

**MINUTES**  
**HALTOM CITY COUNCIL SPECIAL JOINT MEETING**  
**WITH THE HALTOM CITY PARKS AND RECREATION BOARD**  
**HALTOM TARRANT COLLEGE NORTHEAST CENTER**  
**3201 FRIENDLY AVENUE**  
**March 3, 2015**

A Special Joint Meeting with the Haltom City Parks and Recreation Board was held by the City Council of the City of Haltom City, Texas, on March 3, 2015, at 6:00 p.m. at the Haltom City Tarrant College Northeast Center, 3201 Friendly Lane, Haltom City, Texas, with the following members present, to-wit:

Mayor Richard Hutchison

Mayor Pro-Tem Bob Watkins

Council Place 1 Marian Hilliard

Council Place 2 Jeff Western

Council Place 3 David Averitt

Council Place 4 Trae Fowler

Council Place 6 Stephanie Davenport

Council Place 7 Dr. An Truong

Parks and Recreation Board Members: Dana Coffman, Vice Chair; Fran Travis, Steve Mylius, Cody Gambill, Don Cooper, Penny Clowers, Don Lemaster.

Staff Present: Tom Muir, City Manager; Chuck Barnett, Assistant City Manager; Art Camacho, City Secretary, Tom Henry, Parks and Recreation Director, Christi Pruitt, Recreation Supervisor.

**CALL TO ORDER**

Both Vice Chair Coffman and Mayor Hutchison called the Joint Meeting to order at 6:02 p.m. and stated that all members of the Council and Parks Board were present.

1. The Parks and Recreation Board will discuss and/or take action on the following items:
  - A. Approval of Minutes – February 3, 2015 – Board Member Clowers moved, seconded by Board Member Mylius, to approve the Minutes of February 3, 2015. ***The vote by the Parks Board was unanimous. Motion carried.***
  - B. Election of Officers – Board Member Penny Clowers moved, seconded by Don Lemaster, to table this item until the next meeting. ***The vote by the Parks Board was unanimous. Motion carried.***
2. Directors Report - Parks and Recreation Director Tom Henry reported the following:
  - A. Haltom Stampede – Successful event - 400 runners participated.
  - B. TAAF Region 4 Youth Basketball Tournament – 15 teams from 4 cities – beginning March 6<sup>th</sup> at the Recreation Center.
  - C. Boy's Baseball/Girls Softball League – Starts this month – Boys on the 21<sup>st</sup>, Girls on the 28<sup>th</sup>.
  - D. Car Show/Springfest – March 28<sup>th</sup> – Haltom High School.

**The Parks and Recreation Board finished their action part of the meeting program and engaged in discussion with the City Council and Staff.**

3. Discuss Long Range Strategic Planning and Parks Projects – City Manager Tom Muir began by relaying the Council's request at the February 26, 2015 Council meeting to meet with the Parks and Recreation Board to discuss strategic planning. Parks and Recreation Director Tom Henry stated that the Parks and Recreation Board had adopted a Master Plan in 2008 and had received previous grant funding from the Texas Parks and Wildlife Department and also additional

Economic Development Corporation funding. The Council addressed the following regarding the parks and recreation planning:

1. The Little Fossil Linear Park was a main point of discussion at the 2014 Budget workshops in regard to acquiring the \$500,000 TPWD grant and changing the initial land use grant with the pond because of environmental issues. The Park Project was changed to include restrooms, lighting, and security cameras, which was not included in the grant. These items will be funded by the 2014 General Obligation bonds. In addition, the Council is concerned if whether the new park will be able to be properly maintained because evidence of negative maintenance currently exists in some park areas, and also whether proper public safety for park patrons can also be maintained.
2. The Master Plan needs to be reviewed and possibly redeveloped within five years to insure that it is being properly administered because factors may arise within the time period that could offset the original planning. An example would be a possible addition of an equestrian trail within the park trail areas.
3. Several older city parks are in need of restroom facilities, painting and safety upgrades and these should be completed before acquiring additional parks. A possible joint effort with the Birdville Independent School District may be done to upgrade or add to existing facilities and also the availability of grants for existing parks should be looked at for funding improvements.
4. Better communication between the Council and the Parks and Recreation Board needs to be established, which would include the appointment of a Council liaison. The Council will try to schedule round-table discussions prior to Council meetings so more time can be given in determining the right action for specific agenda items, especially park funding, rather than being rushed for a decision from just a Pre-Council Worksession.

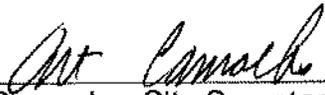
The Parks and Recreation Board addressed the following:

1. New Parks and Recreation Board members will work on further educating themselves on the duties and responsibilities of a board member and also keep an open dialogue with the Council member who appointed them. They will also work more collectively on ideas to enhance city park facilities.
2. The addressing of problems within the park system would be better received if it is done in a manner where there is a more business-like approach, rather than an open reprimand or criticism.

### ADJOURNMENT

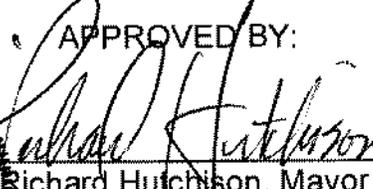
Board Member Clowers moved to adjourn the Parks Board, seconded by Board Member Mylius. **The vote by the Parks Board was unanimous. Motion carried.** Mayor Hutchison adjourned the Council meeting at 7:45 p.m. on March 3, 2015.

RESPECTFULLY SUBMITTED BY:

  
Art Camacho, City Secretary



APPROVED BY:

  
Richard Hutchison, Mayor