

**MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
February 22, 2016**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on February 22, 2016, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 4 Trae Fowler
Council Member 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Staff Present: Keith Lane, Interim City Manager; Chuck Barnett, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Justin French, Planning and Community Development Director; Jennifer Fung, Finance Director, Tom Ice, City Engineer, Tim Cool, IT Director.

WORKSESSION

CALL TO ORDER

Mayor David Averitt called the Worksession to order at 6:05 p.m. An update was provided to the Council regarding updates to improvements on City Hall that included a carpet estimate and future building repair and maintenance projects. The Worksession ended and Mayor Averitt called for an Executive Session at 6:12 p.m.

EXECUTIVE SESSION

Section 551.071

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al
- EEOC Charge No. 450-2015-01583
- City of San Antonio, Texas, on behalf of itself and all other similarly situated Texas cities v. Hotels.com, L.P., et al., Civil No. SA-06-CA-381-OG, a Class Action

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City.

Section 551.074 - Personnel

Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the Municipal Court Judge and City Manager.

The Executive Session ended at 6:52 p.m.

REGULAR MEETING

CALL TO ORDER

Mayor Averitt called the meeting to order at 7:02 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Council Member Stephanie Davenport introduced Andrew Madrazak, Tarrant County College Baptist Student Minister, who gave the Invocation. Council Member Davenport led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS AND EVENTS

Council Member Stephanie Davenport announced the following:

Library

Family Movie Night - Monday, March 14th, 6:30 p.m. - Movie: *Hop*.

Craft Saturday - Saturday, February 27th, 10 a.m. – Noon. Craft making for adults, St. Patrick's Day Craft - \$5.00 plus supplies; supplies list may be found on the website.

Computer Classes for Adults - Computer Basics, Internet Basics, Microsoft Word; choose one or choose all. Microsoft Word class – Tuesday, February 23 or Thursday, February 25, 8:30 – 10 a.m.; call or visit the city's website for complete schedule. Registration is required.

Tax Help Preparation - AARP will assist people in filing income tax forms. Thursdays, through April 14, 12 – 4:00 p.m. Reservations are required.

Super Science Saturdays - Saturday, March 5th, 2016, 9 - 10:30 a.m. For ages 6 – 12; free; no registration is required. The subject is "Bugs."

Read Across America

The Friends of the Haltom City Public Library will be distributing a free book in honor of *Read Across America* day - Wednesday, March 2, 11 a.m. – 4 p.m.

Story Times

Thursdays, 11–11:45 a.m., ages 3 and up, first Thursday of each month puppet show.

Fridays, 10:30 – 11:15 a.m., ages 2 and younger.

Parks and Recreation

Haltom Stampede - Over 450 runners participated in the race, the most in the last 10 years. Close to \$6,000 in sponsorship was raised, again, the most in the last 10 years. We were fortunate to have great weather and received nothing but positive feedback. Everyone is hoping to see the Stampede continue to run for years to come.

Registration is going on now for youth soccer. Boys and girls, ages 3 to 10 can sign up to play in our spring soccer league. Cost is only \$40 for 3 – 6 year-olds, \$65 for 7-8 year-olds, and \$75 for 9-10 year-olds. Registration deadline is March 5th. The season will begin the week of March 28th. For more information, please contact the Rec at 817-831-6464.

Community Projects

The Car Show for Kids is Saturday, April 2nd and we need volunteers to serve on the committee. Sponsorships are also available as the event raises funds for free backpacks and school supplies for Haltom City students. Fifty dollars sponsors one student for the entire school year and we need your financial support to make a difference. Meetings are held at 2 p.m. the 2nd Thursday of the month at the Rec Center.

The 28th annual Images of Haltom City Photo Contest continues through March 18th. It's free to enter and the Best of Show is awarded \$200. Look for more information on the city's website, social media, and the next Crossroads.

Art in the City's Spring Gallery Night is Saturday, March 19th from 1 p.m.- 8 p.m. at the Haltom City Northeast Center, 3201 Friendly Lane.

The 2016 Car Show for Kids is Saturday, April 2nd and sponsorships are available as the event raises funds for free backpacks and school supplies for Haltom City students. Fifty dollars sponsors one student for the entire school year and we need your financial support to make a difference. Please contact Julie Orebaugh for information.

Simple Recycling begins this Tuesday and Wednesday. Put your “green bags” with your unwanted textiles and home goods out with your recycling to be recycled. Keep these items out of our landfills by recycling them.

Keep Haltom City Beautiful by volunteering for the Texas Trash Off on Saturday, April 9th from 1 p.m. – 4 p.m. Register online on the city website.

Sign up to volunteer for the 6Stones CPR Spring Blitz event on Friday & Saturday, April 8th-9th! Register online on the city website.

Contact Julie Orebaugh for more information about these programs.

National and County Elections

Early Voting for the National and County Elections continues this week from 7 a.m. to 7 p.m. and ends on Friday, the 26th. There are numerous locations throughout the county and the primary early voting site for Haltom City citizens is the Tarrant College Northeast Center, hosting both the Democratic and Republican Party polling stations. Election Day voting will require citizens to vote in their precinct and this information link is located on the city’s website. Citizens can access this information directly at: <http://access.tarrantcounty.com/en/elections.html>.

PROCLAMATION – Certificate of Recognition - “Applebee’s Bar and Grill” - Bonnie Richards, of the Library Board, and Linda Thompson, of the Fire Services Board, presented the proclamation to Applebee’s Bar and Grill Manager Mokaya Peterson and Applebee’s Regional Director Jake Ghandi.

PRESENTATION – City Employee Longtime Service Award. Interim City Manager Keith Lane presented a Twenty-year Service Award to Sixto Balanquit.

REPORTS

1. **Monthly Financial Report for January 2016** – Consideration and/or action regarding approval of the preliminary monthly Financial Report for the month ending January 31, 2016. Finance Director Jennifer Fung presented the monthly finance report and a discussion was held regarding the revenue, expenses, property tax collections, and the decrease in neighboring city’s sales tax.

CONSENT AGENDA

2. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of February 8, 2016 and February 16, 2016.
3. **Ordinance No. O-2016-003-03 – Municipal Sales Use Tax Special Election** – Consideration and/or action approving Ordinance No. O-2016-003-01 – Special Election regarding Municipal Sales and Use Tax – **2nd reading**.

Council Member Walter Grow moved, seconded by Council Member Scott Garrett, to approve the Consent Agenda - Items # 2, and # 3. ***The vote was unanimous. Motion carried.***

REGULAR AGENDA

4. **Final Plat (P-008-15)** – Conduct a public hearing and consider action on the application of Manuel Salas for approval of a final plat creating Lot 1, Block 1 of the El Cala Addition from Tracts 53A and 53A2A of the Lewis G. Tinsley Survey,

A-1523, located in the “M-2” Heavy Industrial District, containing approximately 0.86 acres, and locally known as 5002 Parrish Road. Justin French, Planning and Community Development Director, presented the plat and a discussion was held regarding the property lot size increase. Mayor Averitt opened the Public Hearing at 7:32 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 7:33 p.m. Council Member Fowler moved, seconded by Council Member Davenport, to approve Final Plat (P-008-15). ***The vote was unanimous. Motion carried.***

5. **Veterans Memorial Committee** – Consideration and/or action regarding the approval of Resolution No. R-2016-009-01 establishing a Veterans Memorial Committee. Council Member Jeannine Nunn presented the resolution and moved, seconded by Council Member Grow, to approve Resolution No. R-2016-009-01 – establishing a Veterans Memorial Committee. A discussion was held regarding amending the resolution to include a Council contact and a staff liaison. Council Member Nunn amended her motion to include the Council contact and staff liaison, seconded by Council Member Grow. ***The vote was unanimous. Motion carried.***
6. **Voting, Projection, and Rushworks Integration** – Consideration and/or action regarding the approval of the Lantek Audio, Video, and Communications proposal for the Council Chambers. Information Technology Director Tim Cool presented the agenda item and a discussion was held regarding the PEG Funding, digital and streaming processes used in council meetings, sale of old equipment, and responsible budget funding. Council Member Garrett moved, seconded by Council Member Davenport, to approve the proposal award for the Council Chambers voting projection to Rushworks Integration. ***The vote was unanimous. Motion carried.***
7. **Environmental Safety Services, Inc. Drainage Change Order** – Consideration and/or action to approve a Change Order to the Drainage Improvements for Northern Cross Boulevard Project. Assistant City Manager Chuck Barnett and City Engineer Tom Ice presented the change order. A PowerPoint was used to display the drainage problems and a discussion was held regarding the erosion protection, sewer drainage construction, and project completion. Council Member Grow moved, seconded by Council Member Garrett, to approve the change order to the drainage improvements for Northern Cross Boulevard – off Haltom Road and Loop 820. ***The vote was unanimous. Motion carried.***

VISITORS/CITIZEN FORUM

No citizen came forward.

BOARDS/COMMISSIONS

8. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. The following resignations were presented:
 1. Council Member Grow presented a resignation from Phillip Harris from the Fire Services Board – ***The resignation was unanimously approved.***
 2. Mayor Averitt presented a resignation from Dan Hemphill from the ZBA and Jane Milligan from the CCPD – ***The resignations were unanimously approved.***
9. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. The following appointments/reappointments were made:

1. Council Member Truong appointed Rick Edgett to the Beautification Board. .
The appointment was unanimously approved.
2. Council Member Garrett appointed James White to the Veterans Memorial Committee;
3. Council Member Fowler requested Council Member Jeannine Nunn serve on the Veterans Memorial Committee as the Council Contact;
4. Council Member Nunn appointed Don Lemaster to the Veterans Memorial Committee;
The appointments were unanimously approved.

ADJOURNMENT

Mayor Averitt adjourned the meeting on February 22, 2016 at 8:00 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

Art Camacho, City Secretary

David Averitt, Mayor