

**MINUTES**  
**HALTOM CITY COUNCIL MEETING**  
**CITY HALL, 5024 BROADWAY AVENUE**  
**October 10, 2016**

A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on October 10, 2016, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro Tem Bob Watkins
Council Place 2 Walter Grow	Council Place 3 Scott Garrett
Council Place 4 Trae Fowler	Council Place 6 Stephanie Davenport
Council Place 7 Dr. An Truong	
Council Place 1 Jeannine Nunn was absent.	

Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager, Wayne Olson, City Attorney; Art Camacho, City Secretary; Justin French, Planning and Community Director; Jennifer Fung, Finance Director; Cody Phillips, Police Chief; Steve Ross, Fire Chief, and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER**

Mayor Averitt called the Worksession to order at 6:09 p.m. No agenda items were discussed and the Worksession ended at 6:10 p.m.

Mayor Averitt called for an Executive Session at 6:10 p.m.

**EXECUTIVE SESSION**

**Chapter 551 of the Texas Government Code**

**As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:**

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, project schedule/construction contract with Tiseo Paving, dissolution/restructuring of the Haltom City Economic Development Corporation, and pending litigation and settlement offers for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City

**Section 551.072 – Deliberations about Real Property**

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City.

Mayor Averitt closed the Executive Session at 6:50 p.m.

**REGULAR MEETING**

**CALL TO ORDER**

Mayor Averitt called the meeting to order at 7:04 p.m.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Council Member Stephanie Davenport gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

## **ANNOUNCEMENTS/EVENTS**

Council Member Stephanie Davenport announced the following:

### **Public Library**

**Story Times** -Thursdays, 11 – 11:45 a.m., for ages 3 & older; first Thursday of each month is a puppet show. Fridays, 10:30 – 11:15 a.m., for ages 2 & younger

**Bi-lingual Story Times** - Every Wednesday from 10:30 – 11 a.m.

**Coloring & Cookies for Grown Ups!** - Friday, November 4th, 6:30 – 8 p.m.

**Super Science Saturdays** – The theme for November 5<sup>th</sup> is Snap Circuits and December 3<sup>rd</sup> is Light & Energy. For ages 6 – 12; free and no registration required.

**Tarrant County WIC Sign-up Assistance** - Third Tuesday of each month from 10:30 a.m. – 1 p.m.

**Family Movie Night** is Monday, November 14th at 6:30 p.m. featuring the movie "Nanny McPhee."

**Applebee's Breakfast** - Come join your friends & family at the *all you can eat* breakfast on Saturday, October 15<sup>th</sup>, from 8 – 10 a.m. Sponsored by the Friends of the Haltom City Public Library.

**Pumpkin Decorating Contest** - Pumpkin or gourd, real or artificial. Deadline: October 22<sup>nd</sup>, for ages 5 – adult.

**National Friends of Libraries Week Celebration** - A week of celebration including free paperbacks and VHS tapes on Wednesday and Amnesty Day for overdue books this Friday.

**Hoowling Halloween** – This event will be held Thursday, October 27<sup>th</sup> from 6:30 – 8 p.m. Along with trick or treating, there will be not-so-scary stories and a craft. Children are to wear a costume and bring a bag, and parents are invited to join in the fun and wear a not-so-scary costume, too.

### **Community Projects**

**Voter Registration** - The last day to register to vote in this upcoming election is October 11, 2016. Voter registration cards are available at City Hall or you can register to vote online at [www.VoteTexas.gov](http://www.VoteTexas.gov). This website offers all the information you will need about voting, your polling place and more. The General Election will take place on Tuesday, November 8, 2016. Early voting will take place from October 24 - November 4, 2016.

**Community Powered Revitalization Program** - Haltom City is a proud partner with 6Stones Community Powered Revitalization Program (CPR). The "Fall Blitz" is happening on Friday, October 21<sup>st</sup> and Saturday, October 22<sup>nd</sup>. Volunteers and Site Captains are needed for this impactful community event and the number of volunteers determines the number of houses we can improve, so we need everyone's help. Online registration is available through the city website.

More information is available at [www.haltomcitytx.com](http://www.haltomcitytx.com) or contact Julie Orebaugh.

### **Parks and Recreation**

**Haltom Halloween** - On Saturday, October 29<sup>th</sup> from 2 to 5 pm, the Haltom Recreation Center will host the annual Haltom Halloween. Bounce houses, obstacle courses, face painting, crafts, and more will be available and a Costume Contest for ages 2 to 10 begins at 3:30 p.m. sharp. Parents need to arrive early to register their child and prizes will be given to the winners of each age group.

**Goody Bags** - The Recreation Center is asking for donations of individually wrapped, non-melting candy to help fill up the bags we give to all children at the event. Anyone donating at least 2 bags of candy will be entered in a drawing to win a Recreation Center gift certificate! All donations are needed by Oct. 24<sup>th</sup>.

**Youth Basketball** - Registration for Youth Basketball and Lil' Ballers begins October 10th. Lil' Ballers is for boys & girls ages 4-6 and youth basketball is for boys and girls ages 7 – 14 years old (as of Sept. 1). Birth certificates are required at time of registration.

The season will begin in January and team drafts and practices will be in December. Coaches are needed for Lil' Ballers and Youth Basketball and for more information, please contact Matt Chutchian at [mchutchian@haltomcitytx.com](mailto:mchutchian@haltomcitytx.com) or 817-831-6464.

**Holiday Arts and Craft Sale** - The Haltom City Senior Center is having their annual Holiday Arts and Craft sale on Saturday, October 29<sup>th</sup> from 8 am to 12 pm. Seniors will also be selling a BBQ brisket lunch for \$7 to raise money for their Center.

**Haltom High School Craft Fair** - will be held on Saturday, October 29<sup>th</sup> from 9 am to 4 pm at Haltom High School. Admission is \$1 and benefits the senior scholarship fund and school improvements.

**Northeast Recycles Day Flea Market & Texas Arbor Day Celebration** is Saturday, November 5<sup>th</sup> from 8 am to 2 pm at TCC Northeast Campus, Parking Lot "E". Free paper shredding (3 file box max), electronics recycling, tire recycling (20 tires max) and BISD Clothes Connection will be accepting your gently used winter coats and clothing.

**Crud Cruiser** - Dispose of your household hazardous waste on Saturday, November 5<sup>th</sup> when the Crud Cruiser comes to the Haltom City Public Library parking lot from 9 am to 11 am. Remember to bring proof of residency.

### **MedStar Seeking Special Kids for Trick or Treat Event**

If you know a child who would like to go out on Halloween for Trick or Treat, but needs medical support to be able to do so, contact MedStar. For the 4<sup>th</sup> year in a row, MedStar is offering to take one or two children - with their family - that might not normally be able to do so due to medical restrictions, out for Halloween to a Fort Worth neighborhood. The child will be picked up at home, brought to a specially selected neighborhood in a MedStar ambulance and escorted through the neighborhood on one of our stretchers and returned after their bag is full. A MedStar paramedic, EMT, and Safety Clown will accompany the child from door to door and assist with collecting all the goodies! To nominate a child for this event, contact Matt Zavadsky at [MZavadsky@medstar911.org](mailto:MZavadsky@medstar911.org) or by phone at 817-991-4487. **Nomination deadline is Friday, October 21<sup>st</sup>**

#### Participation Guidelines:

- Date of event will be October 31<sup>st</sup>, between 6 p.m. and 9 p.m.
- Child and parents should live, or temporarily residing in the MedStar service area
- Child should be between 5 and 15 years old
- Child and parents should be willing to share their experience with media partners and sign a photo release
- MedStar shall make the final determination of clinical appropriateness for participation

### REGULAR AGENDA

1. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of September 26, 2016. Council Member Walter Grow moved, seconded by Council Member Scott Garrett, to approve the Minutes of September 26, 2016. **The vote was unanimous. Motion carried.**
2. **Ordinance No. O-2016-025-03** – Consideration and/or action regarding approval of adopting the revised budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 - **2<sup>nd</sup> Reading**. Council Member Truong moved, seconded by Council Member Fowler, to approve Ordinance No. O-2016-025-03 - adopting the revised budget for the fiscal year 2015-2016 – 2nd reading. **The vote was unanimous. Motion carried.**
3. **Homeland Security Grant** – Consideration and/or action to approve Resolution No. R-2016-022-05, the Citizens Emergency Response Team grant. Fire Chief Steve Ross presented the resolution and a discussion was held regarding the

preparation of the grant, the CERT training, and the type of grant equipment. Council Member Garrett moved, seconded by Council Member Truong, to approve Resolution No. R-2016-022-05, the Citizens Emergency Response Team grant. ***The vote was unanimous. Motion carried.***

4. **Final Plat (P-004-16)** – Consideration and/or action regarding approval on the application of Lordkham Keosybounheunang of a final plat creating Lot 1, Block 1 of the Keosy Addition from Tract 1C24 of the Joel Walker Survey, A-1654, located in the "SF-2" Single Family District, containing approximately 0.2 acres, and locally known as 3907 Hollis Street. Planning and Community Development Director Justin French presented the plat. Council Member Fowler moved, seconded by Council Member Davenport, to approved Final Plat (P-004-16). ***The vote was unanimous. Motion carried.***
5. **Property Enhancement Incentives Grant** – Consideration and/or action for approval of a Property Enhancement Incentives Grant to Ron Sturgeon Real Estate LP for property located at 5524 Midway Road. Planning and Community Development Director Justin French presented the grant and property owner Ron Sturgeon was present for questions. A discussion was held regarding the property addresses, the source of funding, specifics of the enhancement project, and the timeline of the project completion. Council Member Garrett moved, seconded by Council Member Fowler, to approve the Property Enhancement Grant to Ron Sturgeon Real Estate for \$10,000 and include address blocks painted, for property located at 5524 Midway Road and 5532 Midway Road. ***The vote was unanimous. Motion carried.***

#### **VISITORS/CITIZENS FORUM**

The following citizens came forward:

1. Denise Ford, of the Citizens Police Alumni, presented signs supporting the Haltom City Police Department for sale.
2. Lesly Smith, Haltom City Public Library Director, informed the Council and citizens about the benefit breakfast at Applebee's.

#### **BOARDS/COMMISSIONS**

7. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. Mayor Averitt presented the resignation of Steve Chapman from Place 5 on the Planning and Zoning Commission. ***The resignation was approved unanimously.***
8. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. Mayor Averitt appointed Steve Chapman to an Alternate position on the Planning and Zoning Commission. ***The appointment was approved unanimously.*** Mayor Averitt appointed Querida Owens to the Public Arts Commission. ***The appointment was approved unanimously.***

#### **EXCUSED ABSENCE OF COUNCIL MEMBERS**

10. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. Mayor Pro Tem Bob Watkins moved to excuse the absence of Council Member Jeannine Nunn. ***The absence was approved unanimously.***

**EXECUTIVE SESSION**

There was no Executive Session.

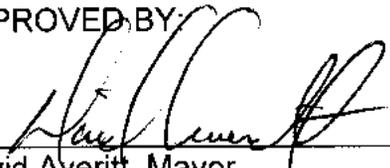
**ADJOURNMENT**

Mayor Averitt adjourned the meeting at 7:57 p.m.

RESPECTFULLY SUBMITTED BY:

  
\_\_\_\_\_  
Art Camacho, City Secretary

APPROVED BY:

  
\_\_\_\_\_  
David Averitt, Mayor

