



CITY OF HALTOM CITY COUNCIL MEETING

WELCOME

If you wish to address the City Council, a *Speaker's Request Form* must be filled out and given to the City Secretary prior to the start of the meeting. Please follow the suggestions listed below:

1. Please provide the required information in order that the Mayor may recognize you promptly at the appropriate time on the agenda.
2. Please state your full name and address when you begin your remarks in order that the official minutes will record your appearance before the City Council.
3. Please make sure that your comments are directed towards the Presiding Officer rather than individual Councilmembers or Staff. All speakers must limit their comments to the subject matter as listed and must refrain from using any profane language or personal attacks toward any individual.

Thank you for your cooperation.

APPEARANCE BEFORE CITY COUNCIL

Date: _____ **Agenda Item No.** _____

Is the matter you wish to discuss on the agenda? Yes ___ No ___

Subject: _____ For ___ Against ___

Consent Agenda Yes ___ No ___

Remove from Consent Agenda Yes ___ No ___

Name of Speaker: _____

Address: _____

Phone: _____

Presentations are limited to six (6) minutes, with prior notification, for individuals and for a representative of an organized group of 10 or more individuals present in the Council Chamber. Without prior notification, presentations are limited to three (3) minutes. Speakers must address their comments to the Presiding Officer rather than individual Councilmembers or Staff. All speakers must limit his/her comments to the specified subject matter as noted on this Speakers Request Form and must refrain from personal attacks towards any individual. (*Ordinance No. O-27-93*)

SPEAKERS REQUEST FORM