

**MINUTES**  
**HALTOM CITY COUNCIL/STAFF BUDGET WORKSHOP**  
**HALTOM CITY CENTRAL FIRE STATION**  
**5525 BROADWAY AVENUE, HALTOM CITY, TEXAS 76117**  
**August 12, 2015**

A Council/Staff Budget Workshop was held by the City Council of the City of Haltom City, Texas, on August 12, 2015, at 7:00 p.m. at the Haltom City Central Fire Station, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro-Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 4 Trae Fowler
Council Place 6 Stephanie Davenport	
Council Place 7 Dr. An Truong was absent.	

Staff Present: Tom Muir, City Manager; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Freddy Thomas, Budget Analyst; Melissa Pace, Municipal Court Administrator; Tim Cool, IT Director; Toni Beckett, Human Resources and Risk Management Director; Lesly Smith, Library Director, and Justin French, Planning and Community Development Director.

**CALL TO ORDER**

Mayor David Averitt called the Budget Workshop to order at 7:00 p.m.

1. Discussion on Upcoming Budgetary Issues and Priorities for FY 2015-16.

City Manager Tom Muir began the meeting and Municipal Court Administrator Melissa Pace recapped her previous presentation and provided additional information regarding the financial data for conducting a monthly night court. A discussion was held concerning the different options of providing a prosecutor, a possible combined municipal court services with North Richland Hills, and requested information on the municipal court system conducted by Colleyville-Keller.

IT Director Tim Cool presented a decision package regarding the purchase and upgrade of the city's computers and the camera system for the HCTV media. A discussion was held concerning the media service and production.

The Council took a break at 7:55 p.m. and resumed at 8:02 p.m.

Library Director Lesly Smith addressed the Council in regard to her decision package from the previous Council orientation and a discussion was held regarding bound library books in relation to e-book checkouts.

Finance Director Jennifer Fung presented the Water and Wastewater Funds that included the projected increase in future costs. She also presented the projected Debt Service, Special Revenues, and Capital Projects.

Planning and Community Development Director Justin French presented several budget issues and a discussion was held regarding permit fees, budget reduction changes, and city property maintenance. The Council was also notified of possible concrete work to be performed at 4:00 a.m. in the West Birdville District area.

**ADJOURNMENT**

Mayor Averitt adjourned the Budget Workshop at 9:35 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

  
Art Camacho, City Secretary

  
David Averitt, Mayor

