

AGENDA
HALTOM CITY COUNCIL MEETING
July 25, 2016
CITY HALL - 5024 BROADWAY AVENUE
Council Chambers – Work Session – 6:00 P.M./Regular Session – 7:00 P.M.

WORK SESSION 6:00 P.M.

CALL TO ORDER (General Comments)

- Discuss Delinquent Receivable Collection Services
- Review and discuss items on the regular agenda of July 25, 2016

EXECUTIVE SESSION

Chapter 551 of the Texas Government Code

As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, project schedule/construction contract with Tiseo Paving, dissolution/restructuring of the Haltom City Economic Development Corporation, and pending litigation and settlement offers for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City.

REGULAR SESSION 7:00 P.M.

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE – Council Member Walter Grow

ANNOUNCEMENTS/EVENTS – Council Member Stephanie Davenport

PRESENTATION – “Keep Texas Beautiful” Awards – Haltom City Beautification Board

REPORTS

1. **Monthly Financial Report for June 2016** – Review of the preliminary monthly Financial Report for the month ending June 30, 2016. (**J. Fung**)
2. **Quarterly Investment Report for 2016** – Review of the June 2016 Quarterly Investment Report. (**J. Fung**)
3. **2016 Crime Statistics (2nd Quarter)** – Presentation of Haltom City Police Department crime statistics for the second quarter of 2016. (**C. Phillips**)
4. **Capital Improvements Report** – Presentation of quarterly status report of all major capital improvement projects. (**G. Van Nieuwenhuize**)

REGULAR AGENDA

5. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of July 11, 2016. **(A. Camacho)**
6. **Ordinance No. O-2016-020-01 - ROW – Vacating/Abandonment – Quit Claim Deed** - Consider action on an ordinance vacating and abandoning a portion of the Minnis Drive right-of-way located adjacent/on proposed Lot 1, Block 1 of the DFW Stone Supply Addition in the City Haltom City, Texas, locally known as 6500 Airport Freeway, declaring that such property is unnecessary for use by the public, and authorizing the Mayor to execute a Quit Claim Deed releasing public ownership, interest and control of said portion of right-of-way – **2nd reading (J. French)**
7. **(P-010-16) Dao Addition - Final Plat – Lot 1, Block 1** - Consider action on a right-of-way dedication appeal and application of Hiep Nguyen on behalf of Prince Dao for approval of a final plat creating Lot 1, Block 1 of the Dao Addition from Tracts 14C3, 14C5 & 14C6 of the J. B. York Survey, A-1754, located in the “C-2” Commercial District, containing approximately 0.613 acres, and locally known as 1909 and 1911 N. Beach Street. **(J. French)**
8. **New Health Contracts** – Consideration and/or action to approve new health contracts for medical, vision, and flexible spending. **(T. Beckett)**

VISITORS/CITIZENS FORUM

This time is set-aside for any person having business before the Council that is not scheduled on the agenda to speak to the Council. Please submit a completed Speaker's Request Form to the City Secretary and follow the instructions listed on the form. If a group is present and interested in the same issue, please choose a spokesperson. Council cannot discuss or debate any issue brought forth at this time, nor can any formal action be taken, as it is not a posted agenda item in accordance with the open meetings law.

BOARDS/COMMISSIONS

9. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members.
10. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions.

EXECUTIVE SESSION

See Posting on Page One (1) of Agenda.

RECONVENE TO REGULAR SESSION

11. Take any action deemed necessary as a result of the Executive Session.

ADJOURNMENT

CERTIFICATION

I, ART CAMACHO, CITY SECRETARY OF THE CITY OF HALTOM CITY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 22ND DAY OF JULY, 2016 AT 5:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.



ART CAMACHO, CITY SECRETARY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE CITY HALL BULLETIN BOARD ON _____ DAY OF _____, 2016.
Name: _____ Title: _____



This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of meeting. To make arrangements call 817-222-7754.

CITY COUNCIL MEMORANDUM

City Council Meeting: July 25, 2016

Department: Finance

Subject: Monthly Financial Reports for June 2016

BACKGROUND

Attached is the Monthly Financial Report for the month ended June 30, 2016. This report is submitted to the City Council for their review and comment. It provides a top-level analysis of the City's financial condition and results of operations for the fiscal year to date.

FISCAL IMPACT

This is a management tool that can be used by City Council in evaluating future spending decisions.

RECOMMENDATION

Staff recommends review of the attached reports.

ATTACHMENTS

Monthly Financial Report for June 2016.

2016 June Monthly Financial Report

July 18, 2016

We are pleased to provide the June 2016 monthly financial report. Most of the funds are performing as budgeted. Variances and exceptions that warrant explanations are listed in the financial report.

Fund Balances

At the end of June, the total fund balance for all City funds amounted to over \$33.2 million. All funds maintained positive fund balances.

Revenues

At the end of June, the City realized over \$46 million or 77% of the yearly revenue. The City collected over \$12 million in property tax revenues, out of which \$7.7 million were in the General Fund and \$4.7 million were in the Debt Service Fund. The year-to-date property tax revenue collection was higher than June 2015 by 1.8%. Sales Tax Revenue for the General Fund was about \$4.6 million and slightly (0.8%) higher than June 2015. Licenses/Permit and Fees and Fines were much lower compared to the prior year. Franchise Fees are also lower this year compared to last year. There were no other significant deviations from the budget.

Expenditures

The City has spent about \$49.1 million or about 67% of the total budget for the first nine months of the year. Expenditures for most funds were proportional to and within budget. Debt service payments of over \$4 million were made before the end of January. The rest of the debt service payments for the fiscal year will be made before the end of July. Expenditures for both Fire Donation Fund and Police CART Fund were not budgeted. No other significant expenditures or cost savings were realized.

Staff is available to answer any questions related to the monthly financial report you may have.

Sincerely,



Jennifer O. Fung
Director of Finance

2016 June Monthly Financial Report - Fund Balance

Fund No.	Fund Title	Actual Fund Balance 10/1/2015	YTD Revenues	YTD Expenditures	Ending Fund Balance 6/30/2016	Fund Balance Reserve %
1	General Fund	\$7,879,412	\$19,479,945	\$19,254,104	\$8,105,253	30%
5	Debt Service Fund	217,584	4,759,895	4,202,339	775,140	
11	Economic Development Fund	2,962,170	2,641,665	3,027,499	2,576,337	
12	Crime Control Fund	621,492	1,112,813	1,220,979	513,325	
13	Oil and Gas Fund	3,501,192	51,162	667,987	2,884,366	
14	Hotel Motel Tax Fund	100,326	35,140	35,211	100,255	
15	Court Security Fund	118,195	19,809	24,750	113,254	
16	Court Technology Fund	117,379	26,118	28,293	115,204	
17	Juvenile Case Manager Fund	155,033	32,679	36,000	151,712	
18	Red Light Camera Fund	209,441	132,626	144,520	197,547	
19	Grant Fund	35,828	12,657	31,900	16,585	23%
20	PEG Fund	181,677	35,862	4,624	212,914	
21	Fire Donation Fund	5,039	7,293	7,287	5,045	
22	Library Donation Fund	141,756	35,019	13,855	162,920	
23	Police Forfeiture Fund	45,947	34,302	13,768	66,480	
24	Park Donation Fund	27,659	56,660	47,117	37,202	
25	Park Dedication Fund	84,929	598	0	85,527	
26	Safe Pathways Fund	51,735	3,557	0	55,292	
27	Animal Shelter Fund	43,590	3,695	0	47,285	
28	Police Donation Fund	57,471	59,212	69,110	47,573	
29	Police CART Fund	8,654	27	2,604	6,078	52%
31	Street Reconstruction Fund	5,338,876	1,175,583	975,263	5,539,197	
32	Capital Projects Fund	4,320,394	373,015	3,946,334	747,075	
35	Capital Replacement Fund	0	375,285	0	375,285	
39	Street Assessment Fund	11,792	80	0	11,872	
41	Water and Sewer Fund	5,076,914	13,596,425	13,872,187	4,801,152	
42	Water Capital Projects	2,134,321	1,065,866	413,379	2,786,807	
44	W&S Impact Fees	843,193	40,122	0	883,315	
45	Drainage Fund	896,226	1,223,155	1,109,823	1,009,558	
46	Drainage Capital Projects	638,586	192,274	11,790	819,071	
Total		\$35,826,811	\$46,582,540	\$49,160,724	\$33,248,627	

2016 June Monthly Financial Report - Revenue Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	June Actual	YTD Actual	Percent of Revenue Earned	Notes
1	General Fund	\$23,765,371	\$23,765,372	\$19,861,441	\$1,429,217	\$19,479,945	82.0%	1
5	Debt Service Fund	5,059,832	5,059,832	4,727,227	204,668	4,759,895	94.1%	2
11	Economic Development Fund	3,119,193	3,119,193	2,339,395	241,780	2,641,665	84.7%	3
12	Crime Control Fund	1,482,268	1,482,268	1,111,701	120,067	1,112,813	75.1%	
13	Oil and Gas Fund	210,000	210,000	157,500	3,549	51,162	24.4%	4
14	Hotel Motel Tax Fund	43,840	43,840	32,880	2,831	35,140	80.2%	
15	Court Security Fund	33,300	33,300	24,975	2,012	19,809	59.5%	5
16	Court Technology Fund	43,800	43,800	32,850	2,644	26,118	59.6%	5
17	Juvenile Case Manager Fund	52,420	52,420	39,315	3,296	32,679	62.3%	5
18	Red Light Camera Fund	120,600	120,600	90,450	18,149	132,626	110.0%	6
19	Grant Fund	69,061	69,061	51,796	0	12,657	18.3%	7
20	PEG Fund	64,300	64,300	48,225	241	35,862	55.8%	8
21	Fire Donation Fund	2,410	2,410	1,808	1,037	7,293	302.6%	9
22	Library Donation Fund	33,060	33,060	24,795	6,331	35,019	105.9%	10
23	Police Forfeiture Fund	25,020	25,020	18,765	579	34,302	137.1%	11
24	Park Donation Fund	71,175	71,175	53,381	5,673	56,660	79.6%	
25	Park Dedication Fund	100	100	75	101	598	597.6%	11
26	Safe Pathways Fund	75	75	56	60	3,557	4742.0%	12
27	Animal Shelter Fund	3,050	3,050	2,288	311	3,695	121.1%	11
28	Police Donation Fund	62,300	62,300	46,725	3,678	59,212	95.0%	11
29	Police CART Fund	0	0	0	7	27	NA	
31	Street Reconstruction Fund	1,570,388	1,570,388	1,177,791	124,092	1,175,583	74.9%	
32	Capital Projects Fund	481,000	481,000	360,750	40,000	373,015	77.5%	
35	Capital Replacement Fund	500,000	500,000	375,000	41,952	375,285	75.1%	
39	Street Assessment Fund	2,000	2,000	1,500	14	80	4.0%	13
41	Water and Sewer Fund	19,713,811	19,713,811	14,785,358	1,618,909	13,596,425	69.0%	
42	Water Capital Projects	1,401,600	1,401,600	1,051,200	119,645	1,065,866	76.0%	
44	W&S Impact Fees	14,000	14,000	10,500	1,020	40,122	286.6%	14
45	Drainage Fund	1,656,500	1,656,500	1,242,375	141,450	1,223,155	73.8%	
46	Drainage Capital Projects	250,500	250,500	187,875	21,722	192,274	76.8%	
Total		\$59,850,973	\$59,850,974	\$47,857,996	\$4,155,034	\$46,582,540	77.8%	

Notes:

- 1 General Fund received about 99% of the budgeted property tax revenues.
- 2 Debt Service Fund revenues included 99% of the budgeted property tax revenues.
- 3 EDC Fund recognized \$187,174 in grant revenues for the 820 Backage Roads Project.
- 4 Oil and Gas Revenues were low due to lower oil prices and production.
- 5 Revenues for court related funds were low due to fewer citations.
- 6 The City received \$18,149 Red Light Camera fees in June 2016. The City has collected \$131,172 during the first nine months of the fiscal year, 10% over the budgeted amount.
- 7 Revenues for Grant Fund were low due to lower activities.
- 8 Revenues for PEG Fund were low due to timing of receipts of payments from Charter Communications and SouthWestern Bell.
- 9 Revenues for Fire Donation Fund exceeded the yearly budget due to change of accounting method.
- 10 The Library Donation Fund received \$2,874 for Lady's Night Out Program and donations over \$3,147 from the Friends of the Library.
- 11 Financials reflected high percents but the amounts were insignificant.
- 12 The City received \$3,150 in Developer Contributions that were not budgeted.
- 13 The City has not received any street assessment revenue for the year; the amount reported was interest earned.
- 14 The City received about \$40,122 in Water and Sewer Impact Fees.

2016 June Monthly Financial Report - Expenditure Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	June Actual	YTD Expenditures	Percent of Budget Spent	Notes
1	General Fund	\$26,239,766	\$26,239,766	\$19,679,825	\$2,344,055	\$19,254,104	73.4%	
5	Debt Service Fund	4,902,187	4,902,187	4,225,593	0	4,202,339	85.7%	1
11	Economic Development Fund	3,149,337	3,149,337	2,362,003	394,710	3,027,499	96.1%	2
12	Crime Control Fund	2,001,184	2,001,184	1,500,888	102,052	1,220,979	61.0%	
13	Oil and Gas Fund	890,650	890,650	667,988	74,221	667,987	75.0%	
14	Hotel Motel Tax Fund	59,808	59,808	44,856	5,366	35,211	58.9%	
15	Court Security Fund	34,000	34,000	25,500	2,750	24,750	72.8%	
16	Court Technology Fund	82,367	82,367	61,775	11,269	28,293	34.3%	3
17	Juvenile Case Manager Fund	49,500	49,500	37,125	4,000	36,000	72.7%	
18	Red Light Camera Fund	199,830	199,830	149,873	7,477	144,520	72.3%	
19	Grant Fund	83,905	83,905	62,929	3,513	31,900	38.0%	3
20	PEG Fund	52,500	52,500	39,375	0	4,624	8.8%	3
21	Fire Donation Fund	0	0	0	0	7,287	NA	4
22	Library Donation Fund	74,900	74,900	56,175	7,083	13,855	18.5%	3
23	Police Forfeiture Fund	8,600	8,600	6,450	0	13,768	160.1%	5
24	Park Donation Fund	81,100	81,100	60,825	0	47,117	58.1%	3
25	Park Dedication Fund	0	0	0	0	0	NA	
26	Safe Pathways Fund	0	0	0	0	0	NA	
27	Animal Shelter Fund	0	0	0	0	0	NA	
28	Police Donation Fund	68,350	68,350	51,263	0	69,110	101.1%	6
29	Police CART Fund	2,500	2,500	1,875	0	2,604	104.1%	7
31	Street Reconstruction Fund	6,656,000	6,656,000	4,992,000	16,114	975,263	14.7%	3
32	Capital Projects Fund	3,835,000	3,835,000	2,876,250	0	3,946,334	102.9%	8
35	Capital Replacement Fund	0	0	0	0	0	NA	
39	Street Assessment Fund	0	0	0	0	0	NA	
41	Water and Sewer Fund	21,264,576	21,264,576	15,948,432	1,462,032	13,872,187	65.2%	
42	Water Capital Projects	1,685,000	1,685,000	1,263,750	0	413,379	24.5%	3
44	W&S Impact Fees	0	0	0	0	0	NA	
45	Drainage Fund	1,947,614	1,947,614	1,460,711	124,356	1,109,823	57.0%	
46	Drainage Capital Projects	261,300	261,300	195,975	0	11,790	4.5%	3
Total		\$73,629,974	\$73,629,974	\$55,771,433	\$4,558,998	\$49,160,724	66.8%	

Notes:

- 1 The City paid debt services at the end of January as budgeted.
- 2 Payments of \$1,254,620 for Backage Roads projects were made for the first nine months of the year.
- 3 Expenditures were low due to lower activities.
- 4 Purchases of supplies and tools were made for the Fire Services Board even there was no budget allocated.
- 5 Purchases of equipment supplies totaled \$13,768 were made in the Police Forfeiture Fund.
- 6 Purchases of equipment supplies totaled over \$69,110 were made in the Police Donation Fund.
- 7 Conference and training expenditures of \$2,604 were incurred for the CART program which exceeded the budgeted amount.
- 8 Payment of over \$3.7 million were made to the Texas Department of Transportation for the Little Fossil Creek improvements at Carson Street Bridge.

2016 June Monthly Financial Report - General Fund Revenues

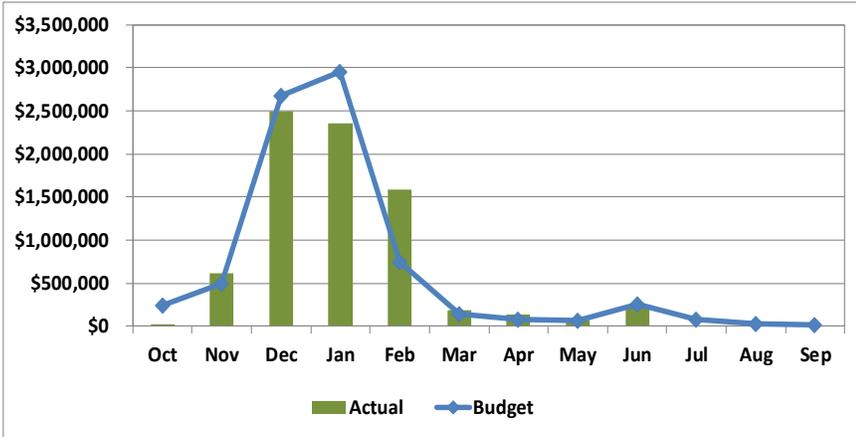
Description	Adopted Budget	Revised Budget	YTD Budget	June Actual	YTD Actual	Percent of Revenue Earned	Notes
Property Taxes	\$7,816,093	\$7,816,094	\$7,683,887	\$236,401	\$7,721,996	98.8%	1
Sales & Other Taxes	6,248,150	6,248,150	4,554,903	477,208	4,583,705	73.4%	
Franchise Fees	4,008,000	4,008,000	3,352,805	274,852	2,961,063	73.9%	
Licenses/Permits/Fees	461,415	461,415	346,061	30,984	306,946	66.5%	2
Charges for Service	1,850,763	1,850,763	1,388,072	177,730	1,409,904	76.2%	
Fees and Fines	1,700,550	1,700,550	1,275,413	96,988	1,076,197	63.3%	3
Other Revenues							
Intergovernmental	89,800	89,800	67,350	532	157,056	174.9%	4
Interest Income	20,000	20,000	15,000	11,015	53,348	266.7%	5
Miscellaneous	143,000	143,000	107,250	4,540	140,313	98.1%	6
Total General Fund Revenues	\$22,337,771	\$22,337,772	\$18,790,741	\$1,310,250	\$18,410,528	82.4%	
Transfers	1,427,600	1,427,600	1,070,700	118,967	1,069,417	74.9%	
Total General Fund Revenues and Transfers	\$23,765,371	\$23,765,372	\$19,861,441	\$1,429,217	\$19,479,945	82.0%	

Notes:

- 1 Property Tax collected was about 99% for the first three quarters of the year.
- 2 Collections from Building Permits are lower than the budgeted amount.
- 3 Fees and fines are low compared to FY2015. This is mainly due to lower activities in citations and warrants for the first few months of the year.
- 4 The City has received \$52,871 in Auto Theft Task Force Grant for the year which was not included in the budget.
- 5 Interest revenues are higher due to higher short term interest rates.
- 6 The City received over \$28,580 from Oncor Electric for Street Lights Settlement and \$83,758 in Lease rentals from cell phone companies.

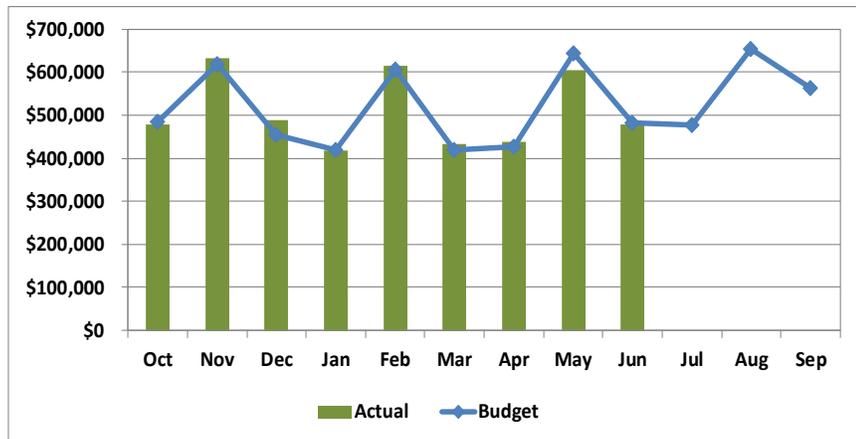
2016 June Monthly Financial Report - General Fund Revenues

Property Tax Revenues



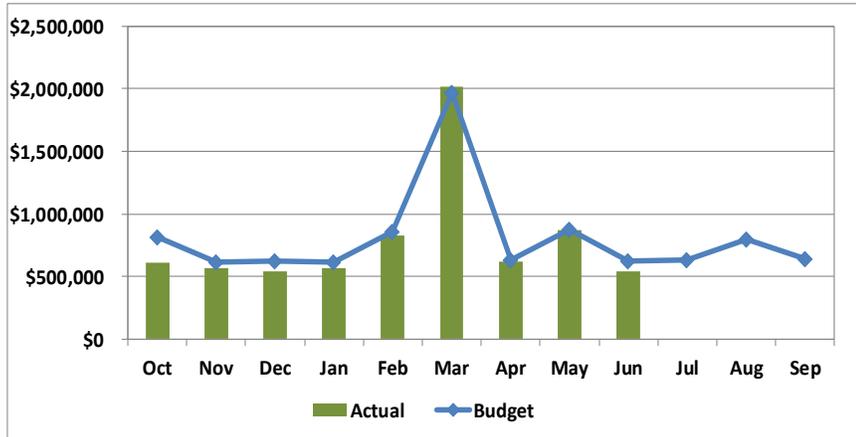
	Budget	Actual	YTD Variance
Oct	\$243,508	\$28,821	(\$214,687)
Nov	498,061	618,919	(93,828)
Dec	2,682,577	2,495,571	(280,835)
Jan	2,959,531	2,351,007	(889,358)
Feb	744,403	1,593,560	(40,201)
Mar	139,660	187,397	7,536
Apr	85,683	134,554	56,407
May	67,388	75,767	64,786
Jun	263,076	236,401	38,109
Jul	81,389		
Aug	31,697		
Sep	19,121		
Total	\$7,816,093	\$7,721,996	(\$94,097)

Sales & Use Tax Revenues



	Budget	Actual	YTD Variance
Oct	\$484,818	\$477,434	(\$7,384)
Nov	617,888	633,001	7,729
Dec	453,553	489,132	43,308
Jan	419,554	417,669	41,423
Feb	606,789	613,558	48,192
Mar	418,683	433,281	62,790
Apr	427,197	438,655	74,248
May	644,617	603,766	33,398
Jun	481,805	477,208	28,800
Jul	476,594		
Aug	652,848		
Sep	563,804		
Total	\$6,248,150	\$4,583,705	(\$1,664,445)

Other General Fund Revenues



	Budget	Actual	YTD Variance
Oct	\$816,022	\$614,780	(\$201,242)
Nov	611,468	571,048	(241,662)
Dec	621,516	543,649	(319,529)
Jan	616,079	571,177	(364,431)
Feb	861,507	827,378	(398,560)
Mar	1,967,518	2,018,201	(347,876)
Apr	632,537	620,249	(360,164)
May	874,315	869,721	(364,758)
Jun	621,690	538,041	(448,408)
Jul	634,343		
Aug	801,128		
Sep	643,006		
Total	\$9,701,128	\$7,174,244	(\$2,526,884)

2016 June Monthly Financial Report - General Fund Expenditures

Description	Adopted Budget	Revised Budget	YTD Budget	June Actual	YTD Expenditures	Percent of Budget Spent	Notes
General Government	\$6,692,025	\$6,692,025	\$5,019,019	\$523,811	\$4,273,306	63.9%	
Administration	513,520	513,520	385,140	80,735	636,464	123.9%	1
City Secretary	229,525	229,525	172,144	19,566	236,581	103.1%	2
City Council	181,550	181,550	136,163	538	42,754	23.5%	3
Finance	659,847	659,847	494,885	63,653	431,070	65.3%	
Human Resources	574,240	574,240	430,680	47,527	391,287	68.1%	
Planning & Inspection	748,400	748,400	561,300	80,018	464,154	62.0%	
Information Technology	505,816	505,816	379,362	59,249	423,796	83.8%	
Fleet Services	591,569	591,569	443,677	52,454	455,831	77.1%	
Building Maintenance	518,169	518,169	388,627	41,430	340,225	65.7%	
Nondepartment	2,169,389	2,169,389	1,627,042	78,640	851,143	39.2%	4
Public Safety	\$15,867,400	\$15,867,400	\$11,900,550	\$1,502,186	\$12,400,443	78.2%	
Police	8,927,864	8,927,864	6,695,898	859,281	7,167,467	80.3%	
Fire	6,246,075	6,246,075	4,684,556	585,491	4,798,379	76.8%	
Municipal Court	693,461	693,461	520,096	57,414	434,597	62.7%	
Streets	\$872,885	\$872,885	\$654,664	\$70,952	\$489,729	56.1%	4
Culture and Recreation	\$2,307,456	\$2,307,456	\$1,730,592	\$205,440	\$1,715,626	74.4%	
Parks and Recreation	1,128,988	1,128,988	846,741	97,911	838,920	74.3%	
Library	1,178,468	1,178,468	883,851	107,529	876,706	74.4%	
Total General Fund Expenditures	\$25,739,766	\$25,739,766	\$19,304,825	\$2,302,389	\$18,879,104	73.3%	
Transfers Out	500,000	500,000	375,000	41,667	375,000	75.0%	
Expenditures & Transfers	\$26,239,766	\$26,239,766	\$19,679,825	\$2,344,055	\$19,254,104	73.4%	

Notes:

- 1 The expenditures were high due to separation pay for the former City Manager and paying for two Assistant City Managers' salaries.
- 2 The May Election cost was much higher than the budgeted amount.
- 3 The expenditures for Contract Services & Service Agreements were lower than budgeted amounts.
- 4 The expenditures were much lower than budgeted amount for the first nine months.

City of Haltom City
Debt Ratio, Quick Ratio, and Current Ratio
June 30, 2016

	General Fund	Water & Sewer Fund	All Other Funds	City-wide
Assets				
Total Quick Assets (Current Assets without inventory, supplies and prepaid items)	\$24,055,236	\$11,013,949	\$18,170,760	\$53,239,945
Total Current Assets	24,220,637	11,016,949	18,170,760	53,408,346
Fixed Assets	84,075,432	42,604,118	16,449,393	143,128,943
Total Assets	\$108,296,069	\$53,621,067	\$34,620,153	\$196,537,289
Liabilities				
Current Liabilities	15,041,532	4,501,413	1,154,653	20,697,598
Long-Term Liabilities	40,046,658	15,257,574	3,206,701	58,510,932
Total Liabilities	\$55,088,189	\$19,758,987	\$4,361,354	\$79,208,531
Debt Ratio	51%	37%	13%	40%
Quick Ratio	1.60	2.45	15.74	2.57
Current Ratio	1.61	2.45	15.74	2.58

Debt Ratio, Quick Ratio and Current Ratio
As Compared with Other Cities
September 30, 2015

	Haltom City	Euless	Hurst	North Richland Hills	Watauga
Debt Ratio	46%	31%	27%	41%	34%
Quick Ratio	3.27	2.87	6.32	1.57	4.47
Current Ratio	14.24	11.38	21.03	14.98	15.67

CITY COUNCIL MEMORANDUM

City Council Meeting: July 25, 2016

Department: Finance

Subject: Quarterly Investment Report for June 30, 2016

BACKGROUND

Attached is the Quarterly Investment Report for the quarter ended June 30, 2016. This report is submitted to the City Council for review and comment. This report provides information and analysis of the City's investment portfolio and investment activities.

FISCAL IMPACT

This is a management tool for evaluating the investment portfolio and investment activities.

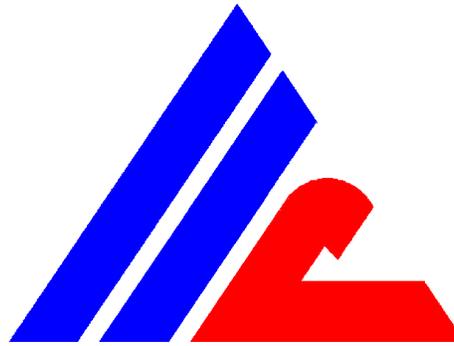
RECOMMENDATION

Staff recommends review of the attached report.

ATTACHMENTS

Quarterly Investment Report for the quarter ended June 30, 2016.

CITY OF HALTOM CITY



QUARTERLY INVESTMENT REPORT

April 1, 2016 - June 30, 2016

CITY OF HALTOM CITY QUARTERLY INVESTMENT REPORT

April 1, 2016 - June 30, 2016

Portfolio Summary

This quarterly report is in full compliance with the investment policy and strategy as established for the City of Haltom City, Texas and the Public Funds Investment Act (Chapter 2256, Texas Government Code).

<u>Portfolio as of March 31, 2016</u>		<u>Portfolio as of June 30, 2016</u>	
Ending Book Value	\$37,527,553.08	Ending Book Value	\$32,060,587.65
Ending Market Value	\$37,514,748.55	Ending Market Value	\$32,068,630.47
Unrealized Gain/(Loss)	(\$12,804.53)	Unrealized Gain/(Loss)	\$8,042.82
		Change in Unrealized Gain/(Loss)	\$20,847.35
Interest accrued for the period	\$66,368.00	Interest accrued for the period	\$31,696.00
WAM at Ending Period Date	347 Days	WAM at Ending Period Date ¹	359 Days
Yield-To-Maturity at Cost	0.69%	Yield-To-Maturity at Cost	0.75%
Treasury 6-Month	0.39%	Treasury 6-Month	0.36%
		Change in Market Value ²	(\$5,446,118.08)

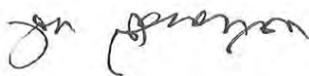
Prepared by:



7/13/2016

Jennifer O. Fung, Director of Finance

Date



7/13/2016

Jon Stevenson

Date

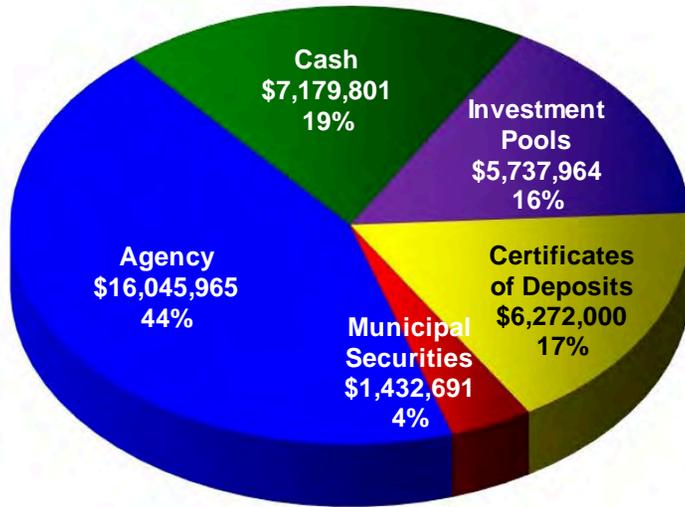
¹ WAM - Weighted Average Maturity

² "Change in Market Value" is required data, but will primarily reflect the receipt and expenditure of the City's funds from quarter to quarter.

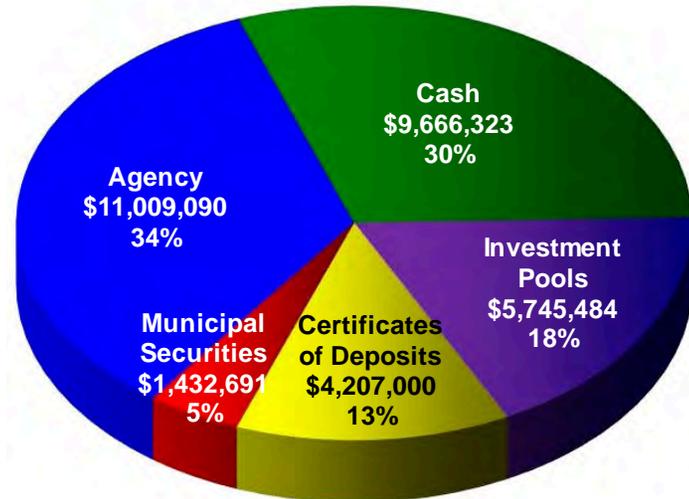
CITY OF HALTOM CITY
QUARTERLY INVESTMENT REPORT
 April 1, 2016 - June 30, 2016
 Security Sector Allocation - Book Value as of 6/30/2016

Security Sector Allocation				
Security Sector	Book Value 3/31/2015	% of Portfolio 3/31/2015	Book Value 6/30/2016	% of Portfolio 6/30/2016
Cash	\$15,626,828.36	41.6%	\$9,666,322.62	30.2%
Local Government Investment Pools	2,741,786.54	7.3%	5,745,483.97	17.9%
Certificates of Deposits	4,699,999.88	12.5%	4,206,999.88	13.1%
Municipal Securities	1,432,691.30	3.8%	1,432,691.30	4.5%
Federal Agency Coupon Securities	13,026,247.00	34.7%	11,009,089.88	34.3%
Total	\$37,527,553.08	100.0%	\$32,060,587.65	100.0%

Total Portfolio Assets as of 3/31/2016



Total Portfolio Assets as of 6/30/2016

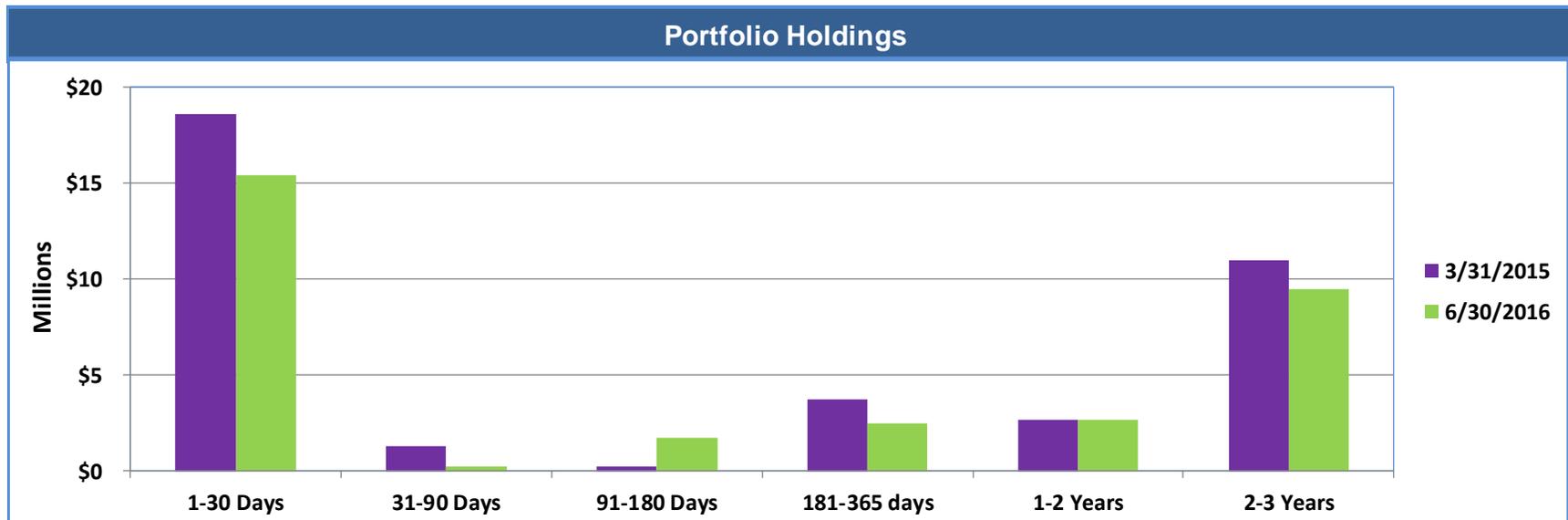


CITY OF HALTOM CITY

QUARTERLY INVESTMENT REPORT

Distribution by Maturity Range - Book Value

Maturity Range Allocation				
Maturity Range	Book Value 3/31/2015	% of Portfolio 3/31/2015	Book Value 6/30/2016	% of Portfolio 6/30/2016
1-30 Days	\$18,616,614.90	49.6%	15,411,806.59	48.1%
31-90 Days	1,262,157.12	3.4%	217,046.30	0.7%
91-180 Days	217,046.30	0.6%	1,751,821.50	5.5%
181-365 days	3,754,127.38	10.0%	2,491,305.88	7.8%
1-2 Years	2,684,607.38	7.1%	2,691,607.38	8.3%
2-3 Years	10,993,000.00	29.3%	9,497,000.00	29.6%
Total	\$37,527,553.08	100.0%	\$32,060,587.65	100.0%



CITY OF HALTOM CITY
QUARTERLY INVESTMENT REPORT
April 1, 2016 - June 30, 2016
Detail of Security Holdings As of 6/30/2016

ISSUERS	CUSIP	COUPON	YIELD	SETTLE	MATURITY	06/30/16	06/30/16	06/30/16
				DATE	DATE	PAR VALUE	MARKET VALUE	BOOK VALUE
						\$	\$	\$
<u>FEDERAL AGENCY COUPON SECURITIES</u>								
FFCB	3133EEFA3	0.720%	0.742%	12/19/2014	12/15/2016	500,000.00	500,799.50	499,784.00
FHLMC	3134G5W76	0.750%	0.750%	12/30/2014	12/30/2016	500,000.00	501,563.50	500,000.00
FNMA	3135G0GY3	1.250%	1.237%	12/22/2014	1/30/2017	500,000.00	502,081.50	505,211.88
FHLB	313376SG1	1.180%	0.787%	12/22/2014	1/30/2017	500,000.00	502,144.00	504,094.00
FHLMC	3134G72S9	1.125%	1.125%	11/5/2015	11/5/2018	1,000,000.00	1,000,188.00	1,000,000.00
FNMA	3136G2R66	1.150%	1.150%	11/19/2015	11/19/2018	1,000,000.00	1,000,624.00	1,000,000.00
FNMA	3135G0J46	1.250%	1.250%	2/26/2016	2/26/2019	1,000,000.00	1,000,274.00	1,000,000.00
FHLMC	3134G8UA5	1.300%	1.300%	3/29/2016	3/29/2019	1,000,000.00	1,000,312.00	1,000,000.00
FHLMC	3134G9DJ3	1.375%	1.375%	5/17/2016	5/17/2019	1,000,000.00	1,000,481.00	1,000,000.00
FHLMC	3134G9LD7	1.250%	1.250%	5/24/2016	5/24/2019	1,000,000.00	1,000,274.00	1,000,000.00
FHLMC	3134G9MU8	1.300%	1.300%	5/31/2016	5/24/2019	1,000,000.00	1,000,009.00	1,000,000.00
FNMA	3135G0K77	1.250%	1.250%	6/13/2016	6/13/2019	1,000,000.00	1,000,483.00	1,000,000.00
FHLMC	3134G9NN3	1.250%	1.250%	6/28/2016	12/28/2018	1,000,000.00	1,000,600.00	1,000,000.00
TOTAL FEDERAL AGENCY COUPON SECURITIES						11,000,000.00	11,009,833.50	11,009,089.88
<u>MUNICIPAL SECURITIES</u>								
ARLINGTON TX GENERAL OBLIGATION BOND	041796FZ1	2.500%	0.400%	3/10/2014	8/15/2016	100,000.00	100,199.00	105,074.00
NEW YORK STATE DORM AUTH ST INCOME TAX	6499027J6	1.750%	0.350%	12/19/2014	8/15/2016	110,000.00	110,177.10	111,972.30
WESTERVILLE OHIO CITY SCH DISTRICT SPL OBLIG	96003IAF9	3.000%	0.700%	12/19/2014	12/1/2016	250,000.00	252,507.50	261,037.50
HARRIS COUNTY TX FLOOD CONTROL DIST REF	4140185J6	1.229%	1.045%	12/22/2014	10/1/2017	950,000.00	958,084.50	954,607.50
TOTAL MUNICIPAL SECURITIES						1,410,000.00	1,420,968.10	1,432,691.30

CITY OF HALTOM CITY
QUARTERLY INVESTMENT REPORT
April 1, 2016 - June 30, 2016
Detail of Security Holdings As of 6/30/2016

ISSUERS	CUSIP	COUPON	YIELD	SETTLE	MATURITY	06/30/16	06/30/16	06/30/16
				DATE	DATE	PAR VALUE	MARKET VALUE	BOOK VALUE
						\$	\$	\$
<u>CERTIFICATES OF DEPOSIT</u>								
FIRST CITRUS BANK	319590BT1	0.650%	0.650%	4/22/2014	11/9/2016	249,000.00	249,128.48	249,000.00
FIRST BANK PUERTO RICO	33767AFZ9	0.950%	0.950%	11/24/2014	11/28/2016	249,000.00	249,404.13	249,000.00
AMERICAN EXPR CENTURION	02587DWN4	1.050%	1.050%	12/5/2014	12/5/2016	245,000.00	245,551.74	245,000.00
PEOPLES UNITED BANK	71270QKU9	1.000%	1.000%	12/10/2014	12/12/2016	248,000.00	248,419.62	248,000.00
DISCOVER BANK	254671G38	0.950%	0.500%	2/10/2014	2/21/2017	245,000.00	245,805.56	245,000.00
FIRST NIAGARA BANK NY	33583CNM7	0.900%	0.900%	3/27/2015	3/27/2017	248,000.00	248,614.79	248,000.00
ONE WORLD BANK	Direct Deposit	0.850%	0.850%	4/4/2013	4/3/2017	249,000.00	249,000.00	249,000.00
ALLY BANK MIDVALE UTAH	02006lfb4	1.100%	1.100%	6/2/2014	6/12/2017	240,000.00	240,847.44	240,000.00
JP MORGAN CHASE BANK	48125T6f7	1.100%	1.100%	4/10/2015	10/10/2017	249,000.00	249,391.43	249,000.00
CAPITAL ONE BANK USA NA	140420SJ0	1.500%	1.500%	6/17/2015	6/18/2018	248,000.00	250,424.45	248,000.00
COMPASS BANK	20451PLT1	1.500%	1.500%	6/25/2015	6/25/2018	248,000.00	249,410.38	248,000.00
ORIENTAL BANK PUERTO RICO	686184VV1	1.200%	1.200%	7/17/2015	7/17/2017	248,000.00	248,572.88	248,000.00
COMENITY CAP BANK	20033AMM5	1.200%	1.200%	9/15/2015	9/14/2017	248,000.00	249,107.82	248,000.00
EVERBANK	29976DC40	1.100%	1.100%	10/19/2015	10/16/2017	248,000.00	249,138.82	247,999.88
MARLIN BUSINESS BANK	57116AKS6	1.300%	1.300%	10/21/2015	10/22/2018	249,000.00	252,558.71	249,000.00
KEY BANK	4306SVK9	1.350%	1.350%	10/28/2015	10/29/2018	248,000.00	251,546.65	248,000.00
BMO HARRIS BANK	05573J6C3	1.100%	1.100%	11/4/2015	11/6/2017	248,000.00	249,099.38	248,000.00
TOTAL CERTIFICATES OF DEPOSIT						4,207,000.00	4,226,022.28	4,206,999.88
<u>INVESTMENT POOLS</u>								
TEXPOOL		0.359%	0.359%		Daily	122,647.98	122,647.98	122,647.98
TEXAS CLASS - ALL ACCOUNTS		0.650%	0.650%		Daily	4,300,232.82	4,300,232.82	4,300,232.82
TEXAS TERM (BOND FUNDS)		0.430%	0.430%		Daily	1,322,603.17	1,322,603.17	1,322,603.17
TOTAL INVESTMENT POOLS						5,745,483.97	5,745,483.97	5,745,483.97
<u>CASH</u>								
CASH		0.00%	0.00%		Daily	3,280.00	3,280.00	3,280.00
FROST		0.00%	0.00%		Daily	3,415,974.47	3,415,974.47	3,415,974.47
LEGACY		0.31%	0.31%		Daily	4,247,566.85	4,247,566.85	4,247,566.85
WELLS FARGO		0.25%	0.25%		Daily	1,999,501.30	1,999,501.30	1,999,501.30
TOTAL CASH						9,666,322.62	9,666,322.62	9,666,322.62
TOTAL CASH AND INVESTMENTS						\$32,028,806.59	\$32,068,630.47	\$32,060,587.65

CITY OF HALTOM CITY QUARTERLY INVESTMENT REPORT

April 1, 2016 - June 30, 2016

Change in Value

ISSUERS	CUSIP	YIELD	DATE	3/31/2016	6/30/2016	CHANGE IN	
			PURCHASE	PAR VALUE	PAR VALUE	PAR VALUE	
			MATURITY	MARKET VALUE	MARKET VALUE	MARKET VALUE	
			BOOK VALUE	PURCHASES	REDEMPTIONS	BOOK VALUE	BOOK VALUE
				\$	\$	\$	\$
AGENCIES							
FHLMC	3134G6WU3	1.200%	5/21/2015	1,000,000.00		1,000,000.00	(1,000,000.00)
			5/21/2016	1,000,155.00			(1,000,155.00)
				1,000,000.00			(1,000,000.00)
							-
FHLMC	3134G76C0	1.200%	11/23/2015	1,000,000.00		1,000,000.00	(1,000,000.00)
			5/23/2016	1,000,100.00			(1,000,100.00)
				1,000,000.00			(1,000,000.00)
							-
FNMA	3136G2UL9	1.400%	11/23/2015	1,000,000.00		1,000,000.00	(1,000,000.00)
			5/23/2016	1,000,944.00			(1,000,944.00)
				1,000,000.00			(1,000,000.00)
							-
FHLB	313373SZ6	0.403%	5/28/2014	500,000.00		500,000.00	(500,000.00)
			6/10/2016	501,622.00			(501,622.00)
				517,399.15			(517,399.15)
							-
FHLB	3133834R9	0.375%	5/28/2014	500,000.00		500,000.00	(500,000.00)
			6/24/2016	500,001.50			(500,001.50)
				499,757.97			(499,757.97)
							-
FNMA	3136G2LS4	1.300%	9/28/2015	1,000,000.00		1,000,000.00	(1,000,000.00)
			6/28/2016	1,000,174.00			(1,000,174.00)
				1,000,000.00			(1,000,000.00)
							-
FHLB	3130A5L80	1.300%	6/29/2015	1,000,000.00		1,000,000.00	(1,000,000.00)
			6/29/2016	1,001,580.00			(1,001,580.00)
				1,000,000.00			(1,000,000.00)
							-
FHLMC	3134G8NS4	1.400%	3/29/2016	1,000,000.00		1,000,000.00	(1,000,000.00)
			6/29/2016	1,002,426.00			(1,002,426.00)
				1,000,000.00			(1,000,000.00)

CITY OF HALTOM CITY QUARTERLY INVESTMENT REPORT

April 1, 2016 - June 30, 2016

Change in Value

ISSUERS	CUSIP	YIELD	DATE	3/31/2016	PURCHASES	REDEMPTIONS	6/30/2016	CHANGE IN
			PURCHASE	PAR VALUE			PAR VALUE	PAR VALUE
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE
			BOOK VALUE				BOOK VALUE	BOOK VALUE
				\$	\$	\$	\$	\$
FFCB	3133EEFA3	0.742%	12/19/2014	500,000.00			500,000.00	-
			12/15/2016	500,083.50			500,799.50	716.00
				499,784.00			499,784.00	-
								-
FHLMC	3134G5W76	0.750%	12/30/2014	500,000.00			500,000.00	-
			12/30/2016	501,090.50			501,563.50	473.00
				500,000.00			500,000.00	-
								-
FNMA	3135G0GY3	1.237%	12/22/2014	500,000.00			500,000.00	-
			1/30/2017	502,395.50			502,081.50	(314.00)
				505,211.88			505,211.88	-
								-
FHLB	313376SG1	0.787%	12/22/2014	500,000.00			500,000.00	-
			1/30/2017	501,948.50			502,144.00	195.50
				504,094.00			504,094.00	-
								-
FHLMC	3134G72S9	1.125%	11/5/2015	1,000,000.00			1,000,000.00	-
			11/5/2018	1,000,032.00			1,000,188.00	156.00
				1,000,000.00			1,000,000.00	-
								-
FNMA	3136G2R66	1.150%	11/19/2015	1,000,000.00			1,000,000.00	-
			11/19/2018	1,000,346.00			1,000,624.00	278.00
				1,000,000.00			1,000,000.00	-
								-
FNMA	3135G0J46	1.250%	2/26/2016	1,000,000.00			1,000,000.00	-
			2/26/2019	999,495.00			1,000,274.00	779.00
				1,000,000.00			1,000,000.00	-
								-
FHLMC	3134G8UA5	1.300%	3/29/2016	1,000,000.00			1,000,000.00	-
			3/29/2019	999,083.00			1,000,312.00	1,229.00
				1,000,000.00			1,000,000.00	-

CITY OF HALTOM CITY QUARTERLY INVESTMENT REPORT

April 1, 2016 - June 30, 2016

Change in Value

ISSUERS	CUSIP	YIELD	DATE	3/31/2016	PURCHASES	REDEMPTIONS	6/30/2016	CHANGE IN
			PURCHASE	PAR VALUE			PAR VALUE	PAR VALUE
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE
			BOOK VALUE	BOOK VALUE			BOOK VALUE	BOOK VALUE
				\$	\$	\$	\$	\$
FHLMC	3134G9DJ3	1.375%	5/17/2016	-	1,000,000.00		1,000,000.00	1,000,000.00
			5/17/2019	-			1,000,481.00	1,000,481.00
				-			1,000,000.00	1,000,000.00
FHLMC	3134G9LD7	1.250%	5/24/2016	-	1,000,000.00		1,000,000.00	1,000,000.00
			5/24/2019	-			1,000,274.00	1,000,274.00
				-			1,000,000.00	1,000,000.00
FHLMC	3134G9MU8	1.300%	5/31/2016	-	1,000,000.00		1,000,000.00	1,000,000.00
			5/24/2019	-			1,000,009.00	1,000,009.00
				-			1,000,000.00	1,000,000.00
FNMA	3135G0K77	1.250%	6/13/2016	-	1,000,000.00		1,000,000.00	1,000,000.00
			6/13/2019	-			1,000,483.00	1,000,483.00
				-			1,000,000.00	1,000,000.00
FHLMC	3134G9NN3	1.250%	6/28/2016	-	1,000,000.00		1,000,000.00	1,000,000.00
			12/28/2018	-			1,000,600.00	1,000,600.00
				-			1,000,000.00	1,000,000.00
MUNICIPAL SECURITIES								
ARLINGTON TX GENERAL OBLIGATION	041796fz1	0.400%	3/10/2014	100,000.00			100,000.00	-
			8/15/2016	100,626.00			100,199.00	(427.00)
				105,074.00			105,074.00	-
				-			-	-
NEW YORK STATE DORM AUTH ST INC	6499027J6	0.350%	12/19/2014	110,000.00			110,000.00	-
			8/15/2016	110,490.60			110,177.10	(313.50)
				111,972.30			111,972.30	-
WESTERVILLE OHIO CITY SCH DISTRICT	96003IAF9	0.700%	12/19/2014	250,000.00			250,000.00	-
			12/1/2016	253,952.50			252,507.50	(1,445.00)
				261,037.50			261,037.50	-

CITY OF HALTOM CITY QUARTERLY INVESTMENT REPORT

April 1, 2016 - June 30, 2016

Change in Value

ISSUERS	CUSIP	YIELD	DATE	3/31/2016	6/30/2016	CHANGE IN		
			PURCHASE	PAR VALUE	PAR VALUE	PAR VALUE		
			MATURITY	MARKET VALUE	MARKET VALUE	MARKET VALUE		
			BOOK VALUE	PURCHASES	REDEMPTIONS	BOOK VALUE	BOOK VALUE	
				\$	\$	\$	\$	
HARRIS COUNTY TX FLOOD CONTROL	4140185J6	1.045%	12/22/2014	950,000.00			950,000.00	-
			10/1/2017	956,612.00			958,084.50	1,472.50
				954,607.50			954,607.50	-
CERTIFICATES OF DEPOSIT								
BANK OF CHINA (NY)	06426TDY2	0.50%	4/1/2015	248,000.00				(248,000.00)
			4/1/2016	248,000.00				(248,000.00)
				248,000.00				(248,000.00)
								-
IBERIA BANK LA	45083ACX8	0.55%	5/28/2014	245,000.00				(245,000.00)
			5/31/2016	245,063.95				(245,063.95)
				245,000.00				(245,000.00)
FIRST CITRUS BANK	319590BT1	0.65%	4/22/2014	249,000.00			249,000.00	-
			11/9/2016	249,058.27			249,128.48	70.21
				249,000.00			249,000.00	-
								-
FIRST BANK PUERTO RICO	33767AFZ9	0.95%	11/24/2014	249,000.00			249,000.00	-
			11/28/2016	249,452.18			249,404.13	(48.05)
				249,000.00			249,000.00	-
								-
AMERICAN EXPR CENTURION	02587DWN4	1.05%	12/5/2014	245,000.00			245,000.00	-
			12/5/2016	245,668.85			245,551.74	(117.11)
				245,000.00			245,000.00	-
PEOPLES UNITED BANK	71270QKU9	1.00%	12/10/2014	248,000.00			248,000.00	-
			12/12/2016	248,438.22			248,419.62	(18.60)
				248,000.00			248,000.00	-
								-
DISCOVER BANK	254671G38	0.50%	2/10/2014	245,000.00			245,000.00	-
			2/21/2017	245,831.04			245,805.56	(25.48)
				245,000.00			245,000.00	-

CITY OF HALTOM CITY QUARTERLY INVESTMENT REPORT

April 1, 2016 - June 30, 2016

Change in Value

ISSUERS	CUSIP	YIELD	DATE		PURCHASES	REDEMPTIONS	6/30/2016		CHANGE IN
			PURCHASE	3/31/2016			PAR VALUE	PAR VALUE	
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE	
			BOOK VALUE				BOOK VALUE	BOOK VALUE	
FIRST NIAGARA BANK NY	33583CNM7	0.90%	3/27/2015	\$ 248,000.00	\$	\$	\$ 248,000.00	\$	-
			3/27/2017	248,465.50			248,614.79		149.29
				248,000.00			248,000.00		-
ONE WORLD BANK	Direct Deposit	0.85%	4/4/2015	249,000.00			249,000.00		-
			4/4/2017	249,000.00			249,000.00		-
				249,000.00			249,000.00		-
ALLY BANK MIDVALE UTAH	02006lfb4	1.10%	6/2/2014	240,000.00			240,000.00		-
			6/12/2017	240,704.88			240,847.44		142.56
				240,000.00			240,000.00		-
JP MORGAN CHASE BANK	48125T6f7	1.10%	4/10/2015	249,000.00			249,000.00		-
			10/10/2017	249,417.82			249,391.43		(26.39)
				249,000.00			249,000.00		-
CAPITAL ONE BANK USA NA	140420SJ0	1.50%	6/17/2015	248,000.00			248,000.00		-
			6/18/2018	249,530.66			250,424.45		893.79
				248,000.00			248,000.00		-
COMPASS BANK	20451PLT1	1.50%	6/25/2015	248,000.00			248,000.00		-
			6/25/2018	248,371.50			249,410.38		1,038.88
				248,000.00			248,000.00		-
ORIENTAL BANK PUERTO RICO	686184VV1	1.20%	7/17/2015	248,000.00			248,000.00		-
			7/17/2017	248,286.44			248,572.88		286.44
				248,000.00			248,000.00		-
COMENITY CAP BANK	20033AMM5	1.20%	9/15/2015	248,000.00			248,000.00		-
			9/14/2017	248,747.72			249,107.82		360.10
				248,000.00			248,000.00		-

CITY OF HALTOM CITY QUARTERLY INVESTMENT REPORT

April 1, 2016 - June 30, 2016

Change in Value

ISSUERS	CUSIP	YIELD	DATE	3/31/2016		PURCHASES	REDEMPTIONS	6/30/2016		CHANGE IN
			PURCHASE MATURITY	PAR VALUE MARKET VALUE	BOOK VALUE			BOOK VALUE	PAR VALUE MARKET VALUE	PAR VALUE MARKET VALUE
					\$	\$	\$	\$	\$	
EVERBANK	29976DC40	1.10%	10/19/2015		248,000.00			248,000.00		-
			10/16/2017		248,700.10			249,138.82		438.72
					247,999.88			247,999.88		-
MARLIN BUSINESS BANK	57116AKS6	1.30%	10/21/2015		249,000.00			249,000.00		-
			10/22/2018		251,327.90			252,558.71		1,230.81
					249,000.00			249,000.00		-
KEY BANK	4306SVK9	1.35%	10/28/2015		248,000.00			248,000.00		-
			10/29/2018		250,292.76			251,546.65		1,253.89
					248,000.00			248,000.00		-
BMO HARRIS BANK	05573J6C3	1.10%	11/4/2015		248,000.00			248,000.00		-
			11/6/2017		248,618.26			249,099.38		481.12
					248,000.00			248,000.00		-
INVESTMENT POOLS										
TEXPOOL	99-10302	0.359%	0.359%		122,541.86	106.12		122,647.98		106.12
					122,541.86			122,647.98		106.12
					122,541.86			122,647.98		106.12
TEXAS CLASS - ALL ACCOUNTS	99-10305	0.650%	0.650%		1,298,061.03	3,002,171.79		4,300,232.82		3,002,171.79
					1,298,061.03			4,300,232.82		3,002,171.79
					1,298,061.03			4,300,232.82		3,002,171.79
TEXAS TERM	99-10303	0.430%	0.430%		1,321,183.65	1,419.52		1,322,603.17		1,419.52
					1,321,183.65			1,322,603.17		1,419.52
					1,321,183.65			1,322,603.17		1,419.52

**CITY OF HALTOM CITY
QUARTERLY INVESTMENT REPORT**

April 1, 2016 - June 30, 2016

Change in Value

ISSUERS	CUSIP	YIELD	DATE	3/31/2016		PURCHASES	REDEMPTIONS	6/30/2016		CHANGE IN
				PURCHASE	PAR VALUE			PAR VALUE	PAR VALUE	CHANGE IN
			MATURITY	MARKET VALUE				MARKET VALUE	MARKET VALUE	
				BOOK VALUE				BOOK VALUE	BOOK VALUE	
				\$		\$	\$	\$		\$
CASH										
CASH				3,280.00				3,280.00		-
				3,280.00				3,280.00		-
				3,280.00				3,280.00		-
FROST				2,231,418.16		1,184,556.31		3,415,974.47		1,184,556.31
				2,231,418.16				3,415,974.47		1,184,556.31
				2,231,418.16				3,415,974.47		1,184,556.31
LEGACY		0.000%	0.000%	7,836,301.75			3,588,734.90	4,247,566.85		(3,588,734.90)
				7,836,301.75				4,247,566.85		(3,588,734.90)
				7,836,301.75				4,247,566.85		(3,588,734.90)
WELLS FARGO	99-10304	0.000%	0.000%	5,555,828.45			3,556,327.15	1,999,501.30		(3,556,327.15)
				5,555,828.45				1,999,501.30		(3,556,327.15)
				5,555,828.45				1,999,501.30		(3,556,327.15)
TOTAL CASH AND INVESTMENTS				PAR VALUE	37,478,614.90	9,188,253.74	14,145,062.05	32,028,806.59		(5,449,808.31)
				MARKET VALUE	37,514,748.55	-	-	32,068,630.47		(5,446,118.08)
				BOOK VALUE	37,527,553.08	-	-	32,060,587.65		(5,466,965.43)

CITY COUNCIL MEMORANDUM

City Council Meeting:	July 25, 2016
Department:	Public Works
Subject:	Capital Improvements and Construction Status Report

*** Projects Under Construction:**

❖ Backage Roads, Northern Cross Boulevard, Haltom Road and Old Denton Road Reconstruction Project

- Project Awarded: September 23, 2013
- Contractor: Tiseo Paving Company
- Award Amount: \$13,964,527.20
- Project Limits: Beach Street to the Union Pacific Railroad
- Notice to Proceed: November 2013
- % Complete: Approximately 95%

The project includes replacing existing and constructing new water mains, sanitary sewer mains, storm drain facilities and street sections. All roadways are open; the outstanding construction items are as follows:

1. Completion of the Project's four (4) monument signs; and
2. Completion of the March 21st punch list (roughly about half of the 30 items identified on this list remain outstanding).

Since the last Status Report (January 25, 2016), there have not been any change orders on the project. (The last change order was approved by the City Council on April 3, 2015.)

❖ Realignment of US 377 at Belknap Street

- Project Awarded: TxDOT Awarded the Project
- Contractor: Ragle Construction, Inc.
- Award Amount: \$4,198,919.20
- Project Limits: Intersection of US 377 and Belknap Street
- Notice to Proceed: October 20, 2014
- % Complete: 80% (per TxDOT)

The realignment of the intersection at US 377/Denton Highway and Belknap Street is a TxDOT project. This project was identified as part of the Revitalization Belknap initiative in 2007. Realignment construction includes new traffic signals, street lights, paving and betterment to existing utilities.

This project is scheduled to be substantially complete in early October 2016.

❖ **Traffic Signals at the Intersection of US 377 & Madge Place**

- Project Awarded: TxDOT Awarded the Project
- Contractor: Durable Specialties, Inc.
- Award Amount: \$110,584.00
- Project Limits: Intersection of US 377 & Madge Place
- Notice to Proceed: April 2, 2015
- % Complete: 99%

The project's construction includes the installation of traffic signals at the intersection of US 377 & Madge Place. The traffic signals are fully functional.

Presently, TxDOT is conducting their close-out paperwork process. TxDOT believes they will complete this process next month (August 2016). Because the City initially had to provide TxDOT with an advance of \$220,000, it appears that TxDOT will remit approximately \$100,000 to the City.

No change orders have been issued on this project.

❖ **Drainage Improvements: Northern Cross Boulevard and Old Denton Road**

- Project Awarded: July 13, 2015
- Contractor: Environmental Safety Services, Inc.
- Award Amount: \$443,551.20
- Project Limits: East of the Northern Cross Boulevard dead end
- Notice to Proceed: September 2, 2015
- % Complete: 95%

The project's initial construction included the installation of both soft armoring (grassing) and hard armoring (concrete baffle blocks & Flexamat) of a large drainage basin east of the Northern Cross Boulevard dead end.

Presently, all materials have been installed and this portion of the project has been completed. This portion of the project was completed with the issuance of one change order (December 2015) in the amount of \$18,712.50 for additional dirt-work to accommodate an existing "Chesapeake gas pipeline" under the channel.

Since, additional drainage work was necessary south of the Haltom High School parking lot and this contractor's pricing was more attractive than Tiseo Paving's pricing, this contractor was issued two (2) additional change orders to complete this drainage and grading work. These two (2) additional change orders covered:

1. Initial drainage work (\$44,236.62) which was approved by City Council on February 22, 2016; and
2. Additional fill placement and fine grading (\$18,102.97).

❖ **Little Fossil Creek Flood Mitigation Project**

On August 27, 2007, the Council approved the Project Cooperation Agreement (PCA) with the US Army Corps of Engineers (USACE). The PCA is a contract between the City and USACE that describes the contractual requirement and funding commitments of both parties.

The first phase (from Haltom City's south city limits north to Thomas Road) of this project has basically been completed. The USACE is preparing the project's close-out documentation and has estimated a refund back to the City in the approximate amount of \$310,000. The USACE has provided the City with a partial refund amount of \$290,000; however, the balance will not be remitted until they complete the project close-out documentation, which is still on-going.

The second phase of this project is the replacement of the Carson Street bridge structure (while leaving the SH 121 bridge structure in place during construction). To date, TxDOT has sent the City an Amendment to the initial Advance Funding Agreement and correspondingly, the City Council has approved this Amendment and authorized an advance payment of \$3,760,851.00 to TxDOT.

❖ **Little Fossil Linear Park**

- Project Awarded: February 26, 2015
- Contractor: Scott Tucker Construction Company
- Award Amount: \$605,594.00
- Project Limits: Thomas Road to State Highway 121
- Notice to Proceed: March 2, 2015
- % Complete: Approximately 99%

The project includes the construction of patron parking, picnic pavilion, play units, a restroom facility and a linear trail.

Presently, staff is working with the Texas Parks & Wildlife Department to close out the project.

Since the last Status Report there have not been any change orders on this project.

❖ **Whites Branch Park**

- Project Awarded: February 26, 2015
- Contractor: Scott Tucker Construction Company
- Award Amount: \$272,000.00
- Project Limits: Whites Branch Park
- Notice to Proceed: March 2, 2015
- % Complete: 100%

The project includes the expansion of the existing parking lot and the construction of a permanent restroom facility.

While this project is complete, because it was bid in a "2-project bundle" with the Little Fossil Linear Park Project, this project remains on this Status Report as long as the Little Fossil Linear Park Project remains on this Status Report.

Since the last Status Report there have not been any change orders on this project.

❖ **Clay Avenue Reconstruction Project**

- Project Awarded: < Not Applicable; Project is a joint project with Mercantile Partners, L.P. >
- Contractor: North Texas Contracting
- Award Amount: \$804,603.50
- Project Limits: Beach Street to ~1,000 ft. East
- Notice to Proceed: September 1, 2015
- % Complete: 100%

This project includes the replacement of the sanitary sewer main, the installation of drainage infrastructure and the replacement of the existing asphalt pavement section with a heavy-duty concrete pavement section.

This project was complete as of March 10, 2016. The City has issued the first of three (3) annual payments in the amount of \$153,250.33 to Mercantile Partners (in accordance with the approved Development Agreement).

No change orders were issued on this project.

❖ **Oakwood Street Reconstruction Project**

- Project Awarded: Tarrant County Awarded the Project (November 2015)
- Contractor: McClendon Construction Company
- Award Amount: \$967,385.75
- Project Limits: N.E. 28th Street to Walthall Street
- Notice to Proceed: December 1, 2015
- % Complete: 99%

This project includes the replacement of the existing water main and sanitary sewer main. Additionally, the existing asphalt pavement section will be replaced with a concrete section.

Presently, the Project is substantially complete. The project's outstanding items are as follows:

1. The contractor and staff need to conduct a final inspection and the contractor will need to address any items noted; and
2. The contractor needs to address the two (2) items identified in the Texas Department of Licensing and Regulation's ADA inspection.

No change orders were issued on this project; however, Tarrant County will require a "reconciliatory" change order as part of the project close-out documentation.

❖ **Cheryl Street (Monna Street to Jerri Lane) Reconstruction Project**

- Project Awarded: May 16, 2016 for the Concrete Work (Curb & Gutter, Driveway Approaches & Sidewalks).
< Sanitary Sewer, Water, Drainage, Subgrade and Asphalt Paving Work is being constructed by the City's

- Contractor: Construction Division. >
- Award Amount: Reliable Paving
- Project Limits: \$152,092.00
- Notice to Proceed: Monna Street to Jerri Lane
- % Complete: < Has Not Been Issued >
- % Complete: City = 60% / Contractor = 0%

This project includes the replacement of the sanitary sewer main, water main, the installation of minor drainage infrastructure, the addition of sidewalks and the replacement of the existing asphalt pavement section with a new asphalt pavement section.

No change orders have been issued on this project.

* **Projects Under Design:**

❖ **Montreal Circle Reconstruction Project**

- Project Limits: Denton Hwy to Vicki Street
- % Complete (Design): 90%

This project includes the replacement of the sanitary sewer, water main, any necessary upgrades to the drainage infrastructure and the replacement of the existing asphalt pavement section with a concrete pavement section.

❖ **Joy Lee Street Reconstruction Project**

- Project Limits: Earle Drive to Dead End
- % Complete (Design): 90%

This project includes the replacement of the sanitary sewer, water main, any necessary upgrades to the drainage infrastructure and the replacement of the existing asphalt pavement section with a concrete pavement section.

❖ **Swan Street Reconstruction Project**

- Project Limits: Joy Lee Street to Katrine Street
- % Complete (Design): 90%

This project includes the replacement of the sanitary sewer, water main, any necessary upgrades to the drainage infrastructure and the replacement of the existing asphalt pavement section with a concrete pavement section.

* **Projects On Hold:**

❖ **Remaining 2013 Capital Improvement Plan: Street Improvements**

(The Council awarded an Engineering Services contract to Teague, Nall, and Perkins, Inc. to prepare the necessary documents to reconstruct various streets.)

- These Streets, Project Limits & Percent Complete for Design are as follows:
 - Vicki Street (Denton Hwy to Field Street) 95%
 - The completion of engineering design and a portion of construction is being proposed in the FY2017 Budget (with the balance of construction being funded in the FY2018 Budget)

- Ray Drive West and Ray Court 85%
 - The completion of engineering design will be proposed in the FY2018 Budget.

❖ **Water and Sanitary Sewer Improvements**

(City Council awarded a professional services contract to Gary Burton Engineering, Inc. for the design of projects that include replacing several water lines and a sanitary sewer main. However, due to funding constraints, these projects are currently “on hold”.)

➤ Project Limits:

- Diamond Oaks North/South Water Main Rehab – Denton Hwy to Golden Oaks Drive
- Starlight Drive Water Main Rehab – Denton Hwy to Glenview Drive
- Denton Hwy Water Main Rehab – Webster Street to Starlight Drive
 - The completion of engineering design and a portion of construction is being proposed in the FY2017 Budget
- Glenview Drive Water Main Rehab – Denton Hwy to Starlight Drive
- Norvell Drive Water Main Rehab – Glenview Drive to Starlight Drive
- Denton Hwy Sewer Main Rehab – Broadway Avenue to Glenview Drive
 - The completion of engineering design and a portion of construction is being proposed in the FY2017 Budget

CITY COUNCIL MEMORANDUM

City Council Meeting: July 25, 2016
Department: City Secretary
Subject: Minutes of July 11, 2016

BACKGROUND

On July 11, 2016, a Regular Meeting was held at City Hall, 5024 Broadway Avenue.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the City Council approve the Minutes of July 11, 2016.

ATTACHMENTS

July 11, 2016 Minutes

**MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
July 11, 2016**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on July 11, 2016, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor Pro Tem Bob Watkins	Council Place 1 Jeannine Nunn
Council Place 2 Walter Grow	Council Place 3 Scott Garrett
Council Place 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Mayor David Averitt and Council Place 4 Trae Fowler were absent.

Staff Present: Keith Lane, City Manager; Chuck Barnett, Assistant City Manager; Rex Phelps, Assistant City Manager, Wayne Olson, City Attorney; Art Camacho, City Secretary; Justin French, Planning and Community Development Director; Jennifer Fung, Finance Director; and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER

Mayor Pro Tem Watkins called the Worksession to order at 6:06 p.m. City Manager Keith Lane presented a quick review on the EMS Interlocal Cooperative Agreement for Price/Subsidy options, which the Council favorably responded. Mayor Pro Tem Watkins called for an Executive Session at 6:08 p.m.

EXECUTIVE SESSION

Chapter 551 of the Texas Government Code

As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, project schedule/construction contract with Tiseo Paving, dissolution/restructuring of the Haltom City Economic Development Corporation, and pending litigation and settlement offers for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al
- EEOC Charge No. 450-2015-01583

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City.

Mayor Pro Tem Watkins closed the Executive Session at 6:30 p.m. and the Consent Agenda was reviewed, resulting in Agenda Item # 3 – Ordinance No. O-2016-012-15 (CU-003-16) being moved to the Regular Agenda. No other item was moved and the Council Worksession ended at 6:42 p.m.

REGULAR MEETING

CALL TO ORDER

Mayor Pro Tem Watkins called the meeting to order at 7:02 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Council Member Jeannine Nunn gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

PROCLAMATION – “Mayor For a Day” – Sarah Grow. Council Member Walter Grow read and presented the proclamation to his daughter, Sarah Grow, and she was seated first in the Mayor Pro Tem’s chair and later in the Mayor’s chair on the dais.

ANNOUNCEMENTS AND EVENTS

“Mayor For A Day” (MFAD) Sarah Grow announced the following:

Summer Reading Program Kick-off is continuing with events five days a week during the months of June & July.

Family Movie Night is Monday, July 18th at 6:30 p.m. featuring the movie “*Inside Out*.”

Story Times for ages 3 & older are Thursdays, 11 – 11:45 a.m. The first Thursday of each month also features a puppet show. Story Times are also held on Fridays from 10:30 – 11:15 a.m. for ages 2 & younger.

Super Science Saturdays are the first Saturday of each month. The theme is “The Human Body,” with the class being held on Saturday, August 6th, 9 – 10:30 a.m. It is for ages 6 – 12 and is free with no registration required.

Bi-lingual Story Time is every Wednesday from 10:30 – 11 a.m., ending August 31st. It includes songs and stories in Spanish and English, and a craft.

Peer to Peer Veterans Support Meetings are held on the 2nd and 4th Mondays of each month.

Coloring and Cookies for Grownups is every first Friday of the month until September 2nd from 6:30 – 8 pm; materials are provided or you can bring your own.

Ladies’ Night Out - The annual night of fun is August 13th and the ticket price is \$45. Citizens may call the Library at 817.222.7787 or visit the website at www.haltomcitytx.com.

Announcements and Events from Community Projects

Back to School Health Fair - The City of Haltom City, Birdville Independent School District, Birdville Council of PTAs, and numerous community partners have joined together to host our annual “Back to School Health Fair” for all Haltom City elementary and middle school students to be held Saturday, July 30th, from 9 a.m. to 1 p.m. at the Haltom High School. Backpacks and school supplies will be handed out at the fair this year to Haltom City elementary and middle school students, while supplies last. Citizen support is needed in order to provide all Haltom City students with the school supplies they need. In addition to the Haltom City Back to School Health Fair, there is another free school supply event available to all Haltom City students and families. The Tarrant County Back to School Roundup is Wednesday, August 10th, 8 a.m. – 2 p.m. at Will Rogers Memorial Center. You must pre-register, which you can do at the Haltom City Public Library on Saturday, July 23rd from 9 a.m. – 12 p.m. or the Back to School Health Fair on Saturday, July 30th from 9 a.m. – 1 p.m.. This event is open to Pre-K through 12th grade. For sponsorship information, please email cpruitt@haltomcitytx.com or call the Recreation Center at 817-831-6464.

Youth Soccer Program – Haltom City is offering soccer for boys and girls, ages 3-10 this fall. All games are played in Haltom City. For ages 3-6, the cost is \$45 per player; for 8 & under leagues, the cost is \$85 per player; and for 10 & under, the cost is \$95 per

player. Coaches and officials are needed. The registration deadline is August 20 and the season starts in September. Players can register now online or in person.

Meals on Wheels of Tarrant County recently opened a new facility in Haltom City at 5740 Airport Freeway. Meals on Wheels goal is to promote the dignity and independence of older adults, persons with disabilities, and other homebound persons by delivering nutritious meals and providing/coordinating needed services. Volunteers are needed to pick-up and deliver meals and to help support community events. If you are interested in becoming a volunteer, donating financially, or know someone who should be a Meals on Wheels client, please visit <http://mealsonwheels.org/> for more information.

CONSENT AGENDA

1. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of June 27, 2016. **(A. Camacho)**
2. **Ordinance No. O-2016-018-15 (CU-006-14)** –Consider action on the application of Daron Hopkins for a Conditional Use Permit request with site plan approval, for storage of rock, stone or gravel uses located on Tracts 4E and 5A1 of the Green B. Stanley Survey, A-1379, being approximately 2.225 acres located south of Airport Freeway and east of Minnis Drive, locally known as 6500 Airport Freeway. ***2nd Reading (J. French)***

Council Member Grow moved, seconded by Council Member Truong, to approve the Consent Agenda consisting of Agenda Item 1 – Minutes and Agenda Item 2 – Ordinance No. O-2016-018-15 (CU-006-14) – second reading. ***The vote was unanimous. Motion carried.***

REGULAR AGENDA

3. **Ordinance No. O-2016-012-15 (CU-003-16)** –Consider action on the application of Duong Huynh for a Conditional Use Permit request with site plan approval, for automobile and light truck repair shop located on Lot 6R of the E. R. Alexander Addition, being approximately 1.926 acres located south of McNutt Street and southeast of E. Belknap Street, locally known as 4100 McNutt Street. ***2nd Reading (J. French)*** Justin French, Planning and Community Development Director, presented the ordinance and City Attorney Wayne Olson advised the Council that the ordinance may not contain a clause that automatically terminates the CUP as a result of a change of ownership, but that it should be allow to continue as approved. It will be up to the city code enforcement to monitor for violations of the CUP ordinance. A discussion was held regarding ownership change compliance and the removal of the restrictive clause. Council Member Garrett moved, seconded by Mayor Pro Tem Watkins, to approve Ordinance No. O-2016-012-15 (CU-003-16) – final reading – with the stipulation that Item # 1 of “Exhibit A” be removed in order to comply with the CUP city standards. ***The vote was unanimous. Motion carried.***
4. **Ordinance No. O-2016-020-01 - ROW – Vacating/Abandonment – Quit Claim Deed** - Conduct a public hearing and consider action on an ordinance vacating and abandoning a portion of the Minnis Drive right-of-way located adjacent/on proposed Lot 1, Block 1 of the DFW Stone Supply Addition in the City Haltom City, Texas, locally known as 6500 Airport Freeway, declaring that such property is unnecessary for use by the public, and authorizing the Mayor to execute a Quit Claim Deed releasing public ownership, interest and control of said portion of right-of-way – ***1st reading (J. French)*** Planning and Community Planning Director

Justin French presented the ordinance and a discussion was held regarding the land acreage and usage. MFAD Sarah Grow opened the Public Hearing at 7:35 p.m. No citizen came forward. MFAD Sarah Grow closed the Public Hearing at 7:35 p.m. Council Member Truong moved, seconded by Council Member Grow, to approve Ordinance No. O-2016-020-01 – ROW – Vacating/Abandonment – Quit Claim Deed – 1st reading. **The vote was unanimous. Motion carried.**

5. **(P-002-16) DFW Stone Supply Addition Final Plat – Lot 1, Block 1** - Consider action on a facilities agreement and application of Daron Hopkins with Pool Dev. Corp for approval of a final plat creating Lot 1, Block 1 of the DFW Stone Supply Addition from Tracts 4E & 5A1 of the Green B. Stanley Survey, A-1379, located in the “M-1” Industrial District, containing approximately 2.225 acres, and locally known as 6500 Airport Freeway. **(J. French)** Planning and Community Director Justin French presented the agenda item and a discussion was held regarding proposed improvements of the plat. Council Member Grow moved, seconded by Council Member Davenport, to approve plat (P-002-16) DFW Stone Supply Addition Final Plat – Lot 1, Block 1. **The vote was unanimous. Motion carried.**
6. **Annual Evaluation of Tax Abatement** – Consideration and/or action regarding approval of the Hillshire Brands project tax abatement for the 2016 calendar year. Assistant City Manager Rex Phelps presented the agenda item and a discussion was held regarding the abatement requirements, prior abatement investments, the number of employees residing in Haltom City, and their annual salaries. Council Member Garrett moved, seconded by Council Member Davenport, to approve the tax abatement for Hillshire Brands. **The vote was unanimous. Motion carried.**

VISITORS/CITIZEN FORUM

No citizen came forward.

BOARDS/COMMISSIONS

10. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. There were no resignations.
11. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. Council Member Grow appointed Debbie Geltmeier to the Fire Services Board. **The appointment was approved unanimously.** Council Member Garrett reappointed Suzanne Norris to the Fire Services Board. **The appointment was approved unanimously.**

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Mayor Averitt adjourned the meeting at 8:30 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

Art Camacho, City Secretary

David Averitt, Mayor

CITY COUNCIL MEMORANDUM

City Council Meeting: July 25, 2016

Department: Planning & Community Development

Subject: Minnis Drive Right-of-way
Vacation/Abandonment and
DFW Stone Supply Quitclaim Deed
Ordinance No. O-2016-020-01
Final Reading

BACKGROUND

On July 11, 2016, the City Council approved Ordinance No. O-2016-02-01 by a vote of 6-0-0.

Consider action on an ordinance vacating and abandoning a portion of the Minnis Drive right-of-way located adjacent/on proposed Lot 1, Block 1 of the DFW Stone Supply Addition in the City Haltom City, Texas, locally known as 6500 Airport Freeway, declaring that such property is unnecessary for use by the public, and authorizing the Mayor to execute a Quitclaim Deed releasing public ownership, interest and control of said portion of right-of-way.

FISCAL IMPACT

None.

RECOMMENDATION

Minnis Drive is a two lane local street within approximately 180 feet of right-of-way rather than the typical 50 feet of right-of-way required for a local street. The unnecessary right-of-way width facilitates illegal dumping in the public right-of-way rather than proper disposal at the Progressive Transfer Station located further south on Minnis Drive. City staff hopes that illegal dumping is lessened by reducing the Minnis Drive right-of-way and recommends that City Council adopt the attached ordinance.

ATTACHMENT

Provided in the City Council packet of July 11, 2016

CITY COUNCIL MEMORANDUM

City Council Meeting: July 25, 2016

Department: Planning & Community Development

Subject: (P-010-16) Dao Addition
Final Plat – Lot 1, Block 1

BACKGROUND

Consider action on a right-of-way dedication appeal and application of Hiep Nguyen on behalf of Prince Dao for approval of a final plat creating Lot 1, Block 1 of the Dao Addition from Tracts 14C3, 14C5 & 14C6 of the J. B. York Survey, A-1754, located in the “C-2” Commercial District, containing approximately 0.613 acres, and locally known as 1909 and 1911 N. Beach Street.

The applicant proposes to plat the subject site in order to construct a multi-tenant center. Platting the property is a prerequisite to the issuance of a building permit for new construction. The subject site has frontage and access on N. Beach Street. The present Thoroughfare Plan designates N. Beach Street as a principal arterial, requiring 120 feet of right-of-way at midblock per Section 86-132 of Chapter 86 of the City’s Code of Ordinances. Between N.E. 28th Street and Springdale Road, the existing right-of-way for N. Beach Street varies in width from approximately 70 feet to approximately 80 feet according to GIS map records and is located within the City of Haltom City’s jurisdiction; while north of N. E. 28th Street and south of Springdale Road, N. Beach Street is located within the City of Fort Worth’s jurisdiction. Based on available information, neither city has immediate plans to widen this general stretch of N. Beach Street from its present five-lane, undivided, configuration.

The N. Beach Street right-of-way adjacent to the subject site is 80 feet wide, and 20 feet of right-of-way dedication is required from the subject site to comply with that required on the west side of the N. Beach Street center line. The applicant has appealed the required right-of-way dedication to the City Council. The City Engineer has determined that the existing right-of-way is adequate and has no objections to City Council approving the applicant’s appeal. The applicant intends to construct a sidewalk along the subject site’s frontage to N. Beach Street.

FISCAL IMPACT

None

RECOMMENDATION

On July 12, 2016, the Planning and Zoning Commission recommended approval of P-010-16 by a vote of 4-0-0. Other than discretionary matters for the Council, the application is administratively complete and meets the requirements of the Subdivision Ordinance.

ATTACHMENT

P&Z Staff Report with Attachments
Applicant's Appeal Letter
Applicant's Proposed Tenants



STAFF REPORT

CITY OF HALTOM CITY

MEETING DATE: 7/12/2016	TO: P&Z Commission	FROM: Justin French, AICP Director of Planning & Community Development	SUBJECT: Final Plat Dao Addition Lot 1, Block 1
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P-010-16

Application of Hiep Nguyen on behalf of Prince Dao for approval of a final plat creating Lot 1, Block 1 of the Dao Addition from Tracts 14C3, 14C5 & 14C6 of the J. B. York Survey, A-1754, located in the "C-2" Commercial District, containing approximately 0.613 acres, and locally known as 1909 and 1911 N. Beach Street.

ANALYSIS

The applicant proposes to plat the subject site in order to construct a multi-tenant center. Platting the property is a prerequisite to the issuance of a building permit for new construction.

TRANSPORTATION

The subject site has frontage and access on N. Beach Street. The present Thoroughfare Plan designates N. Beach Street as a principal arterial, requiring 120 feet of right-of-way at midblock per Section 86-132 of Chapter 86 of the City's Code of Ordinances. Between N.E. 28th Street and Springdale Road, the existing right-of-way for N. Beach Street varies in width from approximately 70 feet to approximately 80 feet according to GIS map records. North and south of this stretch of N. Beach Street is located within the City of Fort Worth jurisdiction. Based on available information, the City of Fort Worth has no immediate plans to widen N. Beach Street from its present five-lane, undivided, configuration.

The N. Beach Street right-of-way adjacent to the subject site is 80 feet wide, and 20 feet of right-of-way dedication is required from the subject site to comply with that required on the west side of the N. Beach Street center line. The applicant has appealed the required right-of-way dedication to the City Council. The City Engineer has determined that the existing right-of-way is adequate and has no objections to approving the applicant appeal. The City Engineer does not support payment into the Safe Pathways Fund in lieu sidewalk construction; however no sidewalks presently exist along the adjacent properties' street frontages to the north and south of the subject site.

DRAINAGE

The site is located in the Little Fossil Creek drainage basin. Based on available information, no portion of the site is located within a FEMA designated floodplain. No significant drainage impacts are expected to result from development of this site, as long as the developer complies with all relevant City ordinances. The applicant's plat indicates an area

CITY COUNCIL MEMORANDUM/RESOLUTION

City Council Meeting: July 25, 2016

Department: Human Resources & Risk Management

Subject: Consideration and/or action to award bid #B2016-061-001 for Medical to Cigna; for Vision to Superior and for FSA to Tax Saver Plan for the 16-17 Plan Year

Background

The City's Plan Year for employee benefits runs concurrent with the fiscal year; open enrollment kicks off with the employee health fair scheduled for August 11th. Although our medical claims experience over the past twelve months has shown improvement, it was not substantial enough to prevent Blue Cross Blue Shield (BCBS) from passing on a double digit premium increase to the City. Council action is required to award the bid for medical and vision insurance as well as for the flexible spending plan provider who manages our cafeteria plan.

Medical: The bid to provide medical benefits to employees was sent to 12 carriers and five proposals were submitted (BCBS, Aetna, Cigna, United Healthcare, and TML). After careful review and evaluation of the bids, staff determined that moving to Cigna would provide the best benefit to employees and retirees, at the most reasonable cost to the City and participants. Cigna provided an in- and out-of-network option that would result in no plan design changes but would include a narrower network of providers in-network. Although there will be multiple options available for employees to choose from, changing carriers and utilizing a narrower network will cause some disruption of service. The other affordable proposals would result in dramatic plan design changes; one of which would provide no out-of-network benefits. Premiums will increase 6.5% over current costs and the City will maintain its current philosophy of paying 100% of the premiums for employee only coverage and contributing 55% toward dependent coverage.

Mandatory open enrollment meetings will be scheduled for employees (with spouses invited) to ensure that Cigna's benefits are clearly understood by those that will be affected.

Cigna's proposal included two offers which played a role in the decision. First, Cigna provided a two-year rate guarantee for the medical benefits which is very helpful for budgeting purposes. Second, Cigna offered a unique program where they will return 50% of any savings back to the City in the form of a dividend if claims and administration run better than expected.

The table below shows current and proposed fiscal year rates for comparison purposes.

Coverage Level	Current Monthly Cost	Proposed Monthly Cost	Current Employee Cost/Pay Period	Proposed Employee Cost/Pay Period	Employee Pay Period Increase
Employee Only	\$692.17	737.52	0.00	0.00	0.00
Employee/Spouse	\$1,592.01	\$1,695.36	\$202.47	\$215.52	\$13.05
Employee/Children	\$1,245.93	\$1,326.98	\$124.60	\$132.63	\$8.03
Employee/Family	\$1,938.09	\$2,063.76	\$280.33	\$298.41	\$18.08

Fiscal Impact

The FY 16-17 budget will cover the 6.5% increase for medical but final numbers will vary based upon employee selection during open enrollment.

Recommendation

Staff recommends the City Council authorize the award of the proposal for medical insurance to Cigna as the most responsible bidder.

Vision: The vision bids were sent to 19 vendors and nine responses were received. Superior Vision, the current provider, submitted the most competitive bid with the same benefits. Superior’s bid will increase 4% effective October 1st and they will provide a five year rate guarantee. The vision rate for employee only is \$4.50 and it will increase to \$4.68.

Fiscal Impact

The FY 16-17 budget provides funding for the 4% increase and the City will continue to pay 100% of the employee only cost.

Recommendation

Staff recommends the City Council authorize the award of the proposal for vision insurance to Superior Vision as the most responsible bidder.

Flexible Spending Plan: Bids to administer the City’s flexible spending plan (cafeteria plan) were sent to 15 carriers and seven responses were received. The selected vendor will ensure the City’s cafeteria plan complies with Federal law and process all claims. This program provides employees the opportunity to contribute money on a pre-tax basis to a medical and/or dependent day care account for use throughout the plan year.

Fiscal Impact

There is no change in fees for this program and related expenses related expenses are paid out of the budget for Human Resources.

Recommendation

Staff recommends the City Council authorize the award of the proposal to administer the City's flexible spending plan to TaxSaver as the most responsible bidder.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated staff recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Haltom City, Texas this 25th day of July, 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 *et seq.*

APPROVED

David Averitt, Mayor

ATTEST:

Art Camacho, City Secretary

APPROVED AS TO FORM:

Wayne Olson, City Attorney

CITY COUNCIL MEMORANDUM

City Council Meeting: July 25, 2016
Department: City Secretary
Subject: Boards and Commissions
Resignation of Members

BACKGROUND

The City Council will consider action regarding the resignations from Boards and Commissions. Sandra Lottes has submitted her letter of resignation from the Beautification Board.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENT

Letter of resignation from Sandra Lottes.

To: Members of the Beautification Board, Julie Orbach, and Walter Grow

Dear Friends,

After much thought, I find that is the time for me to give up my position on the board.

Since my husband George's death, it's been harder for me to concentrate and to do all the things I had been doing. With added responsibilities in my home and feeling the need to be more involved with my grandson Eric and his education, I find myself getting overwhelmed.

Thanks to each of you for your friendship. I've enjoyed getting to know you all and our city's leaders over the last six years. I do look forward to helping you in our city but just in smaller ways with less commitment.

It's been a pleasure and a real education being a part of this vital board.

God bless you all and the work that you do.

With love and respect,

A handwritten signature in cursive script that reads "Sandy Lottes". The signature is written in black ink and is positioned above the printed name.

Sandy Lottes

CITY COUNCIL MEMORANDUM

City Council Meeting: July 25, 2016
Department: City Secretary
Subject: Boards and Commissions
Appointments/Reappointments

BACKGROUND

The City Council will consider action regarding the appointment/reappointment of board and commission members. Councilmembers serving in Places 3, 4, and 6 are due to make appointments and/or reappointments to the following boards: Beautification, CCPD/Red-Light Camera, Fire Services, Library, Parks, Planning and Zoning, and Zoning Board of Adjustment. The Mayor appoints all five members to the Public Arts Program Committee. The list below indicates places that are vacant.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENTS

Applications: Kyle Crouse, Jill Davis, Liz Bradley, Zachariah Ammons, Emmanuel Chenny, Willis Odell, Harlan Streater, Teresa Cabano, Thomas Sanders, Diana Williams, Dorothy Tyler, David Wood, John Thornton, and Anastasia Taylor.

Mayor: Beautification (vacant), ZBA Alternate (vacant), Public Arts Program Committee – 5 appointments.

Councilmember Place 1: CCPD/Red-light Camera (vacant)

Councilmember Place 2: Fire Services (vacant)