

**MINUTES  
HALTOM CITY COUNCIL MEETING  
CITY HALL, 5024 BROADWAY AVENUE  
October 26, 2015**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on October 26, 2015, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 4 Trae Fowler
Council Member 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Staff Present: Tom Muir, City Manager; Chuck Barnett, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Justin French, Planning and Community Development Director, Keith Lane, Public Safety Director; Julie Jenkins, Community Projects Director, and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER**

Mayor David Averitt called the Worksession to order at 6:02 p.m. Julie Jenkins, Community Projects Director, introduced Sonny Wilkins, of "Simple Recycling," who gave a presentation regarding his cloth recycling company and its service history. A discussion was held regarding a disposal facility, pickup service, and contract specifics. This item will be presented in a future meeting. Finance Director Jennifer Fung presented the FY2016 Fee Schedule with updated information, along with input from Public Works Director Greg Van Nieuwenhuize and Planning and Community Director Justin French. A discussion was held regarding several updates involving street repair charges, neighboring city fee comparisons, and application and variance fees. This item is scheduled for a final consideration and vote at the first meeting in November. There was no Executive Session. Mayor Averitt closed the Worksession at 7:08 p.m.

**REGULAR MEETING**

**CALL TO ORDER**

Mayor Averitt called the meeting to order at 7:08 p.m.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Council Member Stephanie Davenport gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

**ANNOUNCEMENTS AND EVENTS**

Council Member Stephanie Davenport announced the following:

Family Movie Night - Monday, October 12, 6:30 p.m. - Movie: *Haunted Mansion*

Craft Saturdays - Christmas Crafts - Saturday, October 17, 10 a.m. – noon, \$5 plus supplies; Adult: 18 years & older. Call or visit website for details on crafts.

Pumpkin Decorating Contest - Deadline: October 22<sup>nd</sup> - Real, artificial, handmade - ages: 5 - adult

Breakfast at Applebee's - Saturday, October 24, 8 – 10 a.m.

Hosted by the Friends of the Haltom City Public Library. Purchase tickets at the library.

Howlin' Halloween - Thursday, October 29<sup>th</sup> at 6:30 p.m. – Not-so-scary movies, puppet show, and trick or treating.

Story Times - Thursdays, 11–11:45 a.m., for ages three & older - Fridays, 10:30 – 11:15 a.m., for ages two & younger.

Veterans Support Group - 2<sup>nd</sup> & 4<sup>th</sup> Mondays of the month, 6 – 7 p.m.

GED Classes - Tuesdays, Wednesdays & Thursdays, 5 – 8 p.m.

Special Election - Haltom City will be conducting a Special Election to submit proposed amendments to the City Charter to the voters on Tuesday, November 3<sup>rd</sup>. Voting shall be conducted on Election Day between the hours of 7 a.m. and 7 p.m. at polling places that can be found on the city website. Early Voting will begin on October 19<sup>th</sup> and will conclude on October 30<sup>th</sup> at various Tarrant County polling locations. The polling places can be found on a link to Tarrant County Elections on the City Secretary's webpage also on the city website at [www.haltomcitytx.com](http://www.haltomcitytx.com).

Keep Haltom City Beautiful will also be hosting the annual Tree Sale again this year. Trees purchased from Texas Trees are \$25 for a 5 gallon tree and the selection includes the Vitex, Crepe Myrtle, Chinquapin Oak and Monterrey Oak. You may order your tree online at [www.haltomcitytx.com](http://www.haltomcitytx.com) or call Julie Jenkins, Community Projects Coordinator. The tree sale ends Tuesday, October 27<sup>th</sup>.

Texas Arbor Day - Haltom City has been named as a Tree City USA and citizens are asked to attend the Texas Arbor Day Event on Saturday, November 7, 2015 from 10 am – 12 pm at the Haltom City Northeast Center. We are honored to welcome the Fort Worth Regional Forester, Courtney Blevins, with the Texas A&M Forest Service as well as guest speaker, HCPD Community Services Officer Trey Kerr. Citizens will also be able to pick up their tree from the Annual Tree Sale and the Haltom City Garden Club will be providing refreshments.

Crud Cruiser - On Saturday, November 7, 2015 from 9 am – 11 am, the Crud Cruiser from the Environmental Collection Center will be at the Haltom City Library collecting your household hazardous waste. You can drop off items like automotive fluids, batteries, cleaners & chemicals, cooking oil, lawn/garden/pool chemicals, light bulbs and paint.

In addition, Assistant City Manager Charles Barnett informed the Council and citizens that in lieu of only having one "Dumpster Day" per year, Progressive Waste is adding two additional drop off days for a total of four per year. Council Member Davenport stated the Tarrant County College Campus Police Department held a barbeque at the Tarrant County College South Campus and had a good response, and she would like to pursue a similar event with the Haltom City Police Department. City Manager Tom Muir stated a joint meeting with the City Council and the Haltom City Planning and Zoning Commission will be held on November 2, 2015 at the Northeast Center.

### PRESENTATION/PROCLAMATION

Donation of K-9 vests – Public Safety Director Keith Lane.

Chief Lane introduced Von Husbands and thanked him for facilitating the donation for a K-9 vest for Philo, the Police Department's K-9 dog, under the supervision of Police Sergeant Scott Russell. Police Captain Cody Phillips commented on the generosity of Diamond Oaks Vet Clinic Dr. Ron Preissinger and Manager Kelly Shroer toward providing free dog health checkups and a "fighting suit" for the K-9 patrol.

"Neighborhood Hero," Roberto Aldana – Deputy Fire Chief Fred Napp.

Fire Chief Steve Ross and Deputy Fire Chief Fred Napp presented Roberto Aldana, 3205 Field Street, with a "Neighborhood Hero" proclamation for his heroic duty in rescuing his neighbor, Eli Douglas, from a house fire on October 19, 2015.

### REPORTS

1. **Monthly Financial Report for September 2015** – Consideration and/or action regarding approval of the preliminary monthly Financial Report for the month

ending September 30, 2015. Finance Director Jennifer Fung presented the monthly financial report for September 2015 and a discussion was held regarding the revenue and expense on specific funds and the year-end balance figures. Ms. Fung stated the auditor's report was not included in this report. No action was taken.

2. **Quarterly Investment Report for 2015** – Consideration and/or action regarding approval of the September 2015 Quarterly Investment Report. Finance Director Jennifer Fung provided the quarterly report and a discussion was held regarding a possible refinancing of city debt. No action was taken.
3. **2015 Crime Statistics (3<sup>rd</sup> Quarter)** – Presentation of Haltom City Police Department crime statistics for the third quarter of 2015. Public Safety Director Keith Lane provided the 3<sup>rd</sup> quarter statistics and a discussion was held in regard to citizen and business crime prevention methods.
4. **Capital Improvements Report** – Presentation of quarterly status report of all major capital improvement projects. Public Works Director Greg Van Nieuwenhuize presented the report and a discussion was held on backage road projects and final inspections on current projects.

**The Council took a break at 8:30 p.m. and returned to Regular Session at 8:40 p.m.**

#### REGULAR AGENDA

5. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meetings of October 12, 2015, October 13, 2015, October 15, 2015 and October 16, 2015. Council Member An Truong moved, seconded by Council Member Davenport, to approve the minutes of October 12, 2015, October 13, 2015, October 15, 2015 and October 16, 2015. ***The vote was unanimous. Motion carried.***
6. **Oakwood St. Reconstruction Project** – Consideration and/or action regarding approval of Resolution No. R-2015-024-11 recommending the bid award for the Oakwood St. Reconstruction Project to McClendon Construction. Public Works Director Greg Van Nieuwenhuize presented the item and a discussion was held regarding the contractor work performance, 5' back curb sidewalks, utilities relocation, and final inspections. Council Member Trae Fowler moved, seconded by Council Member Walter Grow, to approve Resolution No. R-2015-024-11 – Oakwood St. Reconstruction Project to McClendon Construction for the CDBG program project. ***The vote was unanimous. Motion carried.***
7. **Agreement for Professional Services** – Consideration and/or action regarding approval of an Agreement for Professional Services for Interim City Manager services. Mayor Averitt stated the Council will go into Executive Session to determine this agenda item after the rest of the agenda is completed.

#### VISITORS/CITIZENS FORUM

No citizen came forward:

#### BOARDS/COMMISSIONS

7. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. Council Member Fowler presented the resignation

of Planning and Zoning Commission Place 4 Chris Taylor. ***The Council approved the resignation unanimously.***

8. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. Council Member Grow presented the appointment of Toni Holmes to the Beautification Board. ***The Council approved the appointment unanimously.*** Mayor Averitt appointed Chris Taylor to the Alternate Position on the Planning and Zoning Commission. ***The Council approved the appointment unanimously.***

Mayor Averitt called for an Executive Session at 8:51 p.m. regarding the following:

### **EXECUTIVE SESSION**

#### **Section 551.071**

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, contracts, expenditures and oversight of the Haltom City Economic Development Corporation, enforcement action for zoning violation, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al.
- EEOC Charge No. 450-2015-01583.

#### **Section 551.072 – Deliberations about Real Property**

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation.

#### **Section 551.074 - Personnel**

Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the Interim City Manager.

City Manager Tom Muir and Assistant City Manager Chuck Barnett were present in the Executive Session during the deliberation of the legal claim cases, but left at 9:20 p.m. during the deliberation of Section 551.074 – Personnel. The Council reconvened to Regular Session at 10:40 p.m.

### **RECONVENE TO REGULAR SESSION**

9. Take any action deemed necessary as a result of the Executive Session.

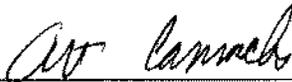
Council Member Grow moved, seconded by Council Member Truong, to appoint Public Safety Director Keith Lane to Interim City Manager, effective November 1, 2015. ***The vote was unanimous. Motion carried.***

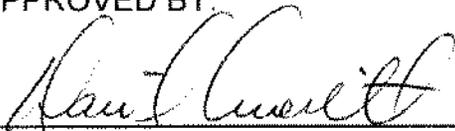
**ADJOURNMENT**

Mayor Averitt adjourned the meeting on October 26, 2015 at 10:40 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

  
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Art Camacho, City Secretary

  
\_\_\_\_\_  
David Averitt, Mayor

