

AGENDA
HALTOM CITY COUNCIL MEETING
June 27, 2016
CITY HALL - 5024 BROADWAY AVENUE
Council Chambers – Work Session – 6:00 P.M./Regular Session – 7:00 P.M.

WORK SESSION 6:00 P.M.

CALL TO ORDER (General Comments)

- Rehearse new voting/microphone system on Council dais
- Review and discuss items on the regular agenda of June 27, 2016

EXECUTIVE SESSION

Chapter 551 of the Texas Government Code

As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, project schedule/construction contract with Tiseo Paving, dissolution/restructuring of the Haltom City Economic Development Corporation, and pending litigation and settlement offers for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al
- EEOC Charge No. 450-2015-01583

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City.

REGULAR SESSION 7:00 P.M.

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE – Council Member Dr. An Truong

ANNOUNCEMENTS/EVENTS – Council Member Stephanie Davenport

REPORTS

1. **Monthly Financial Report for April/May 2016** – Review of the preliminary monthly Financial Report for the months ending April 30, 2016 and May 31, 2016. **(J. Fung)**

CONSENT AGENDA

2. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of June 13, 2016. **(A. Camacho)**
3. **Ordinance No. O-2016-019-03** –Consideration and/ or action regarding the amendment to the Hotel Occupancy Tax. – ***2nd Reading*** **(J. Fung)**

4. **Ordinance No. O-2016-011-15** – Consideration and/or action regarding approval of amending Ordinance No. O-2002-032-15, the Zoning Ordinance of the City of Haltom City, Texas, by defining community home, community welfare shelter, and other zoning definitions; revising the definition of family, boarding house, and other zoning definitions; adopting regulations for community homes; providing for the classification of community home, community welfare shelter, and boarding house uses in certain zoning districts; providing clarification of land uses and land use classifications in certain zoning districts; and providing locational restrictions for community homes and providing clarification of related parking requirements.– **2nd Reading (J. French)**
5. **Vehicle and Equipment Purchases** – Consideration and/or action to approve the purchase of two (2) vehicles and three (3) equipment items through Buyboard and HGAC. **(J. Carver)**
6. **Mowing Bid Award** – Consideration and/or action to approve awarding Bid No. B2016-321-001 for mowing lots, medians, and right-of-ways to TLC Landscapes as the primary contractor and Jonpaul Brown as the secondary contractor. **(J. Carver)**
7. **Newspaper Bid Award** – Consideration and/or action to award Bid No. B2016-021-001 to the Fort Worth Star Telegram as the City's Official Newspaper. **(J. Carver)**

REGULAR AGENDA

8. **BISD Replat (P-006-16)** – Consideration and/or action regarding approval on the application of Christian Schnitger with Schrickel, Rollins, & Associates, Inc. on behalf of Birdville Independent School District for approval of a replat creating Lot 1, Block 1 of the Birdville Elementary School Addition from Block 12 of the Original Town of Birdville Addition, Lot 1, Block 1 of the Boaz Brooks Addition, and Tracts 2P1 and 2P4 of the William Norris Survey, A-1166, located in the "CF" Community Facility District and the "D" Duplex District, containing approximately 9.869 acres, and locally known as 5900 Walker Street, 3104 and 3126 Bewley Street, and 5933 E. Belknap Street. **(J. French)**
9. **Final Plat (P-002-16)** – Consideration and/or action regarding approval on the application of Daron Hopkins with Pool Dev. Corp for approval of a final plat creating Lot 1, Block 1 of the DFW Stone Supply Addition from Tracts 4E & 5A1 of the Green B. Stanley Survey, A-1379, located in the "M-1" Industrial District, containing approximately 9.869 acres, and locally known as 6500 Airport Freeway. **(J. French)**
10. **Ordinance No. O-2016-018-15 (CU-006-14)** – Conduct a public hearing and consider action on the application of Daron Hopkins for a Conditional Use Permit request with site plan approval, for storage of rock, stone or gravel uses located on Tracts 4E and 5A1 of the Green B. Stanley Survey, A-1379, being approximately 2.225 acres located south of Airport Freeway and east of Minnis Drive, locally known as 6500 Airport Freeway. **1st Reading (J. French)**

11. **Ordinance No. O-2016-012-15 (CU-003-16)** – Conduct a public hearing and consider action on the application of Duong Huynh for a Conditional Use Permit request with site plan approval, for automobile and light truck repair shop located on Lot 6R of the E. R. Alexander Addition, being approximately 1.926 acres located south of McNutt Street and southeast of E. Belknap Street, locally known as 4100 McNutt Street. **1st Reading (J. French)**

VISITORS/CITIZENS FORUM

This time is set-aside for any person having business before the Council that is not scheduled on the agenda to speak to the Council. Please submit a completed Speaker's Request Form to the City Secretary and follow the instructions listed on the form. If a group is present and interested in the same issue, please choose a spokesperson. Council cannot discuss or debate any issue brought forth at this time, nor can any formal action be taken, as it is not a posted agenda item in accordance with the open meetings law.

BOARDS/COMMISSIONS

12. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members.
13. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions.

EXECUTIVE SESSION

See Posting on Page One (1) of Agenda.

RECONVENE TO REGULAR SESSION

14. Take any action deemed necessary as a result of the Executive Session.

ADJOURNMENT

CERTIFICATION

I, ART CAMACHO, CITY SECRETARY OF THE CITY OF HALTOM CITY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 24th DAY OF JUNE, 2016 AT 5:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.



ART CAMACHO, CITY SECRETARY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE CITY HALL BULLETIN BOARD ON _____ DAY OF _____, 2016.
Name: _____ Title: _____



This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of meeting. To make arrangements call 817-222-7754.

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016

Department: Finance

Subject: Monthly Financial Reports for April 2016 and May 2016

BACKGROUND

Attached are the Monthly Financial Reports for the month ending April 30, 2016 and May 31, 2016. The reports are submitted to the City Council for their review and comment. They provide top-level analysis of the City's financial condition and results of operations for the fiscal year to date.

FISCAL IMPACT

The report can be used by City Council in evaluating future spending decisions.

RECOMMENDATION

Staff recommends review of the attached reports.

ATTACHMENTS

Monthly Financial Reports for April 30, 2016 and May 31, 2016.

2016 April Monthly Financial Report

May 19, 2016

We are pleased to provide the April 2016 monthly financial report. Most of the funds are performing as budgeted. Variances and exceptions that warrant explanations are listed in the financial report.

Fund Balances

At the end of April, the total fund balance for all City funds amounted to over \$37.4 million. All funds maintained positive fund balance.

Revenues

At the end of April, the City realized over \$38 million or 64% of the yearly revenue. The City collected over \$11 million in property tax revenues, out of which \$7.4 million were in the General Fund and \$3.8 million were in the Debt Service Fund. The year-to-date property tax revenue collection was similar to previous years. Sales Tax Revenue for General Fund was about \$3.5 million and approximately 7% higher when comparing to April 2015. Licenses/Permit and Fees and Fines were much lower compared to the prior year. There were no other significant deviations from the budget.

Expenditures

The City has spent about \$37 million or about 50% of the total budget for the first seven months of the year. Expenditures for most funds were proportional to and within the budget. Debt service payments of over \$6 million were made before the end of January. Fire Donation Fund and Police CART Fund have expenditures that were not budgeted. No other significant expenditures or cost savings were realized.

Staff is available to answer any questions related to the monthly financial report you may have.

Sincerely,



Jennifer O. Fung
Director of Finance

2016 April Monthly Financial Report

Fund No.	Fund Title	Actual Fund Balance 10/1/2015	YTD Revenues	YTD Expenditures	Ending Fund Balance 4/30/2016
1	General Fund	\$7,879,412	\$16,679,039	\$15,108,974	\$9,449,477
5	Debt Service Fund	217,584	4,428,964	4,202,339	444,209
11	Economic Development Fund	2,962,170	2,094,967	2,419,878	2,637,259
12	Crime Control Fund	621,492	850,622	938,466	533,648
13	Oil and Gas Fund	3,501,192	43,568	519,546	3,025,214
14	Hotel Motel Tax Fund	100,326	27,469	29,043	98,752
15	Court Security Fund	118,195	15,275	19,250	114,220
16	Court Technology Fund	117,379	20,152	16,194	121,337
17	Juvenile Case Manager Fund	155,033	25,224	28,000	152,257
18	Red Light Camera Fund	209,441	77,758	127,172	160,027
19	Grant Fund	35,828	12,657	25,059	23,426
20	PEG Fund	181,677	18,519	4,624	195,572
21	Fire Donation Fund	5,039	4,831	1,030	8,840
22	Library Donation Fund	141,756	24,413	6,489	159,680
23	Police Forfeiture Fund	45,947	31,118	7,966	69,099
24	Park Donation Fund	27,659	49,215	22,060	54,814
25	Park Dedication Fund	84,929	404	0	85,333
26	Safe Pathways Fund	51,735	3,441	0	55,176
27	Animal Shelter Fund	43,590	2,958	0	46,548
28	Police Donation Fund	57,471	49,460	68,242	38,689
29	Police CART Fund	8,654	14	2,604	6,064
31	Street Reconstruction Fund	5,338,876	896,258	912,186	5,322,948
32	Capital Projects Fund	4,320,394	290,935	23,937	4,587,392
35	Capital Replacement Fund	0	291,667	0	291,667
39	Street Assessment Fund	11,792	54	0	11,846
41	Water and Sewer Fund	5,076,914	10,485,238	11,093,737	4,468,415
42	Water Capital Projects	2,134,321	826,936	271,921	2,689,336
44	W&S Impact Fees	843,193	14,687	0	857,880
45	Drainage Fund	896,226	940,170	892,957	943,439
46	Drainage Capital Projects	638,586	148,953	11,790	775,749
Total		\$35,826,811	\$38,354,966	\$36,753,464	\$37,428,313

2016 April Monthly Financial Report - Revenue Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	April Actual	YTD Actual	Percent of Revenue Earned	Notes
1	General Fund	\$23,765,371	\$23,765,372	\$16,908,550	\$1,193,458	\$16,679,039	70.2%	1
5	Debt Service Fund	5,059,832	5,059,832	4,381,474	156,677	4,428,964	87.5%	2
11	Economic Development Fund	3,119,193	3,119,193	1,819,529	220,626	2,094,967	67.2%	
12	Crime Control Fund	1,482,268	1,482,268	864,656	108,171	850,622	57.4%	
13	Oil and Gas Fund	210,000	210,000	122,500	3,924	43,568	20.7%	3
14	Hotel Motel Tax Fund	43,840	43,840	25,573	3,734	27,469	62.7%	
15	Court Security Fund	33,300	33,300	19,425	1,922	15,275	45.9%	4
16	Court Technology Fund	43,800	43,800	25,550	2,548	20,152	46.0%	4
17	Juvenile Case Manager Fund	52,420	52,420	30,578	3,187	25,224	48.1%	4
18	Red Light Camera Fund	120,600	120,600	70,350	81	77,758	64.5%	
19	Grant Fund	69,061	69,061	40,286	0	12,657	18.3%	5
20	PEG Fund	64,300	64,300	37,508	74	18,519	28.8%	6
21	Fire Donation Fund	2,410	2,410	1,406	475	4,831	200.5%	7
22	Library Donation Fund	33,060	33,060	19,285	3,209	24,413	73.8%	
23	Police Forfeiture Fund	25,020	25,020	14,595	10,727	31,118	124.4%	8
24	Park Donation Fund	71,175	71,175	41,519	21,082	49,215	69.1%	
25	Park Dedication Fund	100	100	58	34	404	404.0%	8
26	Safe Pathways Fund	75	75	44	20	3,441	4588.0%	9
27	Animal Shelter Fund	3,050	3,050	1,779	322	2,958	97.0%	8
28	Police Donation Fund	62,300	62,300	36,342	948	49,460	79.4%	8
29	Police CART Fund	0	0	0	2	14	NA	
31	Street Reconstruction Fund	1,570,388	1,570,388	916,060	111,229	896,258	57.1%	
32	Capital Projects Fund	481,000	481,000	280,583	40,767	290,935	60.5%	
35	Capital Replacement Fund	500,000	500,000	291,667	41,667	291,667	58.3%	
39	Street Assessment Fund	2,000	2,000	1,167	5	54	2.7%	10
41	Water and Sewer Fund	19,713,811	19,713,811	11,499,723	1,589,055	10,485,238	53.2%	
42	Water Capital Projects	1,401,600	1,401,600	817,600	117,632	826,936	59.0%	
44	W&S Impact Fees	14,000	14,000	8,167	334	14,687	104.9%	11
45	Drainage Fund	1,656,500	1,656,500	966,292	140,025	940,170	56.8%	
46	Drainage Capital Projects	250,500	250,500	146,125	21,116	148,953	59.5%	
Total		\$59,850,973	\$59,850,974	\$39,388,390	\$3,793,051	\$38,354,966	64.1%	

Notes:

- 1 General Fund received about 95% of the budgeted property tax revenues and all the electric franchise fee.
- 2 Debt Service Fund revenues include 95% of the budgeted property tax revenues.
- 3 Oil and Gas Revenues were low due to lower oil prices and production.
- 4 Revenues for court related funds are low due to lower citations.
- 5 Revenues for Grant Fund are low due to lower activities.
- 6 Revenues for PEG Fund are low due to timing of receipts of payments from Charter Communications and SouthWestern Bell.
- 7 Revenues for Fire Donation Fund has exceeded the yearly budget due to change of accounting method.
- 8 Financials reflected high percents but the amounts were insignificant.
- 9 The City received \$3,150 in Developer Contributions that was not budgeted.
- 10 The City has not received any street assessment revenue for the year, the amount reported are interest earned.
- 11 The City received about \$13,632 in Water and Sewer Impact Fees.

2016 April Monthly Financial Report - Expenditure Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	April Actual	YTD Expenditures	Percent of Budget Spent	Notes
1	General Fund	\$26,239,766	\$26,239,766	\$15,233,790	\$1,951,455	\$15,108,974	57.6%	
5	Debt Service Fund	4,902,187	4,902,187	4,225,593	0	4,202,339	85.7%	1
11	Economic Development Fund	3,149,337	3,149,337	1,837,113	285,554	2,419,878	76.8%	2
12	Crime Control Fund	2,001,184	2,001,184	1,167,357	317,475	938,466	46.9%	
13	Oil and Gas Fund	890,650	890,650	519,546	74,221	519,546	58.3%	
14	Hotel Motel Tax Fund	59,808	59,808	34,888	7,998	29,043	48.6%	
15	Court Security Fund	34,000	34,000	19,833	2,750	19,250	56.6%	
16	Court Technology Fund	82,367	82,367	48,047	1,359	16,194	19.7%	3
17	Juvenile Case Manager Fund	49,500	49,500	28,875	4,000	28,000	56.6%	
18	Red Light Camera Fund	199,830	199,830	116,568	(4,271)	127,172	63.6%	
19	Grant Fund	83,905	83,905	48,945	5,222	25,059	29.9%	3
20	PEG Fund	52,500	52,500	30,625	0	4,624	8.8%	3
21	Fire Donation Fund	0	0	0	0	1,030	NA	4
22	Library Donation Fund	74,900	74,900	43,692	283	6,489	8.7%	3
23	Police Forfeiture Fund	8,600	8,600	5,017	3,083	7,966	92.6%	5
24	Park Donation Fund	81,100	81,100	47,308	3,260	22,060	27.2%	3
25	Park Dedication Fund	0	0	0	0	0	NA	
26	Safe Pathways Fund	0	0	0	0	0	NA	
27	Animal Shelter Fund	0	0	0	0	0	NA	
28	Police Donation Fund	68,350	68,350	39,871	452	68,242	99.8%	6
29	Police CART Fund	2,500	2,500	1,458	0	2,604	104.2%	7
31	Street Reconstruction Fund	6,656,000	6,656,000	3,882,667	324,005	912,186	13.7%	3
32	Capital Projects Fund	3,835,000	3,835,000	2,237,083	0	23,937	0.6%	3
35	Capital Replacement Fund	0	0	0	0	0	NA	
39	Street Assessment Fund	0	0	0	0	0	NA	
41	Water and Sewer Fund	21,264,576	21,264,576	12,404,336	1,235,606	11,093,737	52.2%	
42	Water Capital Projects	1,685,000	1,685,000	982,917	0	271,921	16.1%	3
44	W&S Impact Fees	0	0	0	0	0	NA	
45	Drainage Fund	1,947,614	1,947,614	1,136,108	95,159	892,957	45.8%	
46	Drainage Capital Projects	261,300	261,301	152,426	0	11,790	4.5%	3
Total		\$73,629,974	\$73,629,975	\$44,244,062	\$4,307,611	\$36,753,464	49.9%	

Notes:

- 1 The City paid debt services at the end of January as budgeted.
- 2 Payments of \$1,249,568 for Backage Roads projects were made for the first seven months of the year.
- 3 Expenditures were low due to lower activities.
- 4 Purchases of supplies and tools were made for the Fire Services Board even there was no budget allocated.
- 5 Purchases of equipment supplies totaled \$7,966 were made in the Police Forfeiture Fund.
- 6 Purchases of equipment supplies totaled over \$66,751 were made in the Police Donation Fund.
- 7 Conference and training expenditures of \$2,604 were incurred for the CART program which exceeded the budgeted amount.

2016 April Monthly Financial Report - General Fund Revenues

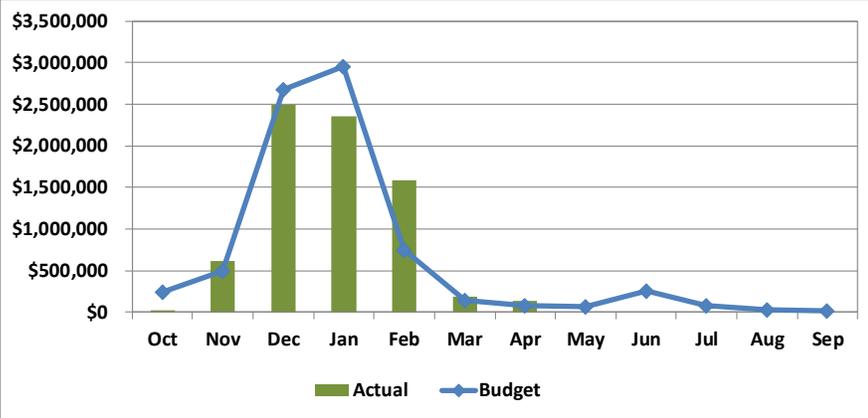
Description	Adopted Budget	Revised Budget	YTD Budget	April Actual	YTD Actual	Percent of Revenue Earned	Notes
Property Taxes	\$7,816,093	\$7,816,094	\$7,353,422	\$134,554	\$7,409,829	94.8%	1
Sales & Other Taxes	6,248,150	6,248,150	3,428,482	438,655	3,502,730	56.1%	
Franchise Fees	4,008,000	4,008,000	2,805,655	156,791	2,599,605	64.9%	2
Licenses/Permits/Fees	461,415	461,415	269,159	28,035	222,069	48.1%	3
Charges for Service	1,850,763	1,850,763	1,079,612	200,395	1,081,756	58.4%	
Fees and Fines	1,700,550	1,700,550	991,988	103,055	847,804	49.9%	4
Other Revenues							
Intergovernmental	89,800	89,800	52,383	521	62,429	69.5%	5
Interest Income	20,000	20,000	11,667	3,998	32,497	162.5%	6
Miscellaneous	143,000	143,000	83,417	28,374	121,153	84.7%	7
Total General Fund Revenues	\$22,337,771	\$22,337,772	\$16,075,783	\$1,094,378	\$15,879,872	71.1%	
Transfers	1,427,600	1,427,600	832,767	99,080	799,167	56.0%	
Total General Fund Revenues and Transfers	\$23,765,371	\$23,765,372	\$16,908,550	\$1,193,458	\$16,679,039	70.2%	

Notes:

- 1 Property Tax collected was about 95% by the end of April.
- 2 The City collected the annual electric franchise fee in March.
- 3 Licenses and Permits are low compared to FY2015. This is mainly due to lower collection from Building Permits.
- 4 Fees and fines are low compared to FY2015. This is mainly due to lower activities in citations and warrants for the first few months of the year.
- 5 The City received \$33,066 in Auto Theft Task Force Grant and \$1,200 in the Tobacco Grant.
- 6 Interest revenues are higher due to higher short term interest rates.
- 7 The City received over \$28,580 from Oncor Electric for Street Lights Settlement in Miscellaneous Revenues account.

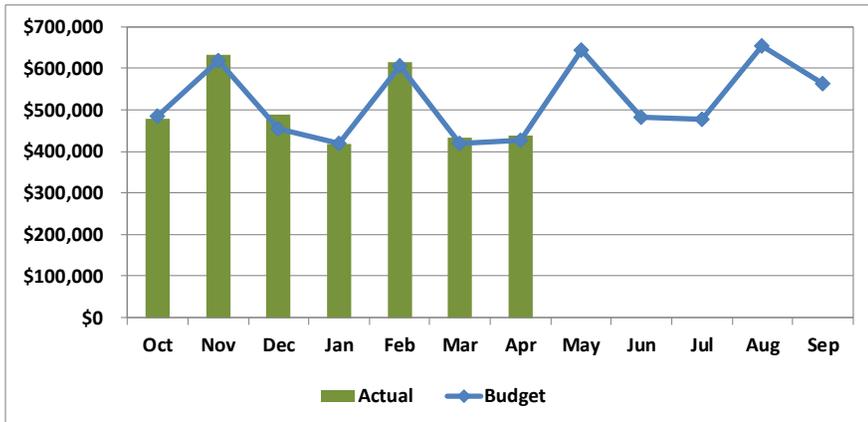
2016 April Monthly Financial Report - General Fund Revenues

Property Tax Revenues



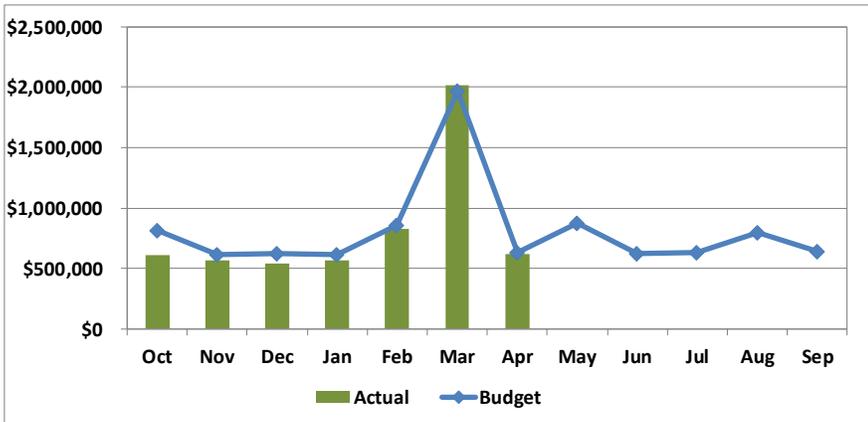
	Budget	Actual	YTD Variance
Oct	\$243,508	\$28,821	(\$214,687)
Nov	498,061	618,919	(93,828)
Dec	2,682,577	2,495,571	(280,835)
Jan	2,959,531	2,351,007	(889,358)
Feb	744,403	1,593,560	(40,201)
Mar	139,660	187,397	7,536
Apr	85,683	134,554	56,407
May	67,388		
Jun	263,076		
Jul	81,389		
Aug	31,697		
Sep	19,121		
Total	\$7,816,093	\$7,409,829	(\$406,264)

Sales & Use Tax Revenues



	Budget	Actual	YTD Variance
Oct	\$484,818	\$477,434	(\$7,384)
Nov	617,888	633,001	7,729
Dec	453,553	489,132	43,308
Jan	419,554	417,669	41,423
Feb	606,789	613,558	48,192
Mar	418,683	433,281	62,790
Apr	427,197	438,655	74,248
May	644,617		
Jun	481,805		
Jul	476,594		
Aug	652,848		
Sep	563,804		
Total	\$6,248,150	\$3,502,730	(\$2,745,420)

Other General Fund Revenues



	Budget	Actual	YTD Variance
Oct	\$816,022	\$614,780	(\$201,242)
Nov	611,468	571,048	(241,662)
Dec	621,516	543,649	(319,529)
Jan	616,079	571,177	(364,431)
Feb	861,507	827,378	(398,560)
Mar	1,967,518	2,018,201	(347,876)
Apr	632,537	620,249	(360,164)
May	874,315		
Jun	621,690		
Jul	634,343		
Aug	801,128		
Sep	643,006		
Total	\$9,701,128	\$5,766,482	(\$3,934,646)

2016 April Monthly Financial Report - General Fund Expenditures

Description	Adopted Budget	Revised Budget	YTD Budget	April Actual	YTD Expenditures	Percent of Budget Spent	Notes
General Government	\$6,692,025	\$6,692,025	\$3,903,681	\$490,744	\$3,276,784	49.0%	
Administration	513,520	513,520	299,553	41,139	502,647	97.9%	1
City Secretary	229,525	229,525	133,890	75,044	201,796	87.9%	
City Council	181,550	181,550	105,904	2,795	40,373	22.2%	2
Finance	659,847	659,847	384,911	56,443	327,425	49.6%	
Human Resources	574,240	574,240	334,973	40,077	310,561	54.1%	
Planning & Inspection	748,400	748,400	436,567	43,511	337,205	45.1%	
Information Technology	505,816	505,816	295,059	87,350	330,837	65.4%	
Fleet Services	591,569	591,569	345,082	48,236	364,609	61.6%	
Building Maintenance	518,169	518,169	302,265	31,918	218,061	42.1%	
Nondepartment	2,169,389	2,169,389	1,265,477	64,231	643,270	29.7%	2
Public Safety	\$15,867,400	\$15,867,400	\$9,255,983	\$1,189,531	\$9,859,850	62.1%	
Police	8,927,864	8,927,864	5,207,921	739,018	5,720,155	64.1%	
Fire	6,246,075	6,246,075	3,643,544	407,242	3,804,011	60.9%	
Municipal Court	693,461	693,461	404,519	43,271	335,684	48.4%	
Streets	\$872,885	\$872,885	\$436,442.50	\$48,941	\$360,947	41.4%	
Culture and Recreation	\$2,307,456	\$2,307,456	\$1,346,016	\$180,572	\$1,319,726	57.2%	
Parks and Recreation	1,128,988	1,128,988	658,576	87,531	642,785	56.9%	
Library	1,178,468	1,178,468	687,440	93,041	676,941	57.4%	
Total General Fund Expenditures	\$25,739,766	\$25,739,766	\$14,942,123	\$1,909,788	\$14,817,307	57.6%	
Transfers Out	500,000	500,000	291,667	41,667	291,667	58.3%	
Expenditures & Transfers	\$26,239,766	\$26,239,766	\$15,233,790	\$1,951,455	\$15,108,974	57.6%	

Notes:

- 1 The expenditures are high due to separation pay for the former City Manager and paying two Assistant City Managers' salaries.
- 2 The expenditures are much lower than budgeted amount for the first seven months.

City of Haltom City
Debt Ratio, Quick Ratio, and Current Ratio
April 30, 2016

	General Fund	Water & Sewer Fund	All Other Funds	City-wide
Assets				
Total Quick Assets (Current Assets without inventory, supplies and prepaid items)	\$24,293,882	\$9,592,417	\$22,140,018	\$56,026,317
Total Current Assets	24,447,669	10,030,213	22,313,514	56,791,396
Fixed Assets	84,075,432	42,604,118	16,449,393	143,128,943
Total Assets	\$108,523,101	\$52,634,331	\$38,762,907	\$199,920,340
Liabilities				
Current Liabilities	14,468,284	5,183,219	2,625,798	22,277,302
Long-Term Liabilities	40,046,658	13,604,832	3,400,980	57,052,469
Total Liabilities	\$54,514,942	\$18,788,051	\$6,026,778	\$79,329,771
Debt Ratio	50%	36%	16%	40%
Quick Ratio	1.68	1.85	8.43	2.51
Current Ratio	1.69	1.94	8.50	2.55

Debt Ratio, Quick Ratio and Current Ratio
As Compared with Other Cities
September 30, 2015

	Haltom City	Eules	Hurst	North Richland Hills	Watauga
Debt Ratio	46%	31%	27%	41%	34%
Quick Ratio	3.27	2.87	6.32	1.57	4.47
Current Ratio	14.24	11.38	21.03	14.98	15.67

2016 May Monthly Financial Report

June 20, 2016

We are pleased to provide the May 2016 monthly financial report. Most of the funds are performing as budgeted. Variances and exceptions that warrant explanations are listed in the financial report.

Fund Balances

At the end of May, the total fund balance for all City funds amounted to over \$33.8 million. All funds maintained positive fund balance.

Revenues

At the end of May, the City realized over \$42 million or 71% of the yearly revenue. The City collected over \$11 million in property tax revenues, out of which \$7.4 million were in the General Fund and \$3.8 million were in the Debt Service Fund. The year-to-date property tax revenue collection was similar to previous years. Sales Tax Revenue for General Fund was about \$4.1 million and approximately 6% higher when comparing to May 2015. Licenses/Permit and Fees and Fines were much lower compared to the prior year. Franchise Fees are also lower this year compared to last year. There were no other significant deviations from the budget.

Expenditures

The City has spent about \$44.6 million or about 60% of the total budget for the first eight months of the year. Expenditures for most funds were proportional to and within the budget. Debt service payments of over \$4 million were made before the end of January. Fire Donation Fund and Police CART Fund have expenditures that were not budgeted. No other significant expenditures or cost savings were realized.

Staff is available to answer any questions related to the monthly financial report you may have.

Sincerely,



Jennifer O. Fung
Director of Finance

2016 May Monthly Financial Report

Fund No.	Fund Title	Actual Fund Balance 10/1/2015	YTD Revenues	YTD Expenditures	Ending Fund Balance 5/31/2016
1	General Fund	\$7,879,412	\$18,228,295	\$16,914,466	\$9,193,241
5	Debt Service Fund	217,584	4,555,227	4,202,339	570,472
11	Economic Development Fund	2,962,170	2,399,885	2,632,788	2,729,267
12	Crime Control Fund	621,492	992,745	1,118,927	495,310
13	Oil and Gas Fund	3,501,192	47,613	593,767	2,955,038
14	Hotel Motel Tax Fund	100,326	32,309	29,845	102,790
15	Court Security Fund	118,195	17,797	22,000	113,993
16	Court Technology Fund	117,379	23,474	17,024	123,829
17	Juvenile Case Manager Fund	155,033	29,384	32,000	152,417
18	Red Light Camera Fund	209,441	114,477	137,043	186,875
19	Grant Fund	35,828	12,657	28,387	20,098
20	PEG Fund	181,677	35,621	4,624	212,673
21	Fire Donation Fund	5,039	6,257	7,287	4,008
22	Library Donation Fund	141,756	28,688	6,772	163,672
23	Police Forfeiture Fund	45,947	33,722	13,768	65,901
24	Park Donation Fund	27,659	50,987	47,117	31,529
25	Park Dedication Fund	84,929	497	0	85,426
26	Safe Pathways Fund	51,735	3,496	0	55,231
27	Animal Shelter Fund	43,590	3,384	0	46,974
28	Police Donation Fund	57,471	55,535	69,110	43,896
29	Police CART Fund	8,654	20	2,604	6,070
31	Street Reconstruction Fund	5,338,876	1,051,491	959,149	5,431,218
32	Capital Projects Fund	4,320,394	333,015	3,946,334	707,075
35	Capital Replacement Fund	0	333,333	0	333,333
39	Street Assessment Fund	11,792	66	0	11,858
41	Water and Sewer Fund	5,076,914	11,977,517	12,410,155	4,644,276
42	Water Capital Projects	2,134,321	946,221	413,379	2,667,163
44	W&S Impact Fees	843,193	39,102	0	882,295
45	Drainage Fund	896,226	1,081,705	985,467	992,464
46	Drainage Capital Projects	638,586	170,553	11,790	797,349
Total		\$35,826,811	\$42,605,072	\$44,606,142	\$33,825,741

2016 May Monthly Financial Report - Revenue Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	May Actual	YTD Actual	Percent of Revenue Earned	Notes
1	General Fund	\$23,765,371	\$23,765,372	\$18,494,870	\$1,549,255	\$18,228,295	76.7%	1
5	Debt Service Fund	5,059,832	5,059,832	4,381,474	126,263	4,555,227	90.0%	2
11	Economic Development Fund	3,119,193	3,119,193	2,079,462	304,918	2,399,885	76.9%	
12	Crime Control Fund	1,482,268	1,482,268	988,179	142,124	992,745	67.0%	
13	Oil and Gas Fund	210,000	210,000	140,000	4,046	47,613	22.7%	3
14	Hotel Motel Tax Fund	43,840	43,840	29,227	4,841	32,309	73.7%	
15	Court Security Fund	33,300	33,300	22,200	2,522	17,797	53.4%	4
16	Court Technology Fund	43,800	43,800	29,200	3,322	23,474	53.6%	4
17	Juvenile Case Manager Fund	52,420	52,420	34,947	4,160	29,384	56.1%	4
18	Red Light Camera Fund	120,600	120,600	80,400	36,719	114,477	94.9%	
19	Grant Fund	69,061	69,061	46,041	0	12,657	18.3%	5
20	PEG Fund	64,300	64,300	42,867	17,102	35,621	55.4%	6
21	Fire Donation Fund	2,410	2,410	1,607	1,426	6,257	259.6%	7
22	Library Donation Fund	33,060	33,060	22,040	4,275	28,688	86.8%	
23	Police Forfeiture Fund	25,020	25,020	16,680	2,604	33,722	134.8%	8
24	Park Donation Fund	71,175	71,175	47,450	1,772	50,987	71.6%	
25	Park Dedication Fund	100	100	67	92	497	496.5%	8
26	Safe Pathways Fund	75	75	50	55	3,496	4661.6%	9
27	Animal Shelter Fund	3,050	3,050	2,033	426	3,384	110.9%	8
28	Police Donation Fund	62,300	62,300	41,533	6,074	55,535	89.1%	8
29	Police CART Fund	0	0	0	7	20	NA	
31	Street Reconstruction Fund	1,570,388	1,570,388	1,046,925	155,233	1,051,491	67.0%	
32	Capital Projects Fund	481,000	481,000	320,667	42,079	333,015	69.2%	
35	Capital Replacement Fund	500,000	500,000	333,333	41,667	333,333	66.7%	
39	Street Assessment Fund	2,000	2,000	1,333	12	66	3.3%	10
41	Water and Sewer Fund	19,713,811	19,713,811	13,142,540	1,492,279	11,977,517	60.8%	
42	Water Capital Projects	1,401,600	1,401,600	934,400	119,285	946,221	67.5%	
44	W&S Impact Fees	14,000	14,000	9,333	24,415	39,102	279.3%	11
45	Drainage Fund	1,656,500	1,656,500	1,104,333	141,535	1,081,705	65.3%	
46	Drainage Capital Projects	250,500	250,500	167,000	21,600	170,553	68.1%	
Total		\$59,850,973	\$59,850,974	\$43,560,191	\$4,250,107	\$42,605,072	71.2%	

Notes:

- 1 General Fund received about 96% of the budgeted property tax revenues.
- 2 Debt Service Fund revenues included 96% of the budgeted property tax revenues.
- 3 Oil and Gas Revenues were low due to lower oil prices and production.
- 4 Revenues for court related funds were low due to lower citations.
- 5 Revenues for Grant Fund were low due to lower activities.
- 6 Revenues for PEG Fund were low due to timing of receipts of payments from Charter Communications and SouthWestern Bell.
- 7 Revenues for Fire Donation Fund exceeded the yearly budget due to change of accounting method.
- 8 Financials reflected high percents but the amounts were insignificant.
- 9 The City received \$3,150 in Developer Contributions that were not budgeted.
- 10 The City has not received any street assessment revenue for the year, the amount reported were interest earned.
- 11 The City received about \$34,220 in Water and Sewer Impact Fees.

2016 May Monthly Financial Report - Expenditure Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	May Actual	YTD Expenditures	Percent of Budget Spent	Notes
1	General Fund	\$26,239,766	\$26,239,766	\$17,493,177	\$1,805,491	\$16,914,466	64.5%	
5	Debt Service Fund	4,902,187	4,902,187	4,225,593	0	4,202,339	85.7%	1
11	Economic Development Fund	3,149,337	3,149,337	2,099,558	212,910	2,632,788	83.6%	2
12	Crime Control Fund	2,001,184	2,001,184	1,334,123	180,462	1,118,927	55.9%	
13	Oil and Gas Fund	890,650	890,650	593,767	74,221	593,767	66.7%	
14	Hotel Motel Tax Fund	59,808	59,808	39,872	803	29,845	49.9%	
15	Court Security Fund	34,000	34,000	22,667	2,750	22,000	64.7%	
16	Court Technology Fund	82,367	82,367	54,911	830	17,024	20.7%	3
17	Juvenile Case Manager Fund	49,500	49,500	33,000	4,000	32,000	64.6%	
18	Red Light Camera Fund	199,830	199,830	133,220	9,870	137,043	68.6%	
19	Grant Fund	83,905	83,905	55,937	3,327	28,387	33.8%	3
20	PEG Fund	52,500	52,500	35,000	0	4,624	8.8%	3
21	Fire Donation Fund	0	0	0	6,258	7,287	NA	4
22	Library Donation Fund	74,900	74,900	49,933	283	6,772	9.0%	3
23	Police Forfeiture Fund	8,600	8,600	5,733	5,803	13,768	160.1%	5
24	Park Donation Fund	81,100	81,100	54,067	25,058	47,117	58.1%	3
25	Park Dedication Fund	0	0	0	0	0	NA	
26	Safe Pathways Fund	0	0	0	0	0	NA	
27	Animal Shelter Fund	0	0	0	0	0	NA	
28	Police Donation Fund	68,350	68,350	45,567	868	69,110	101.1%	6
29	Police CART Fund	2,500	2,500	1,667	0	2,604	104.2%	7
31	Street Reconstruction Fund	6,656,000	6,656,000	4,437,333	46,963	959,149	14.4%	3
32	Capital Projects Fund	3,835,000	3,835,000	2,556,667	3,922,397	3,946,334	102.9%	3
35	Capital Replacement Fund	0	0	0	0	0	NA	
39	Street Assessment Fund	0	0	0	0	0	NA	
41	Water and Sewer Fund	21,264,576	21,264,576	14,176,384	1,316,418	12,410,155	58.4%	
42	Water Capital Projects	1,685,000	1,685,000	1,123,333	141,458	413,379	24.5%	3
44	W&S Impact Fees	0	0	0	0	0	NA	
45	Drainage Fund	1,947,614	1,947,614	1,298,409	92,510	985,467	50.6%	
46	Drainage Capital Projects	261,300	261,301	174,201	0	11,790	4.5%	3
Total		\$73,629,974	\$73,629,975	\$50,044,119	\$7,852,680	\$44,606,142	60.6%	

Notes:

- 1 The City paid debt services at the end of January as budgeted.
- 2 Payments of \$1,254,620 for Backage Roads projects were made for the first eight months of the year.
- 3 Expenditures were low due to lower activities.
- 4 Purchases of supplies and tools were made for the Fire Services Board even there was no budget allocated.
- 5 Purchases of equipment supplies totaled \$13,768 were made in the Police Forfeiture Fund.
- 6 Purchases of equipment supplies totaled over \$69,110 were made in the Police Donation Fund.
- 7 Conference and training expenditures of \$2,604 were incurred for the CART program which exceeded the budgeted amount.

2016 May Monthly Financial Report - General Fund Revenues

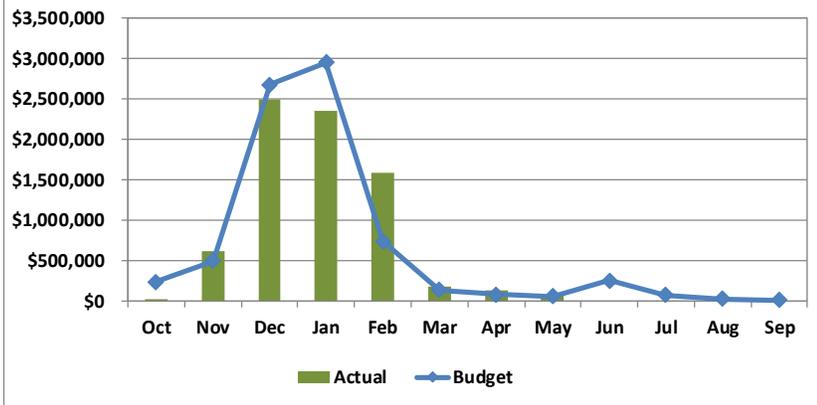
Description	Adopted Budget	Revised Budget	YTD Budget	May Actual	YTD Actual	Percent of Revenue Earned	Notes
Property Taxes	\$7,816,093	\$7,816,094	\$7,420,810	\$75,768	\$7,485,596	95.8%	1
Sales & Other Taxes	6,248,150	6,248,150	4,073,098	603,766	4,106,497	65.7%	
Franchise Fees	4,008,000	4,008,000	3,205,542	264,174	2,863,778	71.5%	
Licenses/Permits/Fees	461,415	461,415	307,610	53,894	275,962	59.8%	2
Charges for Service	1,850,763	1,850,763	1,233,842	150,418	1,232,174	66.6%	
Fees and Fines	1,700,550	1,700,550	1,133,700	131,405	979,209	57.6%	3
Other Revenues							
Intergovernmental	89,800	89,800	59,867	94,094	156,524	174.3%	4
Interest Income	20,000	20,000	13,333	9,836	42,333	211.7%	5
Miscellaneous	143,000	143,000	95,333	14,619	135,773	94.9%	6
Total General Fund Revenues	\$22,337,771	\$22,337,772	\$17,543,136	\$1,397,973	\$17,277,845	77.3%	
Transfers	1,427,600	1,427,600	951,734	151,282	950,450	66.6%	
Total General Fund Revenues and Transfers	\$23,765,371	\$23,765,372	\$18,494,870	\$1,549,255	\$18,228,295	76.7%	

Notes:

- 1 Property Tax collected was about 96% by the end of May.
- 2 Licenses and Permits are low compared to FY2015. This is mainly due to lower collection from Building Permits.
- 3 Fees and fines are low compared to FY2015. This is mainly due to lower activities in citations and warrants for the first few months of the year.
- 4 The City received \$33,066 in Auto Theft Task Force Grant and \$1,200 in the Tobacco Grant.
- 5 Interest revenues are higher due to higher short term interest rates.
- 6 The City received over \$28,580 from Oncor Electric for Street Lights Settlement and \$79,529 in Lease of City owned property.

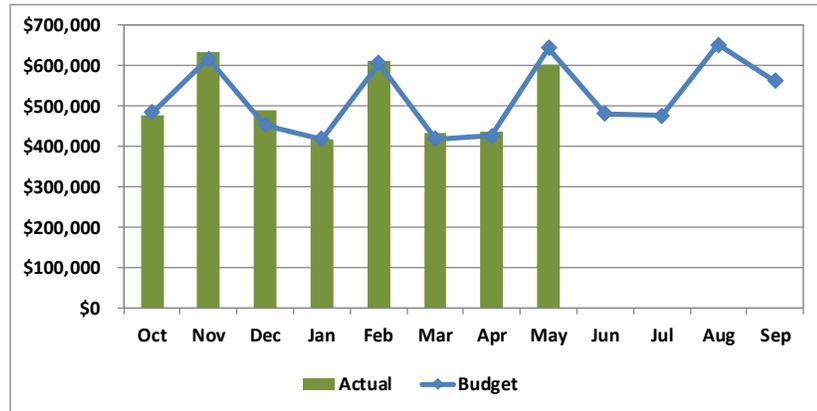
2016 May Monthly Financial Report - General Fund Revenues

Property Tax Revenues



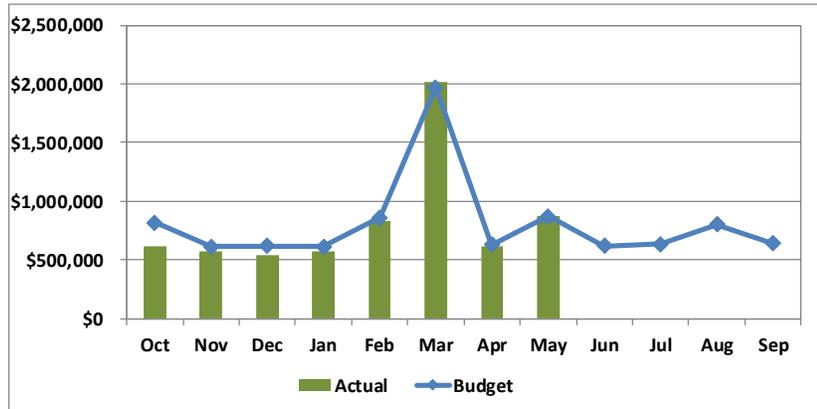
	Budget	Actual	YTD Variance
Oct	\$243,508	\$28,821	(\$214,687)
Nov	498,061	618,919	(93,828)
Dec	2,682,577	2,495,571	(280,835)
Jan	2,959,531	2,351,007	(889,358)
Feb	744,403	1,593,560	(40,201)
Mar	139,660	187,397	7,536
Apr	85,683	134,554	56,407
May	67,388	75,767	64,786
Jun	263,076		
Jul	81,389		
Aug	31,697		
Sep	19,121		
Total	\$7,816,093	\$7,485,596	(\$330,497)

Sales & Use Tax Revenues



	Budget	Actual	YTD Variance
Oct	\$484,818	\$477,434	(\$7,384)
Nov	617,888	633,001	7,729
Dec	453,553	489,132	43,308
Jan	419,554	417,669	41,423
Feb	606,789	613,558	48,192
Mar	418,683	433,281	62,790
Apr	427,197	438,655	74,248
May	644,617	603,766	518,216
Jun	481,805		
Jul	476,594		
Aug	652,848		
Sep	563,804		
Total	\$6,248,150	\$4,106,497	(\$2,141,653)

Other General Fund Revenues



	Budget	Actual	YTD Variance
Oct	\$816,022	\$614,780	(\$201,242)
Nov	611,468	571,048	(241,662)
Dec	621,516	543,649	(319,529)
Jan	616,079	571,177	(364,431)
Feb	861,507	827,378	(398,560)
Mar	1,967,518	2,018,201	(347,876)
Apr	632,537	620,249	(360,164)
May	874,315	869,721	451,264
Jun	621,690		
Jul	634,343		
Aug	801,128		
Sep	643,006		
Total	\$9,701,128	\$6,636,203	(\$3,064,925)

Total GF \$23,765,371 \$18,228,295 (\$5,537,075)

2016 May Monthly Financial Report - General Fund Expenditures

Description	Adopted Budget	Revised Budget	YTD Budget	May Actual	YTD Expenditures	Percent of Budget Spent	Notes
General Government	\$6,692,025	\$6,692,025	\$4,461,350	\$472,712	\$3,749,496	56.0%	
Administration	513,520	513,520	342,347	53,082	555,729	108.2%	1
City Secretary	229,525	229,525	153,017	15,218	217,015	94.5%	
City Council	181,550	181,550	121,033	1,844	42,216	23.3%	2
Finance	659,847	659,847	439,898	39,992	367,418	55.7%	
Human Resources	574,240	574,240	382,827	33,200	343,760	59.9%	
Planning & Inspection	748,400	748,400	498,933	46,932	384,136	51.3%	
Information Technology	505,816	505,816	337,211	33,709	364,547	72.1%	
Fleet Services	591,569	591,569	394,379	38,768	403,377	68.2%	
Building Maintenance	518,169	518,169	345,446	80,734	298,795	57.7%	
Nondepartment	2,169,389	2,169,389	1,446,259	129,233	772,503	35.6%	2
Public Safety	\$15,867,400	\$15,867,400	\$10,578,267	\$1,042,823	\$10,902,673	68.7%	
Police	8,927,864	8,927,864	5,951,909	592,447	6,312,602	70.7%	
Fire	6,246,075	6,246,075	4,164,050	408,877	4,212,888	67.4%	
Municipal Court	693,461	693,461	462,307	41,499	377,184	54.4%	
Streets	\$872,885	\$872,885	\$581,923	\$57,829	\$418,777	48.0%	
Culture and Recreation	\$2,307,456	\$2,307,456	\$1,538,304	\$190,460	\$1,510,186	65.4%	
Parks and Recreation	1,128,988	1,128,988	752,659	98,223	741,008	65.6%	
Library	1,178,468	1,178,468	785,645	92,237	769,178	65.3%	
Total General Fund Expenditures	\$25,739,766	\$25,739,766	\$17,159,844	\$1,763,824	\$16,581,132	64.4%	
Transfers Out	500,000	500,000	333,333	41,667	333,333	66.7%	
Expenditures & Transfers	\$26,239,766	\$26,239,766	\$17,493,177	\$1,805,491	\$16,914,466	64.5%	

Notes:

- 1 The expenditures are high due to separation pay for the former City Manager and paying two Assistant City Managers' salaries.
- 2 The expenditures are much lower than budgeted amount for the first seven months.

City of Haltom City
Debt Ratio, Quick Ratio, and Current Ratio
May 31, 2016

	General Fund	Water & Sewer Fund	All Other Funds	City-wide
Assets				
Total Quick Assets (Current Assets without inventory, supplies and prepaid items)	24,385,803.30	10,841,912.92	18,140,636.99	\$53,368,353
Total Current Assets	24,547,173	10,844,913	18,140,637	53,532,723
Fixed Assets	84,075,432	42,604,118	16,449,393	143,128,943
Total Assets	\$108,622,605	\$53,449,031	\$34,590,030	\$196,661,666
Liabilities				
Current Liabilities	14,657,897	4,606,919	1,113,452	20,378,268
Long-Term Liabilities	40,046,658	15,257,574	3,206,701	58,510,932
Total Liabilities	\$54,704,555	\$19,864,493	\$4,320,152	\$78,889,200
Debt Ratio	50%	37%	12%	40%
Quick Ratio	1.66	2.35	16.29	2.62
Current Ratio	1.67	2.35	16.29	2.63

Debt Ratio, Quick Ratio and Current Ratio
As Compared with Other Cities
September 30, 2015

	Haltom City	Eules	Hurst	North Richland Hills	Watauga
Debt Ratio	46%	31%	27%	41%	34%
Quick Ratio	3.27	2.87	6.32	1.57	4.47
Current Ratio	14.24	11.38	21.03	14.98	15.67

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016
Department: City Secretary
Subject: Minutes of June 13, 2016

BACKGROUND

On June 13, 2016, a Regular Meeting was held at City Hall, 5024 Broadway Avenue.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the City Council approve the Minutes of June 13, 2016.

ATTACHMENTS

June 13, 2016 Minutes

**MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
June 13, 2016**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on June 13, 2016, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt	Mayor Pro Tem Bob Watkins
Council Place 1 Jeannine Nunn	Council Place 2 Walter Grow
Council Place 3 Scott Garrett	Council Place 4 Trae Fowler
Council Place 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Staff Present: Keith Lane, City Manager; Chuck Barnett, Assistant City Manager; Rex Phelps, Assistant City Manager, Wayne Olson, City Attorney; Art Camacho, City Secretary; Justin French, Planning and Community Development Director; Jennifer Fung, Finance Director; Derek Wood, Fire Lieutenant, and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER

Mayor David Averitt called the Worksession to order at 6:02 p.m. The City Council engaged in an open discussion with Tiseo Paving in regard to the delays involving the main city entrance sign monuments and the contract specifications pertaining to the completion date and quality of the project. A presentation regarding the Veteran's Memorial Garden Committee project was given by Steve Chapman, which included a proposed site and design features. In addition, architect Deborah Gagliardi addressed the Council regarding the design and Iwo Jima survivor Bill Schott was recognized for his service and is to be inducted in the Veterans Memorial Garden Committee as an honorary member. Fire Lieutenant Derek Wood presented a Community Outreach presentation that included partnering with the Red Cross, CERT volunteers, and the Fire Services Board to provide smoke alarm initiatives. He also stated that a Junior Fire Camp will be held again this summer and will include the Police Department and volunteer groups, and that a water drive was successful.

There was no Executive Session and the Worksession ended at 7:25 p.m. Mayor Averitt called for a short recess prior to the Regular Meeting.

REGULAR MEETING

CALL TO ORDER

Mayor Averitt called the meeting to order at 7:35 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Council Member Stephanie Davenport gave the Invocation and led the Pledge of Allegiance, and the Texas Flag Pledge.

ANNOUNCEMENTS AND EVENTS

Council Member Stephanie Davenport announced the following:

Summer Reading Program Kick-off is underway and the Perot Museum of Nature & Science is bringing their Tech Truck with events 5 days a week during the months of June & July.

Family Movie Night will be Monday, July 11th at 6:30 p.m. featuring the movie "*Norm of the North*."

Story Times are continuing on Thursdays, 11 – 11:45 a.m. for ages 3 & older. The first Thursday of each month also features a puppet show. Story Times are also held on Fridays, from 10:30 – 11:15 a.m., for ages 2 & younger.

Super Science Saturdays are held on the first Saturday of each month. The theme is Lenses, Prisms & Optics, with the class being held on Saturday, July 2nd, 9 – 10:30 a.m. It is for ages 6 – 12 and is free with no registration required.

Bi-lingual Story Time will be held every Wednesday from 10:30 – 11 a.m., ending August 31st. It includes songs and stories in Spanish and English, and a craft.

Peer to Peer Veterans Support Meetings will be held on the 2nd and 4th Mondays of each month.

Coloring and Cookies for Grownups is held every first Friday of the month until September 2nd from 6:30 – 8:00 pm; materials are provided or you can bring your own.

Ladies' Night Out annual night of fun is August 13th and there is an Early Bird Special, buy your ticket at the discounted price of \$39 before June 18th and be placed in a drawing for a diamond necklace. After June 18th the ticket price goes up to \$45 and the eligibility for the necklace ends. Citizens may call the Library at 817.222.7787 or visit the website at www.haltomcitytx.com.

Announcements and Events from Community Projects

Haltom City will once again be hosting the Arts Council Northeast Masterworks concert series this June and a concert will be held at the Haltom City Public Library. Friday, June 24th has children's entertainer "Mr. Blue Shoes" taking the stage. The concert is 3:30 - 4:30 p.m. These concerts are free and open to everyone.

Back to School Health Fair - The City of Haltom City, Birdville Independent School District, Birdville Council of PTAs, and numerous community partners have joined together to host our annual "Back to School Health Fair" for all Haltom City elementary and middle school students. The goal is to supply up to 5,000 students with a new backpack and school supplies. It will be held Saturday, July 30th, from 9 a.m. to 1 p.m. at the Haltom High School and will be a great start to the new school year with free dental and vision screenings, family photos, vendors, and more. Backpacks and school supplies will be handed out at the fair this year to Haltom City elementary and middle school students, while supplies last. Citizen support is needed in order to provide all Haltom City students with the school supplies they need. For sponsorship information, please email cpruitt@haltomcitytx.com or call the Recreation Center at 817-831-6464.

Summer Sports and Camps - Bowman Sports is offering summer sports camps at the Haltom Recreation Center throughout the summer. Each week is a different sport – basketball, dodgeball, volleyball, soccer, and more. Camps are 4 days a week for 3 hours. Schedules will vary and are available online or at the Recreation Center. Boys and girls ages 6-13 may register for as many camps as they'd like through the summer. Cost is \$85/person per camp. Challenger Sports is hosting a youth soccer camp at Little Fossil on August 1 – 5. Camps are available for ages 3 – 16. Cost varies by age group from \$95 - \$125. Registration is available online at www.challengersports.com.

Spraygrounds – The Spraygrounds at Broadway Park and Whites Branch Park are open for the season and will close Labor Day weekend. In order to keep our Spraygrounds safe and enjoyable for everyone, please follow a few simple rules:

- Please monitor your children for safety.
- Appropriate clothing is required.
- No water balloons, glass containers, bicycles, skates, or skateboards allowed on the Sprayground.
- Please do not put anything into the spouts or fixtures or block the drains. This causes damage that will require closing the Sprayground.

- Please do your part to help keep our parks clean and pick up after yourself. In the past, a lot of trash has been left around the Spraygrounds. Please be sure to put trash in the provided receptacles.

Birdville Historical Museum Library is honored to host a special exhibit from the Tarrant County Historical Commission - the Tarrant County Heritage Traveling Exhibit - which covers Tarrant County history through 1900. The Exhibit was made possible through a grant from the Fash Foundation and will be available for viewing until the end of July.

Progressive Waste Merge - Effective June 2016, Progressive Waste in Haltom City has merged with Waste Connections out of The Woodlands, Texas. Progressive will begin immediately to change all name identification on uniforms, recycle bins, and trucks. The merger will not affect any change in existing rates with Progressive Waste and the City.

Council Member Walter Grow inquired as to how many bottles the water drive for the Fire Department collected and was told over 300 cases were donated.

PRESENTATION – Bonnie Richards, of the Haltom City Library Board of Directors, presented an invitation to the Council and citizens to participate in the “Summer Reading Program” and gave popcorn and book carrier bags as gifts.

CONSENT AGENDA

1. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of June 13, 2016. **(A. Camacho)**
2. **Ordinance No. O-2016-013-10** – Consideration and/or action regarding approval of an amendment to Section 70-150 in Article III of Chapter 70 of the Code of Ordinances, City of Haltom City, Texas; providing regulations restricting the locations where smoking and tobacco use is allowed in all Haltom City Parks; providing regulations related to the use of electronic vaping devices in all Haltom City Parks, and providing penalty for violation as a misdemeanor with a fine - **2nd Reading** – **(J. French)**
3. **Ad Valorem Taxing** – Consideration and/or action regarding approval of a contract with the Tarrant County Tax Office to provide ad valorem tax assessing, billing, collecting and reporting for the 2016 Tax Year – **(J. Fung)**

Council Member Dr. An Truong moved, seconded by Council Member Davenport, to approve the Consent Agenda of Items # 1, 2, and 3. ***The vote was unanimous. Motion carried.***

REGULAR AGENDA

4. **Ordinance No. O-2016-019-03** – Conduct a public hearing and consideration and/or action regarding the amendment to the Hotel Occupancy Tax. – **1st Reading** **(J. Fung)** Finance Director Jennifer Fung presented the ordinance and a discussion was held regarding fees from hotel booking internet services. Mayor Averitt opened the Public Hearing at 7:55 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 7:56 p.m. Council Member Grow moved, seconded by Council Member Garrett, to approve Ordinance No. O-2016-019-03 for the Hotel Occupancy Tax – first reading. ***The vote was unanimous. Motion carried.***
5. **Ordinance No. O-2016-014-15 (Z-005-16)** – Conduct a public hearing and consider action on the application of Lorenzo Garza for a Zoning Change request from “SF-2” Single Family Residential District to “C-2” Commercial District located on Lot 2, Block 4 of the North Eastridge Addition, being approximately 0.166 acres

located south of Broadway Avenue and east of Aurora Street, locally known as 3272 Aurora Street – **1st Reading. (J. French)** Planning and Community Development Director Justin French presented the ordinance and a discussion was held regarding the request for a zoning change and neighborhood concerns over the proposed business operations. Mayor Averitt opened the Public Hearing at 8:12 p.m. and the following citizens came forward:

1. Ryley Barlow – stated there is not enough area for the business and traffic.
2. Esther Lee – stated she was concerned with her pets being affected by the business and the dumpster collection noise.
3. Roy Martinez – presented photos and stated a driveway connecting both side streets would produce too much traffic.

Mayor Averitt closed the Public Hearing at 8:45 p.m. Council Member Fowler moved, seconded by Council Member Garrett, to have the applicant send the application back to the Planning and Zoning for consideration for a Planned Development (PD) proposal. **The vote was unanimous. Motion carried.**

6. **Ordinance No. O-2016-015-15 (Z-006-16)** – Conduct a public hearing and consider action on the application of Billy Nguyen for a Zoning Change request from “C-3” Commercial District to “D” Duplex District located on a portion of Lot 8, Block 13 of the G. W. Burkitt’s Subdivision, being approximately 1.122 acres located south of Carnation Street and east of N. Beach Street, locally known as 4101 E. Belknap Street – **1st Reading. (J. French)** Planning and Community Development Director Justin French presented the ordinance and a discussion was held regarding a possible parking problem and whether the lot is adequate to support three duplexes. Mayor Averitt opened the Public Hearing at 9:20 p.m. Ms. Iva Compton came forward and stated she did not want to see a duplex built because of the additional traffic, but would rather see two single homes built. No other citizen came forward. Mayor Averitt closed the Public Hearing at 9:25 p.m. Council Member Fowler moved, seconded by Council Member Nunn, to have the applicant send the application back to the Planning and Zoning for a Planned Development (PD) proposal. **The vote was unanimous. Motion carried.**

Mayor Averitt called for a break at 9:25 p.m. The Council resumed the Regular Meeting at 9:35 p.m.

7. **Ordinance No. O-2016-011-15** – Conduct a public hearing and consider action on amending Ordinance No. O-2002-032-15, the Zoning Ordinance of the City of Haltom City, Texas, by defining community home, community welfare shelter, and other zoning definitions; revising the definition of family, boarding house, and other zoning definitions; adopting regulations for community homes; providing for the classification of community home, community welfare shelter, and boarding house uses in certain zoning districts; providing clarification of land uses and land use classifications in certain zoning districts; and providing locational restrictions for community homes and providing clarification of related parking requirements.– **1st Reading (J. French)** Planning and Community Director Justin French presented the ordinance and a discussion was held regarding the P & Z amendments. Mayor Averitt opened the Public Hearing at 9:40 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 9:41 p.m. Council Member Grow moved, seconded by Council Member Truong, to approve Ordinance No. O-2016-011-15 – first reading. **The vote was unanimous. Motion carried.**

8. **Ordinance No. O-2016-017-15** – Conduct a public hearing and consider action on an amendment to Section 14-27 “Masonry requirements for designated commercial and industrial construction and residential construction” of Article I “In

General” of Chapter 14 “Building, Structures and Appurtenances” to provide clarification of applicability; to reflect new street naming; to enhance minimum masonry requirements for all commercial and industrial property. – **1st Reading (J. French)** Planning and Community Director Justin French presented the ordinance and a discussion was held regarding smooth and un-textured finishes, floor height, designated masonry-requirement areas, and portable buildings. Mayor Averitt opened the Public Hearing at 9:58 p.m. and the following individuals came forward:

1. Charles Scoma – stated the equity of the ordinance has to be maintained to be efficient; residential property continuity needs to be a priority for quality development; and the masonry ordinance should “flow” with the mixed-use and overlay plans for residential and business areas.
2. James Pliska – introduced several business owners and commented on the history of the masonry ordinance.
3. Roy Sullens – stated the ordinance will raise the price of construction for contractors preparing to build new buildings in Haltom City; masonry does not always bring an attraction as much as the building structure construction quality; requested a tabling of the ordinance.
4. Andy Hixon – stated he has been held up in his business construction because of several requirements; provided a brief summary of his collegiate studies of property purchasing on Midway Road; requested a lessening of the masonry ordinance.

Mayor Averitt closed the Public Hearing at 10:25 p.m. A discussion was held regarding the major changes, the history of the masonry ordinance, and the reasons for variances. Council Member Fowler moved, seconded by Council Member Truong, to approve Ordinance No. O-2016-017-15 with changes considered and removal of Section 1, (c) 7 – portable classroom buildings of public schools – first reading. **Council Member Fowler and Truong voted aye. Mayor Pro Tem Bob Watkins and Council Members Nunn, Grow, Garrett, and Davenport voted nay. Motion denied.** No other motion was made.

VISITORS/CITIZEN FORUM

No citizen came forward.

BOARDS/COMMISSIONS

9. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. A resignation from Brent Weast of the ZBA was considered, but not voted due to a lack of clarity of his intent.
10. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. Council Member Garrett reappointed James White to Place 3 of the Planning and Zoning Commission. **The appointment was approved unanimously.** Mayor Averitt stated he will have several appointments for the Public Arts Master Plan at the first meeting in July.

Mayor Averitt adjourned into Executive Session at 10:52 p.m. Council Member Fowler left the meeting prior to the Executive Session.

EXECUTIVE SESSION

Section 551.071

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting

to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, construction contract with Tiseo Paving, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al
- EEOC Charge No. 450-2015-01583

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City.

RECONVENE INTO REGULAR SESSION

11. The Executive Session adjourned at 11:07 p.m. No action was taken.

ADJOURNMENT

Mayor Averitt adjourned the meeting at 11:07 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

Art Camacho, City Secretary

David Averitt, Mayor

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016
Department: Finance
Subject: Ordinance No. O-2016-019-03
Hotel/Motel Tax (Second Reading)

BACKGROUND

The City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code.

The City Council has determined that public facilities and services in general benefit and are enjoyed by visitors to the City of Haltom City and that entertainment, meeting and other public convenience facilities are provided for the special use, convenience and benefit of visitors; and

In order to equally and uniformly allocate the cost of financing the establishment and maintenance of public convenience facilities the City has adopted a hotel occupancy tax to be paid by the persons for whom the facilities are being provided and who make use of the facilities from time to time. The current Hotel Occupancy Tax is 7%. A 10% late fee is added for late payment. This ordinance impose interest for late payment of hotel occupancy taxes. The interest rate is the maximum allowed by the state.

FISCAL IMPACT

The City has engaged MuniServices, LLP to collect Hotels/Motels tax since 2004. Most hotels/motels pay the tax on time. The fiscal impact for the interest on late payment will not be significant.

RECOMMENDATION

Staff recommends the City Council conduct a public hearing and approve the second reading of Ordinance No. O-2016-019-03 modifying Chapter 30, Article III, Hotel-Motel Tax of the Code of Ordinances by adding interest on late payment of Hotel Occupancy Tax. The first reading was held on June 13, 2016.

ATTACHMENT

Ordinance No. O-2016-019-03.

ORDINANCE NO. O-2016-019-03

AN ORDINANCE AMENDING CHAPTER 30 "FINANCE AND TAXATION", ARTICLE III "HOTEL AND MOTEL TAX", OF THE HALTOM CITY CODE OF ORDINANCES BY IMPOSING AN INTEREST RATE FOR LATE PAYMENTS OF HOTEL OCCUPANCY TAXES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council has determined that public facilities and services in general benefit and are enjoyed by visitors to the City of Haltom City and that entertainment, meeting and other public convenience facilities are provided for the special use, convenience and benefit of visitors; and

WHEREAS, in order to equally and uniformly allocate the cost of financing the establishment and maintenance of public convenience facilities the City has adopted a hotel occupancy tax to be paid by the persons for whom the facilities are being provided and who make use of the facilities from time to time; and

WHEREAS, the City Council desires to impose interest for late payment of hotel occupancy taxes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

Section 30-69 of the Haltom City Code of Ordinances is hereby amended by adding subsection (d) to read as follows:

Sec. 30-69. - Collection.

* * *

(d) Any person who fails to pay the tax within the time period required in Paragraph (b) above shall be charged interest at the maximum rate allowed by state law.

SECTION 2.

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 3.

All rights and remedies of the City of Haltom City are expressly saved as to any and all violations of the provisions of Chapter 30 of the Code of Ordinance of the City of Haltom City (1998), as amended, or any other ordinances regarding hotel occupancy taxes that have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by valid judgment or decree of any court of competent jurisdiction, such constitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5.

This ordinance shall be in full force and effect from and after its passage and it is so ordained.

PASSED AND APPROVED ON FIRST READING THIS ____ DAY OF _____, 2016.

PASSED AND APPROVED ON SECOND READING THIS ____ DAY OF _____, 2016.

Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM AND LEGALITY:

City Attorney

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016

Departments: Planning & Community Development

Subject: Community Home Program &
Zoning Ordinance Amendments
Ordinance No. O-2016-011-15
Final Reading

BACKGROUND

On June 13, 2016, the City Council approved Ordinance No. 2016-011-15 by a vote of 7-0-0.

For the 2016 fiscal year, the City Council tasks the Planning and Zoning Commission and City staff with developing a zoning ordinance amendment to implement a Community Home Program.

The Planning and Zoning Commission held workshops on January 12th, February 2nd, 9th, and 23rd, March 22nd, and April 12th.

Prior to conducting a public hearing to consider the zoning ordinance amendment drafted by the Commission and City staff, the Commission requested that it be reviewed by the City Attorney's Office. On May 10, 2016, the Commission recommended approval of the ordinance with the edits made by the City Attorney's Office.

The legal notice regarding the May 10th public hearing and this public hearing was published in the April 22, 2016, *Fort Worth Star Telegram*.

FISCAL IMPACT

None.

RECOMMENDATION

On May 10, 2016, the P&Z recommended approval of Ordinance No. O-2016-011-15 with edits from the City Attorney by a vote of 6-0-0.

ATTACHMENT

Provided in the City Council packet of June 13, 2016

CITY COUNCIL MEMORANDUM/RESOLUTION

City Council Meeting: June 27, 2016
Department: Finance / Purchasing
Subject: Vehicles and Equipment Purchases

BACKGROUND

The FY 2015-2016 Budget provides for the replacement of four (4) units in the Public Works Department for a total of \$195,996.00. The Environmental Services Division is to have its one pickup truck replaced and the Water and Sanitary Sewer Maintenance Division was to have two (2) pickups replaced and the smaller sanitary sewer cleaning truck replaced.

The Environmental Services Division does not desire a change to the one pickup replacement identified for this division. However, the Water and Sanitary Sewer Maintenance Division does desire changes to their proposed equipment replacement. The Water and Sanitary Sewer Maintenance Division desires to keep one of the two (2) pickups proposed for replacement and instead of replacing the smaller sanitary sewer cleaning truck with another truck, this division believes a sanitary sewer cleaning trailer would better meet their needs. (Additionally, the funding allocated for purchasing a small sanitary sewer truck is not enough to purchase this type of truck.) Because the Sanitary Sewer Maintenance Division desires to purchase only one of the two (2) pickups identified in the FY 2015-2016 Budget and to purchase a sanitary sewer trailer instead of a sanitary sewer truck, there is funding available to purchase a valve exerciser and a light tower. Both of these items would increase the efficiency of the Water and Sanitary Sewer Maintenance Division.

Due to current staffing levels, the Water and Sanitary Sewer Maintenance Division cannot dedicate a crew (2 employees in this instance) to exercise the water valves throughout the City. Exercising water valves is an important function because valves that are not exercised tend to “freeze” up which means that they cannot be turned off or on; that is, frozen valves are stuck in the position that they are at. A major problem with a frozen valve is that during a water main break, this frozen valve cannot be turned to the off position and valves further away from the water main break have to be turned off (if they are not also frozen). The end result of this frozen valve situation is that more residents and businesses than necessary are having to be without water until the water main break is repaired. Another reason that the Water and Sanitary Sewer Maintenance Division desires a valve exercising unit is that while a 2 person dedicated crew can only manually exercise around 20 – 30 valves in a day, the requested valve exerciser only requires one employee to operate it and one employee with a valve exerciser can exercise in excess of 50 valves in a day.

A light tower is necessary to provide better lighting during night-time hour water main breaks and sanitary sewer main breaks. Presently, during nighttime main breaks, the Water and Sanitary

Sewer Division uses the lights off of their pickups and back-hoes in order to see their repair work to the broken main. A light tower would provide both better visibility of the actual main break area and would have the added benefit of making the repair crew more visible to adjoining traffic.

FISCAL IMPACT

The estimated combined cost for the two (2) 2016 Chevrolet 2500 Double-Cab pickups, the Water Exerciser (trailer-mounted) and the Sanitary Sewer Cleaning Trailer is \$175,000.00. The referenced pricing is from Silsbee Ford (vehicles) and Kinloch Equipment & Supply (trailers) based on the vendors contracts through the Buyboard Cooperative. Lastly, the Light Tower is estimated at \$11,000.00 through the Houston-Galveston Area Council of Governments purchasing cooperative.

A total of \$195,996.00 is budgeted for the acquisition of these vehicles and equipment. The referenced purchases would total less than the \$195,996 budgeted amount.

RECOMMENDATION

Staff recommends the purchase of the two (2) vehicles and three (3) equipment items, as referenced above, through the Buyboard and HGAC cooperative contracts for a combined total of \$186,000.00. The City has an interlocal agreement with H-GAC and is a member of the Buyboard. Purchases through these Cooperatives satisfy all state and local bidding requirements. In addition, staff recommends the City Manager be expressly authorized to execute any and all change orders within the amounts set by state and local law.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated staff recommendations are hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Haltom City, Texas this ____ day of _____, 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 *et seq.*

APPROVED

David Averitt, Mayor

ATTEST:

Art Camacho, City Secretary

APPROVED AS TO FORM:

Wayne Olson, City Attorney

CITY COUNCIL MEMORANDUM/RESOLUTION

City Council Meeting: June 27, 2016

Department: Finance/Purchasing

Subject: Bid Award - Bid No. B2016-321-001 – Lots, Medians and Right of Way Mowing Services

BACKGROUND

On June 1, 2016, bids were opened and read aloud to provide the City with annual mowing services for lots, medians and right of ways. The intent of the bid was to award to the primary contractor an annual contract for a twelve (12) month period with options to renew up to two (2) additional twelve (12) month periods. Bidders were also requested to indicate on their bid response if they were willing to be secondary contractors if the primary contractor fails to complete the maintenance schedule as required in the specifications.

FISCAL IMPACT

Six Requests for bids were sent out to vendors. We received two bids: TLC Landscapes and Jonpaul Brown. TLC Landscapes is the low bidder with a total bid of \$158,270 (see Attachment A) and has an excellent work history with the City.

Jonpaul Brown has agreed to be a secondary contractor.

RECOMMENDATION

Staff recommends the bid to perform mowing services for lots, medians, and right of ways (Bid No. B2016-321-001) be awarded to TLC Landscapes as the primary contractor and Jonpaul Brown as secondary contractor and that the City Manager is expressly authorized to execute any and all change orders within the amounts set by state and local law.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated staff recommendations are hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Haltom City, Texas this ____ day of _____, 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 *et seq.*

APPROVED

David Averitt, Mayor

ATTEST:

Art Camacho, City Secretary

APPROVED AS TO FORM:

Wayne Olson, City Attorney

CITY COUNCIL MEMORANDUM/RESOLUTION

City Council Meeting: June 27, 2016
Department: Finance / Purchasing
Subject: Bid Award – Bid No. B2016-021-001
– Official City Newspaper

BACKGROUND

On June 8, 2016, sealed bids were opened for review for an annual agreement for a news publication of general circulation to act as the “Official Newspaper” for the City of Haltom City. The awarded agreement is to be for two years with the option for renewal for two (2) additional two-year periods, if so desired by the City.

Requests for Bids were sent to the Fort Worth Star-Telegram and the Dallas Morning News as they are the only local newspapers that meet all requirements stated in the General Government Code, Chapter 2051, Subchapter C which are: the newspaper must be published at least once each week, devote 25% or more of its total column lineage to general interest items, be entered as a periodicals class for the county where it is published and have been published regularly for at least 12 months.

FISCAL IMPACT

The City received a single response from the Fort Worth Star-Telegram. The pricing quoted by the Fort Worth Star-Telegram is approximately a 0% increase from their last awarded pricing in 2010. During FY2014-15, the City expended \$13,137.79 for all forms of newspaper advertisements.

RECOMMENDATION

Staff recommends the City Council award the bid for the City’s Official Newspaper (Bid No. B2016-021-001) to the Fort Worth Star-Telegram for an initial two-year contract with options to renew. In addition, Staff recommends the City Manager be expressly authorized to execute any and all change orders within the amounts set by state and local law.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated staff recommendations are hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Haltom City, Texas this 27th day of June, 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 *et seq.*

APPROVED

David Averitt, Mayor

ATTEST:

Art Camacho, City Secretary

APPROVED AS TO FORM:

Wayne Olson, City Attorney

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016

Department: Planning & Community Development

Subject: (P-006-16) Birdville Elementary
Addition Replat – Lot 1, Block 1

BACKGROUND

Application of Christian Schnitger with Schrickel, Rollins, & Associates, Inc. on behalf of Birdville Independent School District for approval of a replat creating Lot 1, Block 1 of the Birdville Elementary School Addition from Block 12 of the Original Town of Birdville Addition, Lot 1, Block 1 of the Boaz Brooks Addition, and Tracts 2P1 and 2P4 of the William Norris Survey, A-1166, located in the “CF” Community Facility District and the “D” Duplex District, containing approximately 9.869 acres, and locally known as 5900 Walker Street, 3104 and 3126 Bewley Street, and 5933 E. Belknap Street.

The applicant proposes to combine contiguous property owned by the Birdville Independent School District in order to develop a new elementary school next to the existing elementary school, which will be demolished following the completion of the new facility. Sidewalks on Carson Street will be reconstructed and sidewalks along Bewley Street and Walker Street exist with some nonconformities to the Americans with Disabilities Act (ADA) standards. In lieu of constructing sidewalks in accordance with ADA standards and Section 86-10 of the City’s Code of Ordinances, the applicant requests to pay \$2,400.00 into the Safe Pathways Fund.

FISCAL IMPACT

None

RECOMMENDATION

On June 14, 2016, the Planning and Zoning Commission recommended approval of P-006-16 by a vote of 5-0-0 and denial of payment into the Safe Pathway Funds in lieu of sidewalk improvements. Other than discretionary matters for the Council, the application is administratively complete and meets the requirements of the Subdivision Ordinance.

ATTACHMENT

P&Z Staff Report with Attachments
Photos of Sidewalk Conditions

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016

Department: Planning & Community Development

Subject: (P-002-16) DFW Stone Supply
Addition Final Plat – Lot 1, Block 1

BACKGROUND

Consider action on the application of Daron Hopkins with Pool Dev. Corp for approval of a final plat creating Lot 1, Block 1 of the DFW Stone Supply Addition from Tracts 4E & 5A1 of the Green B. Stanley Survey, A-1379, located in the “M-1” Industrial District, containing approximately 9.869 acres, and locally known as 6500 Airport Freeway.

The applicant proposes the City abandon excess right-of-way along the subject site’s frontage to Minnis Drive, so the applicant can combine it with two tracts of land to make one lot of record. The Minnis Drive is a two lane local street within approximately 180 feet of right-of-way rather than the typical 50 feet of right-of-way required for a local street. The excessive right-of-way width facilitates illegal dumping in the public right-of-way rather than the proper disposal at the Progressive Transfer Station located further south on Minnis Drive. City staff hopes that illegal dumping is lessened by abandoning the excess right-of-way and allowing the private property owner to plat the abandoned right-of-way within their lot of record. Because the value of proposed improvements does not exceed 50% of the existing improvements, sidewalk construction is not triggered per Section 86-10 of the City’s Code of Ordinances.

FISCAL IMPACT

None.

RECOMMENDATION

On June 14, 2016, the Planning and Zoning Commission recommended approval of P-002-16 by a vote of 5-0-0. Other than discretionary matters for the Council, the application is administratively complete and meets the requirements of the Subdivision Ordinance.

ATTACHMENT

P&Z Staff Report with Attachments

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016

Department: Planning & Community Development

Subject: Ordinance No. O-2016-018-15
First Reading (CU-006-14)

BACKGROUND

Conduct a public hearing and consider action on the application of Daron Hopkins for a Conditional Use Permit request with site plan approval, for storage of rock, stone or gravel uses located on Tracts 4E and 5A1 of the Green B. Stanley Survey, A-1379, being approximately 2.225 acres located south of Airport Freeway and east of Minnis Drive, locally known as 6500 Airport Freeway.

The applicant requests approval of a Conditional Use Permit for storage of rock, stone or gravel uses. The applicant has provided a site plan of the property showing existing and proposed improvements. A 5,000 square-foot metal building exists at the site and the applicant proposes a new 240 square-foot, stone-faced office building with a new asphalt drive and parking area. The applicant also proposes a 20'x20' carport on the east side of the 5,000 square-foot building, a new dumpster enclosure, and a 15-foot sodded landscape buffer along the site's frontage to Minnis Drive with four 3-caliper-inch trees, eight shrub, and irrigation. The remainder of the property's surface will remain an all-weather hard surface located behind a 6-foot black vinyl clad chain link fence with a 30-foot wide gate that is equipped with a Knox lock for emergency access. The site's security will also be enhanced with four new free-standing light poles and three new building-mounted exterior lights.

FISCAL IMPACT

None

RECOMMENDATION

On June 14, 2016, the P&Z recommended approval of CU-006-14 by a vote of 5-0-0.

ATTACHMENTS

P&Z Staff Report with Attachments
Ordinance No. 0-2016-018-15

ORDINANCE NO. O-2016-018-15

CASE NO. CU-006-14

AN ORDINANCE AMENDING ORDINANCE NO. O-2002-032-15, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF HALTOM CITY, TEXAS, BY APPROVING A CONDITIONAL USE PERMIT FOR STORAGE OF ROCK, STONE OR GRAVEL USES ON CERTAIN PROPERTY IN THE CITY OF HALTOM CITY, TEXAS; AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Haltom City heretofore adopted Ordinance No. O-2002-032-15, as amended, the Zoning Ordinance of the City of Haltom City, Texas, which Ordinance regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

WHEREAS, in accordance with Section 39 of the Zoning Ordinance, the owner of property consisting of approximately 2.225 acres of land located on Tracts 4E and 5A1 of the Green B. Stanley Survey, A-1379, locally known as 6500 Airport Freeway (hereinafter-referenced as the "Property"), has filed an application for approval of a Conditional Use Permit for storage of rock, stone or gravel uses on said property; and

WHEREAS, the Planning and Zoning Commission of the City of Haltom City, Texas held a public hearing on June 14, 2016 and the City Council of the City of Haltom City, Texas

held a public hearing on June 27, 2016 with respect to the Conditional Use permit described herein; and

WHEREAS, the City has complied with all requirements of Chapter 211 of the Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

Ordinance No. O-2002-032-15, as amended, is hereby amended by approving a Conditional Use Permit for storage of rock, stone or gravel uses at the property consisting of approximately 2.225 acres of land located at 6500 Airport Freeway and being more fully described as Tracts 4E and 5A1 of the Green B. Stanley Survey, A-1379.

SECTION 2.

The official zoning map of the City of Haltom City is hereby amended and the City Secretary is directed to revise the zoning map to reflect the Conditional Use Permit as set forth above.

SECTION 3.

The use of the Property described above shall be subject to the restrictions, terms and conditions set forth in Exhibit "A" Design Standards and Exhibit "B" Site Plan attached hereto and shall further be subject to all the applicable regulations contained in the Zoning

Ordinance and all other applicable and pertinent ordinances of the City of Haltom City, Texas.

SECTION 4.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 5.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 6.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 7.

All rights and remedies of the City of Haltom City, Texas, are expressly saved as to any and all violations of the provisions of Ordinance No. O-2002-032-15 or any ordinances governing zoning that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 8.

The City Secretary of the City of Haltom City, Texas, is hereby directed to publish in the official newspaper of the City of Haltom City, Texas, the caption, Section 1, penalty clause, publication clause and effective date clause of this Ordinance one (1) time within ten (10) days after the first reading of this Ordinance as required by Section 10.01 of the Charter of the City of Haltom City, Texas.

SECTION 9.

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON FIRST READING THIS _____ DAY OF _____, 2016.

PASSED AND APPROVED ON SECOND READING THIS _____ DAY OF _____, 2016.

Mayor
ATTEST:

City Secretary

EFFECTIVE: _____

APPROVED AS TO FORM AND LEGALITY:

City Attorney

Exhibit 'A'
Design Standards

1. Conditional use permit for storage of rock, stone or gravel uses.
2. The existing 5,000 square-foot metal building is to remain, and a new 20'x20' carport is to be located on the east side of this building.
3. The new 240 square-foot, stone-faced office building shall have a new asphalt drive and parking area.
4. The site shall have a new dumpster enclosure.
5. The site shall have a 15-foot sodded landscape buffer along the site's frontage to Minnis Drive with four 3-caliper-inch trees, eight shrub, and irrigation.
6. The remainder of the property's surface may remain an all-weather hard surface.
7. A 6-foot black vinyl clad chain link fence with a 30-foot wide gate that is equipped with a Knox lock for emergency access is allowed as shown on the Exhibit "B" Site Plan.
8. The site's security shall be enhanced with four new free-standing light poles and three new building-mounted exterior lights.
9. If there is any conflict between Exhibit 'A' Design Standards and Exhibit 'B' Site Plan, the provisions in Exhibit 'A' Design Standards shall control.

Exhibit 'B'
Site Plan

(See next page)

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016

Department: Planning & Community Development

Subject: Ordinance No. O-2016-012-15
First Reading (CU-003-16)

BACKGROUND

Conduct a public hearing and consider action on the application of Duong Huynh for a Conditional Use Permit request with site plan approval, for automobile and light truck repair shop located on Lot 6R of the E. R. Alexander Addition, being approximately 1.926 acres located south of McNutt Street and southeast of E. Belknap Street, locally known as 4100 McNutt Street.

The applicant requests approval of a Conditional Use Permit for an automobile and light truck repair shop. The last tenant of the existing building was a Thrift Store. The applicant's revised plans show the installation of two overhead bay doors on the building's west façade and a floor plan indicating the location of an office, restroom, two lift stations, and above ground tanks for proper disposal of used oil, used oil filters, and used anti-freeze. The revised plans also indicate the re-planting of trees in the ten-foot landscape buffer along the east property line, and the applicant has agreed to the following restrictions:

- No outside storage of vehicles is allowed overnight;
- No outside lift stations or outside auto repair operations are allowed;
- Above ground tanks (barrels) for used oil, used oil filters, and used anti-freeze must be located include the existing building;
- Hours of operation shall be limited to 9:00 am to 6:00 pm.
- The existing overhead door facing residential property to the east shall remain closed when conducting auto repair;
- Noise reducing equipment/tools shall be utilized;
- The dumpster enclosure gate shall be repaired and be a minimum six-foot tall opaque screening device maintained in good condition;
- The property owner must maintain the existing six-foot screening device located on the east and south property lines where the subject site abuts residential zoning;
- The existing 10-foot wide landscape buffer shall remain along the entire length of the site's adjacency to residential zoning and at least seven (7) trees shall be planted or preserved in this 10-foot buffer along the most eastern portion of the east property line;
- The four existing conical trees in the 15-foot landscape buffer along McNutt Street shall remain and be pruned/maintained;
- On both sides of each drive approach shall be an 18'x18' no parking area; and
- The building's awnings shall be maintained in a good state of repair.

FISCAL IMPACT

None

RECOMMENDATION

On May 10, 2016, the P&Z recommended denial of CU-003-16 by a vote of 6-0-0.

On June 14, 2016, the P&Z considered the applicant's revised site plan, design standards, and performance standards and recommended approval of CU-003-16 by a vote of 6-0-0.

ATTACHMENTS

P&Z Staff Report with Attachments
Ordinance No. O-2016-012-15

ORDINANCE NO. O-2016-012-15

CASE NO. CU-003-16

AN ORDINANCE AMENDING ORDINANCE NO. O-2002-032-15, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF HALTOM CITY, TEXAS, BY APPROVING A CONDITIONAL USE PERMIT FOR AUTOMOBILE AND LIGHT TRUCK REPAIR SHOP ON CERTAIN PROPERTY IN THE CITY OF HALTOM CITY, TEXAS; AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Haltom City heretofore adopted Ordinance No. O-2002-032-15, as amended, the Zoning Ordinance of the City of Haltom City, Texas, which Ordinance regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

WHEREAS, in accordance with Section 39 of the Zoning Ordinance, the owner of property consisting of approximately 1.926 acres of land located on Lot 6R of the E. R. Alexander Addition, locally known as 4100 McNutt Street (hereinafter-referenced as the "Property"), has filed an application for approval of a Conditional Use Permit for automobile and light truck repair shop on said property; and

WHEREAS, the Planning and Zoning Commission of the City of Haltom City, Texas held a public hearing on June 14, 2016 and the City Council of the City of Haltom City, Texas held a public hearing on June 27, 2016 with respect to the Conditional Use permit described herein; and

WHEREAS, the City has complied with all requirements of Chapter 211 of the Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

Ordinance No. O-2002-032-15, as amended, is hereby amended by approving a Conditional Use Permit for automobile and light truck repair shop at the property consisting of approximately 1.926 acres of land located at 4100 McNutt Street and being more fully described as Lot 6R of the E. R. Alexander Addition.

SECTION 2.

The official zoning map of the City of Haltom City is hereby amended and the City Secretary is directed to revise the zoning map to reflect the Conditional Use Permit as set forth above.

SECTION 3.

The use of the Property described above shall be subject to the restrictions, terms and conditions set forth in Exhibit "A" Design Standards and Exhibit "B" Site Plan attached hereto and shall further be subject to all the applicable regulations contained in the Zoning Ordinance and all other applicable and pertinent ordinances of the City of Haltom City, Texas.

SECTION 4.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 5.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 6.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 7.

All rights and remedies of the City of Haltom City, Texas, are expressly saved as to any and all violations of the provisions of Ordinance No. O-2002-032-15 or any ordinances governing zoning that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 8.

The City Secretary of the City of Haltom City, Texas, is hereby directed to publish in the official newspaper of the City of Haltom City, Texas, the caption, Section 1, penalty clause, publication clause and effective date clause of this Ordinance one (1) time within ten (10) days after the first reading of this Ordinance as required by Section 10.01 of the Charter of the City of Haltom City, Texas.

SECTION 9.

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON FIRST READING THIS _____ DAY OF _____, 2016.

PASSED AND APPROVED ON SECOND READING THIS _____ DAY OF _____, 2016.

Mayor
ATTEST:

City Secretary

EFFECTIVE: _____

APPROVED AS TO FORM AND LEGALITY:

City Attorney

Exhibit 'A' **Design Standards**

1. Automobile and light truck repair is only an allowed use in the northern area of the subject site as shown on the site plan (Exhibit B).
2. No outside storage of vehicles is allowed overnight.
3. No outside lift stations or outside auto repair operations are allowed.
4. Above ground tanks (barrels) must be located inside existing building.
5. Hours of operation shall be limited to 9:00 am to 6:00 pm.
6. Two overhead doors shall be located on the building's west façade. The existing overhead door facing residential property to the east shall remain closed when conducting auto repair.
7. Noise reducing equipment/tools shall be utilized.
8. The dumpster enclosure gate shall be repaired and be a minimum six-foot tall opaque screening device maintained in good condition.
9. The property owner must maintain the existing six-foot screening device located on the east and south property lines where the subject site abuts residential zoning.
10. Provided shall be a continuous 10-foot wide landscape buffer the entire length of the site's adjacency to residential zoning. At least seven (7) trees shall be planted or preserved in this 10-foot buffer along the most eastern portion of the east property line.
11. The four existing conical trees in the 15-foot landscape buffer along McNutt Street shall remain and be pruned, maintained.
12. On both sides of each drive approach shall be an 18'x18' no parking area.
13. The building's awnings shall be maintained in a good state of repair.
14. If there is any conflict between Exhibit 'A' Design Standards and Exhibit 'B' Site Plan, the provisions in Exhibit 'A' Design Standards shall control.

Exhibit 'B'
Site Plan

(See next page)

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016
Department: City Secretary
Subject: Boards and Commissions
Resignation of Members

BACKGROUND

The City Council will consider action regarding the resignations from Boards and Commissions. Brent Weast submitted his resignation from the ZBA.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENT

Email from Brent Weast.

CITY COUNCIL MEMORANDUM

City Council Meeting: June 27, 2016
Department: City Secretary
Subject: Boards and Commissions
Appointments/Reappointments

BACKGROUND

The City Council will consider action regarding the appointment/reappointment of board and commission members. Councilmembers serving in Places 3, 4, and 6 are due to make appointments and/or reappointments to the following boards: Beautification, CCPD/Red-Light Camera, Fire Services, Library, Parks, Planning and Zoning, and Zoning Board of Adjustment. The Mayor appoints all five members to the Public Arts Program Committee. The list below indicates places that are vacant.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENTS

Applications: Debbie Hardin, Jill Davis, Liz Bradley, Zachariah Ammons, Juanita Adam, Emmanuel Chenny, Willis Odell, David McConnell, Loretta DuBois, Harlan Streater, Suzanne Norris, Bonnie Richards, Teresa Cabano, Thomas Sanders, Diana Williams, Dorothy Tyler, David Wood, John Thornton, and Anastasia Taylor.

Mayor: Beautification (vacant), ZBA Alternate (vacant), Public Arts Program Committee – 5 appointments.

Councilmember Place 1: CCPD/Red-light Camera (vacant)

Councilmember Place 2: Fire Services (vacant)