

**MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
November 9, 2015**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on November 9, 2015, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 4 Trae Fowler
Council Member 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Staff Present: Keith Lane, Interim City Manager; Chuck Barnett, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Justin French, Planning and Community Development Director, Julie Orebaugh, Community Projects Director, and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER

Mayor David Averitt called the Worksession to order at 6:02 p.m. City Secretary Art Camacho presented a calendar for scheduling future meetings and the Council decided to have Special Meetings regarding the following:

1. Monday, November 16, 2015 – Canvass Special Election and Municipal Court Judge Subcommittee meeting at City Hall.
2. Thursday, November 19, 2015 – Worksession regarding “Overcrowding” and Municipal Sales and Use Tax at City Hall.
3. Monday, November 30, 2015 – Joint Meeting with the Fire Services Board at the Northeast Center.

Assistant City Manager Chuck Barnett addressed the Council in regard to changing the procedure for marketing EDC property on a commission basis. Mayor Averitt addressed the issue of community engagement and a discussion was held regarding the legalities in citizen communication, town hall meetings, electronic signage, conducting community activities, and possibly establishing a community committee. The Council discussed the November 9th agenda which included a correction in the minutes and the payment involving the NCTCOG agreement. The Worksession ended at 7:06 p.m. and Mayor Averitt called for a small recess before the Regular Meeting.

REGULAR MEETING

CALL TO ORDER

Mayor Averitt called the meeting to order at 7:15 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Council Member Dr. An Truong gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS AND EVENTS

Council Member Stephanie Davenport announced the following:

Family Movie Night - Monday, November 9, 2015 6:30 - Movie: *The Indian in the Cupboard*

Story Times - Thursdays, 11–11:45 a.m., for ages 3 & older - Fridays, 10:30–11:15 a.m., for ages 2 & younger

Veterans Support Group - 2nd & 4th Mondays of the month – 6:00 – 7:00 p.m.

Craft Saturdays - Saturday, Nov. 21st, 10 a.m. – Noon - Christmas craft making for adults - \$5.00 plus supplies

Thanksgiving Take Home Craft - Saturday, November 21st, - Pick up a craft to make at home (suitable for preschool & lower grade school) all day until supply lasts.

GED Classes - Classes are on Tuesdays, Wednesdays & Thursdays, 5 – 8 p.m.

Northeast Recycles Day Flea Market - Northeast Environmental Team (NEET) is hosting the annual Northeast Recycles Day Flea Market on Saturday, November 14 from 8 a.m. to 2 p.m. in the west parking lot of The Hills Business Center, 6311 Boulevard 26. Onsite tire recycling (limit of 20 tires per person and the rims must be removed). Electronic equipment will be accepted by Goodwill and free paper shredding of unwanted documents from 9 – 12 noon or until the truck is full. Limit of 5 file boxes per resident. In 2014, Keep America Beautiful awarded NEET first place for this flea market event so don't miss it!

Christmas Craft Fair - The Christmas Craft Fair, hosted by Art in the City, is on Saturday, December 5th from 1pm – 6pm at the Haltom City Northeast Center. 24 crafters will be selling their handmade specialties just in time for the holiday season!

Christmas on Broadway – Mark your calendars for the annual Christmas on Broadway family event on Saturday, December 5th from 3pm – 6pm at the Haltom Rec Center. Activities will include bounce houses, a petting zoo, carriage rides, trackless train, Christmas crafts and cookie decorating, face painting, local choirs and Santa and Mrs. Clause...all FREE!! During Christmas on Broadway, we are having a toy drive to support "Giving Christmas" efforts to share Christmas with Haltom City children. Please contact me for more information, sponsorships and in-kind donations. Even \$1 helps and we need you! Contact Julie Orebaugh, Community Project Coordinator, for more information about these upcoming events.

The Stampede Celebrates 30 Years Runnin'! - Mark your calendars for our 30th Annual Haltom Stampede 5K & Fun Run on Saturday, February 13th, 2016. This will be a grand celebration, so plan to run and stay around for some fun! You will want to be a part of Stampede history. Sponsors and volunteers are needed. Please email cpruitt@haltomcitytx.com for more information.

Hiring Fair at the Rec - Please mark your calendar for December 10th from 10am-1pm for a Hiring Fair at the Haltom Recreation Center. The Community Enrichment Center is hosting and looking for employers and service providers to participate in the fair. To sign up or for more information, please contact Theo Bray at 817-281-1164 ext. 129 or email theo@thecec.org.

REGULAR AGENDA

1. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meetings of October 26, 2015 and November 2, 2015. Council Member Truong moved, seconded by Mayor Pro Tem Watkins, to approve the Minutes of October 26, 2015 and November 2, 2015, with corrections. ***The vote was unanimous.***
Motion carried.
2. **Agreement for Recycling Services** – Consideration and/or action regarding approval of an Agreement for a recycling contract with "Simple Recycling." Julie Orebaugh, Community Projects Director, presented the agenda item and a discussion was held regarding the picking up cycle coordinated with Progressive

Waste. Carol Williams, Chair of the Beautification Board, also spoke on the effectiveness of the program. Council Member Fowler moved, seconded by Council Member Grow, to approve the agreement for a recycling contract with "Simple Recycling." **The vote was unanimous. Motion carried.**

3. **NCTCOG Interlocal Agreement** – Consideration and/or action regarding approval of an interlocal agreement with the NCTCOG for the annual contribution. Finance Director Jennifer Fung presented the agenda item and a discussion was held regarding the determining of the amount of funding required by Haltom City, the random quantifying of the vehicles, and the original contract with NCTCOG. Council Member Grow moved to disapprove of the interlocal agreement with NCTCOG. Motion died for lack of a second. Council Member Davenport moved, seconded by Council Member Fowler, to table the interlocal agreement until the November 23rd meeting. **Mayor Pro Tem Watkins and Council Members Nunn, Garrett, Fowler, Davenport, and Truong voted aye. Council Member Grow voted nay. Motion carried.**
4. **Fee Schedule** – Consideration and/or action regarding approval of Resolution No. R-2015-025-03 amending the fee schedule. Finance Director Jennifer Fung presented the resolution and a discussion was held regarding the comparable fee charges from neighboring cities. The Council inquired of how long it would take for a comparison table to be brought forward and City Staff stated it would take an extensive amount of time. Council Member Grow moved, seconded by Council Member Fowler, to table this item until comparisons are available on the first meeting in January 2016. **The vote was unanimous. Motion carried.**
5. **Agreement for Professional Services** – Consideration and/or action regarding approval of an Agreement for Professional Services for General Consultant services. James Pliska, of James Pliska Consulting, presented a business proposal regarding his services, a university assistance program, grant writing experience, and the inclusion of culture diversities in the Belknap area. Council Member Grow moved, seconded by Council Member Garrett, to enter into an agreement with James Pliska Consulting, LLC. **The vote was unanimous. Motion carried.**

VISITORS/CITIZENS FORUM

No citizen came forward:

BOARDS/COMMISSIONS

Council Member Trae Fowler extended thanks to the Charter Review Committee in lieu of their effort in providing the ballot propositions that were all approved during the Special Election held last week.

7. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. There were no resignations
8. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. Council Member Fowler presented the appointment of Trenton Tidwell to the Planning and Zoning Commission. **The Council approved the appointment unanimously.** Mayor Averitt reappointed Sandra Tork and Don Lemaster to the Housing Authority. **The Council approved the appointment unanimously.**

Mayor Averitt called for an Executive Session at 8:51 p.m. regarding the following:

EXECUTIVE SESSION

Section 551.071

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, contracts, expenditures and oversight of the Haltom City Economic Development Corporation, enforcement action for zoning violation, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al.
- EEOC Charge No. 450-2015-01583.

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation.

Section 551.074 - Personnel

Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the Interim City Manager.

RECONVENE TO REGULAR SESSION

9. Take any action deemed necessary as a result of the Executive Session. Council Member Grow moved, seconded by Council Member Truong, to approve the Memo of Understanding with Keith Lane for Interim City Manager. ***The vote was unanimous. Motion carried.***

ADJOURNMENT

Mayor Averitt adjourned the meeting on November 9, 2015 at 9:56 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

Art Camacho
Art Camacho, City Secretary

David Averitt
David Averitt, Mayor

