

**MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
November 23, 2015**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on November 23, 2015, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 4 Trae Fowler
Council Member 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Staff Present: Keith Lane, Interim City Manager; Chuck Barnett, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Jennifer Fung, Finance Director; and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER

Mayor David Averitt called the Worksession to order at 6:02 p.m. City Secretary Art Camacho presented a calendar for scheduling future meetings and the Council decided to have Special Meetings regarding the following:

1. Thursday, December 3, 2015 – Discuss community engagement and meet with James Pliska Consulting regarding the possibility of a water and wastewater treatment plant at City Hall.
2. Thursday, December 10, 2015 – Worksession regarding Municipal Sales and Use Tax Special Election at City Hall.
3. Monday, December 28, 2015 – The Council will decide at the December 14th Regular Meeting to determine if a second monthly meeting is needed.

Finance Director Jennifer Fung presented the NCTCOG agreement and a discussion was held regarding the date of expiration, city usage, terms of the contract, and the downside of non-participation in regard to grants. Ms. Fung also presented information regarding the Municipal Sales and Use Tax Special Election, which included the different amounts of percentage that can exceed prior rates, ballot language, and the usage of these tax revenues. The Council will have a Worksession regarding this issue on December 10th. The Regular Agenda was reviewed and no changes were made. The Worksession ended at 7:04 p.m. and Mayor Averitt called for a small recess before the Regular Meeting.

REGULAR MEETING

CALL TO ORDER

Mayor Averitt called the meeting to order at 7:15 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Council Member Jeannine Nunn gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS AND EVENTS

Council Member Stephanie Davenport announced the following:

Holiday Bedtime Story Time - Thursday, December 10th, 6:30 p.m. – Featuring Mr. & Mrs. Claus, stories, puppet show, come in your PJs (mom & dad too!) - Bring your camera for photos.

Holiday Story Time Reads - Saturday, December 12th, 10:30 a.m. – 12:30 p.m. Co-sponsored by Delta Sigma Theta Sorority.

Family Movie Night - Monday, December 14th, 6:30 p.m. - Movie: *The Muppet Christmas Carol*.

Veterans Support Group - Monday, December 14th & 28th, 6 – 7 p.m. Meetings the 2nd & 4th Mondays of the month.

Craft Saturdays - Saturday, December 19st, 10 a.m. – Noon craft making for adults, \$5 plus supplies.

Story Times - Thursdays, 11 – 11:45 a.m. for ages 3 & older; Fridays, 10:30 – 11:15 a.m. for ages 2 & younger.

GED Classes - Classes are on Tuesdays, Wednesdays, and Thursdays, 5 – 8 p.m.

Christmas Craft Fair - The Christmas Craft Fair, hosted by Art in the City, is on Saturday, December 5th from 1 p.m. – 6 p.m. at the Haltom City Northeast Center. Twenty-four crafters will be selling their handmade specialties just in time for the holiday season!

Christmas on Broadway – Mark your calendars for the annual Christmas on Broadway family event on Saturday, December 5th from 3 p.m. – 6 p.m. at the Haltom Recreation Center. Activities will include bounce houses, a petting zoo, carriage rides, trackless train, Christmas crafts and cookie decorating, face painting, local choirs and Santa and Mrs. Claus...all FREE!! During Christmas on Broadway, we are having a toy drive to support "Giving Christmas" efforts to share Christmas with Haltom City children. Please contact me for more information, sponsorships and in-kind donations. Even \$1 helps and we need you! Contact Julie Orebaugh, Community Project Coordinator, for more information about these upcoming events.

The Stampede Celebrates 30 Years Runnin'! - Mark your calendars for our 30th Annual Haltom Stampede 5K & Fun Run on Saturday, February 13th, 2016. This will be a grand celebration, so plan to run and stay around for some fun! You will want to be a part of Stampede history. Sponsors and volunteers are needed. Please email cpruitt@haltomcitytx.com for more information.

Hiring Fair at the Rec - Please mark your calendar for December 10th from 10 a.m.-1 p.m. for a Hiring Fair at the Haltom Recreation Center. The Community Enrichment Center is hosting and looking for employers and service providers to participate in the fair. To sign up or for more information, please contact Theo Bray at 817-281-1164 ext. 129 or email theo@thecec.org.

Youth Basketball - This is the *last week* for registration for youth basketball and Lil' Ballers! Deadline is November 28. Late registration is November 30 - December 4, in person only, but the cost goes up. Late registration is \$70 per player for boys and girls ages 7-12 (age as of September 1) or \$50 for Lil' Ballers (ages 4-6). All practices and games are held at the Haltom Recreation Center. Coaches are needed! Call 817-831-6464 for more information.

Gym Floor Repair - The big gym at the Recreation Center will be closed beginning December 9th for approximately 2-3 weeks to undergo a major facelift. The City Council approved our request to refinish the floor, which includes sanding down to the bare wood and restriping the entire gym floor. We'll have a brand new floor ready to break in for youth basketball! We apologize for the inconvenience, but know it will be worth it to extend the life of our gym floor for years to come.

Council Member Nunn announced the first meeting for those interested in the Veterans Memorial Garden will be held at the Library Conference Room on Tuesday, December 2nd at 6 p.m. Mayor Pro Tem Watkins stated he appreciated all who assisted with the Senior Center's Thanksgiving meal on Friday, November 20th. Council Member Fowler and Mayor Averitt both favorably commented on the Board and Commissions Banquet held on Tuesday, November 17th. Council Member Truong apologized for missing the Senior Center dinner due to a miscommunication.

PRESENTATION – City Employee Longtime Service Award. Interim City Manager Keith Lane presented a Twenty-Five year Service Award to Human Resources Generalist Sheila Byrom.

REPORTS

1. **Monthly Financial Report for October 2015** – Consideration and/or action regarding approval of the preliminary monthly Financial Report for the month ending October 30, 2015. Finance Director Jennifer Fung presented the monthly financial report that included the beginning budget year revenue and expenditure figures. A discussion on the variance of the property taxes collected in October 2015 because of the late adoption of the budget, the increase of sales tax over last year, and lower revenues on oil and gas and other revenue funds was held. Also, the increase in the City Council General Fund and the projected half-payment of property tax in November 2015 was discussed. No action was taken.
2. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meetings of November 9, 2015 and November 16, 2015. Council Member Grow moved, seconded by Council Member Truong, to approve the Minutes of November 9, 2015 and November 16, 2015. ***The vote was unanimous. Motion carried.***
3. **Tarrant Appraisal District Board of Directors Election** – Consideration and/or action regarding the approval of Resolution No. R-2015-027-01 casting votes for the 2015 Tarrant Appraisal District (TAD) Board of Directors Election. Council Member Fowler moved, seconded by Mayor Pro Tem Watkins, to approve Resolution No. R-2015-027-01 - casting all 18 votes for the nomination of Mark Wood to the TAD Board of Directors. ***The vote was unanimous. Motion carried.***

VISITORS/CITIZENS FORUM

No citizen came forward:

BOARDS/COMMISSIONS

7. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. Mayor Pro Tem Watkins submitted the resignation of Allison Roach from the Animal Advisory Committee, seconded by Council Member Fowler, to be effective December 15, 2015. ***The Council approved the resignation unanimously.***
8. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. Council Member Grow presented the appointment of Allison Roach to the Zoning Board of Adjustments, seconded by Council Member Garrett, to be effective December 15, 2015. ***The***

Council approved the appointment unanimously.

Mayor Averitt called for an Executive Session at 7:35 p.m. regarding the following:

EXECUTIVE SESSION

Section 551.071

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, contracts, expenditures and oversight of the Haltom City Economic Development Corporation, enforcement action for zoning violation, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al.
- EEOC Charge No. 450-2015-01583.

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation.

Section 551.074 - Personnel

Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the Interim City Manager.

RECONVENE TO REGULAR SESSION

9. Take any action deemed necessary as a result of the Executive Session.
The Council reconvened to Regular Session at 9:15 p.m. No action was taken.

ADJOURNMENT

Mayor Averitt adjourned the meeting on November 23, 2015 at 9:15 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:



Art Camacho, City Secretary





David Averitt, Mayor