

MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
May 16, 2016

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on May 16, 2016, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt

Mayor Pro Tem Bob Watkins

Council Place 1 Jeannine Nunn

Council Place 2 Walter Grow

Council Place 3 Scott Garrett

Council Place 4 Trae Fowler

Council Member 6 Stephanie Davenport

Council Place 7 Dr. An Truong

Staff Present: Keith Lane, City Manager; Chuck Barnett, Assistant City Manager; Rex Phelps, Assistant City Manager, Dean Roggia, City Attorney; Art Camacho, City Secretary; Justin French, Planning and Community Development Director; Jennifer Fung, Finance Director; Janet Carver, Purchasing Agent, Steve Ross, Fire Chief, and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER

Mayor David Averitt called the Worksession to order at 6:03 p.m. and opened the Worksession with a discussion on the Investment Policy. Finance Director Jennifer Fung presented several changes requested by the Council that will be instilled in the Investment Policy when it is presented for its annual consideration. A discussion was held regarding the Masonry Ordinance and the requirements for wainscoting material and variance fees. The item will be presented to the Council for approval at the June 13th Council meeting. Mayor Averitt called for an Executive Session at 6:32 p.m.

EXECUTIVE SESSION

Section 551.071

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, construction contract with Tiseo Paving, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al
- EEOC Charge No. 450-2015-01583

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City.

Section 551.074 - Personnel

Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the City Secretary.

The Executive Session ended at 7:15 p.m.

REGULAR MEETING

CALL TO ORDER

Mayor Averitt called the meeting to order at 7:20 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Council Member Trae Fowler gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS AND EVENTS

Council Member Stephanie Davenport announced the following:

Library

Coloring & Cookies for Grown Ups will be held on Friday, June 3rd, 6:30 – 8:00 p.m.

Super Science Saturdays are held the first Saturday each month. The theme for June is *Geology* and the event will be held Saturday, June 4th, 9:00 - 10:30 a.m., for ages 6 – 12. It is free and no registration is required.

Family Movie Night - Monday, June 6th, 6:30 p.m. - Movie: *The Good Dinosaur*, and Monday, June 13th, the movie *Hotel Transylvania 2*.

16th Annual Writing Contest – For poetry & short story with the deadline of May 31st.

Story Times

Thursdays, 11 – 11:45 a.m., - ages 3 & older, 1st Thursday of each month puppet show.

Fridays, 10:30 – 11:15 a.m., - ages 2 & younger.

Summer Reading Program Kickoff is Friday, June 3rd at 2 p.m. The Perot Museum of Nature and Science is bringing their Tech Truck, and there are events five days a week during the months of June and July.

Bi-lingual Story Time will be held every Wednesday from 10:30 – 11:00 a.m., starting June 8th and will include songs and stories in Spanish and English, and a craft.

Computer classes are now available for citizens.

The Computer Basic has two classes and they are all the same class material.

The Internet Basics classes are the same material for both classes and will be held on Tuesday, May 17th and Thursday, May 19th and the class times are from 8:30 – 10 a.m.

The Microsoft WORD classes are also the same material for both classes and will be held on Tuesday, May 24th and Thursday, May 26th and the class times are from 8:30 – 10 a.m.

Ladies Night Out – the annual night of fun is soon approaching and there is an Early Bird Special, which you can buy your ticket at the discounted price of \$39 before June 18th and be placed in a drawing for a diamond necklace. After June 18th, the ticket price goes up to \$45 and the eligibility for the necklace ends.

Announcements and Events from Community Projects

Congratulations to Spicer Elementary school for winning the Clean Campus award for spring 2016! Keep Haltom City Beautiful will present the school with a \$250 check and award for having the cleanest campus in Haltom City and for submitting their campus activities and photographs that support the mission of KHCB.

The 342 Images of Haltom City photo entries have been taken down from the Haltom City library and are available for pick-up at the Recreation Center. Entries not picked up by Friday, June 3rd will be discarded.

Haltom City will once again be hosting the Arts Council Northeast Masterworks concert series this June, and the two concerts will be held at the Haltom City Public Library. Friday, June 10th will see the South African multi-cultural group "Boitumelo" performing. On June 24th children's entertainer "Mr. Blue Shoes" will take the stage. Both concerts will take place from 3:30 - 4:30 p.m. These concerts are free and open to everyone!

Applebee's Fundraiser – The Fire Services Board will be hosting an all-you-can-eat breakfast fundraiser at Applebee's at 6645 NE Loop 820 on Saturday, May 21st from 8:00 a.m. to 10:00 a.m. The menu will be pancakes, eggs, sausage, potatoes, orange juice, coffee and soft drinks. The tickets are \$10 and must be purchased in advance from a Fire Services Board member or they may be purchased at the Haltom City Fire Administration Office at 5525 Broadway Avenue, second floor. All proceeds will support the Haltom City Fire Department Services and Programs.

Birdville Cemetery Reunion - The Birdville Cemetery Reunion will be Saturday, May 21st from 11 a.m.-1 p.m. at 6000 Cemetery Rd. in Haltom City. The special guest will be local author Andrew Sanders. Sanders has written a book about the history and the people of the "Garden of Eden" right here in our neighborhood. The Garden of Eden is located south of Haltom City and has been owned by the Sanders family for more than 100 years. The event is free and hosted by the Birdville Museum and Historical Society.

Memorial Day Program - The American Legion Post #655 will be hosting a Memorial Day program to honor our fallen veterans at the New Trinity Cemetery (4001 NE 28th Street) on Monday, May 30th at 10 a.m.

Plan to attend the FREE Concert at the Haltom City Memorial Day Celebration on Monday, May 30th at 6:00 p.m. at the American Legion Post #655 (2817 Carson St.). The Jazz Monsters will be playing popular music from the 1940's and 50's, as well as patriotic favorites.

Water Drive - The Haltom City CERT will be holding their Third annual Water Drive on Saturday June 4th from 9 a.m. -1 p.m. Collection will be in the back parking lot of Haltom City Fire-Rescue, 5525 Broadway.

PRESENTATION

MedStar – "EMS Week Proclamation" – Fire Chief Steve Ross presented a proclamation celebrating "EMS Week" to Chris Cunningham, of MedStar, who thanked the Haltom City Council, Police and Fire Departments for their assistance and cooperation.

GFOA Award – Finance Director Jennifer Fung received the "Distinguished Budget Award" from the Government Finance Officers of America on behalf of Haltom City.

REGULAR AGENDA

1. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of April 25, 2016. **(A. Camacho)** Council Member Dr. An Truong moved, seconded by Council Member Stephanie Davenport, to approve the Minutes of April 25, 2016. ***The vote was unanimous. Motion carried.***
2. **(P-007-16) Golden Gardens Addition Replat Lots 1R & 2R, Block 10** - Conduct a public hearing and consider action on the application of Huck Newberry on behalf of B & B9, LLC for approval of a replat creating Lots 1R and 2R, Block 10 of the Golden Gardens Addition from portions of Lots 1-4 and Lot 15, Block 10 of the Golden Gardens Addition, located in the "C-3" Commercial District, containing approximately 1.682 acres, and locally known as 5600 and 5612 E. Belknap Street and unaddressed parcels. **(J. French)** Planning and Community Director Justin French presented the plat and a discussion was held regarding specifics of the plat request. Mayor Averitt opened the Public Hearing at 7:35 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 7:36 p.m. Council Member Walter Grow moved, seconded by Council Member Davenport, to approve (P-007-16) Golden Gardens Addition Replat Lots 1R & 2R, Block 10. ***The vote was unanimous. Motion carried.***

3. **Ordinance No. O-2016-012-15 (CU-003-16)** - Conduct a public hearing and consider action on the application of Duong Huynh for a Conditional Use Permit request with site plan approval, for automobile and light truck repair shop located on Lot 6R of the E. R. Alexander Addition, being approximately 1.926 acres located south of McNutt Street and southeast of E. Belknap Street, locally known as 4100 McNutt Street – ***First Reading (J. French)*** Planning and Community Director Justin French presented the ordinance and a discussion was held regarding the current status of the property, improvement suggestions, and parking requirements. Mayor Averitt opened the Public Hearing at 7:55 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 7:56 p.m. Council Member Scott Garrett moved, seconded by Mayor Pro Tem Bob Watkins, to approve sending the Ordinance No. O-2016-012-15 (CU-003-16) back to the Planning and Zoning for reconsideration on their June 14th meeting – with no application costs. ***The vote was unanimous. Motion carried.***
4. **Water and Wastewater Utility Parts Bid** – Consideration and/or action regarding award of bid for the purchase of the City's estimated annual requirements of water and wastewater utility parts Bid No. B2016-215-001. (**G. Van Nieuwenhuize, J. Carver**) Public Works Director Greg Van Nieuwenhuize and Purchasing Agent Janet Carver presented the parts bid and a discussion was held regarding the category allowing a local company (Atlas) supplying iron fittings to be accepted, though at a higher price, in lieu of travel time for picking up the parts in Fort Worth at the Act Pipe Company. Council Member Fowler moved, seconded by Council Member Truong, to approve the Water and Wastewater Utility Parts Bid – Bid No. B2016-215-001, with the acceptance of the iron fittings category to be the Atlas Company of Haltom City. ***The vote was unanimous. Motion carried.***
5. **Asbestos Study** – Consideration and/or action to enter into an asbestos survey agreement with Industrial Hygiene and Safety Technology, Inc. (**G. Van Nieuwenhuize, J. Carver**) Public Works Director Greg Van Nieuwenhuize and Purchasing Agent Janet Carver presented the survey study agreement and a discussion was held regarding the survey being conducted prior to any building remodeling and possible action after the survey is completed. Council Member Garrett moved, seconded Council Member Davenport, to approve the asbestos survey agreement with Industrial Hygiene and Safety Technology. ***The vote was unanimous. Motion carried.***
6. **Bid Award for Cheryl Street (Monna Street to Jerri Lane) Paving Improvements** – Consideration and/or action regarding approval to award Bid No. B2016-311-001 to Reliable Paving. (**G. Van Nieuwenhuize**) Public Works Director Greg Van Nieuwenhuize presented the bid award and a discussion was held regarding the funding amount and source, and the scope of the project. Council Member Grow moved, seconded by Council Member Garrett, to approve Bid No. B2016-311-001 to Reliable Paving. ***The vote was unanimous. Motion carried.***
7. **Resolution No. R-2016-016-01** – Consideration and/or action regarding approval of Resolution No. R-2016-016-01 – Public Arts Program Committee. (**K. Lane**) Mayor Averitt presented the resolution and a discussion was held regarding the differences in this committee and the “Arts in the City” program and the importance of artistic imagery. Council Member Grow moved, seconded by

Council Member Garrett, to approve Resolution No. R-2016-016-01 – Public Arts Program Committee. **Council Members Nunn, Grow, Garrett, Fowler, Davenport and Truong voted aye. Mayor Pro Tem Watkins voted nay. Motion carried.**

8. **General and Special Election Results** – Consideration and/or action regarding approving Resolution No. R-2016-015-01, tabulating and canvassing the results of the May 7, 2016 General and Special elections. **(A. Camacho)** City Secretary Art Camacho presented the resolution that included the official election data from Tarrant County Elections for the General and Special Election. Council Member Grow moved, seconded by Council Member Garrett, to approve Resolution No. R-2016-015-01 - May 7, 2016 General and Special elections. **The vote was unanimous. Motion carried.**
9. **Oath of Office**
Newly Elected Officers – City Secretary Art Camacho administered the Oath of Office to Council Member Place 3 Scott Garrett, Council Member Place 4 Trae Fowler, Council Member Place 5 Bob Watkins, and Council Member Place 6 Stephanie Davenport.
Certificates of Election – City Secretary Art Camacho presented the Certificates of Election to each of the elected candidates and after a comment by Mayor Averitt, each candidate addressed the citizens and other members of the Council by thanking them for their support and their commitment to their position.
10. **Mayor Pro Tem** – Consideration and/or action regarding election of the Mayor Pro Tem. **(A. Camacho)** Council Member Fowler moved, seconded by Council Member Nunn, to elect Council Member Place 5 – Bob Watkins – to the position of Mayor Pro Tem again. **The vote was unanimous. Motion carried.**

VISITORS/CITIZEN FORUM

No citizen came forward.

BOARDS/COMMISSIONS

11. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. There were no resignations.
12. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. Mayor Pro Tem Bob Watkins (Place 5) made the following appointments:
1. Patsy Sullivan – Library Board
 2. Penny Clowers – Parks and Recreation Board
 3. Steve Chapman – Planning and Zoning Commission
 4. Birdi Blocker – Beautification Board
- The appointments were approved unanimously.** No other appointments or reappointments were made.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Mayor Averitt adjourned the meeting on May 16, 2016 at 9:08 p.m. and a reception followed in the City Hall hallway for the elected candidates and citizens.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

Art Camacho

Art Camacho, City Secretary

David Averitt

David Averitt, Mayor

