

MINUTES
HALTOM CITY COUNCIL JOINT MEETING
WITH THE HALTOM CITY ECONOMIC DEVELOPMENT CORPORATION
CITY HALL, 5024 BROADWAY AVENUE
March 23, 2015

A Joint Meeting with the Haltom City Economic Development Corporation was held by the City Council of the City of Haltom City, Texas, on March 23, 2015, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following Council members present, to-wit:

Mayor Richard Hutchison
Council Place 1 Marian Hilliard
Council Place 3 David Averitt
Council Place 7 Dr. An Truong

Mayor Pro Tem Bob Watkins
Council Place 2 Jeff Western
Council Place 4 Trae Fowler

Council Member Place 6 Stephanie Davenport was video conferencing the meeting from the Embassy Suites Hotel Lobby, 315 Julia Street, New Orleans, Louisiana.

Staff Present: Tom Muir, City Manager; Chuck Barnett, Assistant City Manager; Cara White, City Attorney; Art Camacho, City Secretary; Justin French, Planning and Community Development Director; Susan White, Business Development Coordinator, Jennifer Fung, Finance Director, and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER

Mayor Hutchison called the Worksession to order at 6:04 p.m. Sharon Sherley-Myllus, Haltom City Economic Development Corporation (EDC) President, also called the EDC meeting to order at 6:04 p.m. Susan White, Business Development Coordinator, and Greg Last, of EDT Best Practices, presented information regarding the Property Enhancement Incentives Policy. A discussion was held concerning eligibility, preferred businesses, funding and construction inspection. City Manager Tom Muir presented information regarding home improvement programs, which included the "6Stones" program and the North Richland Hills Neighborhood Revitalization Program and their effectiveness on local communities. The Regular Agenda was discussed and regarding Agenda Item # 5 – Council Budget Committee - Council Member Marian Hilliard stated more information regarding the process and the personnel involved needs to be addressed and she planned to vote to table this item. There was no Executive Session and the Worksession ended at 6:55 p.m.

REGULAR MEETING

CALL TO ORDER

Mayor Hutchison called the meeting to order at 7:03 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Council Member Trae Fowler gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS AND EVENTS

Assistant City Manager Chuck Barnett announced the following:

Library

AARP Income Tax Preparation Help – Each Thursday through April 9, tax assistance will be available at the Library. Tax assistance is free, but reservations are required due to limited seating. For additional information, call 817-222-7786.

Annual Book Sale – The annual book sale will be held April 23-26 and additional information will be available on the city website.

Special Announcements

Haltom City Car Show and Springfest – Both events will be held at the Haltom High School from 10:00 a.m. to 2:00 p.m. on Saturday, March 28. Classic cars, trucks and motorcycles will be displayed, along with the Easter Bunny, goody bags, petting zoo, bounce houses, bike safety rodeo, live music and concessions. There is no admission charge and a 5k “Buff Run” benefiting the Haltom High students will start at 8:30 a.m.

Spring Gallery Night – Saturday, March 28 from 1:00 to 8:00 p.m. – The Spring Gallery Night at the HC Northeast Center will feature 17 local artists and entertainment will be provided by the Jazz Monsters. Admission and refreshments are free.

Baked Potato and Salad Supper – The Haltom Senior Center will host their annual Baked Potato and Salad Supper on Thursday, April 16, 2015 starting at 5:00 p.m. and it will include a silent auction and home baked items for sale. Tickets are \$5 each and meals can be purchased to-go.

The Library will be closed on March 27th for staff training and City Hall offices will be closed on Friday, April 3rd for Good Friday.

PRESENTATIONS

- City Employee Longtime Service Award – Police Sergeant Kurt Nichols received a 25-year Longtime Service Award.
- Proclamation - “Child Abuse Prevention Month” – Mayor Hutchison presented the proclamation to Kim Rocha, Coordinator, who stated she very much appreciated the Haltom City Police Department for their assistance.
- Proclamation – “March for Wheels Month” – Mayor Hutchison presented the proclamation to Iris Bruton, PR Specialist with Meals on Wheels, who also thanked the City, the volunteers, and is anticipating the new facility on Hwy 121.

REPORTS

1. **Monthly Financial Report** – Consideration and/or action regarding approval of the preliminary monthly Financial Reports for the month of February 2015. Finance Director Jennifer Fung presented the reports and a discussion was held regarding the revenues, fund balances and expenditures. Council Member Hilliard moved, seconded by Council Member Fowler, to approve the monthly financial report for February 2015. ***The vote was unanimous. Motion carried.***

REGULAR AGENDA

2. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of March 9, 2015. Council Member Dr. An Truong moved, seconded by Council Member Jeff Western, to approve the minutes of March 9, 2015. ***The vote was unanimous. Motion carried.***
3. **Masonry Variance (CV-001-15)** – Consideration and/or action regarding approval of a masonry variance for Calvary Electric. Justin French, Planning and Community Development Director, presented the variance. A discussion was held regarding the façade around the building. Mayor Hutchison opened the Public Hearing at 7:35 p.m. and property owner Charles Scoma provided additional information regarding the masonry variance. Mayor Hutchison closed the Public Hearing at 7:42 p.m. Council Member Western moved, seconded by

Council Member Truong, to approve Masonry Variance (CV-001-015). Council Member Fowler moved on a substitute motion, seconded by Council Member David Averitt, to require the Masonry Variance provide full masonry with skirting on all three remaining sides. Mayor Hutchison proceeded on the substitute motion and called for a vote. **Mayor Pro Tem Bob Watkins and Council Members Merien Hilliard, David Averitt, Trae Fowler, Stephanie Davenport and Dr. An Truong voted aye. Council Member Western voted nay. Motion carried.**

4. **Easement Abandonment** – Consideration and/or action to approve Resolution No. R-2015-007-11 abandoning the utility and water easement located on Tract 3R in the Green B Stanley Survey, Abstract No. 1378. Greg Van Nieuwenhuize, Public Works Director, presented the resolution and a discussion was held on the easement location. Council Member Hilliard moved, seconded by Council Member Fowler, to approve Resolution No. R-2015-007-11. **The vote was unanimous. Motion carried.**
5. **Council Budget Committee** – Consideration and/or action regarding approval of Resolution R-2015-006-01 creating the Council Budget Committee. From the results of the Worksession, Council Member Hilliard moved, seconded by Council Member Jeff Western, to table Resolution No. R -20015-006-01. **Council Members Hilliard, Western, Averitt, Fowler, Davenport and Truong voted aye. Mayor Pro-Tem Watkins voted nay. Motion carried.**

VISITORS/CITIZENS FORUM

The following citizen came forward:

1. Bonnie Richards – Expressed her thanks to the City Council, Staff, and citizen volunteers, especially the Beautification Board and Fran Burns, on the improvement of the city's appearance.

BOARDS/COMMISSIONS

6. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. There were no resignations.
7. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. There were no appointments or reappointments.

EXCUSED ABSENCE OF COUNCIL MEMBERS

8. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. There were no absences.

The Council and the EDC went into Executive Session at 8:02 p.m.

EXECUTIVE SESSION

Section 551.071

As authorized by Chapter 551 of the Texas Government Code, the City Council and the Economic Development Corporation reserve the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, contracts, expenditures and oversight of the Haltom City Economic Development Corporation, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Phillip Payne v. City of Haltom City
- Burkett v. City of Haltom City, et al.
- Flynn v. Haltom City EDC

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation.

Section 551.074 - Personnel

Deliberation regarding the appointment, employment, evaluation, reassignment, resignation, duties, discipline or dismissal of the City Secretary.

Section 551.087 – Deliberations about Economic Development Incentives

Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect.

RECONVENE TO REGULAR SESSION

The Council and EDC reconvened into Regular Session at 10:12 p.m. EDC President Mylius adjourned the EDC meeting at 10:12 p.m.

10. Take any action deemed necessary as a result of the Executive Session, including the sale of a .46 acre portion of the Stanley Green B Survey, Abstract 1378, Tract 5B3, locally known as 5100 Haltom Rd. and the conveyance of Lots 1-6, Block C, Springlake Park to the Haltom City Economic Development Corporation. Council Member Western moved, seconded by Council Member Truong, to approve the sale of a .46 acre portion of the Stanley Green B Survey, Abstract 1378, Tract 5B3, locally known as 5100 Haltom Rd. **The vote was unanimous, with Council Member Davenport not present. Motion carried.** Council Member Averitt moved, seconded by Council Member Hilliard, to approve the conveyance of Lots 1-6, Block C, Springlake Park to the Haltom City Economic Development Corporation. **The vote was unanimous, with Council Member Davenport not present. Motion carried.** Council Member Hilliard moved, seconded by Council Member Western, to defer the evaluation of the City Secretary until the next scheduled Council meeting. **The vote was unanimous, with Council Member Davenport not present. Motion carried.**

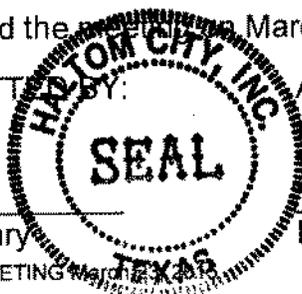
ADJOURNMENT

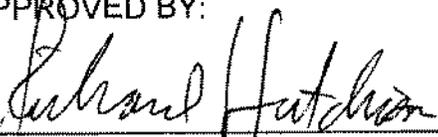
Mayor Hutchison adjourned the meeting on March 23, 2015 at 10:15 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:


Art Camacho, City Secretary




Richard Hutchison, Mayor