resignations.

9. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. Mayor Averitt reappointed Cody Elliott to the Civil Service Commission. **The reappointment was approved unanimously.** Mayor Averitt also stated he will be contacting several applicants to fill in several positions on several boards.

EXCUSED ABSENCE OF COUNCIL MEMBERS

10. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. Mayor Pro Tem Watkins moved, seconded by Council Member Garrett, to approve the absence of Council Members Trae Fowler. **The Council unanimously approved the absences.**

ADJOURNMENT

Mayor Averitt adjourned the meeting at 8:10 p.m.

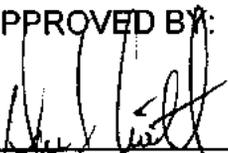
RESPECTFULLY SUBMITTED BY:

APPROVED BY:



Art Camacho, City Secretary





David Averitt, Mayor