

**MINUTES
HALTOM CITY COUNCIL
SPECIAL MEETING/BUDGET WORKSHOP
HALTOM CITY CENTRAL FIRE STATION
5525 BROADWAY AVENUE, HALTOM CITY, TEXAS 76117
August 22, 2015**

A Council/Staff Budget Workshop was held by the City Council of the City of Haltom City, Texas, on August 22, 2015, at 9:00 a.m. at the Haltom City Central Fire Station, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro-Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 4 Trae Fowler
Council Place 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Staff Present: Tom Muir, City Manager; Chuck Barnett, Assistant City Manager; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Justin French, Planning and Community Development Director; Toni Beckett, Human Resources and Risk Management Director, and Greg Van Nieuwenhuize, Public Works Director.

CALL TO ORDER

Mayor David Averitt called the Budget Workshop to order at 9:08 a.m.

1. Discussion on Upcoming Budgetary Issues and Priorities for FY 2015-16.

The Workshop began with City Manager Tom Muir informing the Council of a report of a citizen contracting the West Nile Virus and Public Works Director Greg Van Nieuwenhuize informed the Council on the spraying efforts that will be conducted at the first of the week. The Council commented on the vehicle inspection that was done on a $\frac{3}{4}$ work vehicle that was placed on the previous Public Works Decision Package. A discussion was held regarding vehicle and equipment maintenance priorities. Mr. Van Nieuwenhuize presented the Water Maintenance budget that included handheld meter reading systems and a comparison of funding and expenditures from previous years. He also presented a similar comparison to the Drainage Maintenance budget and a discussion was held regarding the change in the number of employees. A discussion was held regarding the revenue shortage, conservative practices by the Finance Department, and personnel issues. A final presentation on Capital Projects toward street repair estimates, including the 380 Agreement, was made and a discussion was held on the costs of concrete and asphalt repairs.

The Council took a break at 10:20 a.m. and returned to the meeting at 10:30 a.m. Staff members Justin French, Toni Beckett and Greg Van Nieuwenhuize left the meeting.

Finance Director Jennifer Fung presented the budgeting essentials that lead to a discussion regarding estimated revenues, debt service, tax rate and the Maintenance and Operations (M&O) funding. Council Member Fowler left the meeting at 11:15 a.m.

The Council reviewed a listing of decision packages with their projected amounts and determined whether to extend the package item for further consideration. A discussion was held regarding the November Special Election, the 6 Stones agreement, application tracking, employee advertising, tuition reimbursement, and the HR Generalist position. In addition, a discussion was held regarding the CAD/RMS program, new police radio upgrades, city computer purchases and upgrades, and an additional building maintenance worker. Council Member Garrett left the meeting at 12:05 p.m.

The Council continued to review the listing and a discussion was held regarding the NEFDA Fire contract, personnel protective equipment, the Stat Basic Simulator, ISO Survey, Tact Medics, and Incentive Pay. The Council also discussed the night court and prosecutor expenses, traffic signal system, street sweeper, interior library upgrades, city hall building upgrades, gym floor repair, and recreation center roof repair. They ended the workshop with a discussion concerning decision packages paid out of various funds that included the Crime Control and Prevention District (CCPD), the Court Technology Fund, Public Education Grant (PEG) fund and the Water & Sewer fund, which would provide for several combination services for the Police and Fire Department, Ticket Writers, new laptop and workstation, camera and media production system, and meter reading handheld units.

Finance Director Jennifer Fung will present a new listing for consideration at the next budget workshop.

ADJOURNMENT

Mayor Averitt adjourned the Budget Workshop at 12:58 p.m.

RESPECTFULLY SUBMITTED BY:

Art Camacho

Art Camacho, City Secretary

APPROVED BY:

David Averitt

David Averitt, Mayor

