

MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
April 27, 2015

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on April 27, 2015, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present, to-wit:

Mayor Richard Hutchison

Mayor Pro Tem Bob Watkins

Council Place 1 Marian Hilliard

Council Place 2 Jeff Western

Council Place 3 David Averitt

Council Place 4 Trae Fowler

Council Member 6 Stephanie Davenport

Council Place 7 Dr. An Truong

Staff Present: Tom Muir, City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Susan White, Business Development Coordinator, Justin French, Planning and Community Development Director, Toni Beckett, Human Resources and Risk Management Director, and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER

Mayor Hutchison called the Worksession to order at 6:00 p.m. Greg Van Nieuwenhuize, Public Works Director, presented an update on the Backage Road Project that included a detailed account of the specific expenditures on the construction and stabilizing of the drainage outfall structure cost of \$384,432.00. He also provided a timeline should the project be submitted for bidding. Council Member Trae Fowler presented a flow diagram regarding the possible hiring of a Public Safety Director position, which included the different city department administrative authority being divided among the City Manager, Assistant City Manager, and the Public Safety Director. The Consent Agenda was reviewed and clarification was made regarding Agenda Item # 6 – Property Enhancement Incentives Policy – and a change was also made concerning the starting month in Section 4 being changed from May to March on Agenda Item # 9 – Council Budget Committee. No other changes were made on the Consent Agenda and no Executive Session was held. Mayor Hutchison closed the Worksession at 7:00 p.m.

REGULAR MEETING

CALL TO ORDER

Mayor Hutchison called the meeting to order at 7:10 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Stephanie Gilfeather, of St. Luke Methodist Church, gave the Invocation and Mayor Pro Tem Bob Watkins led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS AND EVENTS

City Secretary Art Camacho announced the following:

Library

Writing Contest – A writing contest will be held for individuals from the 5th grade to adult. It will include poetry and short stories, with the deadline of Saturday, May 30th. The city website has all of the rules at www.haltomcitytx.com.

Family Movie Night - The Family Movie night will feature "Planes – Fire and Rescue" on Monday, May 11th at 6:30 p.m.

Story Times – Held on Thursdays from 11:00 a.m. to 11:45 a.m. for 3 yrs. and older. For ages 2 and younger, it is held on Fridays from 10:30 a.m. to 11:15 a.m.

Craft Fair – The Haltom City Masonic Lodge will be hosting its annual spring Craft Fair on Saturday, May 2nd. The address is 4403 Broadway and this year's event will include a garage sale on the front lawn.

Awards Presentation – The "Images of Haltom City" 27th Anniversary photo contest awards presentation program will be held this Thursday, April 30th and the Haltom City Tarrant County College Northeast Center, 3201 Friendly Lane, at 6:30 p.m. Everyone is welcome and prizes and certificates will be awarded and citizens can meet the contest judges and discuss contest results. For more information, citizens can call 817-222-7767 or contact Fran Burns, Community Projects Director, at fburns@haltomcitytx.com.

City General and Special Election - Haltom City will be holding a General Election to elect the Mayor and Council Places 1, 2, and 7, and a Special Election for Council Place 3. Current Mayor Richard Hutchison and Council Member Place 3 David Averitt are running for the Mayor's position. Dr. An Truong is uncontested for Council Member Place 7. In the race for Council Member Place 1, the candidates are Marian Hilliard and Jeannine Nunn; Council Member Place 2 candidates are Jeff Rhoads and Walter Grow. In the Special Election for Council Place 3, the candidates are Scott Garrett and Willis O'Dell. Citizens will also be voting on the continuance of the Crime Control and Prevention District (CCPD) ¼ cent sales tax. The single polling place listed below will be open from 7:00 a.m. to 7:00 p.m. on Saturday, May 9, 2015.

Location of Polling Place and Precincts on May 9, 2015:

Polling Place #1:	Haltom City Northeast Center	1199, 1622, 4042, 4102, 4141,
	3201 Friendly Lane	4159, 4191, 4218, 4239, 4290
	Haltom City, Texas, 76117	4328, 4362, 4399, 4410, 4483
		4485, 4533, 4602, 4620

EARLY VOTING BY PERSONAL APPEARANCE DAYS AND HOURS

April 27 – May 1	Monday - Friday	8:00 a.m. – 5:00 p.m.
May 2	Saturday	7:00 a.m. – 7:00 p.m.
May 3	Sunday	11:00 a.m. – 4:00 p.m.
May 4-5	Monday -Tuesday	7:00 a.m. – 7:00 p.m.

Haltom City Northeast Center, 3201 Friendly Lane, Haltom City, Texas 76117

Other Early Voting stations can be found on the following link to Tarrant County Elections: <http://www.tarrantcounty.com/evote/site/default.asp>.

Council Member Fowler announced the passing of citizen Tom Hall to the audience and requested prayer for his family and commented on his community volunteerism.

REPORTS

1. **Monthly Financial Report** – Consideration and/or action regarding approval of the preliminary monthly Financial Report for the month of March 2015. Finance Director Jennifer Fung presented the financial report and a discussion was held regarding the quarterly increases in sales tax revenues. Council Member Dr. An Truong moved, seconded by Council Member David Averitt, to approve the monthly financial report for the month of May 2015. ***The vote was unanimous. Motion carried.***
2. **Quarterly Investment Report** – Consideration and/or action regarding approval of the March 2015 Quarterly Investment Report. Finance Director Jennifer Fung presented the quarterly investment report and gave additional comments concerning the current national financial status. Council Member Averitt moved, seconded by Council Member Davenport, to approve the March 2015 Quarterly Investment Report. ***The vote was unanimous. Motion carried.***

3. **2015 Crime Statistics (1st Quarter)** – Presentation of Haltom City Police Department crime statistics for the first quarter of 2015. Police Chief Keith Lane gave a PowerPoint presentation with the first quarter crime statistics data. A discussion was held regarding the number of officers present during each work shift and Chief Lane also commented on the quality number of applications the department receives for employment at Haltom City. No action was taken.
4. **Capital Improvements Report** – Presentation of quarterly status report of all major capital improvement projects. Greg Van Nieuwenhuize, Public Works Director, presented the report and a discussion was held regarding the project's landscaping, signage, inspection work, sidewalk replacements and new construction regarding the Lower Fossil Linear Park. No action was taken.

CONSENT AGENDA

5. **Minutes** – Consideration and/or action regarding approval of the Minutes of the Regular meeting of April 13, 2015 and the April 16, 2015 Worksession.
6. **Property Enhancement Incentives Policy** – Consideration and/or action regarding approval of Resolution No. R-2015-003-01 authorizing the Property Enhancement Incentives Policy.
7. **Resolution No. R-2015-009-03** – Consideration and/or action regarding approval to amend the authorized representatives for the TexPool local government investment pool.
8. **Annual Evaluation of Tax Abatement** – Consideration and/or action regarding approval of the Hillshire Brands project tax abatement for the 2015 calendar year.
9. **Council Budget Committee** – Consideration and/or action regarding approval of Resolution R-2015-008-01 creating the Council Budget Committee.
10. **Ordinance No. O-2015-003-15 (CU-002-15)** - Consider action on the application of Arnulfo Rodriguez, on behalf of Jesus Mejia-Villalva, for a Conditional Use Permit request with site plan approval, for Tire Sales Store uses located on Tract 18B09 of the Joel Walker Survey, A-1654, being 0.198 acres located south of E. Belknap Street and west of Layton Avenue, locally known as 4320 E. Belknap Street. **2nd Reading**
11. **Ordinance No. O-2015-004-15 (Z-001-15)** - Consider action on the application of Chase D. Pearce, on behalf of Jimmy and Ann Nguyen, for approval of a Zoning Change request from "PD" Planned Development for all "C-3" uses plus limited Auto Dealer, Auto Repair, and Residential Quarters uses to "PD" Planned Development for all "C-3" uses plus Auto Dealer, Auto Repair, and Residential Quarters uses located on Lot 1R, Block 1R of the Le Addition, being 1.682 acres of land located south of NE 28th Street and west of N. Beach Street, locally known as 2219 N. Beach Street. **2nd Reading**
12. **Ordinance No. O-2015-005-15 (Z-002-15)** - Consider action on the application of Victor Trotter, on behalf of Newaire Corp Partner, Inc. and Rita R. Wilson for approval of a Zoning Change request from "C-3" Commercial District and "M-1" Industrial District to "PD" Planned Development for "C-3" uses plus office warehouse, warehouse, and wholesale distributor and "PD" Planned Development for limited "M-1" uses located on G. W. Burkitt's Subdivision Block 22, Lot 22A and 22B, L. Merrill 25R, 26R & 27R; Tracts 18B07, 18B1, 18B1A,

18B5, 18B6, 18B11, and 18D of the Joel Walker Survey, A-1654; and Lots 26A, 27A, and 28A of the J. A. Murrel Addition being 3.328 acres of land located south of E. Belknap Street and east of Layton Avenue, locally known as 1708, 1714, and 1728 Layton Avenue; and action on an amendment to O-2010-011-15, amending the Future Land Use Plan within the 2010 Comprehensive Land Use Plan Rezoning Cases (3) – **2nd Reading**

Council Member Jeff Western moved, seconded by Council Member Truong, to approve the Consent Agenda consisting of Agenda Items # 5 through # 12. **The vote was unanimous. Motion carried.**

REGULAR AGENDA

13. **Schedule Special Council Meeting and Cancel a Regularly Scheduled Council Meeting** – Consideration and/or action to schedule a special Council meeting for May 18, 2015 to allow for the canvassing of the May 9th General Election and the installation of newly elected officials and cancel the regularly scheduled meeting of May 25, 2015. Mayor Hutchison presented this item and a discussion was held regarding action, specifically regular Council action items, that would still be taken at the meeting, but still include the candidates swearing and new Council installation. Council Member Fowler moved, seconded by Mayor Pro Tem Watkins, to approve the scheduling of the regular Council meeting on May 11th and a special Council meeting for May 18th for canvassing the votes, and canceling the regularly scheduled meeting of May 25th in observance of the (Memorial Day) holiday. **The vote was unanimous. Motion carried.**

VISITORS/CITIZENS FORUM

The following citizen came forward:

1. Geneva Cooper, 42014 Joy Lee – Addressed the Council concerning her neighbor's dogs and the noise nuisance they are causing.

BOARDS/COMMISSIONS

14. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. There were no resignations.
15. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. There were no appointments or reappointments.
16. **Board/Commission Reports** – Receive reports from Council liaisons. Council Member Hilliard stated a P & Z meeting will be held on Tuesday, April 28, 2015 that will include a Public Hearing on the Fence Ordinance.

EXCUSED ABSENCE OF COUNCIL MEMBERS

17. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. There were no absences.

EXECUTIVE SESSION

Section 551.071

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, contracts, expenditures and oversight of the Haltom City Economic Development Corporation, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Phillip Payne v. City of Haltom City
- Burkett v. City of Haltom City, et al.
- Flynn v. Haltom City EDC

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation.

Section 551.087 – Deliberations about Economic Development Incentives

Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect.

Section 551.074

Deliberation regarding the appointment, employment, evaluation, reassignment, resignation, duties, discipline or dismissal of the City Secretary.

The Council went into Executive Session at 8:13 p.m.

RECONVENE TO REGULAR SESSION

14. Take any action deemed necessary as a result of the Executive Session.
The Council reconvened into Regular Session at 9:01 p.m. and no action was taken.

15. **ADJOURNMENT**

Mayor Hutchison adjourned the meeting on April 27, 2015 at 9:02 p.m.

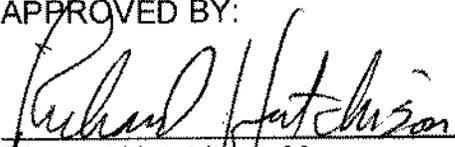
RESPECTFULLY SUBMITTED BY:



Art Camacho, City Secretary



APPROVED BY:



Richard Hutchison, Mayor