

**MINUTES**  
**HALTOM CITY COUNCIL MEETING**  
**CITY HALL, 5024 BROADWAY AVENUE**  
**July 25, 2016**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on July 25, 2016, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 4 Trae Fowler
Council Place 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager, Wayne Olson, City Attorney; Art Camacho, City Secretary; Justin French, Planning and Community Development Director; Jennifer Fung, Finance Director; Cody Phillips, Police Chief, Toni Beckett, Human Resources and Risk Management Director, and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER**

Mayor Averitt called the Worksession to order at 6:00 p.m. City Manager Keith Lane introduced Sidonna Foust, the new Customer Service Representative, and also presented the law firm of Perdue Brandon Fielder Collins & Mott. PBFCM Attorney David Crawford gave a presentation on their delinquent collection services. A discussion was held regarding warrants, tax resale program, and collection fees. Mayor Averitt called for an Executive Session at 6:35 p.m.

**EXECUTIVE SESSION**

**Chapter 551 of the Texas Government Code**

**As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:**

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, project schedule/construction contract with Tiseo Paving, dissolution/restructuring of the Haltom City Economic Development Corporation, and pending litigation and settlement offers for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al
- EEOC Charge No. 450-2015-01583

**Section 551.072 – Deliberations about Real Property**

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City.

Mayor Averitt closed the Executive Session at 6:50 p.m.

## REGULAR MEETING

### CALL TO ORDER

Mayor Averitt called the meeting to order at 7:05 p.m.

### INVOCATION/PLEDGE OF ALLEGIANCE

Council Member Walter Grow gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

### ANNOUNCEMENTS AND EVENTS

Council Member Stephanie Davenport announced the following:

**Summer Reading Program Kick-off** is continuing with events five days a week during the month of July.

**Family Movie Night** is Monday, July 25<sup>th</sup> at 6:30 p.m. featuring the movie "Zootopia."

**Story Times** for ages 3 & older are Thursdays, 11:00 – 11:45 a.m. The first Thursday of each month also features a puppet show. Story Times are also held on Fridays from 10:30 – 11:15 a.m. for ages 2 & younger.

**Super Science Saturdays** are the first Saturday of each month. The theme is "The Human Body," with the class being held on Saturday, August 6<sup>th</sup>, 9:00 – 10:30 a.m. It is for ages 6 – 12 and is free with no registration required.

**Bi-lingual Story Time** is every Wednesday from 10:30 – 11:00 a.m., ending August 31<sup>st</sup>. It includes songs and stories in Spanish and English, and a craft.

**Safety Fun and Craft** will be held each Wednesday until July 27<sup>th</sup> at 2:00 p.m. with Lt. Derek Wood speaking on Home Safety.

**Friday's Special Guest** – On Friday, July 29<sup>th</sup> at 2:00 p.m. the Library will host the Dallas Puppet Theater.

**Peer to Peer Veterans Support Meetings** are held on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month.

**Coloring and Cookies for Grownups** is every first Friday of the month until September 2<sup>nd</sup> from 6:30 – 8 pm; materials are provided or you can bring your own.

**Genealogy Workshop: Before Vital Records** – This program is to be held Saturday, August 20<sup>th</sup> from 10:30 a.m. – 3:00 p.m. and seating is limited.

**Ladies' Night Out** - The annual night of fun is August 13<sup>th</sup> and the ticket price is \$45, with the meal provided by Chef Tyler Brown. Citizens may call the Library at 817.222.7787 or visit the website at [www.haltomcitytx.com](http://www.haltomcitytx.com).

### Announcements and Events from Community Projects

**Back to School Health Fair** - The City of Haltom City, Birdville Independent School District, Birdville Council of PTAs, and numerous community partners have joined together to host our annual "Back to School Health Fair" for all Haltom City elementary and middle school students to be held Saturday, July 30<sup>th</sup>, from 9:00 a.m. to 1:00 p.m. at the Haltom High School. Backpacks and school supplies will be handed out at the fair this year to Haltom City elementary and middle school students, while supplies last. Citizen support is needed in order to provide all Haltom City students with the school supplies they need. There is another free school supply event available to all Haltom City students and families. The Tarrant County Back to School Roundup is Wednesday, August 10<sup>th</sup>, 8:00 a.m. – 2:00 p.m. at Will Rogers Memorial Center. You must pre-register, which you can do at Back to School Health Fair on Saturday, July 30<sup>th</sup> from 9:00 a.m. – 1:00 p.m. This event is open to Pre-K through 12<sup>th</sup> grade. For sponsorship information, please email [cp Pruitt@haltomcitytx.com](mailto:cp Pruitt@haltomcitytx.com) or call the Recreation Center at 817-831-6464.

**Haltom City Employee & Community Blood and Bone Marrow Drive** is Thursday, August 4<sup>th</sup>, 2016 from 8:00 a.m. - 2:00 p.m. at the Haltom City Northeast Center, 3201 Friendly Ln., Haltom City, TX 76117. All donors will receive a coupon for a Chic-fil-A

Sandwich. Online registration will be available on the city website. For more information, contact the Volunteer Drive Coordinator, Terry Waters 817.282.4432

**Keep Haltom City Beautiful** is hosting the Trinity Trash Bash on Saturday, October 1<sup>st</sup> from 10:00 a.m. – 2:00 p.m. It is a litter clean-up along a waterway and we will be at Buffalo Ridge Park. Free T-shirts for volunteers along with much more! Online Registration will be available on the city website.

Don Kobe, the New Commander of American Legion Post 655, Carson Street in Haltom City, introduced himself to the Mayor and City Council.

### **PRESENTATION** – “Keep Texas Beautiful Awards”

The Haltom City Beautification Board presented each Council member with a Christmas ornament and relayed their accomplishments in the “Keep Texas Beautiful” program.

### **REPORTS**

1. **Monthly Financial Report for June 2016** – Review of the preliminary monthly Financial Report for the month ending June 30, 2016. (**J. Fung**) Finance Director Jennifer Fung presented the monthly finance report and a discussion was held regarding the General Fund Balance Reserve and a comparison with the current and yearly revenues and expenses. No action was taken.
2. **Quarterly Investment Report for 2016** – Review of the June 2016 Quarterly Investment Report. (**J. Fung**) Finance Director Jennifer Fung presented the quarterly report and a discussion was held regarding the Ending Market Value and the continual decline of Municipal Securities. No action was taken.
3. **2016 Crime Statistics (2<sup>nd</sup> Quarter)** – Presentation of Haltom City Police Department crime statistics for the second quarter of 2016. (**C. Phillips**) Police Chief Cody Phillips first gave thanks to the recent support that has been given to the Haltom City Police Department, and then gave the presentation, with discussions held regarding the increases/decreases of several crime statistics.
4. **Capital Improvements Report** – Presentation of quarterly status report of all major capital improvement projects. (**G. Van Nieuwenhuize**) Public Works Director Greg Van Nieuwenhuize gave a PowerPoint presentation that included updates on projects involving the backage roads, street reconstruction, parks, and flood control.

### **REGULAR AGENDA**

5. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of July 11, 2016. (**A. Camacho**) Council Member An Truong moved, seconded by Council Member Davenport, to approve the Minutes of July 11, 2016. ***The vote was unanimous. Motion carried.***
6. **Ordinance No. O-2016-020-01 - ROW – Vacating/Abandonment – Quit Claim Deed** - Consider action on an ordinance vacating and abandoning a portion of the Minnis Drive right-of-way located adjacent/on proposed Lot 1, Block 1 of the DFW Stone Supply Addition in the City Haltom City, Texas, locally known as 6500 Airport Freeway, declaring that such property is unnecessary for use by the public, and authorizing the Mayor to execute a Quit Claim Deed releasing public ownership, interest and control of said portion of right-of-way – **2<sup>nd</sup> reading** (**J. French**) Justin French, Planning and Community Development Director, presented the ordinance. Council Member Davenport moved, seconded by Council Member Grow, to approve Ordinance No. O-2016-020-01 - ROW – Vacating/Abandonment – Quit Claim Deed – second reading. ***The vote was unanimous. Motion carried.***

7. **(P-010-16) Dao Addition - Final Plat – Lot 1, Block 1** - Consider action on a right-of-way dedication appeal and application of Hiep Nguyen on behalf of Prince Dao for approval of a final plat creating Lot 1, Block 1 of the Dao Addition from Tracts 14C3, 14C5 & 14C6 of the J. B. York Survey, A-1754, located in the "C-2" Commercial District, containing approximately 0.613 acres, and locally known as 1909 and 1911 N. Beach Street. **(J. French)** Justin French, Planning and Community Development Director, presented the plat and a discussion was held regarding the effect to the right-of-way for future development. City Attorney Wayne Olson supplied specific findings for the approval of the waiver in order to grant the variance, and not require the dedication of the right-of-way, which is the staff's recommendation. To accomplish this, the Council must find all of the following conditions exist: (1) There are special conditions or circumstances affecting the land involved, such that the strict application of the provision of this ordinance would deprive the applicant of the reasonable use of his land; (2) Strict application of provisions of this ordinance is not necessary to promote the public health, safety and welfare; (3) That the granting of the waiver will not be detrimental to the public health, safety, or welfare, or injurious to other properties in the area; (4) That the granting of the waiver will not have the effect of presenting the orderly subdivision of other land in the area in accordance with provisions of the ordinance; (5) The granting of the waiver will be in harmony with the purpose and spirit of this ordinance. Council Member Trae Fowler moved, seconded by Council Member Davenport, to approve (P-010-16) Final Plat – Dao Addition - Lot 1, Block 1 – taking into account that it meets the condition for a variance. ***The vote was unanimous. Motion carried.***
8. **New Health Contracts** – Consideration and/or action to approve new health contracts for medical, vision, and flexible spending. **(T. Beckett)** Toni Beckett, Human Resources and Risk Management Director, presented the insurance carrier bid data and their proposal amounts, in which Cigna provided the best medical benefit for employees and retirees, with the most reasonable cost; Superior Vision provided the best for vision insurance; and Tax Saver as the most responsible bidder to administer the City's flexible spending plan. Council Member Truong moved, seconded by Council Member Davenport, to approve the new health contract for medical (Cigna), vision (Superior), and flexible spending (Tax Saver). ***The vote was unanimous. Motion carried.***

#### **VISITORS/CITIZEN FORUM**

Chuck Comfer, of the "Jazz Monsters," announced that the swing band would be playing at the Chef Pointe Café on August 14<sup>th</sup> and 28<sup>th</sup>, and at the American Legion Hall on August 21<sup>st</sup>.

#### **BOARDS/COMMISSIONS**

10. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. Council Member Grow presented the resignation of Beautification Board member Sandra Lottes. ***The resignation was approved unanimously.***
11. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. Council Member Garrett reappointed Jaye Arsement to the Planning and Zoning Commission. ***The reappointment was approved unanimously.*** Council Member Nunn appointed Dorothy Tyler to the Crime Control and Prevention District (CCPD). ***The appointment was approved unanimously.***

Mayor Averitt appointed Jill Davis, Liz Bradley, and Emmanuel Chenny to the Public Arts Program Committee. *The appointments were approved unanimously.*

**EXECUTIVE SESSION**

There was no Executive Session.

**ADJOURNMENT**

Mayor Averitt adjourned the meeting at 8:10 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

*Art Camacho*

Art Camacho, City Secretary

*David Averitt*

David Averitt, Mayor

