

**MINUTES  
HALTOM CITY COUNCIL MEETING  
CITY HALL, 5024 BROADWAY AVENUE  
December 14, 2015**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on December 14, 2015, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 4 Trae Fowler
Council Member 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Staff Present: Keith Lane, Interim City Manager; Chuck Barnett, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Glenna Batchelor, Building Official; Justin French, Planning and Community Development Director, Toni Beckett, Human Resources and Risk Management Director, Christi Pruitt, Recreation Supervisor; Julie Orebaugh, Community Projects Coordinator; and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER**

Mayor David Averitt called the Worksession to order at 6:00 p.m. and led the Council in discussing Community Engagement. Julie Orebaugh, Community Projects Coordinator and Christie Pruitt, Recreation Supervisor, presented a PowerPoint program that listed the main community events, their scheduling, and the estimated attendance by the community. A discussion was held regarding utilizing city board members, using technology to enhance the event marketing, cultural diversities, and methods to improve the community events. More discussion, feedback, and information will be forthcoming on this item. City Secretary Art Camacho presented a calendar with the suggested dates for calling the General Election and the Special Election. The Worksession ended at 7:01 p.m. and Mayor Averitt called for a small recess before the Regular Meeting.

**REGULAR MEETING**

**CALL TO ORDER**

Mayor Averitt called the meeting to order at 7:10 p.m. Council Member Stephanie Davenport was unable to attend the Regular Session due to illness.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Council Member Walter Grow gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

**ANNOUNCEMENTS AND EVENTS**

City Secretary Art Camacho announced the following:

Family Movie Night - Monday, December 14<sup>th</sup>, 6:30 p.m. - Movie: *The Muppet Christmas Carol*.

Veterans Support Group - Monday, December 14<sup>th</sup> & 28<sup>th</sup>, 6 – 7 p.m. Meetings the 2<sup>nd</sup> & 4<sup>th</sup> Mondays of the month.

Craft Saturdays - Saturday, December 19<sup>st</sup>, 10 a.m. – Noon craft making for adults, \$5 plus supplies.

Story Times - Thursdays, 11 – 11:45 a.m. for ages 3 & older; Fridays, 10:30 – 11:15 a.m. for ages 2 & younger.

The Stampede Celebrates 30 Years Runnin'! - Mark your calendars for our 30<sup>th</sup> Annual Haltom Stampede 5K & Fun Run on Saturday, February 13<sup>th</sup>, 2016. This will be a grand celebration, so plan to run and stay around for some fun! You will want to be a part of Stampede history. Sponsors and volunteers are needed. Please email [cpruitt@haltomcitytx.com](mailto:cpruitt@haltomcitytx.com) for more information.

Keep Haltom City Beautiful will be hosting the Neighborhood Decorating Contest again for the 19<sup>th</sup> year. Judging begins tonight, Monday, December 14<sup>th</sup> through Thursday, December 17<sup>th</sup>, so be sure to have your house decorated!

Progressive Waste Solutions, the city's waste hauling and recycling contractor, is accepting Christmas trees at the Transfer Station, 2120 Minnis Dr. beginning January 4<sup>th</sup> through 8<sup>th</sup>, 2016. Hours are 8:00 am until 4:30 p.m.

The Haltom City website has more information or you may contact Julie Orebaugh, Community Projects Coordinator.

### **Office Closings**

City Hall offices will be closed on Thursday, December 24<sup>th</sup> – Christmas Eve, and Friday, December 25<sup>th</sup> – Christmas Day.

City Hall offices will also be closed on Friday, January 1<sup>st</sup> for New Year's Day.

**PRESENTATION** – City Employee Longtime Service Award. Interim City Manager Keith Lane presented a Twenty-Five year Service Award to Police Sergeant Steve Reiss.

### **REGULAR AGENDA**

1. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meetings of November 19, 2015, November 23, 2015, November 30, 2015 and December 3, 2015. Mayor Pro Tem Bob Watkins mentioned an additional item to be added to the November 23<sup>rd</sup> Minutes. Mayor Pro Tem Watkins moved, seconded by Council Member An Truong, to approve the Minutes of the meetings of November 19, 2015, November 23, 2015, November 30, 2015 and December 3, 2015, with additions. ***The vote was unanimous. Motion carried.***
2. **Replat (P-009-15) Fuel City** – Consideration and/or action regarding on the application of Mark Dietz with the Trinity River Development, LLC for approval of a Replat creating Lot 1, Block 1 of the Fuel City Haltom City Addition from Lot 1, Block 3 of the Wilkinson-Wright Addition, Tracts 20D, 20D2, 20I, 20J, 20K, 20K1-20K6, and 20K6A, located in the “C-3” Commercial District, containing approximately 8.308 acres, and locally known as 1705, 1709, 1713, and 1715 Haltom Road and 5013, 5015, 5031, 5035, and 5051 Parrish Road. Justin French, Planning and Community Development Director, presented the replat and a discussion was held regarding the additional small strip of city-owned acreage, property buffering and electronic signage. Mayor Averitt opened the Public Hearing at 7:22 p.m. and citizen Paul Rasbury inquired as to what kind of fence material would be used, the type of projected landscaping, and the widening of Haltom Road for handling the traffic. No other citizen came forward. Mayor Averitt closed the Public Hearing at 7:26 p.m. Council Member Scott Garrett moved, seconded by Mayor Pro Tem Watkins, to approve Replat (P-009-15) Fuel City. ***The vote was unanimous. Motion carried.***

3. **Area Metropolitan Ambulance Authority** – Consideration and/or action to nominate a MedStar board representative. Keith Lane, Interim City Manager, presented the agenda item and a brief review of the nomination. Council Member Garrett moved, seconded by Council Member Jeannine Nunn, to approve the nomination of Mayor Steve Tatum of Westover Hills. ***The vote was unanimous. Motion carried.***
4. **TIRZ No. 1 Board Appointments** – Consideration and/or action to appoint Place 1 and 3 on the Tax Increment Reinvestment Zone No. 1 Board of Directors. A discussion was held regarding the purpose of the TIRZ Board and the Board of Directors. City Attorney Wayne Olson stated the TIRZ ordinance could be reexamined to determine its purpose and usefulness. Council Member Trae Fowler nominated Mayor Pro Tem Watkins; Mayor Pro Tem Watkins nominated Council Member Fowler, who declined the nomination. Mayor Pro Tem Watkins nominated Council Member Scott Garrett. Council Member An Truong nominated citizen Marian Hilliard. The Council voted on the nomination of Mayor Pro Tem Watkins. ***The vote was unanimous and Watkins was appointed to Place 1 and the Chair position.*** The Council voted on the nomination of Scott Garrett. ***The vote was unanimous and Garrett was appointed to Place 3.***
5. **Water/Wastewater/Wastewater Collection Master Plan RFQ** – Consideration and/or action to approve city staff draft a RFQ for a Water Plant, Wastewater Treatment Plant, and a Wastewater Collection System Master Plan. Greg Van Nieuwenhuize addressed the Council regarding the financial cost of a Request For Qualifications (RFQ), Storm Drainage collections, financial aid responsibilities, different options, and staff provision. Council Member Fowler moved, seconded by Mayor Pro Tem Watkins, to approve the city staff draft an RFQ for the Wastewater Collection System. ***The vote was unanimous. Motion carried.***
6. **Veteran’s Memorial Committee** – Consideration and/or action to create a Veteran’s Memorial Committee. This agenda item was not discussed at this time.
7. **Cancellation of the December 28, 2015 City Council Meeting** – Consideration and/or action regarding approval of canceling the December 28, 2015 City Council Meeting. City Secretary Art Camacho informed the Council the City Staff had nothing pending for the December 28<sup>th</sup> meeting. Council Member Fowler moved, seconded by Council Member Truong, to cancel the December 28, 2015 Council Meeting. ***The vote was unanimous. Motion carried.***

#### **VISITORS/CITIZENS FORUM**

No citizen came forward.

#### **BOARDS/COMMISSIONS**

8. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. Mayor Pro Tem Watkins submitted the resignation of Valerie Deering from the Fire Services Board according to the lack of attendance by their bylaws. ***The Council approved the resignation unanimously.*** Mayor Pro Tem Watkins also announced his resignation from the EDC as an “interim” Board member. ***The Council approved the resignation unanimously.*** Council Member Nunn announced the resignation of Patrick Doporto from the Library

Board. ***The Council approved the resignation unanimously.***

9. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions.

The following appointments/reappointments were made:

1. Council Member Nunn reappointed Jane Milligan to the CCPD/Red-light Camera; Linda Thompson to the Fire Services Board; Steve Bowman to the Planning and Zoning Commission; and Paul Dobbs to the Zoning Board of Adjustments. ***The Council approved the reappointments unanimously.***
2. Council Member Grow reappointed Steve Bowman to the CCPD/Red-light Camera. ***The Council approved the reappointment unanimously.***
3. Council Member Garrett reappointed Carol Williams to the Beautification Board; Eugene Barnard to the CCPD/Red-light Camera. ***The Council approved the reappointments unanimously.***
4. Mayor Pro Tem Watkins submitted the appointment of Bob Ryan to the EDC. The appointment was not approved due to a lack of an application.
5. Council Member Truong reappointed Bob Presley to the Beautification Board; Patti Street to the CCPD/Red-light Camera; Carolyn Sue Austin to the Fire Services Board; Don LeMaster to the Parks and Recreation Board; Suzette Teague to the Planning and Zoning Commission. ***The Council approved the reappointments unanimously.***
6. Mayor Averitt reappointed Dan Hemphill to the Alternate on the Zoning Board of Adjustments; Leticia Aguilar and Willis Nelson to the Housing Authority; appointed Myrna DeLaRosa to the Housing Authority. ***The Council approved the reappointments and appointments unanimously.***

**Mayor Averitt called for an Executive Session at 8:05 p.m. for the following:**

### **EXECUTIVE SESSION**

#### **Section 551.071**

**As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:**

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: Agreement for Professional Services with James Pliska Consulting, L.L.C., open meetings, open records, contracts, expenditures and oversight of the Haltom City Economic Development Corporation, enforcement action for zoning violation, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al
- EEOC Charge No. 450-2015-01583
- City of San Antonio, Texas, on behalf of itself and all other similarly situated Texas cities v. Hotels.com, L.P., et al., Civil No. SA-06-CA-381-OG, a Class Action

**Section 551.072 – Deliberations about Real Property**

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation, including the purchase of 3005 Markum Drive and adjoining vacant lots.

**Section 551.074 - Personnel**

Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the Municipal Court Judge.

**RECONVENE TO REGULAR SESSION**

- 10. Take any action deemed necessary as a result of the Executive Session.  
The Council reconvened to Regular Session at 11:27 p.m. No action was taken.

**ADJOURNMENT**

Mayor Averitt adjourned the meeting on December 14, 2015 at 11:28 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

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Art Camacho, City Secretary

David Averitt, Mayor