

**AGENDA**  
**HALTOM CITY COUNCIL MEETING**  
**January 25, 2016**  
**CITY HALL - 5024 BROADWAY AVENUE**  
**Council Chambers – Work Session/Regular Session**  
**WORK SESSION 6:00 P.M. - REGULAR SESSION 7:00 P.M.**

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**WORK SESSION 6:00 P.M.**

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**CALL TO ORDER (General Comments)**

- Discuss Changes in Capital Improvement Projects budget.
- Discuss forming a Memorial Garden Committee.
- Review and discuss items on the regular agenda of January 25, 2016.

**EXECUTIVE SESSION**

**Section 551.071**

**As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:**

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, contracts and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al
- EEOC Charge No. 450-2015-01583
- City of San Antonio, Texas, on behalf of itself and all other similarly situated Texas cities v. Hotels.com, L.P., et al., Civil No. SA-06-CA-381-OG, a Class Action

**Section 551.072 – Deliberations about Real Property**

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation, including the purchase of 3001, 3005 and 3009 Markum Drive.

**Section 551.074 - Personnel**

Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the Municipal Court Judge and City Manager.

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**REGULAR SESSION 7:00 P.M.**

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**CALL TO ORDER**

**INVOCATION/PLEDGE OF ALLEGIANCE** – Council Member Trae Fowler

**ANNOUNCEMENTS/EVENTS** – Council Member Stephanie Davenport

**PRESENTATION** – Community Projects Director Julie Orebaugh

**REPORTS**

1. **Monthly Financial Report for November/December 2015** – Consideration and/or action regarding approval of the preliminary monthly Financial Report for the month ending November 30, 2015 and December 31, 2015.

2. **Quarterly Investment Report for 2015** – Consideration and/or action regarding approval of the December 2015 Quarterly Investment Report.
3. **Capital Improvements Report** – Presentation of quarterly status report of all major capital improvement projects.

#### **CONSENT AGENDA**

4. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of January 11, 2016 and January 18, 2016.
5. **Ordinance No. O-2015-024-15 (Z-011-15)** - Consider action on the application of Travis Hanzelka on behalf of Bering Eden Properties, LLC for a Zoning Change request from “M-1” Industrial District to “M-2” Heavy Industrial District located on Lot 15, Block 2 of the Randol Addition and Tracts 8A2 and 8A2A of the John Akers Survey, Abstract 24, being approximately 3.543 acres located north of Elliot Reeder Road and west of Eden Drive, locally known as 1317 Eden Drive – ***2nd reading.***
6. **Ordinance No. O-2015-025-15 (CU 007-15)** - Consider action on the application of Travis Hanzelka on behalf of Bering Eden Properties, LLC for a Conditional Use Permit request with site plan approval, for metal finishing facility uses located on Lot 15, Block 2 of the Randol Addition and Tracts 8A2 and 8A2A of the John Akers Survey, Abstract 24, being approximately 3.543 acres located north of Elliot Reeder Road and west of Eden Drive, locally known as 1317 Eden Drive – ***2nd reading.***
7. **Ordinance No. O-2015-026-15 (CU-005-15)** - Consider action on the application of Diana Velasco for a Conditional Use Permit request with site plan approval, for office warehouse, research laboratory, swimming pool sales and service store, wholesale distributor, showroom warehouse, and contractor’s office with shop and garage uses located on Lot 1B, Block 3 of the Golden Gardens Addition, being 0.492 acres located south of Highland Avenue and east of Oakwood Terrace, locally known as 5612 Highland Avenue – ***2nd reading.***
8. **Tarrant County Interlocal Purchasing Agreement** – Consideration and/or action regarding approval to authorize the City Manager to enter into an Interlocal Purchasing Agreement with Tarrant County for an attachment on the agreement with Reliable Paving.
9. **Interlocal Purchasing System (TIPS) Agreement** – Consideration and/or action regarding approval to authorize the City Manager to enter into an Interlocal Purchasing Agreement with Region VIII Education Service Center.

#### **REGULAR AGENDA**

10. **Community Development Block Grant Project** – Conduct a public hearing and consideration and/or action regarding approval of Resolution No. R-2016-004-11 designating the Minnie Street Water Main (N.E. 28th Street to Hollis Street) Replacement Project to Tarrant County as the City’s FY2016 Community Development Block Grant Project (42<sup>nd</sup> Year).
11. **Final Plat (P-003-16)** – Consideration and/or action on the application of Santiago Avelar for approval of a final plat creating Lot 1, Block 1 of the Avelar Addition from Tract 14D1 of the J. B. York Survey, A-1754, located in the “SF-2” Single Family Residential District, containing approximately 0.473 acres, and locally known as 3813 Springdale Road.
12. **Ordinance No. O-2016-002-15 (Z-001-16)** - Conduct a public hearing and consider action on the application of Geraldo Sanchez for a Zoning Change request from “C-3” Commercial District to “SF-2” Single Family Residential District located on Lot 8, Block 2 of the Shady Dell Addition, being approximately 0.181

acres located south of E. Belknap Street and west of Owens Street, locally known as 2021 Owens Street, and action on an amendment to O-2010-011-15, amending the Future Land Use Plan within the 2010 Comprehensive Land Use Plan – **First reading.**

13. **Resolution No. R-2016-006-11** – Conduct a Public Hearing and consider action to approve Resolution No. R-2016-006-11, supporting the application of Lennox Industries, Inc. for a Municipal Setting designation for the property located at 4900 Airport Freeway, Fort Worth, Texas, to the TCEQ.
14. **Easement Abandonment** – Consideration and/or action to approve Resolution No. R-2016-002-11 to abandon/vacate an existing 15' Sanitary Sewer Easement along the rear of Lots 1-6 of Blk C of the Springlake Park Addition.
15. **Easement Abandonment** – Consideration and/or action to approve Resolution No. R-2016-003-11 to abandon/vacate an existing Sanitary Sewer Easement that cuts diagonally thru Lot 1 of Block C of the Springlake Park Addition.
16. **Fee Schedule** – Consideration and/or action regarding approval of Resolution No. R-2016-005-03 amending the fee schedule.
17. **TIRZ No. 1 Board Appointments** – Consideration and/or action to appoint Place 2 and 4 on the Tax Increment Reinvestment Zone No. 1 Board of Directors.

### **VISITORS/CITIZENS FORUM**

*This time is set-aside for any person having business before the Council that is not scheduled on the agenda to speak to the Council. Please submit a completed Speaker's Request Form to the City Secretary. All comments must be directed toward the presiding Officer rather than an individual council member or staff. Each speaker must limit his/her comments to the **subject matter** listed on the Speaker's Request Form and must refrain from personal attacks toward any individual. A three to six minute time limit will be granted. **(Six minutes with prior notification and three without prior notification)**. If a group is present and interested in the same issue, please choose a spokesperson. Council cannot discuss or debate any issue brought forth at this time, nor can any formal action be taken, as it is not a posted agenda item in accordance with the open meetings law.*

### **BOARDS/COMMISSIONS**

18. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members.
19. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions.

### **EXECUTIVE SESSION**

**See Posting on Page One (1) of Agenda.**

### **RECONVENE TO REGULAR SESSION**

20. Take any action deemed necessary as a result of the Executive Session.

### **ADJOURNMENT**

### **CERTIFICATION**

I, ART CAMACHO, CITY SECRETARY OF THE CITY OF HALTOM CITY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 22<sup>nd</sup> DAY OF JANUARY, 2016 AT 5:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.



ART CAMACHO, CITY SECRETARY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE CITY HALL BULLETIN BOARD ON \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.  
Name: \_\_\_\_\_ Title: \_\_\_\_\_



This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of meeting. To make arrangements call 817-222-7754.

## **CITY COUNCIL MEMORANDUM**

**City Council Meeting:** January 25, 2016

**Department:** Finance

**Subject:** Monthly Financial Reports for  
November 2015 and December 2015

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### **BACKGROUND**

Attached are the Monthly Financial Reports for the months ending November 30, 2015 and December 31, 2015. The reports are submitted to the City Council for their review and comment. These reports do not include the year-end adjustments and are unaudited. The audited financial statements will be provided when the year-end audit is completed.

### **FISCAL IMPACT**

This is a management tool that can be used by City Council in evaluating future spending decisions.

### **RECOMMENDATION**

Staff recommends review of the attached reports.

### **ATTACHMENTS**

Monthly Financial Reports for November 30, 2015 and December 31, 2015.

## 2015 November Monthly Financial Report

January 6, 2016

We are pleased to provide the November 2015 monthly financial report. Most of the funds are performing as budgeted. Variances and exceptions that warrant explanations are listed in the financial report.

### **Fund Balances**

At the end of November, the total fund balance for all City funds amounted to over \$33.4 million. All of the funds maintain positive fund balances.

### **Revenues**

At the end of November, the City realized about \$8.9 million or 14.8% of the yearly revenue. The City collected only about \$647,740 in property tax revenues in General Fund and \$331,675 in Debt Service Fund. Most of the property taxpayers pay the property tax in December and January. Sales Tax Revenue for General Fund was about \$1.1 million and was about 7.3% higher when comparing to November 2014. There were no other significant deviations from the budget. Minor favorable revenue collections were recorded in Water and Sewer Impact Fees Fund.

### **Expenditures**

The City has spent about \$8.7 million or less than 12% of the total budget by the end of November. Expenditures for most funds are proportional to and within the budget. No significant expenditures or cost savings were realized.

Staff is available to answer any questions related to the monthly financial report you may have.

Sincerely,



Jennifer O. Fung  
Director of Finance

## 2015 November Monthly Financial Report - Fund Balances

Fund No.	Fund Title	Estimated Fund Balance 10/1/2015	YTD Revenues	YTD Expenditures	Ending Fund Balance 11/30/2015
1	General Fund	\$7,402,377	\$2,944,003	\$4,826,373	\$5,520,007
5	Debt Service Fund	162,909	508,674	0	671,583
11	Economic Development Fund	2,511,423	748,376	526,644	2,733,155
12	Crime Control Fund	525,457	263,469	249,556	539,370
13	Oil and Gas Fund	3,445,428	11,550	148,442	3,308,536
14	Hotel Motel Tax Fund	102,861	7,736	6,967	103,630
15	Court Security Fund	118,502	4,017	5,500	117,019
16	Court Technology Fund	117,931	5,286	10,654	112,563
17	Juvenile Case Manager Fund	152,013	6,619	8,000	150,632
18	Red Light Camera Fund	199,136	14,633	16,989	196,780
19	Grant Fund	16,440	7,457	7,903	15,994
20	PEG Fund	157,694	230	0	157,924
21	Fire Donation Fund	3,483	422	0	3,905
22	Library Donation Fund	61,233	5,875	1,088	66,020
23	Police Forfeiture Fund	43,027	6,170	0	49,197
24	Park Donation Fund	10,619	3,939	116	14,442
25	Park Dedication Fund	84,345	117	0	84,462
26	Safe Pathways Fund	41,866	120	0	41,986
27	Animal Shelter Fund	41,619	989	0	42,608
28	Police Donation Fund	94,322	12,024	48,198	58,148
29	Police CART Fund	8,650	0	2,604	6,046
31	Street Reconstruction Fund	5,346,519	283,876	86,244	5,544,151
32	Capital Projects Fund	3,571,296	82,346	23,657	3,629,985
35	Capital Replacement Fund	0	83,333	0	83,333
39	Street Assessment Fund	8,132	16	0	8,148
41	Water and Sewer Fund	4,377,351	3,288,232	2,403,013	5,262,570
42	Water Capital Projects	2,571,535	236,082	134,352	2,673,265
44	W&S Impact Fees	830,525	11,860	0	842,385
45	Drainage Fund	848,045	275,663	183,081	940,627
46	Drainage Capital Projects	444,192	42,520	0	486,712
<b>Total</b>		<b>\$33,298,931</b>	<b>\$8,855,634</b>	<b>\$8,689,381</b>	<b>\$33,465,184</b>

## 2015 November Monthly Financial Report - Revenue Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	November Actual	YTD Actual	Percent of Revenue Earned	Notes
1	General Fund	\$23,765,371	\$23,765,372	\$3,271,764	\$1,822,968	\$2,944,003	12.4%	1
5	Debt Service Fund	5,059,832	5,059,832	556,144	407,091	508,674	10.1%	1
11	Economic Development Fund	3,119,193	3,119,193	519,866	506,849	748,376	24.0%	2
12	Crime Control Fund	1,482,268	1,482,268	247,045	146,595	263,469	17.8%	
13	Oil and Gas Fund	210,000	210,000	35,000	5,320	11,550	5.5%	3
14	Hotel Motel Tax Fund	43,840	43,840	7,307	3,455	7,736	17.6%	
15	Court Security Fund	33,300	33,300	5,550	1,837	4,017	12.1%	
16	Court Technology Fund	43,800	43,800	7,300	2,413	5,286	12.1%	
17	Juvenile Case Manager Fund	52,420	52,420	8,737	3,028	6,619	12.6%	
18	Red Light Camera Fund	120,600	120,600	20,100	14,451	14,633	12.1%	
19	Grant Fund	69,061	69,061	11,510	4,394	7,457	10.8%	
20	PEG Fund	64,300	64,300	10,717	130	230	0.4%	4
21	Fire Donation Fund	2,410	2,410	402	212	422	17.5%	
22	Library Donation Fund	33,060	33,060	5,510	2,827	5,875	17.8%	
23	Police Forfeiture Fund	25,020	25,020	4,170	41	6,170	24.7%	5
24	Park Donation Fund	71,175	71,175	11,863	3,343	3,939	5.5%	
25	Park Dedication Fund	100	100	17	63	117	117.0%	6
26	Safe Pathways Fund	75	75	13	38	120	160.0%	6
27	Animal Shelter Fund	3,050	3,050	508	647	989	32.4%	6
28	Police Donation Fund	62,300	62,300	10,383	3,402	12,024	19.3%	
29	Police CART Fund	0	0	0	0	0	NA	
31	Street Reconstruction Fund	1,570,388	1,570,388	261,731	161,687	283,876	18.1%	
32	Capital Projects Fund	481,000	481,000	80,167	41,322	82,346	17.1%	
35	Capital Replacement Fund	500,000	500,000	83,333	41,666	83,333	16.7%	
39	Street Assessment Fund	2,000	2,000	333	9	16	0.8%	
41	Water and Sewer Fund	19,713,811	19,713,811	3,285,635	1,661,079	3,288,232	16.7%	
42	Water Capital Projects	1,401,600	1,401,600	233,600	118,241	236,082	16.8%	
44	W&S Impact Fees	14,000	14,000	2,333	626	11,860	84.7%	7
45	Drainage Fund	1,656,500	1,656,500	276,083	138,098	275,663	16.6%	
46	Drainage Capital Projects	250,500	250,500	41,750	21,312	42,520	17.0%	
<b>Total</b>		<b>\$59,850,973</b>	<b>\$59,850,974</b>	<b>\$8,998,870</b>	<b>\$5,113,144</b>	<b>\$8,855,634</b>	<b>14.8%</b>	

Notes:

- 1 Overall revenues were lower than budget due to lower property tax collection.
- 2 Realized \$187,174 TxDOT grant revenues for the 820 Backage Roads project.
- 3 Oil and Gas Revenues were low.
- 4 Revenues for PEG Fund are paid quarterly. The City has not received any in-kind payment for FY2016.
- 5 The City recorded about \$6,094 in Awarded Property in October.
- 6 Report reflects high percents but the amounts were insignificant.
- 7 The City received about \$11,234 in Water and Sewer Impact Fees.

## 2015 November Monthly Financial Report - Expenditure Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	November Actual	YTD Expenditures	Percent of Budget Spent	Notes
1	General Fund	\$26,239,766	\$26,239,766	\$4,373,295	\$2,566,388	\$4,826,373	18.4%	
5	Debt Service Fund	4,902,187	4,902,187	0	0	0	0.0%	1
11	Economic Development Fund	3,149,337	3,149,337	524,890	145,385	526,644	16.7%	
12	Crime Control Fund	2,001,184	2,001,184	333,531	116,174	249,556	12.5%	
13	Oil and Gas Fund	890,650	890,650	148,442	74,221	148,442	16.7%	
14	Hotel Motel Tax Fund	59,808	59,808	9,968	1,832	6,967	11.6%	
15	Court Security Fund	34,000	34,000	5,667	2,750	5,500	16.2%	
16	Court Technology Fund	82,367	82,367	13,728	654	10,654	12.9%	
17	Juvenile Case Manager Fund	49,500	49,500	8,250	4,000	8,000	16.2%	
18	Red Light Camera Fund	199,830	199,830	33,305	12,719	16,989	8.5%	1
19	Grant Fund	83,905	83,905	13,984	4,309	7,903	9.4%	1
20	PEG Fund	52,500	52,500	8,750	0	0	0.0%	
21	Fire Donation Fund	0	0	0	0	0	NA	
22	Library Donation Fund	74,900	74,900	12,483	414	1,088	1.5%	1
23	Police Forfeiture Fund	8,600	8,600	1,433	0	0	0.0%	
24	Park Donation Fund	81,100	81,100	13,517	105	116	0.1%	1
25	Park Dedication Fund	0	0	0	0	0	NA	
26	Safe Pathways Fund	0	0	0	0	0	NA	
27	Animal Shelter Fund	0	0	0	0	0	NA	
28	Police Donation Fund	68,350	68,350	11,392	48,198	48,198	70.5%	2
29	Police CART Fund	2,500	2,500	417	2,604	2,604	104.2%	3
31	Street Reconstruction Fund	6,656,000	6,656,000	1,109,333	63,062	86,244	1.3%	1
32	Capital Projects Fund	3,835,000	3,835,000	639,167	505	23,657	0.6%	1
35	Capital Replacement Fund	0	0	0	0	0	NA	
39	Street Assessment Fund	0	0	0	0	0	NA	
41	Water and Sewer Fund	21,264,576	21,264,576	3,544,096	1,498,507	2,403,013	11.3%	1
42	Water Capital Projects	1,685,000	1,685,000	280,833	0	134,352	8.0%	1
44	W&S Impact Fees	0	0	0	0	0	0.0%	
45	Drainage Fund	1,947,614	1,947,614	324,602	79,307	183,081	9.4%	1
46	Drainage Capital Projects	261,300	261,301	43,550	0	0	0.0%	
<b>Total</b>		<b>\$73,629,974</b>	<b>\$73,629,975</b>	<b>\$11,454,632</b>	<b>\$4,621,134</b>	<b>\$8,689,381</b>	<b>11.8%</b>	

Notes:

- 1 Expenditure percentages were low due to timing of expenditures.
- 2 The Police Department purchased over \$48,198 budgeted Equipment supplies in November.
- 3 Conference and training expenditures of \$2,604 were incurred for the CART program which exceeded the budgeted amount.

## 2015 November Monthly Financial Report - General Fund Revenues

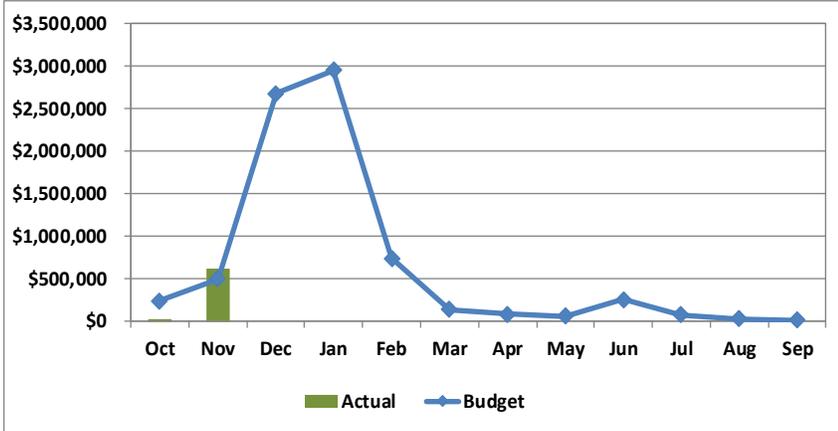
Description	Adopted Budget	Revised Budget	YTD Budget	November Actual	YTD Actual	Percent of Revenue Earned	Notes
Property Taxes	\$7,816,093	\$7,816,094	\$741,568	\$618,919	\$647,740	8.3%	1
Sales & Other Taxes	6,248,150	6,248,150	1,102,706	633,001	1,110,435	17.8%	
Franchise Fees	4,008,000	4,008,000	478,636	206,133	347,296	8.7%	
Licenses/Permits/Fees	461,415	461,415	76,903	22,169	68,778	14.9%	
Charges for Service	1,850,763	1,850,763	308,461	134,437	323,699	17.5%	
Fees and Fines	1,700,550	1,700,550	283,425	96,772	219,020	12.9%	
Other Revenues							
Intergovernmental	89,800	89,800	14,967	14,394	28,900	32.2%	2
Interest Income	20,000	20,000	3,333	3,733	6,889	34.4%	3
Miscellaneous	143,000	143,000	23,833	6,870	18,166	12.7%	
<b>Total General Fund Revenues</b>	<b>\$22,337,771</b>	<b>\$22,337,772</b>	<b>\$3,033,831</b>	<b>\$1,736,428</b>	<b>\$2,770,923</b>	<b>12.4%</b>	
Transfers	\$1,427,600	\$1,427,600	\$237,933	\$86,540	\$173,080	12.1%	
<b>Total General Fund Revenues and Transfers</b>	<b>\$23,765,371</b>	<b>\$23,765,372</b>	<b>\$3,271,764</b>	<b>\$1,822,968</b>	<b>\$2,944,003</b>	<b>12.4%</b>	

Notes:

- 1 Property Tax collected were low compared to previous years as the Tax Office has sent out the tax bills late this year.
- 2 The City received over \$12,618 from the State Court Costs in October and \$13,192 from Tarrant County for reimbursements for Auto Theft Task Force.
- 3 Interest revenues were higher due to higher interest rates.

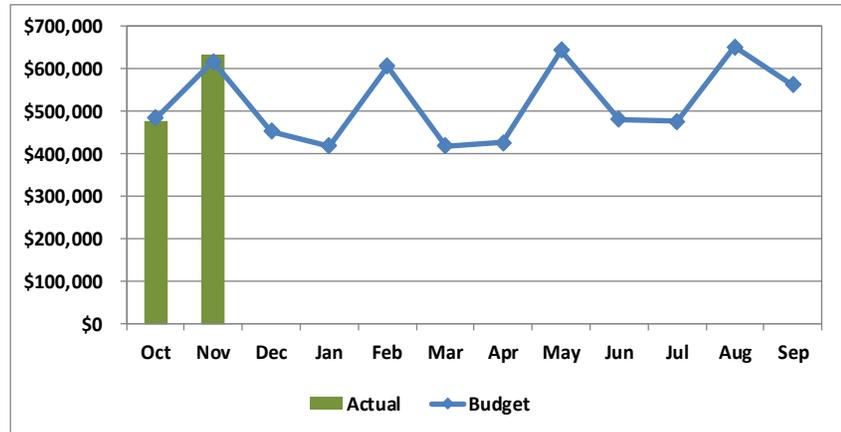
## 2015 November Monthly Financial Report - General Fund Revenues

### Property Tax Revenues



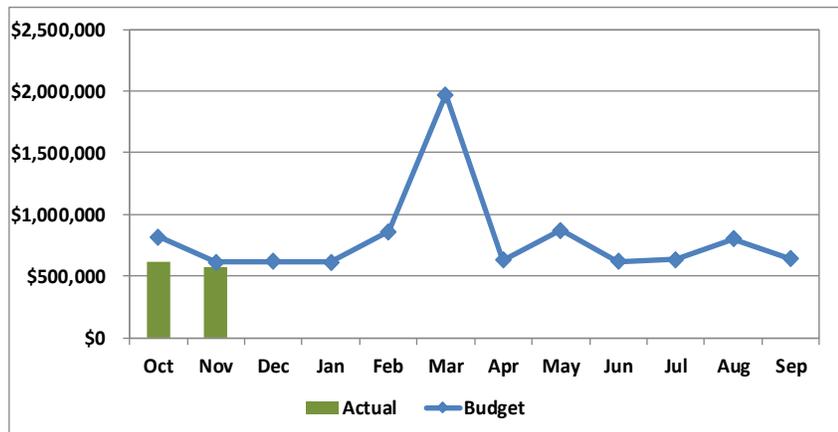
	Budget	Actual	YTD Variance
Oct	\$243,508	\$28,821	(\$214,687)
Nov	498,061	618,919	(93,828)
Dec	2,682,577		
Jan	2,959,531		
Feb	744,403		
Mar	139,660		
Apr	85,683		
May	67,388		
Jun	263,076		
Jul	81,389		
Aug	31,697		
Sep	19,121		
<b>Total</b>	<b>\$7,816,093</b>	<b>\$647,740</b>	<b>(\$7,168,353)</b>

### Sales & Use Tax Revenues



	Budget	Actual	YTD Variance
Oct	\$484,818	\$477,434	(\$7,384)
Nov	617,888	633,001	7,729
Dec	453,553		
Jan	419,554		
Feb	606,789		
Mar	418,683		
Apr	427,197		
May	644,617		
Jun	481,805		
Jul	476,594		
Aug	652,848		
Sep	563,804		
<b>Total</b>	<b>\$6,248,150</b>	<b>\$1,110,435</b>	<b>(\$5,137,715)</b>

### Other General Fund Revenues



	Budget	Actual	YTD Variance
Oct	\$816,022	\$614,780	(\$201,242)
Nov	611,468	571,048	(241,662)
Dec	621,516		
Jan	616,079		
Feb	861,507		
Mar	1,967,518		
Apr	632,537		
May	874,315		
Jun	621,690		
Jul	634,343		
Aug	801,128		
Sep	643,006		
<b>Total</b>	<b>\$9,701,128</b>	<b>\$1,185,828</b>	<b>(\$8,515,300)</b>

## 2015 November Monthly Financial Report - General Fund Expenditures

Description	Adopted Budget	Revised Budget	YTD Budget	November Actual	YTD Expenditures	Percent of Budget Spent	Notes
General Government	\$6,692,025	\$6,692,025	\$1,115,338	\$708,477	\$1,185,757	17.7%	
Administration	513,520	513,520	85,587	298,470	359,433	70.0%	1
City Secretary	229,525	229,525	38,254	34,269	48,373	21.1%	
City Council	181,550	181,550	30,258	7,434	32,958	18.2%	
Finance	659,847	659,847	109,975	41,395	98,339	14.9%	
Human Resources	574,240	574,240	95,707	47,289	84,868	14.8%	
Planning & Inspection	748,400	748,400	124,733	52,000	94,506	12.6%	
Information Technology	505,816	505,816	84,303	45,338	75,580	14.9%	
Fleet Services	591,569	591,569	98,595	74,341	121,809	20.6%	
Building Maintenance	518,169	518,169	86,362	28,179	43,767	8.4%	
Nondepartment	2,169,389	2,169,389	361,565	79,762	226,124	10.4%	
Public Safety	\$15,867,400	\$15,867,400	\$2,644,567	\$1,522,036	\$3,014,043	19.0%	
Police	8,927,864	8,927,864	1,487,977	857,199	1,775,701	19.9%	
Fire	6,246,075	6,246,075	1,041,013	613,656	1,143,134	18.3%	
Municipal Court	693,461	693,461	115,577	51,181	95,208	13.7%	
Streets	\$872,885	\$872,886	\$145,481.00	\$54,318	\$120,737	13.8%	
Culture and Recreation	\$2,307,456	\$2,307,456	\$384,576	\$239,891	\$422,503	18.3%	
Parks and Recreation	1,128,988	1,128,988	188,165	113,966	204,208	18.1%	
Library	1,178,468	1,178,468	196,411	125,925	218,295	18.5%	
<b>Total General Fund Expenditures</b>	<b>\$25,739,766</b>	<b>\$25,739,767</b>	<b>\$4,289,961</b>	<b>\$2,524,722</b>	<b>\$4,743,040</b>	<b>18.4%</b>	
Transfers Out	500,000	500,001	83,334	41,666	83,333	16.7%	
<b>Total General Fund Expenditures &amp; Transfers</b>	<b>\$26,239,766</b>	<b>\$26,239,768</b>	<b>\$4,373,295</b>	<b>\$2,566,388</b>	<b>\$4,826,373</b>	<b>18.4%</b>	

Note:

- 1 The expenditure was high due to separation pay for former City Manager.

**City of Haltom City  
Debt Ratio, Acid-test Ratio, and Current Ratio  
November 30, 2015**

	General Fund	Water & Sewer Fund	All Other Funds	City-wide
<b>Assets</b>				
Total Quick Assets (Current Assets without inventory, supplies and prepaid items)	\$19,758,178	\$10,924,335	\$22,359,285	53,041,798
Total Current Assets	19,907,153	11,022,682	22,364,471	53,294,306
Fixed Assets	77,615,373	40,841,885	15,704,126	134,161,384
<b>Total Assets</b>	<b>\$97,522,526</b>	<b>\$51,864,567</b>	<b>\$38,068,597</b>	<b>\$187,455,690</b>
<b>Liabilities</b>				
Current Liabilities	16,050,138	4,091,090	1,625,892	21,767,120
Long-Term Liabilities	40,046,658	13,754,377	2,354,210	56,155,245
<b>Total Liabilities</b>	<b>\$56,096,795</b>	<b>\$17,845,467</b>	<b>\$3,980,102</b>	<b>\$77,922,364</b>
Debt Ratio	58%	34%	10%	42%
Acid Test Ratio	1.23	2.67	13.75	2.44
Current Ratio	1.24	2.69	13.76	2.45

**Debt Ratio, Acid Test Ratio and Current Ratio  
As Compared with Other Cities  
September 30, 2014**

	Haltom City	Euless	Haslet	Keller	Lake Worth	North Richland Hills	Hurst
Debt Ratio	28%	28%	18%	37%	35%	38%	27%
Acid Test Ratio	5.17	3.76	8.96	5.31	13.75	7.36	4.90
Current Ratio	5.29	3.80	8.97	5.70	13.78	7.39	5.07

## 2015 December Monthly Financial Report

January 19, 2016

We are pleased to provide the December 2015 monthly financial report. Most of the funds are performing as budgeted. Variances and exceptions that warrant explanations are listed in the financial report.

### **Fund Balances**

At the end of December, the total fund balance for all City funds amounted to over \$35.7 million. All of the funds maintain positive fund balances.

### **Revenues**

At the end of December, the City realized more than \$16 million or 26.8% of the yearly revenue. The City collected over \$4.7 million in property tax revenues, out of which \$3.1 in General Fund and \$1.7 in Debt Service Fund. Most of the property taxpayers pay their property tax in December and January. Sales Tax Revenue for the General Fund was about \$1.6 million and approximately 9% higher when comparing to December 2014. There were no significant deviations from the budget. Minor favorable revenue collections were recorded in Water and Sewer Impact Fees Fund.

### **Expenditures**

The City has spent more than \$13.5 million or about 18.4% of the total budget by the end of December. Expenditures for most funds are proportional to and within the budget. No significant expenditures or cost savings were realized.

Staff is available to answer any questions related to the monthly financial report you may have.

Sincerely,



Jennifer O. Fung  
Director of Finance

## 2015 December Monthly Financial Report - Fund Balances

Fund No.	Fund Title	Estimated Fund Balance 10/1/2015	YTD Revenues	YTD Expenditures	Ending Fund Balance 12/31/2015
1	General Fund	\$7,402,377	\$6,376,641	\$6,994,272	\$6,784,746
5	Debt Service Fund	162,909	1,882,509	240	2,045,178
11	Economic Development Fund	2,511,423	994,782	1,535,680	1,970,525
12	Crime Control Fund	525,457	383,624	344,876	564,205
13	Oil and Gas Fund	3,445,428	29,463	222,663	3,252,228
14	Hotel Motel Tax Fund	102,861	10,592	11,456	101,997
15	Court Security Fund	118,502	5,902	8,250	116,154
16	Court Technology Fund	117,931	7,755	11,566	114,120
17	Juvenile Case Manager Fund	152,013	9,720	12,000	149,733
18	Red Light Camera Fund	199,136	14,812	61,624	152,324
19	Grant Fund	16,440	7,457	12,033	11,864
20	PEG Fund	157,694	392	0	158,086
21	Fire Donation Fund	3,483	638	0	4,121
22	Library Donation Fund	61,233	8,945	1,811	68,367
23	Police Forfeiture Fund	43,027	6,222	0	49,249
24	Park Donation Fund	10,619	6,736	7,252	10,103
25	Park Dedication Fund	84,345	196	0	84,541
26	Safe Pathways Fund	41,866	167	0	42,033
27	Animal Shelter Fund	41,619	1,546	0	43,165
28	Police Donation Fund	94,322	17,493	46,978	64,837
29	Police CART Fund	8,650	0	2,604	6,046
31	Street Reconstruction Fund	5,346,519	409,440	117,015	5,638,944
32	Capital Projects Fund	3,571,296	123,996	23,657	3,671,635
35	Capital Replacement Fund	0	125,000	0	125,000
39	Street Assessment Fund	8,132	26	0	8,158
41	Water and Sewer Fund	4,377,351	4,746,212	3,876,003	5,247,560
42	Water Capital Projects	2,571,535	354,714	0	2,926,249
44	W&S Impact Fees	830,525	12,642	0	843,167
45	Drainage Fund	848,045	414,741	264,787	997,999
46	Drainage Capital Projects	444,192	63,951	0	508,143
<b>Total</b>		<b>\$33,298,931</b>	<b>\$16,016,314</b>	<b>\$13,554,767</b>	<b>\$35,760,478</b>

## 2015 December Monthly Financial Report - Revenue Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	December Actual	YTD Actual	Percent of Revenue Earned	Notes
1	General Fund	\$23,765,371	\$23,765,372	\$7,029,410	\$3,429,512	\$6,376,641	26.8%	
5	Debt Service Fund	5,059,832	5,059,832	2,017,323	1,373,835	1,882,509	37.2%	1
11	Economic Development Fund	3,119,193	3,119,193	779,798	246,405	994,782	31.9%	2
12	Crime Control Fund	1,482,268	1,482,268	370,567	120,154	383,624	25.9%	
13	Oil and Gas Fund	210,000	210,000	52,500	17,912	29,463	14.0%	3
14	Hotel Motel Tax Fund	43,840	43,840	10,960	2,857	10,592	24.2%	
15	Court Security Fund	33,300	33,300	8,325	1,823	5,902	17.7%	
16	Court Technology Fund	43,800	43,800	10,950	2,386	7,755	17.7%	
17	Juvenile Case Manager Fund	52,420	52,420	13,105	2,997	9,720	18.5%	
18	Red Light Camera Fund	120,600	120,600	30,150	180	14,812	12.3%	
19	Grant Fund	69,061	69,061	17,265	0	7,457	10.8%	
20	PEG Fund	64,300	64,300	16,075	163	392	0.6%	4
21	Fire Donation Fund	2,410	2,410	603	215	638	26.5%	
22	Library Donation Fund	33,060	33,060	8,265	3,070	8,945	27.1%	
23	Police Forfeiture Fund	25,020	25,020	6,255	52	6,222	24.9%	
24	Park Donation Fund	71,175	71,175	17,794	2,796	6,736	9.5%	
25	Park Dedication Fund	100	100	25	80	196	196.0%	5
26	Safe Pathways Fund	75	75	19	47	167	222.7%	5
27	Animal Shelter Fund	3,050	3,050	763	556	1,546	50.7%	5
28	Police Donation Fund	62,300	62,300	15,575	5,469	17,493	28.1%	
29	Police CART Fund	0	0	0	0	0	NA	
31	Street Reconstruction Fund	1,570,388	1,570,388	392,597	125,563	409,440	26.1%	
32	Capital Projects Fund	481,000	481,000	120,250	41,650	123,996	25.8%	
35	Capital Replacement Fund	500,000	500,000	125,000	41,667	125,000	25.0%	
39	Street Assessment Fund	2,000	2,000	500	11	26	1.3%	
41	Water and Sewer Fund	19,713,811	19,713,811	4,928,453	1,457,980	4,746,212	24.1%	
42	Water Capital Projects	1,401,600	1,401,600	350,400	118,631	354,714	25.3%	
44	W&S Impact Fees	14,000	14,000	3,500	782	12,642	90.3%	6
45	Drainage Fund	1,656,500	1,656,500	414,125	139,079	414,741	25.0%	
46	Drainage Capital Projects	250,500	250,500	62,625	21,431	63,951	25.5%	
<b>Total</b>		<b>\$59,850,973</b>	<b>\$59,850,974</b>	<b>\$16,803,176</b>	<b>\$7,157,303</b>	<b>\$16,016,314</b>	<b>26.8%</b>	

Notes:

- 1 Major revenues for the Debt Service Fund is from Property Tax, most of the revenues will be received by the end of January.
- 2 Realized \$187,174 in TxDOT grant revenues for the 820 Backage Roads project.
- 3 Oil and Gas Revenues were low due to lower oil prices and production.
- 4 Revenues for PEG Fund are paid quarterly. The City has not received any payment for FY2016.
- 5 Report reflected high percents but the amounts were insignificant.
- 6 The City received about \$11,234 in Water and Sewer Impact Fees.

## 2015 December Monthly Financial Report - Expenditure Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	December Actual	YTD Expenditures	Percent of Budget Spent	Notes
1	General Fund	\$26,239,766	\$26,239,766	\$6,559,942	\$2,167,899	\$6,994,272	26.7%	
5	Debt Service Fund	4,902,187	4,902,187	0	240	240	0.0%	1
11	Economic Development Fund	3,149,337	3,149,337	787,334	1,009,036	1,535,680	48.8%	
12	Crime Control Fund	2,001,184	2,001,184	500,296	95,320	344,876	17.2%	
13	Oil and Gas Fund	890,650	890,650	222,663	74,221	222,663	25.0%	
14	Hotel Motel Tax Fund	59,808	59,808	14,952	4,489	11,456	19.2%	
15	Court Security Fund	34,000	34,000	8,500	2,750	8,250	24.3%	
16	Court Technology Fund	82,367	82,367	20,592	912	11,566	14.0%	
17	Juvenile Case Manager Fund	49,500	49,500	12,375	4,000	12,000	24.2%	
18	Red Light Camera Fund	199,830	199,830	49,958	44,636	61,624	30.8%	
19	Grant Fund	83,905	83,905	20,976	4,130	12,033	14.3%	1
20	PEG Fund	52,500	52,500	13,125	0	0	0.0%	
21	Fire Donation Fund	0	0	0	0	0	NA	
22	Library Donation Fund	74,900	74,900	18,725	723	1,811	2.4%	1
23	Police Forfeiture Fund	8,600	8,600	2,150	0	0	0.0%	
24	Park Donation Fund	81,100	81,100	20,275	7,135	7,252	8.9%	1
25	Park Dedication Fund	0	0	0	0	0	NA	
26	Safe Pathways Fund	0	0	0	0	0	NA	
27	Animal Shelter Fund	0	0	0	0	0	NA	
28	Police Donation Fund	68,350	68,350	17,088	1,221	46,978	68.7%	2
29	Police CART Fund	2,500	2,500	625	0	2,604	104.2%	4
31	Street Reconstruction Fund	6,656,000	6,656,000	1,664,000	30,772	117,015	1.8%	1
32	Capital Projects Fund	3,835,000	3,835,000	958,750	0	23,657	0.6%	1
35	Capital Replacement Fund	0	0	0	0	0	NA	
39	Street Assessment Fund	0	0	0	0	0	NA	
41	Water and Sewer Fund	21,264,576	21,264,576	5,316,144	1,472,990	3,876,003	18.2%	1
42	Water Capital Projects	1,685,000	1,685,000	421,250	0	0	0.0%	
44	W&S Impact Fees	0	0	0	0	0	0.0%	
45	Drainage Fund	1,947,614	1,947,614	486,904	81,706	264,787	13.6%	1
46	Drainage Capital Projects	261,300	261,301	65,325	0	0	0.0%	
<b>Total</b>		<b>\$73,629,974</b>	<b>\$73,629,975</b>	<b>\$17,181,948</b>	<b>\$5,002,180</b>	<b>\$13,554,767</b>	<b>18.4%</b>	

Notes:

- 1 Expenditure percentages were low due to timing of expenditures.
- 2 The Police Department purchased over \$46,978 in equipment supplies for the first three months of the year.
- 3 Conference and training expenditures of \$2,604 were incurred for the CART program which exceeded the budgeted amount.

## 2015 December Monthly Financial Report - General Fund Revenues

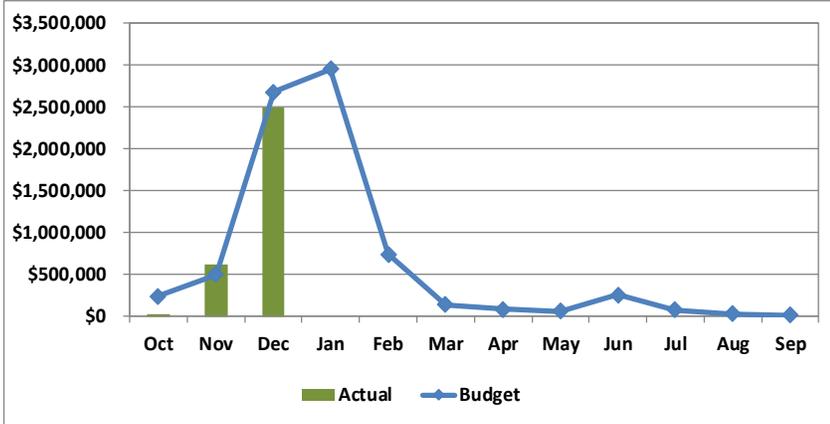
Description	Adopted Budget	Revised Budget	YTD Budget	December Actual	YTD Actual	Percent of Revenue Earned	Notes
Property Taxes	\$7,816,093	\$7,816,094	\$3,424,146	\$2,495,571	\$3,143,311	40.2%	1
Sales & Other Taxes	6,248,150	6,248,150	1,556,259	485,629	1,596,064	25.5%	
Franchise Fees	4,008,000	4,008,000	625,724	81,754	429,051	10.7%	2
Licenses/Permits/Fees	461,415	461,415	115,354	43,939	112,718	24.4%	
Charges for Service	1,850,763	1,850,763	462,691	133,897	457,595	24.7%	
Fees and Fines	1,700,550	1,700,550	425,138	95,916	318,036	18.7%	3
Other Revenues							
Intergovernmental	89,800	89,800	22,450	565	29,490	32.8%	4
Interest Income	20,000	20,000	5,000	4,663	11,552	57.8%	5
Miscellaneous	143,000	143,000	35,750	1,038	19,203	13.4%	6
<b>Total General Fund Revenues</b>	<b>\$22,337,771</b>	<b>\$22,337,772</b>	<b>\$6,672,510</b>	<b>\$3,342,972</b>	<b>\$6,117,020</b>	<b>27.4%</b>	
Transfers	1,427,600	1,427,600	356,900	86,540	259,621	18.2%	
<b>Total General Fund Revenues and Transfers</b>	<b>\$23,765,371</b>	<b>\$23,765,372</b>	<b>\$7,029,410</b>	<b>\$3,429,512</b>	<b>\$6,376,641</b>	<b>26.8%</b>	

Notes:

- 1 Property Tax collected were quite low compared to previous years. Most property taxpayers pay their taxes before the end of January.
- 2 The City received the electric franchise fee only once a year, in March.
- 3 Fees and fines are about \$375,000 less than last year for the first three months.
- 4 The City received over \$12,618 from the State Court Costs in October and \$13,192 from Tarrant County for reimbursements for Auto Theft Task Force.
- 5 Interest revenues were higher due to higher interest rates.
- 6 Miscellaneous revenue is lower due to reclassification of payments from Birdville Independent School District.

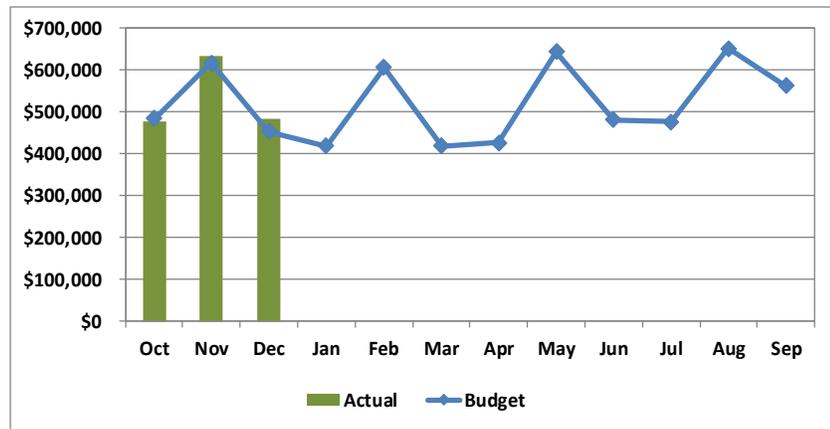
## 2015 December Monthly Financial Report - General Fund Revenues

### Property Tax Revenues



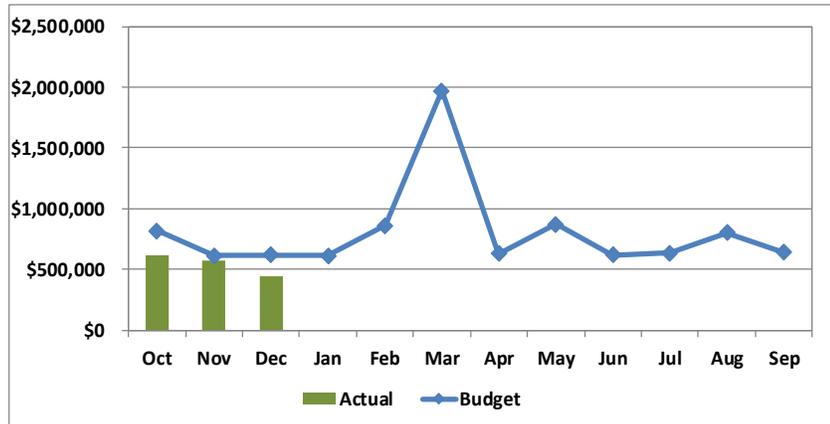
	Budget	Actual	YTD Variance
Oct	\$243,508	\$28,821	(\$214,687)
Nov	498,061	618,919	(93,828)
Dec	2,682,577	2,495,571	(280,835)
Jan	2,959,531		
Feb	744,403		
Mar	139,660		
Apr	85,683		
May	67,388		
Jun	263,076		
Jul	81,389		
Aug	31,697		
Sep	19,121		
<b>Total</b>	<b>\$7,816,093</b>	<b>\$3,143,311</b>	<b>(\$4,672,782)</b>

### Sales & Use Tax Revenues



	Budget	Actual	YTD Variance
Oct	\$484,818	\$477,434	(\$7,384)
Nov	617,888	633,001	7,729
Dec	453,553	485,629	39,805
Jan	419,554		
Feb	606,789		
Mar	418,683		
Apr	427,197		
May	644,617		
Jun	481,805		
Jul	476,594		
Aug	652,848		
Sep	563,804		
<b>Total</b>	<b>\$6,248,150</b>	<b>\$1,596,064</b>	<b>(\$4,652,086)</b>

### Other General Fund Revenues



	Budget	Actual	YTD Variance
Oct	\$816,022	\$614,780	(\$201,242)
Nov	611,468	571,048	(241,662)
Dec	621,516	443,649	(419,529)
Jan	616,079		
Feb	861,507		
Mar	1,967,518		
Apr	632,537		
May	874,315		
Jun	621,690		
Jul	634,343		
Aug	801,128		
Sep	643,006		
<b>Total</b>	<b>\$9,701,128</b>	<b>\$1,629,477</b>	<b>(\$8,071,651)</b>

## 2015 December Monthly Financial Report - General Fund Expenditures

Description	Adopted Budget	Revised Budget	YTD Budget	December Actual	YTD Expenditures	Percent of Budget Spent	Notes
General Government	\$6,692,025	\$6,692,025	\$1,673,006	\$382,023	\$1,567,779	23.4%	
Administration	513,520	513,520	128,380	33,065	392,498	76.4%	1
City Secretary	229,525	229,525	57,381	27,093	75,466	32.9%	
City Council	181,550	181,550	45,388	835	33,793	18.6%	
Finance	659,847	659,847	164,962	59,608	157,946	23.9%	
Human Resources	574,240	574,240	143,560	43,563	128,430	22.4%	
Planning & Inspection	748,400	748,400	187,100	67,350	161,856	21.6%	
Information Technology	505,816	505,816	126,454	46,366	121,947	24.1%	
Fleet Services	591,569	591,569	147,892	57,888	179,697	30.4%	
Building Maintenance	518,169	518,169	129,542	21,138	64,905	12.5%	
Nondepartment	2,169,389	2,169,389	542,347	25,117	251,241	11.6%	
Public Safety	\$15,867,400	\$15,867,400	\$3,966,850	\$1,491,552	\$4,505,594	28.4%	
Police	8,927,864	8,927,864	2,231,966	862,282	2,637,982	29.5%	
Fire	6,246,075	6,246,075	1,561,519	558,171	1,701,304	27.2%	
Municipal Court	693,461	693,461	173,365	71,099	166,308	24.0%	
Streets	\$872,885	\$872,886	\$218,221.50	\$59,224	\$179,961	20.6%	
Culture and Recreation	\$2,307,456	\$2,307,456	\$576,864	\$193,433	\$615,938	26.7%	
Parks and Recreation	1,128,988	1,128,988	282,247	92,746	296,956	26.3%	
Library	1,178,468	1,178,468	294,617	100,687	318,982	27.1%	
Total General Fund Expenditures	\$25,739,766	\$25,739,767	\$6,434,942	\$2,126,232	\$6,869,272	26.7%	
Transfers Out	500,000	500,001	125,000	41,667	125,000	25.0%	
<b>Total General Fund Expenditures &amp; Transfers</b>	<b>\$26,239,766</b>	<b>\$26,239,768</b>	<b>\$6,559,942</b>	<b>\$2,167,899</b>	<b>\$6,994,272</b>	<b>26.7%</b>	

Note:

- 1 The expenditure was high due to separation pay for the former City Manager.

**City of Haltom City  
Debt Ratio, Acid-test Ratio, and Current Ratio  
December 31, 2015**

	General Fund	Water & Sewer Fund	All Other Funds	City-wide
<b>Assets</b>				
Total Quick Assets (Current Assets without inventory, supplies and prepaid items)	\$22,944,376	\$11,121,464	\$21,965,652	\$39,764,440
Total Current Assets	23,090,592	11,219,811	21,970,838	39,946,909
Fixed Assets	77,615,373	40,841,885	15,704,126	134,140,992
<b>Total Assets</b>	<b>\$100,705,965</b>	<b>\$52,061,696</b>	<b>\$37,674,963</b>	<b>\$174,087,901</b>
<b>Liabilities</b>				
Current Liabilities	16,598,368	4,183,816	1,772,473	22,554,658
Long-Term Liabilities	40,046,658	13,754,377	2,354,210	56,155,245
<b>Total Liabilities</b>	<b>\$56,645,026</b>	<b>\$17,938,194</b>	<b>\$4,126,683</b>	<b>\$78,709,903</b>
Debt Ratio	56%	34%	11%	45%
Acid Test Ratio	1.38	2.66	12.39	1.76
Current Ratio	1.39	2.68	12.40	1.77

**Debt Ratio, Acid Test Ratio and Current Ratio  
As Compared with Other Cities  
September 30, 2014**

	Haltom City	Euless	Haslet	Keller	Lake Worth	North Richland Hills	Hurst
Debt Ratio	28%	28%	18%	37%	35%	38%	27%
Acid Test Ratio	5.17	3.76	8.96	5.31	13.75	7.36	4.90
Current Ratio	5.29	3.80	8.97	5.70	13.78	7.39	5.07

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016  
**Department:** Finance  
**Subject:** Quarterly Investment Report for  
December 31, 2015

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### **BACKGROUND**

Attached is the Quarterly Investment Report for the quarter ending December 31, 2015. This report is submitted to the City Council for their review and comment. This provides information and analysis of the City's investment portfolio and investment activities.

### **FISCAL IMPACT**

This is a management tool for evaluating the investment portfolio and investment activities.

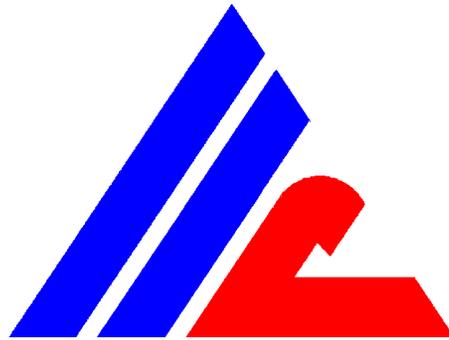
### **RECOMMENDATION**

Staff recommends review of the attached report.

### **ATTACHMENTS**

Quarterly Investment Report for the quarter ending December 31, 2015.

# **CITY OF HALTOM CITY**



## **QUARTERLY INVESTMENT REPORT**

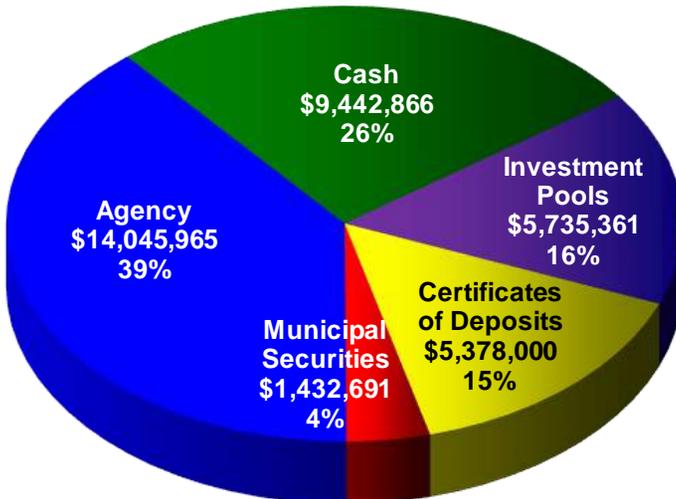
**October 1, 2015 - December 31, 2015**



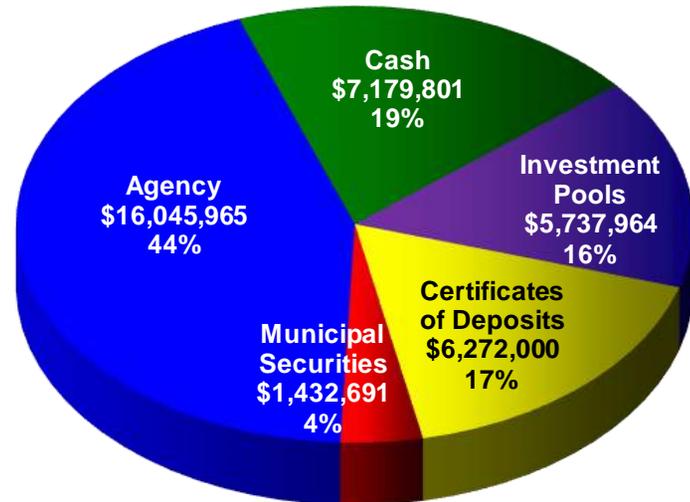
**CITY OF HALTOM CITY**  
**QUARTERLY INVESTMENT REPORT**  
 October 1, 2015 - December 31, 2015  
 Security Sector Allocation - Book Value

Security Sector Allocation				
Security Sector	Book Value 9/30/2015	% of Portfolio 9/30/2015	Book Value 12/31/2015	% of Portfolio 12/31/2015
Cash	\$9,442,865.70	40.7%	\$7,179,801.06	19.6%
Local Government Investment Pools	5,735,361.13	16.4%	5,737,964.48	15.6%
Certificates of Deposits	5,378,000.00	12.0%	6,271,999.88	17.1%
Municipal Securities	1,432,691.30	9.0%	1,432,691.30	3.9%
Federal Agency Coupon Securities	14,045,964.87	21.7%	16,045,964.87	43.8%
<b>Total</b>	<b>\$36,034,883.00</b>	<b>100.0%</b>	<b>\$36,668,421.59</b>	<b>100.0%</b>

**Total Portfolio Assets as of 9/30/2015**

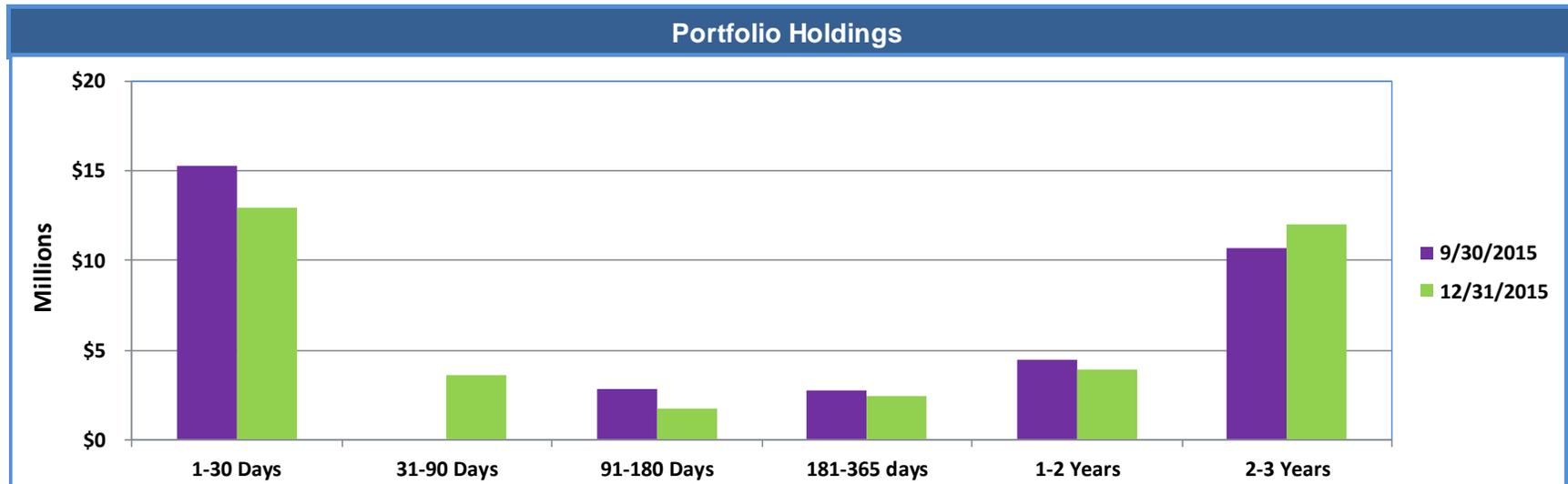


**Total Portfolio Assets as of 12/31/2015**



**CITY OF HALTOM CITY**  
**QUARTERLY INVESTMENT REPORT**  
 October 1, 2015 - December 31, 2015  
 Distribution by Maturity Range - Book Value

Maturity Range Allocation				
Maturity Range	Book Value 9/30/2015	% of Portfolio 9/30/2015	Book Value 12/31/2015	% of Portfolio 12/31/2015
1-30 Days	\$15,277,226.83	42.4%	\$12,917,765.54	35.2%
31-90 Days	-	0.0%	3,591,717.87	9.8%
91-180 Days	2,842,315.62	7.9%	1,759,157.12	4.8%
181-365 days	2,725,605.67	7.6%	2,468,867.80	6.7%
1-2 Years	4,490,127.38	12.4%	3,937,913.26	10.8%
2-3 Years	10,699,607.50	29.7%	11,993,000.00	32.7%
<b>Total</b>	<b>\$36,034,883.00</b>	<b>100.0%</b>	<b>\$36,668,421.59</b>	<b>100.0%</b>



**CITY OF HALTOM CITY**  
**QUARTERLY INVESTMENT REPORT**  
**October 1, 2015 - December 31, 2015**  
**Detail of Security Holdings As of 12/31/2015**

ISSUERS	CUSIP	COUPON	YIELD	SETTLE DATE	MATURITY DATE	12/31/15	12/31/15	12/31/15
						PAR VALUE	MARKET VALUE	BOOK VALUE
						\$	\$	\$
<b><u>FEDERAL AGENCY COUPON SECURITIES</u></b>								
FFCB	3133EDED0	0.450%	0.318%	2/19/2014	2/3/2016	500,000.00	500,036.00	501,283.50
FHLB	3130AOSD3	0.375%	0.322%	2/19/2014	2/19/2016	500,000.00	500,005.00	500,532.12
FNMA	3136FPET0	2.000%	0.387%	2/19/2014	3/10/2016	500,000.00	501,723.00	516,500.00
FNMA	3135GOVA8	0.500%	0.367%	2/19/2014	3/30/2016	500,000.00	500,060.50	501,402.25
FHLB	3133834R9	0.375%	0.375%	5/28/2014	6/24/2016	500,000.00	499,514.50	499,757.97
FHLB	313373SZ6	2.125%	0.403%	5/28/2014	6/10/2016	500,000.00	503,273.00	517,399.15
FFCB	3133EEFA3	0.720%	0.742%	12/19/2014	12/15/2016	500,000.00	499,511.50	499,784.00
FHLMC	3134G5W76	0.750%	0.750%	12/30/2014	12/30/2016	500,000.00	500,122.00	500,000.00
FNMA	3135G0GY3	1.250%	1.237%	12/22/2014	1/30/2017	500,000.00	501,938.50	505,211.88
FHLB	313376SG1	1.180%	0.787%	12/22/2014	1/30/2017	500,000.00	502,034.50	504,094.00
FHLMC	3134G6VS9	1.150%	1.150%	5/14/2015	5/14/2018	1,000,000.00	998,091.00	1,000,000.00
FNMA	3135G0E25	1.250%	1.250%	5/18/2015	5/18/2018	1,000,000.00	996,377.00	1,000,000.00
FHLMC	3134G6WU3	1.200%	1.200%	5/21/2015	5/21/2018	1,000,000.00	996,005.00	1,000,000.00
FHLB	3130A5L80	1.300%	1.300%	6/29/2015	6/29/2018	1,000,000.00	1,001,284.00	1,000,000.00
FHLMC	3134G7MC2	1.400%	1.400%	8/17/2015	8/17/2018	1,000,000.00	997,330.00	1,000,000.00
FNMA	3136G2LS4	1.300%	1.300%	9/28/2015	9/28/2018	1,000,000.00	1,001,013.00	1,000,000.00
FHLMC	3134G72S9	1.125%	1.125%	11/5/2015	11/5/2018	1,000,000.00	989,825.00	1,000,000.00
FNMA	3136G2R66	1.150%	1.150%	11/19/2015	11/19/2018	1,000,000.00	992,430.00	1,000,000.00
FHLMC	3134G76C0	1.200%	1.200%	11/23/2015	11/23/2018	1,000,000.00	991,416.00	1,000,000.00
FNMA	3136G2UL9	1.400%	1.400%	11/23/2015	11/23/2018	1,000,000.00	997,498.00	1,000,000.00
FHLMC	3134G87F0	1.450%	1.450%	12/28/2015	12/28/2018	1,000,000.00	995,750.00	1,000,000.00
<b>TOTAL FEDERAL AGENCY COUPON SECURITIES</b>						<b>16,000,000.00</b>	<b>15,965,237.50</b>	<b>16,045,964.87</b>
<b><u>MUNICIPAL SECURITIES</u></b>								
ARLINGTON TX GENERAL OBLIGATION BOND	041796fz1	2.500%	0.400%	3/10/2014	8/15/2016	100,000.00	101,061.00	105,074.00
NEW YORK STATE DORM AUTH ST INCOME TAX	6499027J6	1.750%	0.350%	12/19/2014	8/15/2016	110,000.00	110,932.80	111,972.30
WESTERVILLE OHIO CITY SCH DISTRICT SPL OBLIG	96003IAF9	3.000%	0.700%	12/19/2014	12/1/2016	250,000.00	255,365.00	261,037.50
HARRIS COUNTY TX FLOOD CONTROL DIST REF	4140185J6	1.229%	1.045%	12/22/2014	10/1/2017	950,000.00	949,667.50	954,607.50
<b>TOTAL MUNICIPAL SECURITIES</b>						<b>1,410,000.00</b>	<b>1,417,026.30</b>	<b>1,432,691.30</b>

**CITY OF HALTOM CITY**  
**QUARTERLY INVESTMENT REPORT**  
**October 1, 2015 - December 31, 2015**  
**Detail of Security Holdings As of 12/31/2015**

ISSUERS	CUSIP	COUPON	YIELD	SETTLE	MATURITY	12/31/15	12/31/15	12/31/15
				DATE	DATE	PAR VALUE	MARKET VALUE	BOOK VALUE
						\$	\$	\$
<b><u>CERTIFICATES OF DEPOSIT</u></b>								
INTER BANK (Park Cites Bank)(Check)	Direct deposit	0.650%	0.650%	2/1/2014	2/1/2016	99,000.00	99,000.00	99,000.00
TRISTATE CAPITAL BANK	89677DDR4	0.500%	0.500%	2/4/2014	2/8/2016	245,000.00	244,998.53	245,000.00
BMW BANK OF NORTH AMERICA	05568P6T9	0.500%	0.500%	2/7/2014	2/16/2016	245,000.00	244,996.82	245,000.00
WASHINGTON TRUST WESTERLY CUSTOMERS BANK	9400637FR7	0.500%	0.500%	2/5/2014	2/19/2016	245,000.00	244,995.84	245,000.00
GOLDMAN SACHS BANK USA	23204HAR9	0.500%	0.500%	2/4/2014	2/26/2016	245,000.00	244,993.39	245,000.00
BANK OF BARODA	38147JUN0	0.500%	0.500%	2/24/2014	3/7/2016	245,000.00	244,988.73	245,000.00
BANK OF CHINA (NY)	06062AT82	0.500%	0.500%	3/30/2015	3/30/2016	248,000.00	247,970.49	248,000.00
BANK OF CHINA (NY)	06426TDY2	0.500%	0.500%	4/1/2015	4/1/2016	248,000.00	247,968.50	248,000.00
ONE WORLD BANK (Direct Deposit Frost #6702)	Direct deposit	0.850%	0.850%	4/4/2013	4/3/2016	249,000.00	249,000.00	249,000.00
IBERIA BANK LA	45083ACX8	0.550%	0.550%	5/28/2014	5/31/2016	245,000.00	245,008.33	245,000.00
FIRST CITRUS BANK	319590BT1	0.650%	0.650%	4/22/2014	11/9/2016	249,000.00	249,200.69	249,000.00
FIRST BANK PUERTO RICO	33767AFZ9	0.950%	0.950%	11/24/2014	11/28/2016	249,000.00	249,090.89	249,000.00
AMERICAN EXPR CENTURION	02587DWN4	1.050%	1.050%	12/5/2014	12/5/2016	245,000.00	245,386.37	245,000.00
PEOPLES UNITED BANK	71270QKU9	1.000%	1.000%	12/10/2014	12/12/2016	248,000.00	248,061.75	248,000.00
DISCOVER BANK	254671G38	0.950%	0.500%	2/10/2014	2/21/2017	245,000.00	245,332.96	245,000.00
FIRST NIAGARA BANK NY	33583CNM7	0.900%	0.900%	3/27/2015	3/27/2017	248,000.00	247,686.53	248,000.00
ALLY BANK MIDVALE UTAH	02006fb4	1.100%	1.100%	6/2/2014	6/12/2017	240,000.00	239,759.28	240,000.00
JP MORGAN CHASE BANK	48125T6f7	1.100%	1.100%	4/10/2015	10/10/2017	249,000.00	248,229.10	249,000.00
ORIENTAL BANK PUERTO RICO	686184VV1	1.200%	1.200%	7/17/2015	7/17/2017	248,000.00	247,109.18	248,000.00
COMENITY CAP BANK	20033AMM5	1.200%	1.200%	9/15/2015	9/14/2017	248,000.00	247,441.01	248,000.00
EVER BANK	29976DC40	1.100%	1.100%	10/19/2015	10/16/2017	248,000.00	247,227.48	247,999.88
BMO HARRIS BANK	05573J6C3	1.100%	1.100%	11/4/2015	11/6/2017	248,000.00	247,005.52	248,000.00
CAPITAL ONE BANK USA NA	140420SJ0	1.500%	1.500%	6/17/2015	6/18/2018	248,000.00	245,361.78	248,000.00
COMPASS BANK	20451PLT1	1.500%	1.500%	6/25/2015	6/25/2018	248,000.00	245,592.42	248,000.00
MARLIN BUSINESS BANK	57116AKS6	1.300%	1.300%	10/21/2015	10/22/2018	249,000.00	248,081.94	249,000.00
KEY BANK	4306SVK9	1.350%	1.350%	10/28/2015	10/29/2018	248,000.00	247,029.58	248,000.00
<b>TOTAL CERTIFICATES OF DEPOSIT</b>						<b>6,272,000.00</b>	<b>6,261,517.11</b>	<b>6,271,999.88</b>
<b><u>INVESTMENT POOLS</u></b>								
TEXPOOL		0.150%	0.150%		Daily	122,450.69	122,450.69	122,450.69
TEXAS CLASS - ALL ACCOUNTS		0.210%	0.150%		Daily	1,296,285.39	1,296,285.39	1,296,285.39
TEXAS TERM (BOND FUNDS)		0.130%	0.100%		Daily	4,319,228.40	4,319,228.40	4,319,228.40
<b>TOTAL INVESTMENT POOLS</b>						<b>5,737,964.48</b>	<b>5,737,964.48</b>	<b>5,737,964.48</b>
<b><u>CASH</u></b>								
CASH		0.00%	0.00%		Daily	3,280.00	3,280.00	3,280.00
FROST		0.00%	0.00%		Daily	5,047,227.50	5,047,227.50	5,047,227.50
WELLS FARGO		0.00%	0.12%		Daily	2,129,293.56	2,129,293.56	2,129,293.56
<b>TOTAL CASH</b>						<b>7,179,801.06</b>	<b>7,179,801.06</b>	<b>7,179,801.06</b>
<b>TOTAL CASH AND INVESTMENTS</b>						<b>\$36,599,765.54</b>	<b>\$36,561,546.45</b>	<b>\$36,668,421.59</b>

**CITY OF HALTOM CITY  
 QUARTERLY INVESTMENT REPORT  
 October 1, 2015 to December 30, 2015  
 Change in Value**

ISSUERS	CUSIP	YIELD	DATE		9/30/2015		12/31/2015		CHANGE IN
			PURCHASE	PAR VALUE	PURCHASES	REDEMPTIONS	PAR VALUE	PAR VALUE	
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE	
				BOOK VALUE			BOOK VALUE	BOOK VALUE	
					\$	\$	\$	\$	\$
<b><u>AGENCIES</u></b>									
FHLB Note	3130A5NV7	1.500%	7/16/2015	500,000.00			500,000.00	0.00	(500,000.00)
			10/16/2015	500,246.50				0.00	(500,246.50)
				500,000.00				0.00	(500,000.00)
FHLMC	3134G6SL8	1.000%	4/27/2015	500,000.00			500,000.00	0.00	(500,000.00)
			10/27/2017	500,288.50				0.00	(500,288.50)
				500,000.00				0.00	(500,000.00)
FHLMC	3134G6UJ0	1.200%	4/30/2015	1,000,000.00			1,000,000.00	0.00	(1,000,000.00)
			10/27/2015	1,000,065.00				0.00	(1,000,065.00)
				1,000,000.00				0.00	(1,000,000.00)
FHLB (Step)	3130A4ZX3	0.500%	5/14/2015	1,000,000.00			1,000,000.00	0.00	(1,000,000.00)
			11/16/2015	1,000,249.00				0.00	(1,000,249.00)
				1,000,000.00				0.00	(1,000,000.00)
FFCB	3133EDED0	0.318%	2/19/2014	500,000.00				500,000.00	0.00
			2/3/2016	500,580.50				500,036.00	(544.50)
				501,283.50				501,283.50	0.00
FHLB	3130AOSD3	0.322%	2/19/2014	500,000.00				500,000.00	0.00
			2/19/2016	500,214.50				500,005.00	(209.50)
				500,532.12				500,532.12	0.00
FNMA	3136FPET0	0.387%	2/19/2014	500,000.00				500,000.00	0.00
			3/10/2016	503,759.00				501,723.00	(2,036.00)
				516,500.00				516,500.00	0.00
FNMA	3135GOVA8	0.367%	2/19/2014	500,000.00				500,000.00	0.00
			3/30/2016	500,640.50				500,060.50	(580.00)
				501,402.25				501,402.25	0.00
FHLB	313373SZ6	0.403%	5/28/2014	500,000.00				500,000.00	0.00
			6/10/2016	505,891.50				503,273.00	(2,618.50)
				517,399.15				517,399.15	0.00

**CITY OF HALTOM CITY  
 QUARTERLY INVESTMENT REPORT  
 October 1, 2015 to December 30, 2015  
 Change in Value**

ISSUERS	CUSIP	YIELD	DATE		PURCHASES	REDEMPTIONS	12/31/2015		CHANGE IN
			PURCHASE	PAR VALUE			PAR VALUE	PAR VALUE	
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE	
				BOOK VALUE			BOOK VALUE	BOOK VALUE	
					\$	\$	\$	\$	\$
FHLB	3133834R9	0.375%	5/28/2014	500,000.00			500,000.00	0.00	
			6/24/2016	499,981.00			499,514.50	(466.50)	
				499,757.97			499,757.97	0.00	
FFCB	3133EEFA3	0.742%	12/19/2014	500,000.00			500,000.00	0.00	
			12/15/2016	501,375.50			499,511.50	(1,864.00)	
				499,784.00			499,784.00	0.00	
FHLMC	3134G5W76	0.750%	12/30/2014	500,000.00			500,000.00	0.00	
			12/30/2016	500,063.50			500,122.00	58.50	
				500,000.00			500,000.00	0.00	
FNMA	3135G0GY3	1.237%	12/22/2014	500,000.00			500,000.00	0.00	
			1/30/2017	504,744.50			501,938.50	(2,806.00)	
				505,211.88			505,211.88	0.00	
FHLB	313376SG1	0.787%	12/22/2014	500,000.00			500,000.00	0.00	
			1/30/2017	504,647.00			502,034.50	(2,612.50)	
				504,094.00			504,094.00	0.00	
FHLMC	3134G6VS9	1.150%	5/14/2015	1,000,000.00			1,000,000.00	0.00	
			5/14/2018	998,650.00			998,091.00	(559.00)	
				1,000,000.00			1,000,000.00	0.00	
FNMA	3135G0E25	1.250%	5/18/2015	1,000,000.00			1,000,000.00	0.00	
			5/18/2018	1,001,318.00			996,377.00	(4,941.00)	
				1,000,000.00			1,000,000.00	0.00	
FHLMC	3134G6WU3	1.200%	5/21/2015	1,000,000.00			1,000,000.00	0.00	
			5/21/2018	1,001,311.00			996,005.00	(5,306.00)	
				1,000,000.00			1,000,000.00	0.00	
FHLB	3130A5L80	1.300%	6/29/2015	1,000,000.00			1,000,000.00	0.00	
			6/29/2018	1,004,351.00			1,001,284.00	(3,067.00)	
				1,000,000.00			1,000,000.00	0.00	

**CITY OF HALTOM CITY  
 QUARTERLY INVESTMENT REPORT  
 October 1, 2015 to December 30, 2015  
 Change in Value**

ISSUERS	CUSIP	YIELD	DATE		PURCHASES	REDEMPTIONS	12/31/2015		CHANGE IN
			PURCHASE	PAR VALUE			PAR VALUE	PAR VALUE	
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE	
			BOOK VALUE	BOOK VALUE			BOOK VALUE	BOOK VALUE	
FHLMC	3134G7MC2	1.400%	8/17/2015	1,000,000.00			1,000,000.00		0.00
			8/17/2018	1,001,482.00			997,330.00		(4,152.00)
				1,000,000.00			1,000,000.00		0.00
FNMA	3136G2LS4	1.300%	9/28/2015	1,000,000.00			1,000,000.00		0.00
			9/28/2018	1,003,112.00			1,001,013.00		(2,099.00)
				1,000,000.00			1,000,000.00		0.00
FHLMC	3134G72S9	1.125%	11/5/2015		1,000,000.00		1,000,000.00		1,000,000.00
			11/5/2018				989,825.00		989,825.00
							1,000,000.00		1,000,000.00
FNMA	3136G2R66	1.150%	11/19/2015		1,000,000.00		1,000,000.00		1,000,000.00
			11/19/2018				992,430.00		992,430.00
							1,000,000.00		1,000,000.00
FHLMC	3134G76C0	1.200%	11/23/2015		1,000,000.00		1,000,000.00		1,000,000.00
			11/23/2018				991,416.00		991,416.00
							1,000,000.00		1,000,000.00
FNMA	3136G2UL9	1.400%	11/23/2015		1,000,000.00		1,000,000.00		1,000,000.00
			11/23/2018				997,498.00		997,498.00
							1,000,000.00		1,000,000.00
FHLMC	3134G87F0	1.450%	12/28/2015		1,000,000.00		1,000,000.00		1,000,000.00
			12/28/2018				995,750.00		995,750.00
							1,000,000.00		1,000,000.00
<b><u>MUNICIPAL SECURITIES</u></b>									
ARLINGTON TX GO	041796fz1	0.400%	3/10/2014	100,000.00			100,000.00		0.00
			8/15/2016	101,624.00			101,061.00		(563.00)
				105,074.00			105,074.00		0.00
NEW YORK STATE DORM AUTH	6499027J6	0.350%	12/19/2014	110,000.00			110,000.00		0.00
			8/15/2016	111,432.20			110,932.80		(499.40)
				111,972.30			111,972.30		0.00

**CITY OF HALTOM CITY  
 QUARTERLY INVESTMENT REPORT  
 October 1, 2015 to December 30, 2015  
 Change in Value**

ISSUERS	CUSIP	YIELD	DATE		PURCHASES	REDEMPTIONS	12/31/2015		CHANGE IN
			PURCHASE	PAR VALUE			PAR VALUE	PAR VALUE	
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE	
				BOOK VALUE			BOOK VALUE	BOOK VALUE	
					\$	\$	\$	\$	\$
WESTERVILLE OHIO CITY SCH DIST	96003IAF9	0.700%	12/19/2014	250,000.00			250,000.00	0.00	
			12/1/2016	257,390.00			255,365.00	(2,025.00)	
				261,037.50			261,037.50	0.00	
HARRIS COUNTY TX FLOOD DIST	4140185J6	1.045%	12/22/2014	950,000.00			950,000.00	0.00	
			10/1/2017	954,493.50			949,667.50	(4,826.00)	
				954,607.50			954,607.50	0.00	
<b><u>CERTIFICATES OF DEPOSIT</u></b>									
<b>BANK OF AMERICA (Check)</b>									
		0.150%	10/9/2015	99,000.00		99,000.00	0.00	(99,000.00)	
			10/12/2015	99,000.00			0.00	(99,000.00)	
				99,000.00			0.00	(99,000.00)	
INTER BANK (Park Cites Bank)		0.650%	2/1/2014	99,000.00			99,000.00	0.00	
			2/1/2016	99,000.00			99,000.00	0.00	
				99,000.00			99,000.00	0.00	
TRISTATE CAPITAL BANK	89677DDR4	0.50%	2/4/2014	245,000.00			245,000.00	0.00	
			2/8/2016	245,164.15			244,998.53	(165.62)	
				245,000.00			245,000.00	0.00	
BMW BANK OF NORTH AMERICA	05568P6T9	0.50%	2/7/2014	245,000.00			245,000.00	0.00	
			2/16/2016	245,167.09			244,996.82	(170.27)	
				245,000.00			245,000.00	0.00	
WASHINGTON TRUST WESTERLY	9400637FR7	0.50%	2/5/2014	245,000.00			245,000.00	0.00	
			2/19/2016	245,167.83			244,995.84	(171.99)	
				245,000.00			245,000.00	0.00	
CUSTOMERS BANK	23204HAR9	0.50%	2/4/2014	245,000.00			245,000.00	0.00	
			2/26/2016	245,169.54			244,993.39	(176.15)	
				245,000.00			245,000.00	0.00	
GOLDMAN SACHS BANK USA	38147JUN0	0.50%	2/24/2014	245,000.00			245,000.00	0.00	
			3/7/2016	245,173.46			244,988.73	(184.73)	
				245,000.00			245,000.00	0.00	

**CITY OF HALTOM CITY  
 QUARTERLY INVESTMENT REPORT  
 October 1, 2015 to December 30, 2015  
 Change in Value**

ISSUERS	CUSIP	YIELD	DATE		PURCHASES	REDEMPTIONS	12/31/2015		CHANGE IN
			PURCHASE	PAR VALUE			PAR VALUE	PAR VALUE	
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE	
				BOOK VALUE			BOOK VALUE	BOOK VALUE	
					\$	\$	\$	\$	\$
BANK OF BARODA	06062AT82	0.50%	3/30/2015	248,000.00				248,000.00	0.00
			3/30/2016	248,292.14				247,970.49	(321.65)
				248,000.00				248,000.00	0.00
BANK OF CHINA (NY)	06426TDY2	0.50%	4/1/2015	248,000.00				248,000.00	0.00
			4/1/2016	248,293.63				247,968.50	(325.13)
				248,000.00				248,000.00	0.00
ONE WORLD BANK	Direct deposit	0.850%	4/4/2013	249,000.00				249,000.00	0.00
			4/3/2016	249,000.00				249,000.00	0.00
				249,000.00				249,000.00	0.00
IBERIA BANK LA	45083ACX8	0.55%	5/28/2014	245,000.00				245,000.00	0.00
			5/31/2016	245,351.82				245,008.33	(343.49)
				245,000.00				245,000.00	0.00
FIRST CITRUS BANK	319590BT1	0.65%	4/22/2014	249,000.00				249,000.00	0.00
			11/9/2016	249,743.51				249,200.69	(542.82)
				249,000.00				249,000.00	0.00
FIRST BANK PUERTO RICO	33767AFZ9	0.95%	11/24/2014	249,000.00				249,000.00	0.00
			11/28/2016	249,601.58				249,090.89	(510.69)
				249,000.00				249,000.00	0.00
AMERICAN EXPR CENTURION	02587DWN4	1.05%	12/5/2014	245,000.00				245,000.00	0.00
			12/5/2016	245,968.98				245,386.37	(582.61)
				245,000.00				245,000.00	0.00
PEOPLES UNITED BANK	71270QKU9	1.00%	12/10/2014	248,000.00				248,000.00	0.00
			12/12/2016	248,550.31				248,061.75	(488.56)
				248,000.00				248,000.00	0.00
DISCOVER BANK	254671G38	0.50%	2/10/2014	245,000.00				245,000.00	0.00
			2/21/2017	245,914.59				245,332.96	(581.63)
				245,000.00				245,000.00	0.00

**CITY OF HALTOM CITY  
 QUARTERLY INVESTMENT REPORT  
 October 1, 2015 to December 30, 2015  
 Change in Value**

ISSUERS	CUSIP	YIELD	DATE		PURCHASES	REDEMPTIONS	12/31/2015		CHANGE IN
			PURCHASE	PAR VALUE			PAR VALUE	PAR VALUE	
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE	
				BOOK VALUE			BOOK VALUE	BOOK VALUE	
					\$	\$	\$	\$	\$
FIRST NIAGARA BANK NY	33583CNM7	0.90%	3/27/2015	248,000.00			248,000.00	0.00	
			3/27/2017	248,163.18			247,686.53	(476.65)	
				248,000.00			248,000.00	0.00	
ALLY BANK MIDVALE UTAH	02006fbb4	1.10%	6/2/2014	240,000.00			240,000.00	0.00	
			6/12/2017	240,313.92			239,759.28	(554.64)	
				240,000.00			240,000.00	0.00	
JP MORGAN CHASE BANK	48125T6f7	1.10%	4/10/2015	249,000.00			249,000.00	0.00	
			10/10/2017	248,864.79			248,229.10	(635.69)	
				249,000.00			249,000.00	0.00	
CAPITAL ONE BANK USA NA	140420SJ0	1.50%	6/17/2015	248,000.00			248,000.00	0.00	
			6/18/2018	245,912.34			245,361.78	(550.56)	
				248,000.00			248,000.00	0.00	
COMPASS BANK	20451PLT1	1.50%	6/25/2015	248,000.00			248,000.00	0.00	
			6/25/2018	246,162.57			245,592.42	(570.15)	
				248,000.00			248,000.00	0.00	
ORIENTAL BANK PUERTO RICO	686184WV1	1.20%	7/17/2015	248,000.00			248,000.00	0.00	
			7/17/2017	247,607.66			247,109.18	(498.48)	
				248,000.00			248,000.00	0.00	
COMENITY CAP BANK	20033AMM5	1.20%	9/15/2015	248,000.00			248,000.00	0.00	
			9/14/2017	248,065.97			247,441.01	(624.96)	
				248,000.00			248,000.00	0.00	
EVER BANK	29976DC40	1.10%	10/19/2015		248,022.30		248,000.00	248,000.00	
			10/16/2017				247,227.48	247,227.48	
							247,999.88	247,999.88	
MARLIN BUSINESS BANK	57116AKS6	1.30%	10/21/2015		249,000.00		249,000.00	249,000.00	
			10/22/2018				248,081.94	248,081.94	
							249,000.00	249,000.00	

**CITY OF HALTOM CITY  
 QUARTERLY INVESTMENT REPORT  
 October 1, 2015 to December 30, 2015  
 Change in Value**

ISSUERS	CUSIP	YIELD	DATE		PURCHASES	REDEMPTIONS	12/31/2015		CHANGE IN
			PURCHASE	9/30/2015			PAR VALUE	PAR VALUE	
			MATURITY	MARKET VALUE			MARKET VALUE	MARKET VALUE	
			BOOK VALUE				BOOK VALUE	BOOK VALUE	
KEY BANK	4306SVK9	1.35%	10/28/2015		\$ 248,000.00	\$	\$ 248,000.00	\$ 248,000.00	\$
			10/29/2018				247,029.58	247,029.58	
							248,000.00	248,000.00	
BMO HARRIS BANK	05573J6C3	1.10%	11/4/2015		248,000.00		248,000.00	248,000.00	
			11/6/2017				247,005.52	247,005.52	
							248,000.00	248,000.00	
<b><u>INVESTMENT POOLS</u></b>									
TEXPOOL	99-10302	0.150%			122,401.88	48.81	122,450.69	122,450.69	48.81
					122,401.88		122,450.69	122,450.69	48.81
					122,401.88		122,450.69	122,450.69	48.81
TEXAS CLASS	99-10305	0.120%			1,295,630.78	654.61	1,296,285.39	1,296,285.39	654.61
					1,295,630.78		1,296,285.39	1,296,285.39	654.61
					1,295,630.78		1,296,285.39	1,296,285.39	654.61
TEXAS TERM	99-10303	0.090%			4,317,328.47	1,899.93	4,319,228.40	4,319,228.40	1,899.93
					4,317,328.47		4,319,228.40	4,319,228.40	1,899.93
					4,317,328.47		4,319,228.40	4,319,228.40	1,899.93
<b><u>CASH</u></b>									
CASH					3,280.00		3,280.00	3,280.00	0.00
					3,280.00		3,280.00	3,280.00	0.00
					3,280.00		3,280.00	3,280.00	0.00
FROST					5,141,151.73		93,924.23	5,047,227.50	(93,924.23)
					5,141,151.73			5,047,227.50	(93,924.23)
					5,141,151.73			5,047,227.50	(93,924.23)
WELLS FARGO	99-10304	0.116%			4,298,433.97	2,169,140.41	2,129,293.56	2,129,293.56	(2,169,140.41)
					4,298,433.97		2,129,293.56	2,129,293.56	(2,169,140.41)
					4,298,433.97		2,129,293.56	2,129,293.56	(2,169,140.41)
<b>TOTAL CASH AND INVESTMENTS</b>									
			PAR VALUE		35,966,226.83	5,995,625.65	5,362,064.64	36,599,765.54	633,538.71
			MARKET VALUE		36,015,786.09			36,561,546.45	545,760.36
			BOOK VALUE		36,034,883.00			36,668,421.59	633,538.59

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Public Works

**Subject:** Capital Improvements and Construction Status Report

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**\* Projects Under Construction:**

**❖ McLean Road (now Glenview Drive) Reconstruction Project**

- Project Awarded: March 11, 2013
- Contractor: Tiseo Paving Company
- Award Amount: \$3,778,100.37
- Project Limits: Beach Street to Haltom Road
- Notice to Proceed: May 6, 2013
- % Complete: Approximately 99%

The project includes replacing the existing water mains and services, sanitary sewer main and services, storm drain, roadway sections and adding sidewalks on both sides of the roadway. The project also included purchasing the necessary right-of-way to construct a four-lane road.

The remaining construction items are as follows:

1. the installation of a thermo switch which automatically turns on fans during specific environmental conditions (high temperatures, high humidity, doors open, etc.);
2. the construction of the gravel pocket for the vault's sump pump outlet pipe;
3. pavement replacement at the Union Pacific Railroad tracks; and
4. completion of the remaining items on the punch list from the Final Inspection.

To date, this project has had one change order.

**❖ Backage Roads, Northern Cross Boulevard, Haltom Road and Old Denton Road Reconstruction Project**

- Project Awarded: September 23, 2013
- Contractor: Tiseo Paving Company
- Award Amount: \$13,964,527.20
- Project Limits: Beach Street to the Union Pacific Railroad
- Notice to Proceed: November 2013
- % Complete: Approximately 95%

The project includes replacing existing and constructing new water mains, sanitary sewer mains, storm drain facilities and street sections. All roadways are open; the outstanding construction items are as follows:

1. the completion of the Project's four (4) monument signs;
2. repair the trench settlement areas around some of the sanitary sewer manholes; and
3. address three (3) drainage issues at the following locations:
  - i. area around the intersection of Colonial Park Drive and Northern Cross Boulevard;
  - ii. Wisdom Way cul de sac; and
  - iii. Culvert outlet on the east side of Haltom Road north of Loop 820.

Upon the completion of the above indicated items, a Final Inspection will be conducted.

Since the last Status Report (October 26, 2015), there have not been any change orders on the project. (The last change order was approved by the City Council on April 3, 2015.)

❖ **Webster Street Reconstruction Project**

- Project Awarded: February 10, 2014
- Contractor: McClendon Construction Company
- Award Amount: \$3,381,683.80
- Project Limits: On Webster Street – Haltom Road to Denton Highway  
On Haltom Road – between Doyle Street and Monett Street
- Notice to Proceed: April 1, 2014
- % Complete: 100%

The project included the replacement of the existing water mains, sanitary sewer mains, a significant upgrade to the drainage system and the construction of new reinforced concrete pavement.

A final walk-through has been conducted and the punch list items that were identified have been completed. The final pay request for the project's retainage has been approved and is being processed.

No change orders have been issued on this project.

The final construction cost for this project will be \$3,267,878.18 which is \$113,805.62 under the awarded amount.

❖ **Realignment of US 377 at Belknap Street**

- Project Awarded: TxDOT Awarded the Project
- Contractor: Ragle Construction, Inc.
- Award Amount: \$4,198,919.20
- Project Limits: Intersection of US 377 and Belknap Street
- Notice to Proceed: October 20, 2014
- % Complete: 49% (per TxDOT)

The realignment of the intersection at US 377/Denton Highway and Belknap Street is a TxDOT project. This project was identified as part of the Revitalization Belknap initiative in 2007. Realignment construction includes new traffic signals, street lights, paving and betterment to existing utilities.

Prior to the last CIP Update, most of the work had occurred on the south side of Belknap Street. Since this last Update, the contractor (Ragle, Inc.) has placed a considerable amount of paving along the south side of Belknap Street and has begun the new "alignment section" (middle section) of US 377 at Belknap Street. Water and Sanitary Sewer infrastructure should resume later this month.

Since the last Status Report there has been one change order approved for this project. This change order was for the construction of a non-standard concrete headwall, extension of a concrete flume and the replacement of a fence. The change order for this work was in the amount of \$21,902.49.

❖ **Spring Lake Sanitary Sewer Replacement**

- Project Awarded: October 27, 2014
- Contractor: Wildstone Construction
- Award Amount: \$1,367,906.00
- Project Limits: West of Haltom Road (beginning at the intersection of Saucer Drive and Knowledge Street) to east of Denton Highway (ending at the 24" diameter sanitary sewer trunk main along the west side of Big Fossil Creek)
  
- Notice to Proceed: December 15, 2014
- % Complete: 100%

The project consisted of the installation of approximately 5,500 lineal feet of 10" diameter through 18" diameter sanitary sewer pipe along with the associated manholes, pavement repair, etc.

A final walk-through has been conducted and the punch list items that were identified have been completed. The final pay request for the project's retainage has been approved and is being processed.

This project had one change order. This change order was in the amount of \$6,160 and was approved in June 2015.

The final construction cost for this project will be \$1,364,084.00 (including the one change order) which is \$3,822.00 under the awarded amount.

❖ **Safe Routes to School Project**

- Project Awarded: May 13, 2013
- Contractor: C. Green Scaping, L.P.
- Award Amount: \$1,052,561.60
- Project Limits: throughout Haltom City
- % Complete: 100%

This project consisted of installing approximately seven (7) miles of sidewalks and associated improvements. The construction costs are one hundred percent (100%) reimbursable through a federal grant that is administered by the State (TxDOT).

All construction has been inspected and deemed acceptable by the Texas Department of Licensing and Regulation (who checks for compliance with Texas Accessibility Standards) and TxDOT. Presently, staff is waiting to be reimbursed by TxDOT.

❖ **Traffic Signals at the Intersection of US 377 & Madge Place**

- Project Awarded: TxDOT Awarded the Project
- Contractor: Durable Specialties, Inc.
- Award Amount: \$110,584.00
- Project Limits: Intersection of US 377 & Madge Place
- Notice to Proceed: April 2, 2015
- % Complete: 99%

The project's construction includes the installation of traffic signals at the intersection of US 377 & Madge Place. The traffic signals are fully functional.

Presently, TxDOT is working through their processes to have opticom installed at this intersection.

No change orders have been issued on this project.

□Note: For this project, Quine & Associates (Haltom Plaza property owner) entered into a development agreement with the City to be responsible for the project's engineering and construction costs. Quine & Associates has previously deposited \$273,724.00 with the City for these costs.

❖ **Drainage Improvements: Northern Cross Boulevard and Old Denton Road**

- Project Awarded: July 13, 2015
- Contractor: Environmental Safety Services, Inc.
- Award Amount: \$443,551.20
- Project Limits: East of the Northern Cross Boulevard dead end
- Notice to Proceed: September 2, 2015
- % Complete: 95%

The project's construction will include the installation of both soft armoring (grassing) and hard armoring (concrete baffle blocks & Flexamat) of a large drainage basin east of the Northern Cross Boulevard dead end.

Presently, all materials have been installed and the project is close to being substantially complete. A Final Inspection will be scheduled in the next few weeks. Except for any items that may arise during the Final Inspection, the last real remaining item is the establishment of grassing.

To date, one change order has been issued on this Project. This change order was issued in December 2015 in the amount of \$18,712.50. This change order was

necessary because additional dirt-work had to be done by “Chesapeake’s gas pipeline” under the channel.

❖ **Little Fossil Creek Flood Mitigation Project**

On August 27, 2007, the Council approved the Project Cooperation Agreement (PCA) with the US Army Corps of Engineers (USACE). The PCA is a contract between the City and USACE that describes the contractual requirement and funding commitments of both parties.

The first phase (from Haltom City’s south city limits north to Thomas Road) has basically been completed. The USACE is preparing the project’s close-out documentation and has estimated a refund back to the City in the approximate amount of \$310,000. The USACE has provided the City with a partial refund amount of \$290,000; however, the balance will not be remitted until they complete the project close-out documentation.

The second phase is the replacement of the Carson Street bridge structure (while leaving the SH 121 bridge structure in place during construction). TxDOT has recently sent the City an Amendment to the initial Advance Funding Agreement and staff is currently reviewing this document.

❖ **Little Fossil Linear Park**

- Project Awarded: February 26, 2015
- Contractor: Scott Tucker Construction Company
- Award Amount: \$605,594.00
- Project Limits: Thomas Road to State Highway 121
- Notice to Proceed: March 2, 2015
- % Complete: Approximately 95%

The project includes the construction of patron parking, picnic pavilion, play units, a restroom facility and a linear trail.

Since the last Status Report there have not been any change orders on this project.

❖ **Whites Branch Park**

- Project Awarded: February 26, 2015
- Contractor: Scott Tucker Construction Company
- Award Amount: \$272,000.00
- Project Limits: Whites Branch Park
- Notice to Proceed: March 2, 2015
- % Complete: Approximately 95%

The project includes the expansion of the existing parking lot and the construction of a permanent restroom facility.

Since the last Status Report there have not been any change orders on this project.

❖ **Clay Avenue Reconstruction Project**

- Project Awarded:  Not Applicable; Project is a joint project with Mercantile Partners, L.P.
- Contractor: North Texas Contracting
- Award Amount: \$804,603.50
- Project Limits: Beach Street to 1,000 ft. East
- Notice to Proceed: September 1, 2015
- % Complete: 58%

This project includes the replacement of the sanitary sewer main, the installation of drainage infrastructure and the replacement of the existing asphalt pavement section with a heavy-duty concrete pavement section.

The current status of construction is:

1. Paving of the Eastbound Lane is complete;
2. Approximately 800 LF of paving remains to be constructed on the Westbound Lane; and
3. Storm Sewer and Sanitary Sewer infrastructure construction is basically complete.

No change orders have been issued on this project.

#### ❖ **Oakwood Street Reconstruction Project**

- Project Awarded: Tarrant County Awarded the Project (November 2015)
- Contractor: McClendon Construction Company
- Award Amount: \$967,385.75
- Project Limits: N.E. 28<sup>th</sup> Street to Walthall Street
- Notice to Proceed: December 1, 2015
- % Complete: 30%

This project includes the replacement of the existing water main and sanitary sewer main. Additionally, the existing asphalt pavement section will be replaced with a concrete section.

Presently, the Water and Sanitary Sewer infrastructure construction is basically complete. Subgrade stabilization will begin in early February.

#### \* **Projects Under Design:**

##### ❖ 2013 Capital Improvement Plan Street Capital Improvements

(The Council awarded an Engineering Services contract to Teague, Nall, and Perkins, Inc. to prepare the necessary documents to reconstruct various streets.)

- The Streets, Project Limits & % Complete for Design is as follows:
  - Montreal Circle/Vicki Street (Denton Hwy to Revere Street) 95%
  - Cheryl Street (Monna Street to Nadine Drive) 90%
  - Montreal Circle/Vicki Street (Denton Hwy to Revere Street) 90%
  - Joy Lee (Earle to Dead End) 85%
  - Ray Drive West and Ray Court 85%

- Swan Street (Joy Lee Street to Katrine Street) 85%□

□Note: Due to funding constraints, these projects are currently “on hold”.

**\* Projects On Hold:**

**❖ Water and Sanitary Sewer Improvements**

(City Council awarded a professional services contract to Gary Burton Engineering, Inc. for the design of projects that include replacing several water lines and a sanitary sewer main. However, due to funding constraints, these projects are currently “on hold”.)

➤ Project Limits:

- Diamond Oaks North/South Water Main Rehab – Denton Hwy to Golden Oaks Drive
- Starlight Drive Water Main Rehab – Denton Hwy to Glenview Drive
- Denton Hwy Water Main Rehab – Webster Street to Starlight Drive
- Glenview Drive Water Main Rehab – Denton Hwy to Starlight Drive
- Norvell Drive Water Main Rehab – Glenview Drive to Starlight Drive
- Denton Hwy Sewer Main Rehab – Broadway Avenue to Glenview Drive

## **CITY COUNCIL MEMORANDUM**

**City Council Meeting:** January 11, 2016  
**Department:** City Secretary  
**Subject:** Minutes of December 10, 2015 and  
December 14, 2015.

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### **BACKGROUND**

On December 10, 2015, a Special Meeting was held at City Hall, 5024 Broadway Avenue; on December 14, 2015, a Regular Meeting was held at City Hall, 5024 Broadway Avenue.

### **FISCAL IMPACT**

None.

### **RECOMMENDATION**

Staff recommends the City Council approve the Minutes of the meetings of December 10, 2015 and December 14, 2015.

### **ATTACHMENTS**

December 10, 2015 Minutes  
December 14, 2015 Minutes

**MINUTES  
HALTOM CITY COUNCIL MEETING  
CITY HALL, 5024 BROADWAY AVENUE  
January 11, 2016**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on January 11, 2016, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt

Mayor Pro Tem Bob Watkins

Council Place 1 Jeannine Nunn

Council Place 2 Walter Grow

Council Place 3 Scott Garrett

Council Place 4 Trae Fowler

Council Member 6 Stephanie Davenport

Council Place 7 Dr. An Truong

Staff Present: Keith Lane, Interim City Manager; Chuck Barnett, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Justin French, Planning and Community Development Director; William Wiegand, Public Works Engineer, and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER**

Mayor David Averitt called the Worksession to order at 6:00 p.m. Greg Van Nieuwenhuize, Public Works Director, presented several options regarding a new Community Development Block Grant (CDBG) Project for the 42<sup>nd</sup> year, which included the Minnie Street Water Main and the Oak Knoll Water Main. Information for a final decision will be provided at the next meeting. Assistant City Manager Chuck Barnett presented a proposed development project at 4600 Fossil Ridge Circle and 5400 Fossil Creek Boulevard that is requesting passing a resolution to obtain housing credits. A discussion was held regarding the large availability of apartments and the Council was not in favor of the resolution. City Secretary Art Camacho informed the Council of the municipal sales tax changes proposed for a Special Election on May 7, 2016 that will lower the Economic Development Corporation (EDC) sales percentage from ½ cent to ⅜ cent, with the other ⅛ going into the Street Maintenance Tax, which is currently at ¼ cent. In addition, the EDC will be eliminated and an Economic Development Department will be instilled in the city departments with an Economic Director. The Regular Agenda was reviewed and City Secretary Art Camacho advised the Council of several updates on the General Election Resolution. A discussion was held regarding Agenda Item # 3 and # 4 - the zoning change and the Conditional Use Permit (CUP) for the Bering Eden Properties, LLC at 1317 Eden. More information will be forthcoming during the Regular Meeting when the business manager will be present. The Worksession ended at 6:51 p.m.

**REGULAR MEETING**

**CALL TO ORDER**

Mayor Averitt called the meeting to order at 7:05 p.m.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Council Member Scott Garrett gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

## **ANNOUNCEMENTS AND EVENTS**

Council Member Stephanie Davenport announced the following:

**Family Movie Night** - Monday, January 11th, 6:30 p.m. - Movie: *The Princess & the Frog*

**Craft Saturday** - Saturday, January 16th, 10 a.m. – noon, and will feature craft making for adults. The craft will be a Valentine's Day wreath, and the cost is \$5.00 plus supplies, with the supplies list featured on the website

**Computer Classes for Adults** - Computer Basics, Internet Basics, Microsoft Word-citizens may choose one or all. Classes begin in February and you may call or visit website for complete schedule. Registration is required.

**Tax Help Preparation** – The AARP will assist people in filing income tax forms. It will be held on Thursdays, February 4 – April 14, 12 – 4:00 p.m. Reservations are required.

**Super Science Saturdays** - Saturday, February 6th, 2016, 9:00 - 10:30 a.m. This is open for ages 6 – 12, and is free with no registration required.

**Night of Romance** - Friday, February 12, 6:30 – 8:30 p.m. It will be an evening of meet & greet with local Romance authors.

**Take Home Valentine Day Craft for Children** - Saturday, February 13<sup>th</sup>.

### **Story Times**

Thursdays, 11 – 11:45 a.m., for ages 3 & older, with the first Thursday of each month having a puppet show.

Fridays, 10:30 – 11:15 a.m., for ages 2 & younger.

For more information, please contact the Library – 817.222.7787, [www.haltomcitytx.com](http://www.haltomcitytx.com)

### **Parks and Recreation**

The new gym floor is complete at the Recreation Center – just in time for basketball season. Thanks again to the Council for seeing the need and making it possible.

### **Haltom City Stampede**

Be a part of history! Join us for the 30th Annual Haltom Stampede - one of Tarrant County's longest running races - on Saturday, February 13th. The fun run will begin at 8:30 a.m and the 5K (timed or untimed) will begin at 9:00 a.m. Both races start and finish in the Haltom Recreation Center parking lot. Awards and other fun activities will be held inside the Recreation Center following the races. Proceeds from the Stampede benefit the Haltom City/Birdville ISD Back to School Health Fair. The Health Fair initiative provides backpacks and school supplies to Haltom City students. We hope you can join us. We are looking for sponsors and runners. Create a team in your business - get a healthy, fun start to your new year with the Haltom Stampede. For information, please contact Christi Pruitt at the Rec Center.

### **Community Projects**

Art in the City's Spring Gallery Night is Saturday, March 19<sup>th</sup> and looking for artists to showcase their work. Please contact Julie Orebaugh for additional information. The application deadline to be included in the official Gallery Night program is January 20<sup>th</sup> and final application deadline is February 19, 2016.

The Car Show for Kids is Saturday, April 2<sup>nd</sup> and we are looking for more volunteers to serve on the committee. Meetings are held at 2:00 p.m. the 2<sup>nd</sup> Thursday of the month, at the Rec Center. Please contact Julie Orebaugh, if you are interested.

## **REGULAR AGENDA**

1. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of December 10, 2015, and December 14, 2015. Council Member

Walter Grow moved, seconded by Mayor Pro Tem Bob Watkins, to approve the Minutes of the meetings of December 10, 2015 and December 14, 2015. ***The vote was unanimous. Motion carried.***

2. **General and Joint Election** – Consideration and/or action regarding approval of Resolution No. R-2016-001-01 calling for a General Election and authorizing a Joint Election with Tarrant County on May 7, 2016. City Secretary Art Camacho presented the resolution and Council Member Scott Garrett moved, seconded by Council Member Trae Fowler, to approve Resolution No. R-2016-001-01 calling for a General Election and authorizing a Joint Election with Tarrant County on May 7, 2016. ***The vote was unanimous. Motion carried.***

**Because of the absence of both property owners on the following agenda items, Mayor Averitt moved up the Visitors/Citizens Forum.**

### **VISITORS/CITIZENS FORUM**

Citizen Jack Lewis commented on the street maintenance and sidewalk repairs, and also asked for the Council to consider formulating and passing ordinances requiring United States citizenship for both home owners and renters.

**Mayor Averitt advanced Agenda Item # 5 - Ordinance No. O-2015-026-15 (CU-005-15) – ahead because of the absence of the property manager on Agenda Items # 3 and # 4.**

5. **Ordinance No. O-2015-026-15 (CU-005-15)** - Conduct a public hearing and consider action on the application of Diana Velasco for a Conditional Use Permit request with site plan approval, for office warehouse, research laboratory, swimming pool sales and service store, wholesale distributor, showroom warehouse, and contractor's office with shop and garage uses located on Lot 1B, Block 3 of the Golden Gardens Addition, being 0.492 acres located south of Highland Avenue and east of Oakwood Terrace, locally known as 5612 Highland Avenue – ***First reading.*** Planning and Community Development Director Justin French presented the ordinance and property manager Diana Velasco was present to answer questions. Mayor Averitt opened the Public Hearing at 7:29 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 7:30 p.m. A quick discussion was held regarding the possible outside storage of equipment, work materials, or repaired items. Ms. Velasco assured the Council that no outside work or storage would be done. Council Member Trae Fowler moved, seconded by Council Member Jeannine Nunn, to approve Ordinance No. O-2015-026-15 (CU-005-15), with the stipulation of no outside storage, maintenance, or display being done on the property – first reading. ***The vote was unanimous. Motion carried.***
3. **Ordinance No. O-2015-024-15 (Z-011-15)** - Conduct a public hearing and consider action on the application of Travis Hanzelka on behalf of Bering Eden Properties, LLC for a Zoning Change request from "M-1" Industrial District to "M-2" Heavy Industrial District located on Lot 15, Block 2 of the Randol Addition and Tracts 8A2 and 8A2A of the John Akers Survey, Abstract 24, being approximately 3.543 acres located north of Elliot Reeder Road and west of Eden Drive, locally known as 1317 Eden Drive – ***First reading.*** Planning and

Community Development Director Justin French presented the ordinance and property manager Travis Hanzelka was present to answer questions. Mayor Averitt opened the Public Hearing at 7:35 p.m. and a discussion was held regarding the failure of a certificate of occupancy being acquired. Mr. Hanzelka stated his business partner was supposed to take care of this and they have since met all the requirements. In addition, the safe storage of the facility's chemicals, the number of current and potential employees, and the company's business plan was discussed. Mayor Averitt closed the Public Hearing at 7:53 p.m. Council Member Fowler moved, seconded by Council Member Davenport, to approve Ordinance No. O-2015-024-15 (Z-011-15) – first reading. **The vote was unanimous. Motion carried.**

4. **Ordinance No. O-2015-025-15 (CU-007-15)** - Conduct a public hearing and consider action on the application of Travis Hanzelka on behalf of Bering Eden Properties, LLC for a Conditional Use Permit request with site plan approval, for metal finishing facility uses located on Lot 15, Block 2 of the Randol Addition and Tracts 8A2 and 8A2A of the John Akers Survey, Abstract 24, being approximately 3.543 acres located north of Elliot Reeder Road and west of Eden Drive, locally known as 1317 Eden Drive – **First reading.** Planning and Community Development Director Justin French presented the ordinance and a brief discussion was held regarding the maintaining of the current type of labor. Mayor Averitt opened the Public Hearing at 7:55 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 7:56 p.m. Council Member Fowler moved, seconded by Council Member Grow, to approve Ordinance No. O-2015-025-15 (CU-007-15), with the stipulation that the CUP not be passed to another tenant – first reading. **The vote was unanimous. Motion carried.**

#### **BOARDS/COMMISSIONS**

6. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. Mayor Averitt presented the resignation of Donna Peterson from the Beautification Board. **The Council approved the resignation unanimously.** Mayor Averitt presented the resignation of Bob Presley from the Beautification Board. **The Council approved the resignation unanimously.**
7. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. (This action was done after the Executive Session ended at 11:05 p.m.) Mayor Averitt appointed Mayor Pro Tem Bob Watkins to the EDC Board. **The Council approved the appointment unanimously.**

**Mayor Averitt called for an Executive Session at 8:05 p.m. for the following:**

#### **EXECUTIVE SESSION**

##### **Section 551.071**

**As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:**

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict

with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Flynn v. Haltom City EDC
- Progressive County Mutual Ins. Co. v. City of Haltom City
- James H. Watson v. City of Haltom City
- Louis Engler v. City of Haltom City, et al
- EEOC Charge No. 450-2015-01583
- City of San Antonio, Texas, on behalf of itself and all other similarly situated Texas cities v. Hotels.com, L.P., et al., Civil No. SA-06-CA-381-OG, a Class Action

**Section 551.072 – Deliberations about Real Property**

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation, including the purchase of 3005 Markum Drive and adjoining vacant lots.

**Section 551.074 - Personnel**

Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the Municipal Court Judge, Municipal Court Administrator, Office Secretary and Interim City Manager.

**RECONVENE TO REGULAR SESSION**

8. Take any action deemed necessary as a result of the Executive Session.  
The Council reconvened to Regular Session at 11:05 p.m. No action was taken.  
(Please see Minute Item # 7 regarding the appointment of Mayor Pro Tem Bob Watkins to the EDC.)

**ADJOURNMENT**

Mayor Averitt adjourned the meeting on January 11, 2016 at 11:08 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

\_\_\_\_\_  
Art Camacho, City Secretary

\_\_\_\_\_  
David Averitt, Mayor

**MINUTES**  
**HALTOM CITY COUNCIL WORKSESSION**  
**Haltom City Hall**  
**5024 Broadway Avenue, Haltom City, Texas 76117**  
**January 18, 2016**

A Worksession was held by the City Council on January 18, 2016, at 6:00 p.m. at City Hall, Haltom City, Texas, with the following members present:

Mayor David Averitt	Council Place 1 Jeannine Nunn
Council Place 2 Walter Grow	Council Place 3 Scott Garrett
Council Place 6 Stephanie Davenport	

Mayor Pro-Tem Bob Watkins and Council Members Trae Fowler and Dr. An Truong were absent. City Staff Present: Keith Lane, Interim City Manager; Chuck Barnett, Assistant City Manager; Art Camacho, City Secretary; Justin French, Planning and Community Development Director; Glenna Batchelor, Building Official; Christi Pruitt, Recreation Center Director; and Greg Van Nieuwenhuize, Public Works Director.

**CALL TO ORDER**

Mayor Averitt called the Worksession to order at 6:00 p.m.

1. General Discussion on: Community Revitalization – Mayor Averitt introduced the Council and Staff to the attending citizens and spoke about the current and future status of Haltom City in regard to revitalizing its image with both the surrounding areas and local citizens. Council members spoke about their concerns with upgrading the image of the city by committing to infrastructure developments, having qualified people handle the development process, funding the necessary positions, and making a stronger push to clean up problem area violations through the code enforcement/police department efforts. Citizen Susann Ora presented a “Neighborhood Restoration Action Plan” which contained a proposal to have citizens form a Steering Committee that would meet regularly and conduct an analysis of city wide problems regarding neighborhoods and methods to assist the city departments in providing solutions. In addition, the subject of grants, excessive vehicles on city streets, upgrading city facilities, the Belknap and Hwy 377 intersection, ethnic diversity, and rental ordinances to prohibit criminals and illegals was discussed.

**ADJOURNMENT**

Mayor Averitt adjourned the Worksession at 7:47 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

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Art Camacho, City Secretary

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David Averitt, Mayor

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Planning & Community Development

**Subject:** Ordinance No. O-2015-024-15  
*Final Reading (Z-011-15)*

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### BACKGROUND

Consider action on the application of Travis Hanzelka on behalf of Bering Eden Properties, LLC for a Zoning Change request from “M-1” Industrial District to “M-2” Heavy Industrial District located on Lot 15, Block 2 of the Randol Addition and Tracts 8A2 and 8A2A of the John Akers Survey, Abstract 24, being approximately 3.543 acres located north of Elliot Reeder Road and west of Eden Drive, locally known as 1317 Eden Drive.

The applicant requests to rezone the subject site as a first of two requests to bring the property into conformance with the Zoning Ordinance. A metal finishing facility requires a zoning of “M-2” Heavy Industrial District and approval of a conditional use permit (CUP). It was recently discovered that a metal finishing facility was occupying the property over the past year without a certificate of occupancy and without proper zoning. In November 2015, the Building Official issued a temporary certificate of occupancy to the metal finishing facility to allow it to continue while rezoning and conditional use approval were pursued. Issuance of a permanent certificate of occupancy is contingent upon zoning approval, CUP approval, and any stipulations placed on the CUP approval by the Planning and Zoning Commission and City Council. If either request is denied, the temporary certificate of occupancy will be revoked and the metal finishing facility must vacate the premises.

On January 11, 2015, the City Council approved Ordinance No. O-2015-024-15 by a vote of 7-0-0.

### FISCAL IMPACT

None.

### RECOMMENDATION

On December 8, 2015, the P&Z recommended approval of Z-011-15 by a vote of 5-0-0.

### ATTACHMENTS

Provided in the City Council packet of January 11, 2016

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Planning & Community Development

**Subject:** Ordinance No. O-2015-025-15  
*Final Reading (CU-007-15)*

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### BACKGROUND

Consider action on the application of Travis Hanzelka on behalf of Bering Eden Properties, LLC for a Conditional Use Permit request with site plan approval, for metal finishing facility uses located on Lot 15, Block 2 of the Randol Addition and Tracts 8A2 and 8A2A of the John Akers Survey, Abstract 24, being approximately 3.543 acres located north of Elliot Reeder Road and west of Eden Drive, locally known as 1317 Eden Drive.

The applicant requests approval of a Conditional Use Permit for metal finishing facility uses. The applicant has provided a site plan of the property showing existing improvements. According to Tarrant County Appraisal District record, the building was constructed in 1979.

On January 11, 2015, the City Council approved Ordinance No. O-2015-025-15 by a vote of 7-0-0 with the stipulation that the conditional use permit shall not be passed to any other tenant.

### FISCAL IMPACT

None.

### RECOMMENDATION

On December 8, 2015, the P&Z recommended approval of CU-007-15 by a vote of 5-0-0.

### ATTACHMENTS

Provided in the City Council packet of January 11, 2016

**ORDINANCE NO. O-2015-025-15**

**CASE NO. CU-007-15**

**AN ORDINANCE AMENDING ORDINANCE NO. O-2002-032-15, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF HALTOM CITY, TEXAS, BY APPROVING A CONDITIONAL USE PERMIT FOR METAL FINISHING FACILITY USES ON CERTAIN PROPERTY IN THE CITY OF HALTOM CITY, TEXAS; AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City Council of the City of Haltom City heretofore adopted Ordinance No. O-2002-032-15, as amended, the Zoning Ordinance of the City of Haltom City, Texas, which Ordinance regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

**WHEREAS**, in accordance with Section 39 of the Zoning Ordinance, the owner of property consisting of approximately 3.543 acres of land located on Lot 15, Block 2 of the Randol Addition and Tracts 8A2 and 8A2A of the John Akers Survey, Abstract 24, locally known as 1317 Eden Drive (hereinafter-referenced as the "Property"), has filed an application for approval of a Conditional Use Permit for metal finishing facility uses on said property; and

**WHEREAS**, the Planning and Zoning Commission of the City of Haltom City, Texas held a public hearing on December 8, 2015 and the City Council of the City of Haltom City,

Texas held a public hearing on January 11, 2016 with respect to the Conditional Use permit described herein; and

**WHEREAS**, the City has complied with all requirements of Chapter 211 of the Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the approval of the Conditional Use Permit.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:**

**SECTION 1.**

Ordinance No. O-2002-032-15, as amended, is hereby amended by approving a Conditional Use Permit for metal finishing facility uses at the property consisting of approximately 3.543 acres of land located at 1317 Eden Drive and being more fully described as Lot 15, Block 2 of the Randol Addition and Tracts 8A2 and 8A2A of the John Akers Survey, Abstract 24.

**SECTION 2.**

The official zoning map of the City of Haltom City is hereby amended and the City Secretary is directed to revise the zoning map to reflect the Conditional Use Permit as set forth above.

**SECTION 3.**

The use of the Property described above shall be subject to the restrictions, terms and conditions set forth in Exhibit "A" Design Standards and Exhibit "B" Site Plan attached hereto and shall further be subject to all the applicable regulations contained in the Zoning

Ordinance and all other applicable and pertinent ordinances of the City of Haltom City, Texas.

#### **SECTION 4.**

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

#### **SECTION 5.**

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

#### **SECTION 6.**

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

**SECTION 7.**

All rights and remedies of the City of Haltom City, Texas, are expressly saved as to any and all violations of the provisions of Ordinance No. O-2002-032-15 or any ordinances governing zoning that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**SECTION 8.**

The City Secretary of the City of Haltom City, Texas, is hereby directed to publish in the official newspaper of the City of Haltom City, Texas, the caption, Section 1, penalty clause, publication clause and effective date clause of this Ordinance one (1) time within ten (10) days after the first reading of this Ordinance as required by Section 10.01 of the Charter of the City of Haltom City, Texas.

**SECTION 9.**

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

**PASSED AND APPROVED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.**

**PASSED AND APPROVED ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.**

\_\_\_\_\_  
Mayor  
ATTEST:

\_\_\_\_\_  
City Secretary

EFFECTIVE: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
City Attorney

**Exhibit 'A'**  
**Design Standards**

1. The City's Environmental Services Division shall review for environmental compliance at time of Certificate of Occupancy review.
2. The conditional use permit shall not be passed to any other tenant.
3. If there is any conflict between Exhibit 'A' Design Standards and Exhibit 'B' Site Plan, the provisions in Exhibit 'A' Design Standards shall control.

**Exhibit 'B'**  
**Site Plan**

**(See next page)**

BLOCK 1, RANDOL ADDITION  
VOL. 388-18, PG. 73  
P.R.T.C.T.

18

17

16

CLOSED STREET

N 63°05'00" E - 434.40'

POINT OF BEGINNING

154,319.5 SQ. FT.  
3.5427 ACRES

ONE STORY  
TILT WALL BLDG.

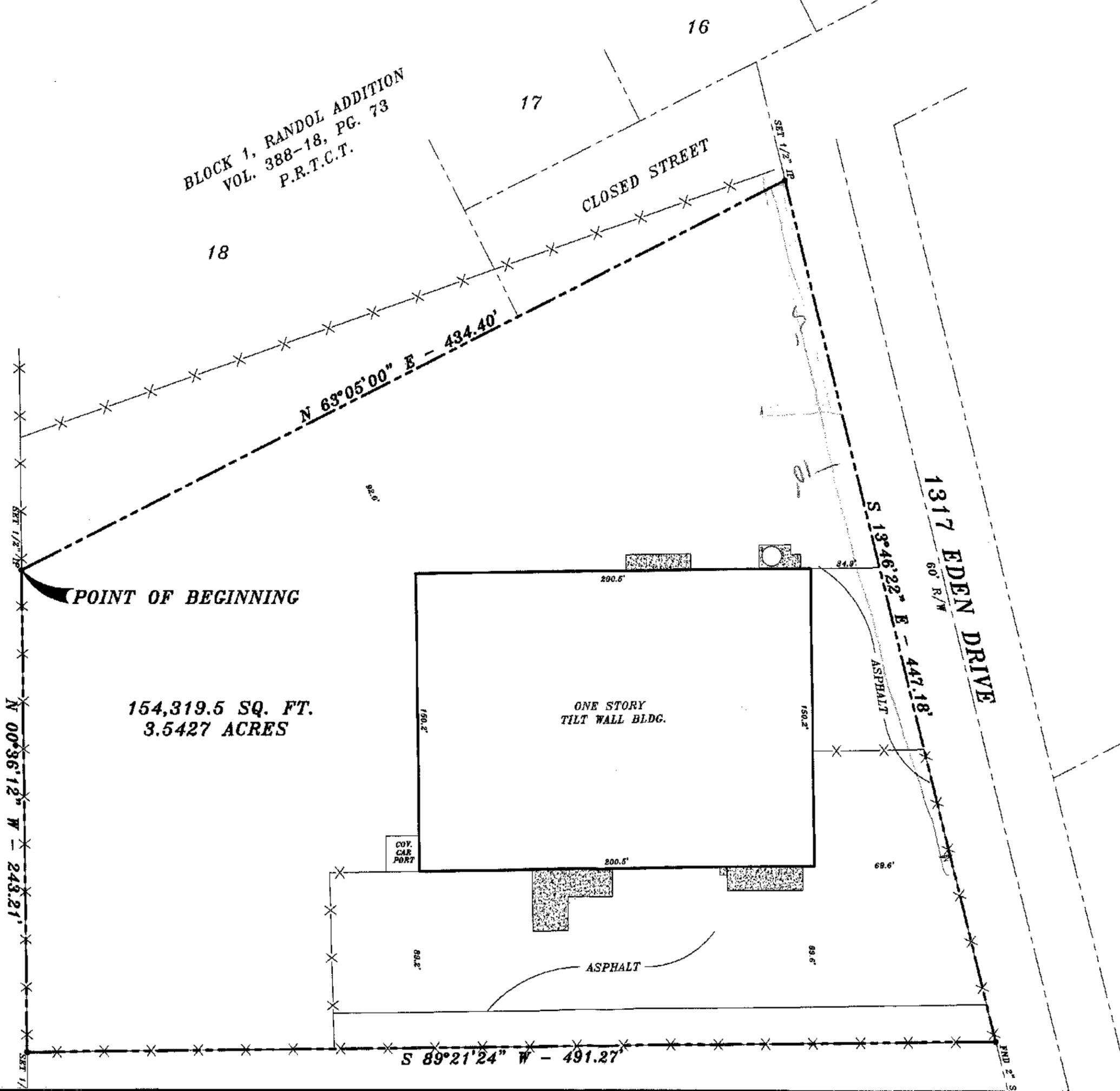
1317 EDEN DRIVE  
60' R/W

S 13°46'22" E - 447.18'

N 00°36'12" W - 243.21'

S 89°21'24" W - 491.27'

COWTOWN SALVAGE INC.  
VOL. 15263, PG. 313  
D.R.T.C.T.



## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Planning & Community Development

**Subject:** Ordinance No. O-2015-026-15  
*Final Reading (CU-005-15)*

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### BACKGROUND

Consider action on the application of Diana Velasco for a Conditional Use Permit request with site plan approval, for office warehouse, research laboratory, swimming pool sales and service store, wholesale distributor, showroom warehouse, and contractor's office with shop and garage uses located on Lot 1B, Block 3 of the Golden Gardens Addition, being 0.492 acres located south of Highland Avenue and east of Oakwood Terrace, locally known as 5612 Highland Avenue.

The applicant initially requested approval of a Conditional Use Permit for motorcycle and trailer sale and rental, office warehouse, research laboratory, swimming pool sales and service store, wholesale distributor, showroom warehouse, and contractor's office with shop and garage uses. The Planning and Zoning Commission approved the applicant's request without approval of motorcycle and trailer sale and rental. The applicant has provided a site plan of the property showing existing improvements.

On January 11, 2015, the City Council approved Ordinance No. O-2015-026-15 by a vote of 7-0-0 with the following stipulations: outside storage, outside maintenance, and outside display shall be prohibited.

### FISCAL IMPACT

None.

### RECOMMENDATION

On December 8, 2015, the P&Z recommended approval of CU-005-15 by a vote of 5-0-0 with the stipulation that the conditional use permit be approved for office warehouse, research laboratory, swimming pool sales and service store, wholesale distributor, showroom warehouse, and contractor's office with shop and garage uses and without approval of motorcycle and trailer sale and rental uses.

### ATTACHMENTS

Provided in the City Council packet of January 11, 2016

**ORDINANCE NO. O-2015-026-15**

**CASE NO. CU-005-15**

**AN ORDINANCE AMENDING ORDINANCE NO. O-2002-032-15, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF HALTOM CITY, TEXAS, BY APPROVING A CONDITIONAL USE PERMIT FOR OFFICE WAREHOUSE, RESEARCH LABORATORY, SWIMMING POOL SALES AND SERVICE STORE, WHOLESALE DISTRIBUTOR, SHOWROOM WAREHOUSE, AND CONTRACTOR'S OFFICE WITH SHOP AND GARAGE ON CERTAIN PROPERTY IN THE CITY OF HALTOM CITY, TEXAS; AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City Council of the City of Haltom City heretofore adopted Ordinance No. O-2002-032-15, as amended, the Zoning Ordinance of the City of Haltom City, Texas, which Ordinance regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

**WHEREAS**, in accordance with Section 39 of the Zoning Ordinance, the owner of property consisting of approximately 0.492 acres of land located on Lot 1B, Block 3 of the Golden Gardens Addition, locally known as 5612 Highland Avenue (hereinafter-referenced as the "Property"), has filed an application for approval of a Conditional Use Permit for office

warehouse, research laboratory, swimming pool sales and service store, wholesale distributor, showroom warehouse, and contractor's office with shop and garage uses on said property; and

**WHEREAS**, the Planning and Zoning Commission of the City of Haltom City, Texas held a public hearing on December 8, 2015 and the City Council of the City of Haltom City, Texas held a public hearing on January 11, 2016 with respect to the Conditional Use permit described herein; and

**WHEREAS**, the City has complied with all requirements of Chapter 211 of the Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the approval of the Conditional Use Permit.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:**

**SECTION 1.**

Ordinance No. O-2002-032-15, as amended, is hereby amended by approving a Conditional Use Permit for office warehouse, research laboratory, swimming pool sales and service store, wholesale distributor, showroom warehouse, and contractor's office with shop and garage uses at the property consisting of approximately 0.492 acres of land located at 5612 Highland Avenue and being more fully described as Lot 1B, Block 3 of the Golden Gardens Addition.

## **SECTION 2.**

The official zoning map of the City of Haltom City is hereby amended and the City Secretary is directed to revise the zoning map to reflect the Conditional Use Permit as set forth above.

## **SECTION 3.**

The use of the Property described above shall be subject to the restrictions, terms and conditions set forth in Exhibit "A" Design Standards and Exhibit "B" Site Plan attached hereto and shall further be subject to all the applicable regulations contained in the Zoning Ordinance and all other applicable and pertinent ordinances of the City of Haltom City, Texas.

## **SECTION 4.**

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

## **SECTION 5.**

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences,

clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

#### **SECTION 6.**

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

#### **SECTION 7.**

All rights and remedies of the City of Haltom City, Texas, are expressly saved as to any and all violations of the provisions of Ordinance No. O-2002-032-15 or any ordinances governing zoning that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

#### **SECTION 8.**

The City Secretary of the City of Haltom City, Texas, is hereby directed to publish in the official newspaper of the City of Haltom City, Texas, the caption, Section 1, penalty clause, publication clause and effective date clause of this Ordinance one (1) time within ten (10) days after the first reading of this Ordinance as required by Section 10.01 of the Charter of the City of Haltom City, Texas.

**SECTION 9.**

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

**PASSED AND APPROVED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.**

**PASSED AND APPROVED ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.**

\_\_\_\_\_  
Mayor  
ATTEST:

\_\_\_\_\_  
City Secretary

EFFECTIVE: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
City Attorney

**Exhibit 'A'**  
**Design Standards**

1. A landscape buffering varying in width from 15 to 18 feet shall be maintained as shown on Exhibit 'B' Site Plan.
2. On both sides of all three drive approaches shall be an 18x18-foot no parking area measured from the front property line and the edge of the drive approach throat.
3. Outside storage, outside maintenance, and outside display shall be prohibited.
4. If there is any conflict between Exhibit 'A' Design Standards and Exhibit 'B' Site Plan, the provisions in Exhibit 'A' Design Standards shall control.

**Exhibit 'B'**  
**Site Plan**

**(See next page)**



## CITY COUNCIL MEMORANDUM / RESOLUTION

**City Council Meeting:** January 25, 2016

**Department:** Finance/Purchasing

**Subject:** Interlocal Purchasing Agreement with Tarrant County, Texas

---

### BACKGROUND

Tarrant County has requested an Interlocal Purchasing Agreement with the City of Haltom City initially to attach on to the agreement with Reliable Paving who was awarded a contract by the City of Haltom City for Miscellaneous Concrete Improvements Bid No. B2014-311-010. By entering into an interlocal agreement between the City of Haltom City and Tarrant County, the County will be able to take advantage of discount pricing for other goods and services, due to the increased volume as well as any other products and/or services, whenever available.

The "Texas Interlocal Cooperation Act", Chapter 791, Texas Government Code authorizes municipalities to participate in such purchasing agreements. The entity processing the bid process will have final approval of specifications for products and/or services.

### FISCAL IMPACT

There is no fiscal impact. However, there is value in authorizing the Interlocal agreement to possibly take advantage of cost savings for other qualified purchases via future agreements with Tarrant County.

### RECOMMENDATION

Staff recommends the City Council authorize the City Manager to enter into an interlocal purchasing agreement with Tarrant County.

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated staff recommendations are hereby approved and authorized.

**PASSED AND APPROVED** at a regular meeting of the City Council of the City of Haltom City, Texas this 25<sup>th</sup> day of January, 2016 at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 *et seq.*

**APPROVED**

\_\_\_\_\_  
David Averitt, Mayor

**ATTEST:**

\_\_\_\_\_  
Art Camacho, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Wayne Olson, City Attorney

**INTERLOCAL AGREEMENT**  
**BETWEEN HALTOM CITY AND TARRANT COUNTY TEXAS**

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2016 between the City of Haltom City, Texas and Tarrant County, Texas.

Pursuant to the authority granted by the "Texas Interlocal Cooperation Act," Chapter 791 Texas Government Code providing for the cooperation between local governmental bodies, the parties hereto, in consideration of the premises and mutual promises contained herein, agree as follows:

WHEREAS, the contract is made under the authority of Sections 791.001-791.029 of the Texas Government Code; and,

WHEREAS, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance or those payments from current revenues legally available to that party;

WHEREAS, the governing bodies of each party find that the subject of this contract is necessary for the benefit of the public and that each party has the legal authority to perform and to provide the governmental function or service which is the subject matter of this contract; furthermore, the governing bodies find that the performance of this contract is in the common interest of both parties; and that the division of cost fairly compensates the performing party for the services under this contract.

**I.**

Tarrant County hereby makes, constitutes and appoints the City of Haltom City its true and lawful purchasing agent for the purchase of various commodities using Annual Contracts (Bids). The City of Haltom City will maintain a listing of Annual Contracts which are available for local entities use. The City of Haltom City will forward a copy of requested Annual Contract to the requesting entity. Tarrant County agrees that the City of Haltom City shall serve as the purchasing agent for selected items, and agrees that the bidding shall be conducted by the City of Haltom City according to its usual bidding procedures and in accordance with applicable State statutes.

**II.**

Tarrant County agrees that all specifications for selected items shall be determined by the City of Haltom City.

**III.**

Tarrant County agrees to pay the supplier for all goods, equipment and products pursuant to this Agreement. The successful bidder or bidders shall bill Tarrant County directly for all items purchased, and Tarrant County shall be responsible for vendor's compliance with all conditions of delivery and quality of the purchased items.

Janel Jenkins, Senior Buyer, Construction is hereby designated as the official representative to act for Tarrant County in all matters relating to this Agreement.

**V.**

This Agreement shall take effect upon execution by both signatories.

**VI.**

This Agreement shall be in effect from the date of execution until terminated by either party to the Agreement upon written thirty (30) days notice prior to cancellation

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their authorized officers the day and year first above written.

**TARRANT COUNTY**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**Haltom City**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

## CITY COUNCIL MEMORANDUM / RESOLUTION

**City Council Meeting:** January 25, 2016  
**Department:** Finance/Purchasing  
**Subject:** The Interlocal Purchasing System (TIPS)

---

### BACKGROUND

City of Haltom City Public Works Division has identified a National Cooperative Purchasing Program offered by Region VIII Education Service Center located in Pittsburg, Texas (Camp County). Its purpose is to provide school districts and other governmental entities opportunities for greater efficiency as well as economy in acquiring goods and services.

The "Texas Interlocal Cooperation Act", Chapter 791, Texas Government Code authorizes municipalities to participate in such purchasing agreements.

### FISCAL IMPACT

There is value in authorizing the use of a national cooperative purchasing program to take advantage of cost savings obtained by utilizing this program as well as the ability to expedite projects.

### RECOMMENDATION

Staff recommends the City Council authorize the City Manager to enter into an interlocal purchasing agreement with Region VIII Education Service Center.

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated staff recommendations are hereby approved and authorized.

**PASSED AND APPROVED** at a regular meeting of the City Council of the City of Haltom City, Texas this 25<sup>th</sup> day of January, 2016 at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 *et seq.*

**APPROVED**

---

David Averitt, Mayor

**ATTEST:**

---

Art Camacho, City Secretary

**APPROVED AS TO FORM:**

---

Wayne Olson, City Attorney

**INTERLOCAL AGREEMENT Region  
VIII Education Service Center  
TEXAS PUBLIC ENTITY OR LOCAL GOVERNMENT  
(School, College, University, State, City, County, or Other Political Subdivision)**

\_\_\_\_\_  
TEXAS PUBLIC ENTITY

\_\_\_\_\_  
Control Number (TIPS will Assign)

Region VIII Education Service Center  
Pittsburg, Texas

225 - 950  
County-District Number

Texas Education Code §8.002 permits regional education service centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university operations. In addition, authority is granted under Texas Government Code §§ 791.001 *et seq* as amended to enter into Interlocal agreements with said educational entities, as well as, other governmental entities and political subdivisions of Texas and other States. As authorized by applicable statutes and regulations, Cooperative Purchasing Services under this agreement are extended to all Texas State, City or County Government Agencies, or any other Government Entity as defined in the Texas Government Code § 791.003.

This Interlocal Agreement (hereinafter the "Agreement") is effective \_\_\_\_\_ and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region VIII Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public entity through a Program known as the The Interlocal Purchasing System (TIPS) Program.

The purpose of the TIPS Program shall be to obtain substantial savings for participating School District, University, College, Community College, City, County or Other Public Agencies through cooperative purchasing.

**Roles of the TIPS Purchasing Cooperative:**

1. Provide for the organizational structure of the program.
2. Provide staff for efficient operation of the program.
3. Promote marketing of the TIPS Program.
4. Coordinate the Competitively Bid Process for all Vendor Awarded Contracts.
5. Provide members with procedures for placing orders through TIPS PO System.
6. Maintain filing system for Due Diligence Documentation.

**Role of the Public Entity:**

1. Commit to participate in the program by an authorized signature on membership forms.
2. Designate a Primary Contact and Secondary Contact for entity.
3. Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.

4. Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to [tipspo@tips-usa.com](mailto:tipspo@tips-usa.com).
5. Accept shipments of products ordered from Awarded Vendors.
6. Process Payments to Awarded Vendors in a timely manner.

**General Provisions:**

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC VIII are located which is Camp County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from budgeted available funds for the current fiscal year of each such entity.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by means of a facsimile machine and the terms and conditions agreed to are binding upon the Parties.

**Authorization:**

Region VIII Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered into an Agreement to provide cooperative purchasing opportunities to public agencies.

This Agreement was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the Texas Open Meetings Act, Texas Government Code ch. 551. (If required by the entity.)

The individuals signing below are authorized to do so by the respective parties to this Agreement.

**Public Member Entity:**

**Purchasing Cooperative Lead Agency:**

\_\_\_\_\_  
**Entity Name**

**Region VIII Education Service Center**

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Authorized Signature

Title: \_\_\_\_\_

Title: Executive Director Region VIII ESC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

---

**Public Entity Contact Information**

\_\_\_\_\_  
Primary Purchasing Person Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State Zip

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Primary Person Email Address

\_\_\_\_\_  
Secondary Person Name

\_\_\_\_\_  
Secondary Person Email Address

If your entity does not require you to have an Interlocal Agreement, please go to the TIPS website under Membership and take advantage of online registration. The states of Texas and Arizona **do** require all entities to have an Interlocal Agreement. Other States or governmental jurisdictions may require an Interlocal agreement as well and you are advised to consult your legal counsel to determine the requirements for your entity. Email completed Interlocal Agreement to [tips@tips-usa.com](mailto:tips@tips-usa.com).

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Public Works

**Subject:** Public Hearing  
Resolution No. R-2016-004-11 –  
Community Development Block  
Grant Project (42<sup>nd</sup> Year)

---

### BACKGROUND

The Department of Housing and Urban Development (HUD) appropriates funds to entitlement communities through the Community Development Block Grant (CDBG) program. These funds are targeted to benefit low to moderate-income persons. Funds are to be used for the development of viable urban communities by providing:

- Decent housing;
- Suitable living environment; and
- Expanded economic opportunities.

Before CDBG funds can be expended, a proposed project must be determined to be an eligible activity and meet the national objective by serving low to moderate-income persons. Eligible activities include:

- Acquisition of Real Property;
- Public Facilities and Improvements;
- Public Services;
- Rehabilitation;
- Code Enforcement; and
- Economic Development

Preliminary estimates indicate that Haltom City will received around \$130,000 - \$175,000 in CDBG funds. In many of the previous years, the City has chosen to reconstruct a street and replace its associated utility infrastructure (sanitary sewer, storm sewer and water). However, because of the limited amount of funding available through CDBG funding, this has required the City to budget hundreds of thousands of dollars to construct the project. As an example, the current CDBG project under construction is the Oakwood Street (N.E. 28<sup>th</sup> Street to Walthall Street) Reconstruction Project at a cost of \$967,385.75. This will require the City to pay approximately \$850,000 towards this project.

During the January 11, 2016 Work Session, staff discussed three (3) potential projects with the City Council. These projects and their background information are as follows:

<b>Street Name</b>	<b># of Structures</b>	<b>Length (L. F.)</b>	<b>Estimated Cost</b>
Minnie Street (N.E. 28 <sup>th</sup> to Hollis)	18	1500	\$190,000
Oak Knoll Drive (Belknap to Parris)	33	2175	\$255,000
Oak Knoll Drive (Belknap to Parrish) AND McNutt Street (Oak Knoll to Dead End)	45	3000	\$360,000

Staff recommends submitting the Minnie Street Water Main (N.E. 28th Street to Hollis Street) Replacement to Tarrant County as the City's 42<sup>nd</sup> Year CDBG Project. This project will replace the existing 2" water main with 6" DIA water main which would allow for the installation of fire hydrants in accordance with the City's criteria.

Because of recent fires, the feasibility of replacing the Minnie Street water main and no additional easement being necessary along Minnie Street, the Fire Department has indicated that the Minnie Street water main replacement would be their highest priority of the above potential projects. The Fire Marshall indicated that there have been two (2) separate fires in this section of Minnie Street in 2015. In one of the fires, a fire hose was laid from the north side of N.E. 28<sup>th</sup> Street to the structure fire a distance of about 800'. This required N.E. 28<sup>th</sup> Street to be blocked to traffic and for the Police Department to direct traffic onto side streets. The other fire also had a hose-lay of about 800'; however, the Fire Department was able to use the fire hydrant at the intersection of Minnie Street and Hollis Street to extinguish this fire.

**FISCAL IMPACT**

If the replacement of the Minnie Street water main is chosen as the City's 42<sup>nd</sup> Year Community Development Block Grant Project, the FY2017 Budget would need to allocate \$15,000 to \$60,000 for this project.

**RECOMMENDATION**

Staff recommends the City Council hold a public hearing and approve Resolution No. Resolution No. R-2016-004-11 designating the Minnie Street Water Main (N.E. 28th Street to Hollis Street) Replacement Project to Tarrant County as the City's FY2016 (42<sup>nd</sup> Year) Community Development Block Grant Project.

**ATTACHMENT**

Resolution No. R-2016-004-11

**RESOLUTION NO. R - 2016 - 004 - 11**

**A RESOLUTION APPROVING THE CITY OF HALTOM CITY'S FORTY-SECOND YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.**

**WHEREAS**, the City of Haltom City (City) is eligible to participate in the urban county Community Development Block Grant (CDBG) program administered through Tarrant County; and,

**WHEREAS**, the City desires to receive CDBG funds to improve the quality of life in Haltom City; and,

**WHEREAS**, the City has placed a Public Notice for a Public Hearing on January 25, 2016 at the Haltom City City Hall, the Haltom City Public Library and on the City's website; and,

**WHEREAS**, on January 25, 2016 the City Council of the City of Haltom City held a Public Hearing regarding the proposed Forty-Second (42<sup>nd</sup>) Year CDBG application; and,

**WHEREAS**, all interested citizens were provided an opportunity to address the City Council during this Public Hearing concerning said application; **NOW, THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS:**

**SECTION 1.** THAT the City of Haltom City's 42<sup>nd</sup> Year CDBG project shall include the replacement of approximately 1,500 linear feet of water main along Minnie Street (N.E. 28<sup>th</sup> Street to Hollis Street), add fire hydrants and other water main appurtenances with an estimated cost of \$190,000.00.

**SECTION 2.** THAT the said water main construction shall be to current City of Haltom City Standards as well as any sanitary sewer mains, curb, gutter, sidewalks, paving and drive approaches that may be in conflict with the replacement water main.

**SECTION 3.** THAT the CDBG application shall include a request for 42<sup>nd</sup> Year CDBG allocation as follows:

CDBG Requested Funding	\$175,000.00
Design/Engineering, Water Main Replacement, Fire Hydrant Installation, Valve Installation and Pavement Repair	

City Water/Sanitary Sewer (Enterprise) Fund	\$15,000.00
Contractor Mobilization, Erosion Control and Pavement Repair	

<b>Total Project Cost</b>	<b>\$190,000.00</b>
---------------------------	---------------------

**SECTION 4.** THAT the City of Haltom City shall be responsible for all costs of the 42<sup>nd</sup> Year CDBG project that exceed the amount of the grant fund.

**AND IT IS SO RESOLVED.**

**PASSED AND APPROVED** on this the 25th day of January, 2016.

**CITY OF HALTOM CITY**

By: \_\_\_\_\_  
David Averitt, Mayor

**ATTEST:**

\_\_\_\_\_  
Art Camacho, City Secretary

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016  
**Department:** Planning & Community Development  
**Subject:** Final Plat (P-003-16) Avelar Addition

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### BACKGROUND

Consider action on the application of Santiago Avelar for approval of a final plat creating Lot 1, Block 1 of the Avelar Addition from Tract 14D1 of the J. B. York Survey, A-1754, located in the "SF-2" Single Family Residential District, containing approximately 0.473 acres, and locally known as 3813 Springdale Road.

The applicant proposes to create one lot from an unplatted tract in order to construct a single family residence. Platting property is a prerequisite to the issuance of a building permit for new construction.

### FISCAL IMPACT

None.

### RECOMMENDATION

On January 12, 2016, the Planning and Zoning Commission recommended approval of P-003-16 by a vote of 5-0-0. Other than discretionary matters for the Council, the application is administratively complete and meets the requirements of the Subdivision Ordinance.

### ATTACHMENT

P&Z Staff Report with Attachments



# STAFF REPORT

## CITY OF HALTOM CITY

MEETING DATE: 1/12/2016	TO: P&Z Commission	FROM: Justin French, AICP Director of Planning & Community Development	SUBJECT: Final Plat Lot 1, Block 1 Avelar Addition
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### **P-003-16**

Application of Santiago Avelar for approval of a final plat creating Lot 1, Block 1 of the Avelar Addition from Tract 14D1 of the J. B. York Survey, A-1754, located in the "SF-2" Single Family Residential District, containing approximately 0.473 acres, and locally known as 3813 Springdale Road.

### **ANALYSIS**

The applicant proposes to create one lot from an unplatted tract in order to construct a single family residence. Platting property is a prerequisite to the issuance of a building permit for new construction.

### **TRANSPORTATION**

Springdale Road is the perimeter street of the proposed addition and designated as a local street requiring 50 feet of right-of-way width, which presently exists. Sidewalks are not present along Springdale Road, however, Section 86-10 of the City's Code of Ordinances does not require sidewalk construction for a one-lot residential plat.

### **DRAINAGE**

The site is located in the Little Fossil Creek drainage basin. Based on available information, no portion of the site is located within a FEMA designated floodplain. No significant drainage impacts are expected to result from development of this site, as long as the developer complies with all relevant City ordinances.

### **WATER & SANITARY SEWER**

Water and sanitary sewer services are available to the subject site.

### **FIRE PREVENTION**

The Fire Stations #1 and #2, located at 5525 Broadway Avenue and 5700 Midway Road, provide protection to this site. Each fire station has an estimated fire response time of seven minutes, which is not in keeping with the recommended standard. The nearest fire hydrant is located in the City of Fort Worth on the south side of Springdale Road, which is adequate for Haltom City Fire and Rescue use.

## **FRANCHISE UTILITIES & STREET LIGHTS**

In the generally area, a line of overhead utilities exist along the north side of Springdale Road with some overhead utility lines crossing Springdale Road to utility poles on the south side of Springdale Road. No street lights are present on this stretch of the frontage road.

## **ROUGH PROPORTIONALITY DETERMINATION**

The developer is responsible for 100% of all paving, water, sanitary sewer, and drainage infrastructure needed to support the development in accordance with the City's design criteria.

## **PURPOSE**

The purpose of the Subdivision Ordinance includes but is not limited to the following:

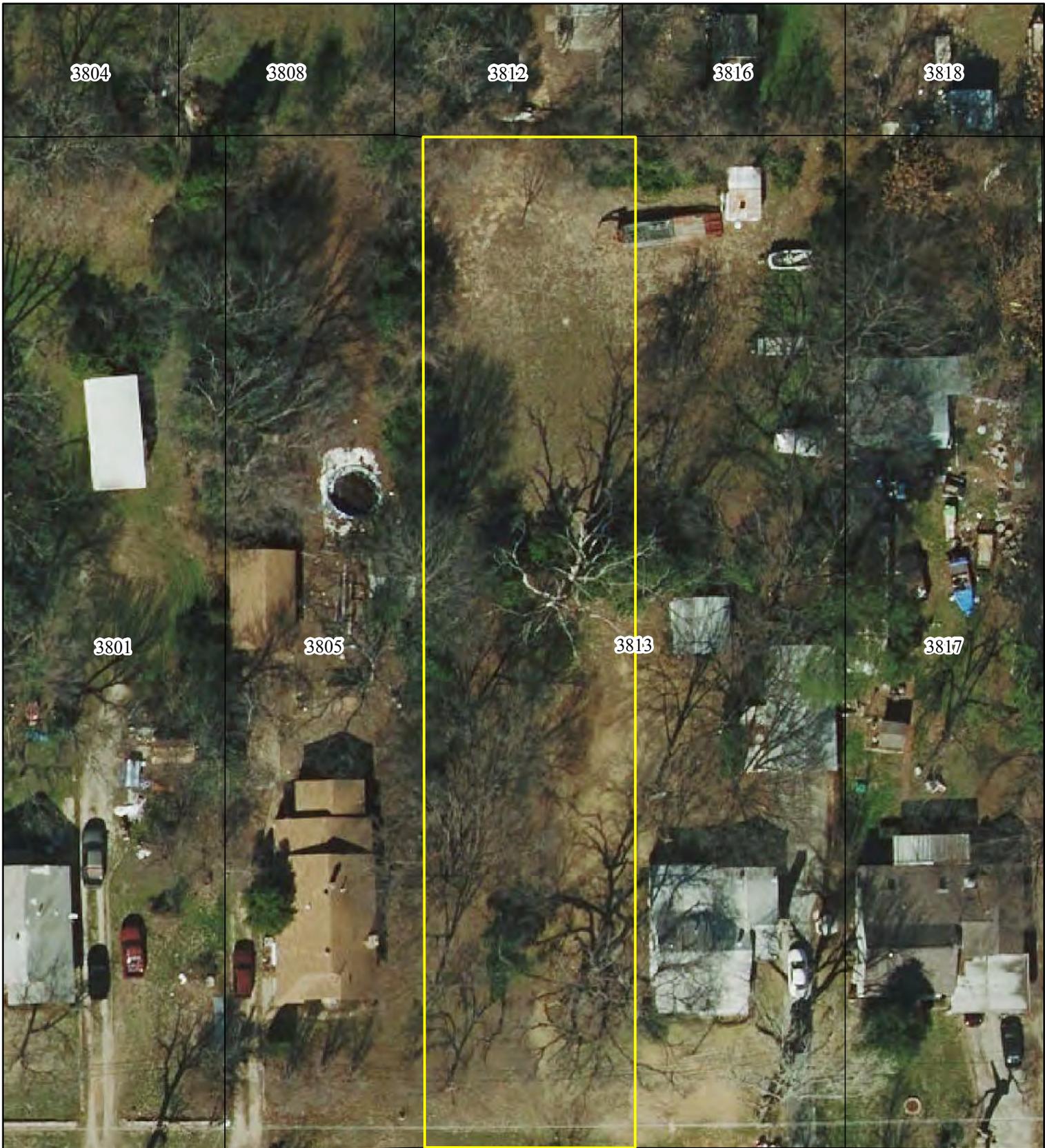
- ❖ Promote the health, safety, morals, general welfare, and orderly growth within the City;
- ❖ Reduce inconveniences to residents;
- ❖ Reduce unnecessary costs to the City;
- ❖ Correct inadequate facilities that are designed to serve the public;
- ❖ Ensure against the dangers of fires, floods, erosion, landslides, or other such menaces;
- ❖ Ensure harmony with adjacent properties;
- ❖ Provide the most beneficial circulation of traffic throughout the City, having particular regard to the avoidance of congestion in the streets and highways, and pedestrian traffic movements; and to provide for the proper location and width of streets;
- ❖ Provide for open spaces through the most efficient design and layout of land, while preserving the land use intensity as established in the Zoning Ordinance;
- ❖ Assure that new development adequately and fairly participates in the dedication and construction of public infrastructure improvements;
- ❖ Ensure public facilities for water supply, drainage, disposal of sanitary and industrial waste, and parks are available for every building site and with adequate capacity to serve the proposed subdivision before issuance of a certificate of occupancy or release of utility connections or final inspection within the boundaries of the plat;
- ❖ Help prevent pollution, assure the adequacy of drainage facilities, control storm water runoff, safeguard the water table, and encourage the wise use and management of natural resources throughout the City in order to preserve the integrity, stability, and beauty of the community and the value of land; and
- ❖ Require the platting of land for the issuance of a building permit.

## **CONCLUSION**

Other than discretionary matters for the Commission and Council, the application is administratively complete and meets the requirements of the Subdivision Ordinance.

## **ATTACHMENTS**

1. GIS Aerial Map
2. Final Plat



3804

3808

3812

3816

3818

3801

3805

3813

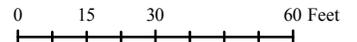
3817

Springdale Rd.

**Legend**

-  Proposed Plat Location
-  Parcel Boundaries

City of Haltom City, Texas  
 3813 Springdale Road  
 P-003-16



## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Planning & Community Development

**Subject:** Ordinance No. O-2016-002-15  
*First Reading (Z-001-16)*

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### BACKGROUND

Conduct a public hearing and consider action on the application of Geraldo Sanchez for a Zoning Change request from “C-3” Commercial District to “SF-2” Single Family Residential District located on Lot 8, Block 2 of the Shady Dell Addition, being approximately 0.181 acres located south of E. Belknap Street and west of Owens Street, locally known as 2021 Owens Street, and action on an amendment to O-2010-011-15, amending the Future Land Use Plan within the 2010 Comprehensive Land Use Plan.

The applicant requests to rezone the subject site in order to remodel the existing four-plex into a single family residence. The existing four-plex is nonconforming and the applicant proposes to make it a conforming single family residence. In September of 2015, the Planning and Zoning Commission approved a similar request at 2013 Owens Street to rezone to the “SF-2” District with an amendment to the Comprehensive Land Use Plan. Both properties are on the west side of Owens Street and a nonconforming single family residence exists between these two sites. Therefore, approval of the applicant’s request will set precedence for the nonconforming residence located in between to follow.

### FISCAL IMPACT

None.

### RECOMMENDATION

On January 12, 2016, the P&Z recommended approval of Z-009-15 by a vote of 5-0-0 with the Future Land Use Map of the 2010 CLUP being amended to have the subject site and 2017 Owens Street changed from Corridor District designation to Transitional District designation.

### ATTACHMENTS

P&Z Staff Report with Attachments  
Ordinance No. O-2016-002-15

**ORDINANCE NO. O-2016-002-15**

**CASE NO. Z-001-16**

**AN ORDINANCE AMENDING THE COMPREHENSIVE LAND USE PLAN AND FUTURE LAND USE MAP IN ORDINANCE NO. O-2010-011-15, AS AMENDED, AND AMENDING ORDINANCE NO. O-2002-032-15, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF HALTOM CITY, TEXAS, BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY IN THE CITY OF HALTOM CITY, TEXAS; AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City Council of the City of Haltom City heretofore adopted Ordinance No. O-2010-011-15, as amended, the Comprehensive Land Use Plan 2010, which is the primary document on which to base all zoning, platting and other land use decisions; and

**WHEREAS**, the Comprehensive Land Use Plan provides guidance for future development in conformance with the adopted Future Land Use Map; and

**WHEREAS**, the City Council now deems it necessary to update the Haltom City Comprehensive Land Use Plan as provided herein, and that such amendment is in accordance with the growth goals, objectives and planning principles set forth in the Comprehensive Land Use Plan as well as health, safety, traffic and environmental considerations; and

**WHEREAS**, the City Council of the City of Haltom City heretofore adopted Ordinance No. O-2002-032-15, as amended, the Zoning Ordinance of the City of Haltom City, Texas,

which Ordinance regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

**WHEREAS**, in accordance with Section 39 of the Zoning Ordinance, the owner of property consisting of approximately 0.181 acres of land located on Lot 6, Block 2 of the Shady Dell Addition, locally known as 2021 Owens Street (hereinafter-referenced as the “Property”), has filed an application to rezone the property from its present classification of “C-3 Commercial District to “SF-2” Single Family Residential District; and

**WHEREAS**, the Planning and Zoning Commission of the City of Haltom City, Texas held a public hearing on January 12, 2016 and the City Council of the City of Haltom City, Texas held a public hearing on January 25, 2016 with respect to the Zoning Change and Comprehensive Land Use Plan amendments described herein; and

**WHEREAS**, the City has complied with all requirements of Chapter 211 and 213 of the Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the rezoning of the property and the amendment of the Comprehensive Land Use Plan.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:**

**SECTION 1.**

Ordinance No. O-2002-032-15, as amended, is hereby amended by rezoning approximately 0.181 acres of land from “C-3” Commercial District to “SF-2” Single Family Residential

District, located south of E. Belknap Street and west of Owens Street, locally known as 2021 Owens Street, and being Lot 6, Block 2 of the Shady Dell Addition.

**SECTION 2.**

The City of Haltom City Comprehensive Land Use Plan 2010, dated July 26, 2010, as amended, is hereby amended as shown on Exhibit "A" attached hereto and fully incorporated by reference.

**SECTION 3.**

The zoning district as herein established has been made in accordance with a comprehensive land use plan for the purpose of promoting the health, safety, morals and general welfare of the community.

**SECTION 4.**

The official zoning map of the City of Haltom City is hereby amended and the City Secretary is directed to revise the zoning map to reflect the zoning classification as set forth above.

**SECTION 5.**

The use of the Property described above shall be subject to all the applicable regulations contained in the Zoning Ordinance and all other applicable and pertinent ordinances of the City of Haltom City, Texas.

**SECTION 6.**

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the

provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed. Ordinance No. O-2010-011-15 is hereby amended.

#### **SECTION 7.**

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

#### **SECTION 8.**

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

#### **SECTION 9.**

All rights and remedies of the City of Haltom City, Texas, are expressly saved as to any and all violations of the provisions of Ordinance No. O-2002-032-15 or any ordinances governing zoning that have accrued at the time of the effective date of this Ordinance; and,

as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**SECTION 10.**

The City Secretary of the City of Haltom City, Texas, is hereby directed to publish in the official newspaper of the City of Haltom City, Texas, the caption, Section 1, penalty clause, publication clause and effective date clause of this Ordinance one (1) time within ten (10) days after the first reading of this Ordinance as required by Section 10.01 of the Charter of the City of Haltom City, Texas.

**SECTION 11.**

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

**PASSED AND APPROVED ON FIRST READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.**

**PASSED AND APPROVED ON SECOND READING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.**

\_\_\_\_\_  
Mayor  
ATTEST:

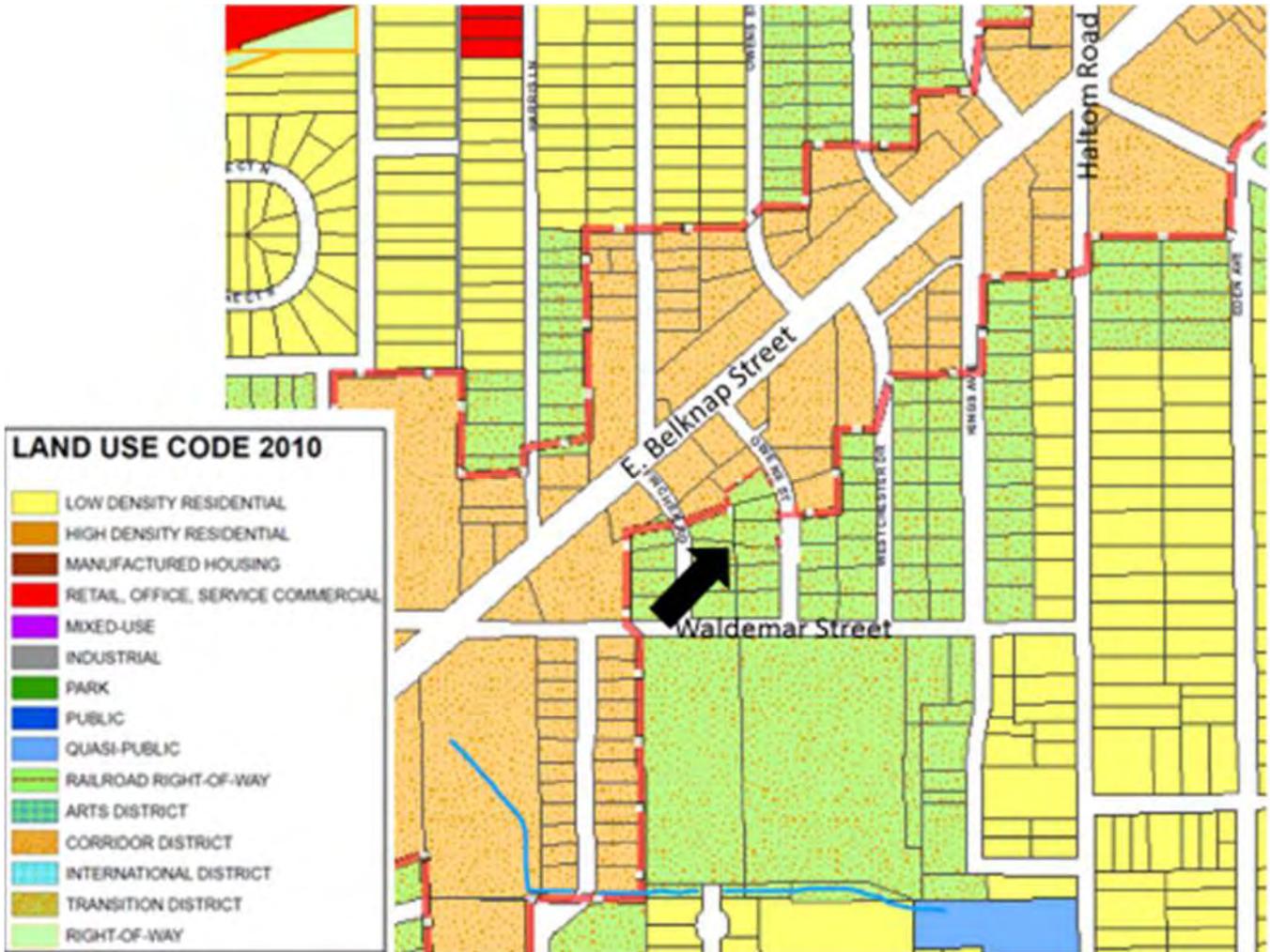
\_\_\_\_\_  
City Secretary

EFFECTIVE: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
City Attorney

# Exhibit "A" Future Land Use Map





# STAFF REPORT

## CITY OF HALTOM CITY

MEETING DATE: 1/12/2016	TO: P&Z Commission	FROM: Justin French, AICP Director of Planning and Community Development	SUBJECT: Z-001-16  2021 Owens Street Sanchez Residence
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### **Z-001-16**

Application of Geraldo Sanchez for a Zoning Change request from “C-3” Commercial District to “SF-2” Single Family Residential District located on Lot 8, Block 2 of the Shady Dell Addition, being approximately 0.181 acres located south of E. Belknap Street and west of Owens Street, locally known as 2021 Owens Street, and action on an amendment to O-2010-011-15, amending the Future Land Use Plan within the 2010 Comprehensive Land Use Plan.

### **EXISTING ZONING/LAND USE**

“C-3” Commercial District / Nonconforming four-plex residence

### **ADJACENT ZONING/USES**

North - “C-5” Commercial District / Auto Dealer & Auto Repair Shop  
South - “C-3” Commercial District / Nonconforming single family residence  
West - “C-5” Commercial District / Vehicle Storage for Auto Dealer & Auto Repair Shop  
East - “C-3” Commercial District / Single family residence

### **BACKGROUND AND ANALYSIS**

The applicant requests to rezone the subject site in order to remodel the existing four-plex into a single family residence. The existing four-plex is nonconforming and the applicant proposes to make it a conforming single family residence. In September of 2015, the Planning and Zoning Commission approved a similar request at 2013 Owens Street to rezone to the “SF-2” District with an amendment to the Comprehensive Land Use Plan. Both properties are on the west side of Owens Street and a nonconforming single family residence exists between these two sites. Therefore, approval of the applicant’s request will set precedence for the nonconforming residence located in between to follow.

### **TRANSPORTATION**

The site has frontage and will have sole vehicular access to Owens Street. The proposed zoning change will reduce the potential average daily trips to and from the subject site and is not anticipated to significantly impact the adjacent roadway systems as long as the developer complies with all relevant City ordinances.

## **DRAINAGE**

The site is located in the Little Fossil Creek drainage basin. Based on available information, no portions of the subject site are located within a FEMA designated floodplain and no significant drainage impacts are expected to result from development of this site, as long as the developer complies with all relevant City ordinances.

## **WATER & SANITARY SEWER**

Water and sanitary sewer services are available to the subject site.

## **FIRE PREVENTION**

Fire Station # 2, located at 5700 Midway Road, provides protection to this site. The estimated fire response time is four minutes, which is in keeping with the City's recommended standards.

## **FRANCHISE UTILITIES & STREET LIGHTS**

No overhead utilities and no street lights exist along either side of Owens Street between E. Belknap Street and Waldemar Street.

## **ROUGH PROPORTIONALITY DETERMINATION**

The developer is responsible for 100% of all paving, water, sanitary sewer, and drainage infrastructure needed to support the development in accordance with the City's design criteria.

## **COMPREHENSIVE LAND USE PLAN**

The City's Comprehensive Land Use Plan (CLUP) designates the subject site as being in the Corridor District, while south and west are in the Transition District. The 2010 CLUP defines the Corridor District as a sub-district of the Belknap Corridor which builds on the City's commerce including retail and office. Residential uses located above or behind the non-residential uses may also be included in the Belknap Corridor area. The 2010 CLUP defines the Transition District as a sub-district that provides a transition from intense commercial to adjacent single family, and the Transition District includes single family to townhouse density uses. The proposed zoning change is inconsistent with the Corridor District uses suggested by the CLUP because the existing residential use is not located above or behind a non-residential use. Therefore, a request to amend the Future Land Use Plan accompanies this zoning change that will designate the subject site as being within the Transition District.

The CLUP states, "In granting a zoning change that differs from the Plan, the Planning and Zoning Commission and the City Council should consider whether an amendment to the Future Land Use Plan should also be approved. This requires careful consideration to be sure that the change is in accordance with the principles, goals and objectives of the Land Use Element of the Comprehensive Plan".

## **NOTIFICATION**

The legal notice regarding the public hearing was published in the December 18, 2015, *Fort Worth Star Telegram*.

Notification was mailed to all property owners within 200 feet on December 18, 2015; eighteen (18) property owners were notified.

\_\_\_\_\_ In Favor / No Objections  
\_\_\_\_\_ Opposed  
\_\_\_\_\_ Returned to Sender

**ATTACHMENTS**

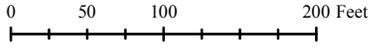
1. GIS Aerial Map
2. List of Property Owners within 200'
3. Photos of Subject Site & Surrounding Properties
4. Draft Ordinance with Exhibit "A" Future Land Use Map Amendment



**Legend**

-  2021 Owens Street
-  200 foot buffer
-  Parcels within 200 feet

City of Haltom City, Texas  
 2021 Owens Street  
 Z-001-16

SF-1

SF-1

C-1

C-1

C-3

C-5

C-2

C-3

C-5

C-3

Belknap St.

Fincher Rd.

Westchester Dr.

Kings Ave.

Fincher Rd.

Owens St.

Waldemar St.

4750

2013

D

2013

2008

2004

4800

2016

2012

2008

2004

4808

2025

2017

2013

2009

2005

4900

4900

2020

2016

2012

2008

C-3

2111

2109

2107

D

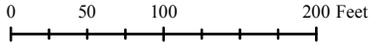
Legend

2021 Owens Street

200 foot buffer

Parcels within 200 feet

City of Haltom City, Texas  
2021 Owens Street  
Z-001-16



TAD Parcel ID Num.	TAD Acct. Num.	Zoning Class	Property Address	Owner Name	Owner Address	Owner City/State	Owner Zip
33610--12	02346524	D	2111 Westchester Dr	Roberts Property Mgmt Llc	PO Box 105	Grandview, Tx	76050
33610--13	02324520	D	2109 Westchester Dr	Fuentes, Marco	2113 Westchester Dr	Haltom City, Tx	76117
33610--14	02324539	D	2107 Westchester Dr	Strayer, Kathleen A	2107 Westchester Dr	Haltom City, Tx	76117
37950-1-3	02714043	D	2008 Owens St	Fernandez, Frank M	2008 Owens St	Fort Worth, Tx	76117
37950-1-4	02714051	D	2012 Owens St	Warnick, Billy M	716 Bandit Tr	Keller, Tx	76248
37950-1-5	02714078	C-3	2016 Owens St	Dunn, Sharon A	2016 Owens St	Fort Worth, Tx	76117
37950-1-6	02714086	C-3	2020 Owens St	Grove, Rexon E	108 Cowan Xing	Alvord, Tx	76225
37950-1-7-30	02714094	C-3	4900 E Belknap St	Haltom City State Bank	333 Market Fl 10Th St	San Francisco, Ca	94105
37950-2-10	04572661	C-3	4800 E Belknap St	Saeed, Mohammad	1149 Darren Dr	Burleson, Tx	76028
37950-2-13	02714221	C-5	2016 Fincher Rd	Treasure Investments Lp	6041 Hillview Dr	Watauga, Tx	76148
37950-2-14	02714248	D	2012 Fincher Rd	West, Brenda K	6304 Glenview Dr	North Richland Hills, Tx	76180
37950-2-15	02714256	D	2008 Fincher Rd	Gillaspie, Kathy S	2008 Fincher Rd	Fort Worth, Tx	76117
37950-2-16	02714264	D	2004 Fincher Rd	Palma, Ada V	9040 Magnolia Blossom Tr	Fort Worth, Tx	76131
37950-2-2	02714116	D	2005 Owens St	Johnson, Robert	2005 Owens St	Fort Worth, Tx	76117
37950-2-3	02714124	D	2009 Owens St	Munoz, Christina	2009 Owens St	Haltom City, Tx	76117
37950-2-4	02714132	C-3	2013 Owens St	Lyons, Wanda June	2013 Owens St	Fort Worth, Tx	76117
37950-2-5	02714140	C-3	2017 Owens St	Shannon, Brenda Joyce	2017 Owens St	Fort Worth, Tx	76117
37950-2-7	02714167	C-5	2025 Owens St	Treasure Investments Lp	6041 Hillview Dr	Watauga, Tx	76148
37950-2-8	02380285	C-5	4808 E Belknap St	Treasure Investments Lp	6041 Hillview Dr	Watauga, Tx	76148
37950-3-4	02714310	D	2013 Fincher Rd	Ace Jewelry & Loan Inc	4750 E Belknap St	Fort Worth, Tx	76117
37950-3-5	02714329	C-3	4750 E Belknap St	Ace Jewelry & Loan Inc	4750 E Belknap St	Fort Worth, Tx	76117
5920-32-32A	00382655	C-3	4900 E Belknap St	Haltom City State Bank	333 Market Fl 10Th St	San Francisco, Ca	94105

## Photos of Subject Site & Surrounding Properties



Looking southwest from Owens Street at neighboring property located north of subject site with north elevation of improvements on the subject site shown on left.



Looking southwest from Owens Street with subject site on right.



**From Owens Street, looking neighboring property on left and subject site on right.**



**Looking east across Owens Street at two nonconforming residences on left and conforming residential in background.**

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Public Works

**Subject:** Resolution No. R-2016-006-11 –  
Support of the Application of Lennox  
Industries to the TCEQ

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### BACKGROUND

On September 15, 2015, Lennox Industries filed an application with the City of Fort Worth seeking support of a Municipal Setting Designation (MSD) for a 24.7 acre site located at 4900 Airport Freeway, Fort Worth, Texas. The site is currently zoned K-heavy industrial. The Fort Worth City Staff from the Planning and Development, Transportation and Public Works, Code Compliance and Water departments reviewed the application for potential impacts to city interests and no significant concerns were identified. The Fort Worth City Council published the notice, held a public hearing, and passed Ordinance No. 21974-11-2015, prohibiting the use of designated groundwater for potable purposes as well as for irrigation on November 17, 2015.

Lennox Industries is now seeking support of a resolution from the bordering municipal city – Haltom City - with the intent of filing an application with the Texas Commission on Environmental Quality (TECQ) for a certification of a Municipal Setting Designation for the site pursuant to the Texas Health and Safety Code, Chapter 361, Subchapter W. They will be obligated to satisfy applicable statutory and regulatory provisions concerning groundwater contamination investigation and responsive actions to the site.

### FISCAL IMPACT

There is no fiscal impact to Haltom City.

### RECOMMENDATION

Staff recommends Council conduct a Public Hearing and approve Resolution No. R-2016-006-11.

### ATTACHMENT

Resolution No. R-2016-006-11

**RESOLUTION NO. R-2016-006-11**

**A RESOLUTION IN SUPPORT OF THE APPLICATION OF  
LENNOX INDUSTRIES, INC. TO THE TEXAS COMMISSION  
ON ENVIRONMENTAL QUALITY FOR A MUNICIPAL  
SETTING DESIGNATION FOR 4900 AIRPORT FREEWAY,  
FORT WORTH, TEXAS**

**WHEREAS**, Lennox Industries, Inc. (Applicant) is pursuing a Municipal Setting Designation with the City of Fort Worth and the Texas Commission on Environmental Quality (TCEQ) for the site known as 4900 Airport Freeway, Fort Worth, Texas (Site), a map of same being attached hereto (Site Map); and

**WHEREAS**, the City of Fort Worth has already passed Ordinance No. 21974-11-2015, prohibiting the use of designated groundwater beneath the Site for potable purposes as well as for irrigation; and

**WHEREAS**, upon passage of this supporting resolution by the City Council, Applicant intends to file an application with the Texas Commission on Environmental Quality for certification of a Municipal Setting Designation for the Site pursuant to Texas Health and Safety Code, Chapter 361, Subchapter W; and

**WHEREAS**, Applicant has continuing obligations to satisfy applicable statutory and regulatory provisions concerning groundwater contamination investigation and response actions at the Site; and

**WHEREAS**, the certification of a Municipal Setting Designation for the Site is in the best interests of the community.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HALTOM CITY, TEXAS:**

That Haltom City supports Applicant's application to the Texas Commission on Environmental Quality for a Municipal Setting Designation of the Site, described in the Site Map.

**PASSED AND APPROVED** on this the 25th day of January, 2016.

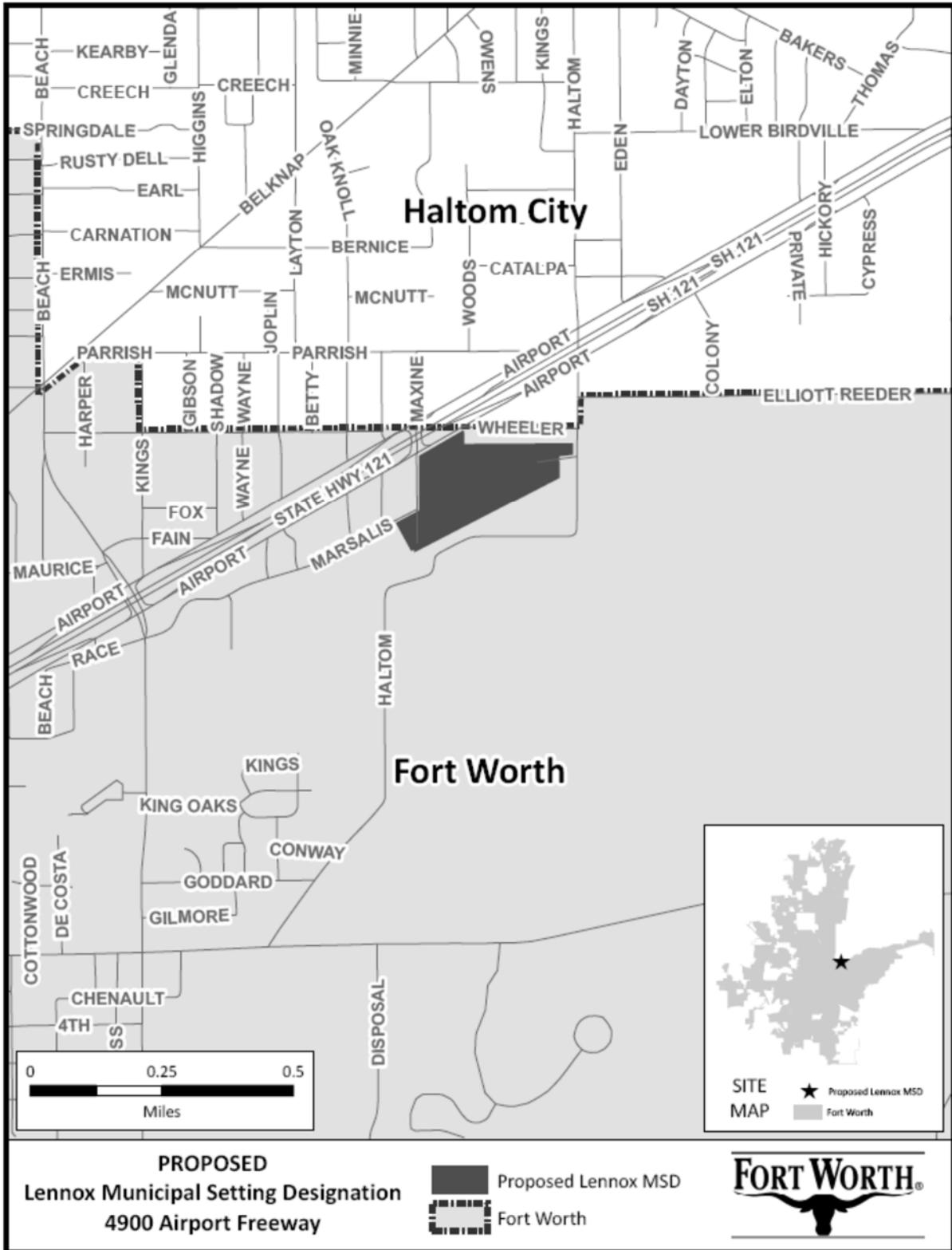
**CITY OF HALTOM CITY**

By: \_\_\_\_\_  
David Averitt, Mayor

**ATTEST:**

\_\_\_\_\_  
Art Camacho, City Secretary

# Site Map



## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Public Works

**Subject:** Resolution No. R-2016-002-11 –  
Abandonment of Existing Easement,  
Springlake Park Addition

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### BACKGROUND

In 1960, a 15' Sanitary Sewer Easement ("SSE") was dedicated to the City of Haltom City across what is now the Springlake Park Addition for the construction of a sanitary sewer main.

In October 2014, the City authorized the construction of the Springlake Sanitary Sewer Trunk Main Project. This sanitary sewer project has recently been completed and with the project's completion, the sanitary sewer that was constructed within a portion of this SSE was taken out of service and plugged.

Recently, the City conducted a bid opening to sell Lots 1 – 6 of Block C of the Springlake Park Addition. The high bidder was Ricky Brown of RVB Properties, Inc., who is a home builder. Mr. Brown has requested that this SSE across Lots 1 – 6 of Block C of the Springlake Park Addition be abandoned across these lots.

Because the sanitary sewer main in this SSE has been plugged and is no longer a part of the City's sanitary sewer collection system, the City no longer has a need for this SSE across Lots 1 - 6 of Block C and across the Common Area to the west of these lots. Therefore, the portion of this SSE within the Springlake Park Addition as shown on Exhibit "A" is neither being used by the City nor of public benefit to the City.

The following Resolution provides for the abandonment of the appropriate portion of the existing 15' Sanitary Sewer Easement.

### FISCAL IMPACT

There is virtually no value to the portion of easement requested for abandonment as the sanitary sewer pipe in this portion of easement has been plugged and is no longer a part of the City's sanitary sewer collection system.

**RECOMMENDATION**

Staff recommends the approval of Resolution No. R-2016-002-11 to abandon the portion of the 15' Sanitary Sewer Easement across Lots 1 - 6 of Block C of the Springlake Park Addition and across the Common Area to the west of these lots.

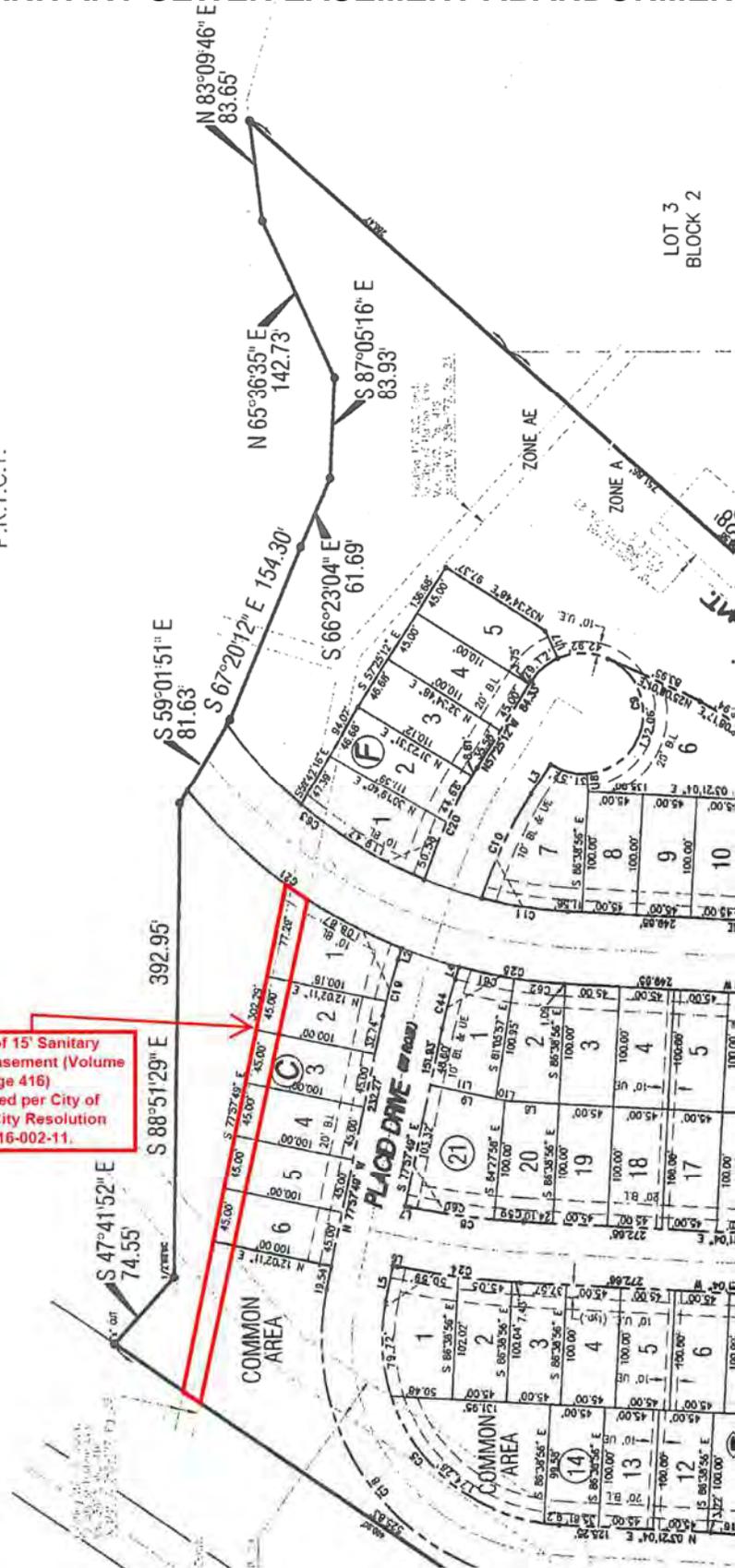
**ATTACHMENT**

Resolution No. R-2016-002-11

# EXHIBIT A 15' SANITARY SEWER EASEMENT ABANDONMENT

SPRINGLAKE INDUSTRIAL PARK  
VOL. 388-158, PG. 56  
P.R.T.C.T.

Portion of 15' Sanitary Sewer Easement (Volume 3470, Page 416) abandoned per City of Haltom City Resolution No. R-2016-002-11.



LOT 3  
BLOCK 2

**RESOLUTION No. R - 2016 - 002 - 11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALTOM CITY VACATING AND ABANDONING A PORTION OF A 15 FOOT SANITARY SEWER EASEMENT LOCATED IN THE SPRINGLAKE PARK ADDITION IN THE CITY OF HALTOM CITY, TEXAS, DECLARING THAT SUCH PROPERTY IS UNNECESSARY FOR USE BY THE PUBLIC; PROVIDING A SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City Council of the City of Haltom City, after careful study and consideration, has determined that a portion of a 15' Sanitary Sewer Easement (recorded in Volume 3470, Page 416; Document No. D160047314 of the Tarrant County Real Property Records) located in the Springlake Park Addition (recorded in Cabinet A, Slide 9246; Document No. D204162553 of the Tarrant County Property Records) in the City of Haltom City, Texas is not being used by, nor useful or convenient to the public in general; therefore, it constitutes a public charge without a corresponding public benefit; and the public would be better served and benefited by its vacation and abandonment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS:**

**SECTION 1.**

That portion of the 15' Sanitary Sewer Easement (recorded in Volume 3470, Page 416; Document No. D160047314 of the Tarrant County Real Property Records) located in the Springlake Park Addition (recorded in Cabinet A, Slide 9246; Document No. D204162553 of the Tarrant County Real Property Records) as shown on Exhibit "A" attached hereto and incorporated herein for all purposes (hereinafter referred to as the "PORTION OF EASEMENT") is hereby vacated and abandoned.

The PORTION OF EASEMENT is not being used by, nor useful or convenient to the public in general. The PORTION OF EASEMENT constitutes a public charge without a corresponding benefit, and the public would be better served and benefited by its vacation and abandonment. The PORTION OF EASEMENT so vacated and abandoned shall revert in fee simple to the owner or owners of the underlying Common Area and Lots 1 – 6, Block C, in the Springlake Park Addition.

**SECTION 2.**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this resolution are severable, and if any phrase, clause, sentence, paragraph or section of this resolution shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this resolution, since the same would have been enacted by the City Council without the incorporation in this resolution of any such unconstitutional phrase clause, sentence, paragraph or section.

**SECTION 3.**

This resolution shall be in full force and effect from and after its passage, and it is so resolved.

**PASSED AND APPROVED ON THIS 25th DAY OF JANUARY, 2016.**

**CITY OF HALTOM CITY**

By: \_\_\_\_\_  
David Averitt, Mayor

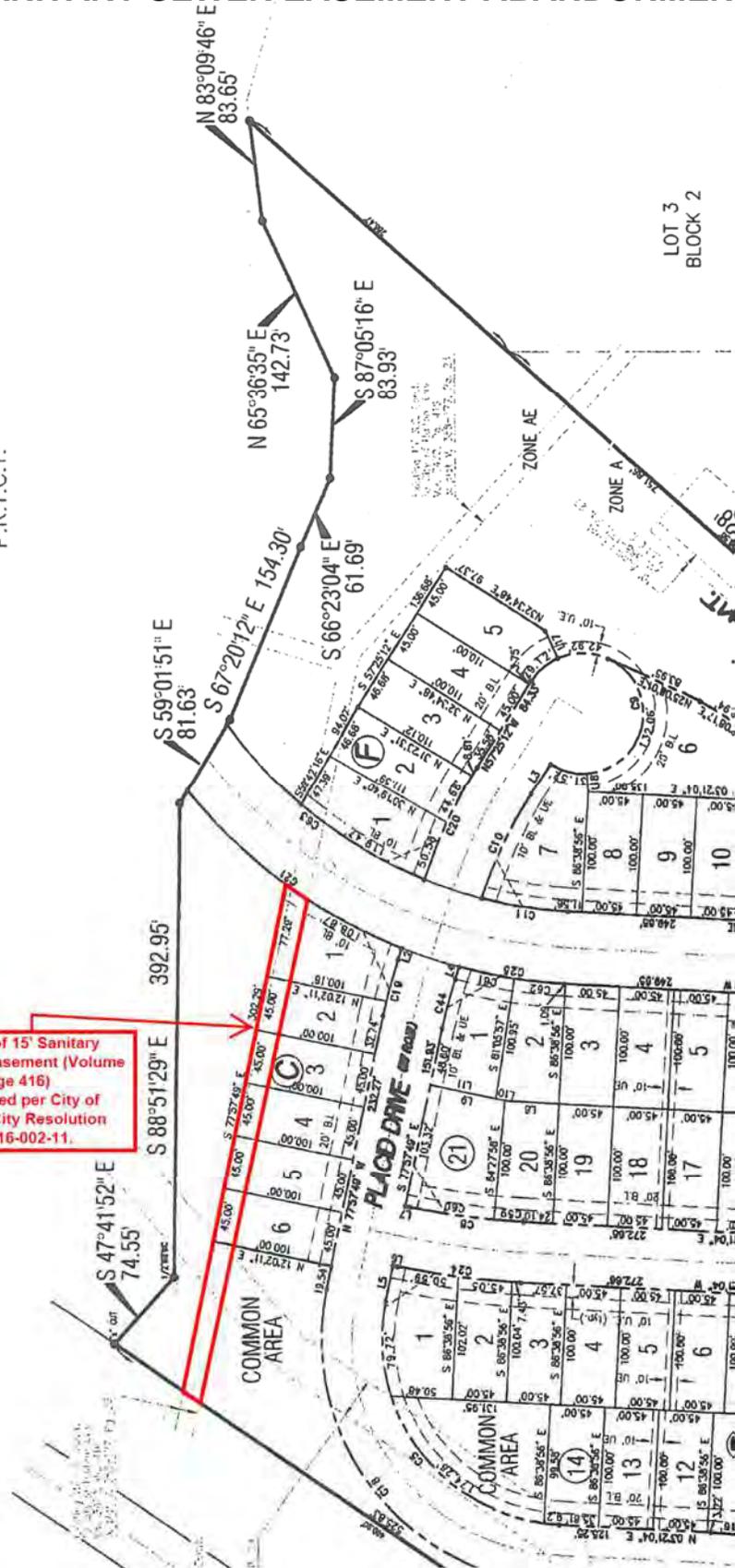
**ATTEST:**

\_\_\_\_\_  
Art Camacho, City Secretary

# EXHIBIT A 15' SANITARY SEWER EASEMENT ABANDONMENT

SPRINGLAKE INDUSTRIAL PARK  
VOL. 388-158, PG. 56  
P.R.T.C.T.

Portion of 15' Sanitary Sewer Easement (Volume 3470, Page 416) abandoned per City of Haltom City Resolution No. R-2016-002-11.



LOT 3  
BLOCK 2

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Public Works

**Subject:** Resolution No. R-2016-003-11 –  
Abandonment of Existing Easement,  
Springlake Park Addition

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### BACKGROUND

In 2014, a 15' Sanitary Sewer Easement ("SSE") was dedicated to the City of Haltom City across the front of Lots 2 – 6 of Block C and diagonally across Lot 1 of Block C of the Springlake Park Addition for the construction of a sanitary sewer trunk main. The City owns all six (6) of these lots. This new trunk main replaced the sanitary sewer main that was placed in the 1960 SSE discussed in the previous agenda item.

During the construction of this new trunk main, the City chose to sell Lots 1 – 6 of Block C of the Springlake Park Addition. Consequently, the City recently conducted a bid opening to sell these six (6) lots. The high bidder was Ricky Brown of RVB Properties, Inc., who is a home builder. Mr. Brown has requested that the diagonal portion of this 2014 SSE across Lot 1 of Block C of Block F of the Springlake Park Addition be abandoned across this lot.

Knowing that it was the City Council's desire to sell these six (6) lots, the new trunk main was constructed parallel to Placid Drive and the diagonal portion of the 2014 SSE across Lot 1 was not utilized. (This will require additional SSE dedication across Lot 1 and this additional easement dedication is being handled by the Title Company.) Because the new trunk main was not installed in the diagonal portion of the 2014 SSE across Lot 1, the City no longer has a need for this diagonal portion of SSE across Lot 1 of Block C of the Springlake Park Addition. Therefore, the diagonal portion of the 2014 SSE within Lot 1 of Block C of the Springlake Park Addition as shown on Exhibit "A" is neither being used by the City nor of public benefit to the City.

The following Resolution provides for the abandonment of the appropriate portion of the existing 2014 15' Sanitary Sewer Easement.

## **FISCAL IMPACT**

There is virtually no value to the portion of easement requested for abandonment as the sanitary sewer pipe in this portion of easement has been plugged and is no longer a part of the City's sanitary sewer collection system.

## **RECOMMENDATION**

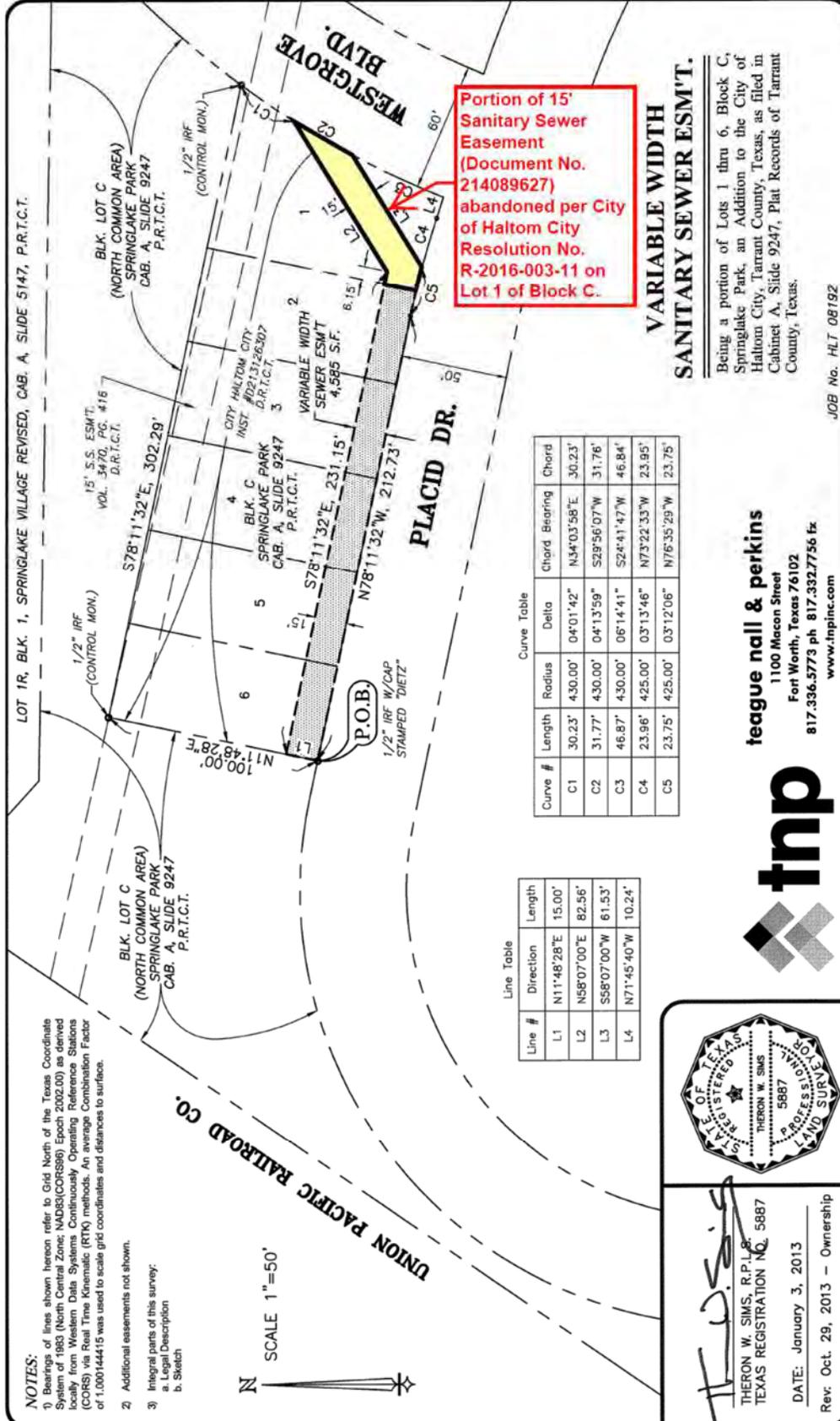
Staff recommends the approval of Resolution No. R-2016-003-11 to abandon the portion of the 15' Sanitary Sewer Easement across Lot 1 of Block C of the Springlake Park Addition.

## **ATTACHMENT**

Resolution No. R-2016-003-11

# EXHIBIT A

## 15' SANITARY SEWER EASEMENT ABANDONMENT



LOT 1R, BLK. 1, SPRINGLAKE VILLAGE REVISED, CAB. A, SLIDE 5147, P.R.T.C.T.

BLK. LOT C  
(NORTH COMMON AREA)  
SPRINGLAKE PARK  
CAB. A, SLIDE 9247  
P.R.T.C.T.

15' S.S. ESM'T.  
VOL. 3470, PG. 416  
D.R.T.C.T.

578°11'32"E, 302.29'

CITY HALTOM CITY  
INST #0213726307  
D.R.T.C.T.

BLK. C  
SPRINGLAKE PARK  
CAB. A, SLIDE 9247  
P.R.T.C.T.

578°11'32"E, 231.15'

VARIABLE WIDTH 2  
SEWER ESM'T  
4,585 S.F.

6.15'

N78°11'32"W, 212.73'

PLACID DR.

P.O.B.  
1/2" IRF W/CAP  
STAMPED "DIETZ"

100.00'  
N11°48'28"E

1/2" IRF (CONTROL MON.)

15' S.S. ESM'T.  
VOL. 3470, PG. 416  
D.R.T.C.T.

578°11'32"E, 302.29'

BLK. LOT C  
(NORTH COMMON AREA)  
SPRINGLAKE PARK  
CAB. A, SLIDE 9247  
P.R.T.C.T.

1/2" IRF (CONTROL MON.)

15' S.S. ESM'T.  
VOL. 3470, PG. 416  
D.R.T.C.T.

578°11'32"E, 302.29'

WESTGROVE BLVD.

1/2" IRF (CONTROL MON.)

15' S.S. ESM'T.  
VOL. 3470, PG. 416  
D.R.T.C.T.

578°11'32"E, 302.29'

BLK. LOT C  
(NORTH COMMON AREA)  
SPRINGLAKE PARK  
CAB. A, SLIDE 9247  
P.R.T.C.T.

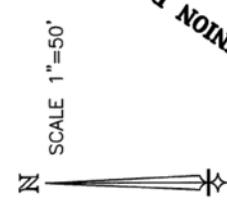
1/2" IRF (CONTROL MON.)

15' S.S. ESM'T.  
VOL. 3470, PG. 416  
D.R.T.C.T.

578°11'32"E, 302.29'

WESTGROVE BLVD.

**NOTES:**  
1) Bearings of lines shown hereon refer to Grid North of the Texas Coordinate System of 1983 (North Central Zone; NAD83(COR96)) Epoch 2002.00) as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) methods. An average Combination Factor of 1.000144415 was used to scale grid coordinates and distances to surface.  
2) Additional easements not shown.  
3) Integral parts of this survey:  
a. Legal Description  
b. Sketch



Line Table

Line #	Direction	Length
L1	N11°48'28"E	15.00'
L2	N58°07'00"E	82.56'
L3	S58°07'00"W	61.53'
L4	N71°45'40"W	10.24'

Curve Table

Curve #	Length	Radius	Delta	Chord Bearing	Chord
C1	30.23'	430.00'	04°01'42"	N34°03'58"E	30.23'
C2	31.77'	430.00'	04°13'59"	S28°56'07"W	31.76'
C3	46.87'	430.00'	06°14'41"	S24°41'47"W	46.84'
C4	23.96'	425.00'	03°13'46"	N73°22'33"W	23.95'
C5	23.75'	425.00'	03°12'06"	N76°35'29"W	23.75'

JOB No. HLT 08192

**RESOLUTION No. R - 2016 - 003 - 11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALTOM CITY VACATING AND ABANDONING A PORTION OF A 15 FOOT SANITARY SEWER EASEMENT LOCATED ON LOT 1, BLOCK C IN THE SPRINGLAKE PARK ADDITION IN THE CITY OF HALTOM CITY, TEXAS, DECLARING THAT SUCH PROPERTY IS UNNECESSARY FOR USE BY THE PUBLIC; PROVIDING A SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City Council of the City of Haltom City, after careful study and consideration, has determined that a portion of the 15' Sanitary Sewer Easement (recorded as Instrument No. D214089627 in the Tarrant County Real Property Records) located on Lot 1, Block C, Springlake Park Addition (recorded in Cabinet A, Slide 9246; Document No. D204162553 of the Tarrant County Property Records) in the City of Haltom City, Texas is not being used by, nor useful or convenient to the public in general; therefore, it constitutes a public charge without a corresponding public benefit; and the public would be better served and benefited by its vacation and abandonment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS:**

**SECTION 1.**

That portion of the 15' Sanitary Sewer Easement (recorded as Instrument No. D214089627 in the Tarrant County Real Property Records) located on Lot 1, Block C, Springlake Park Addition (recorded in Cabinet A, Slide 9246; Document No. D204162553 of the Tarrant County Property Records) as shown on Exhibit "A" attached hereto and incorporated herein for all purposes (hereinafter referred to as the "PORTION OF EASEMENT") is hereby vacated and abandoned.

The PORTION OF EASEMENT is not being used by, nor useful or convenient to the public in general. The PORTION OF EASEMENT constitutes a public charge without a corresponding benefit, and the public would be better served and benefited by its vacation and abandonment. The PORTION OF EASEMENT so vacated and abandoned shall revert in fee simple to the owner or owners of Lot 1, Block C, Springlake Park Addition.

**SECTION 2.**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this resolution are severable, and if any phrase, clause, sentence, paragraph or section of this resolution shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this resolution, since the same would have been enacted by the City Council without the incorporation in this resolution of any such unconstitutional phrase clause, sentence, paragraph or section.

**SECTION 3.**

This resolution shall be in full force and effect from and after its passage, and it is so resolved.

**PASSED AND APPROVED ON THIS 25th DAY OF JANUARY, 2016.**

**CITY OF HALTOM CITY**

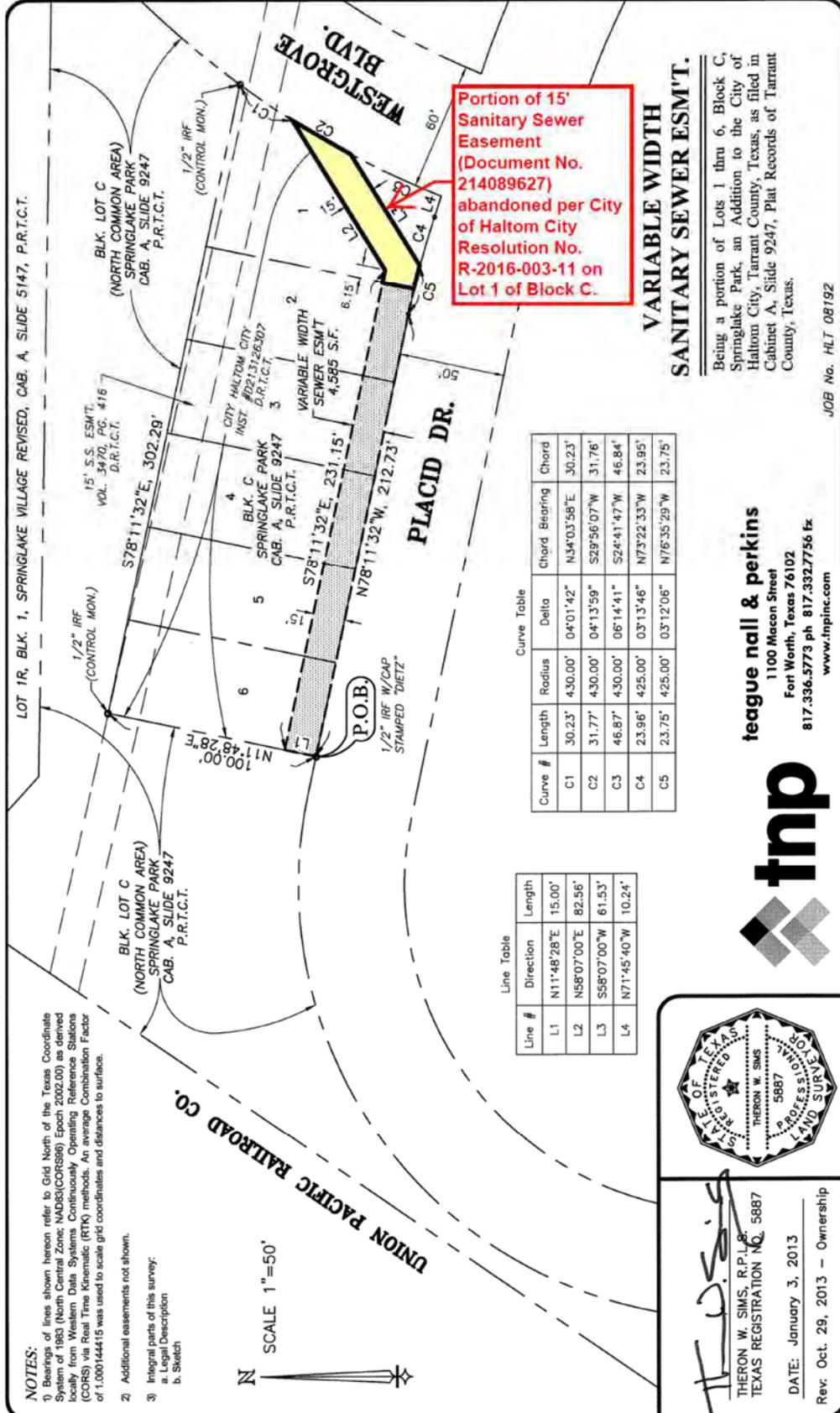
By: \_\_\_\_\_  
David Averitt, Mayor

**ATTEST:**

\_\_\_\_\_  
Art Camacho, City Secretary

# EXHIBIT A

## 15' SANITARY SEWER EASEMENT ABANDONMENT



Portion of 15' Sanitary Sewer Easement (Document No. 214089627) abandoned per City of Haltom City Resolution No. R-2016-003-11 on Lot 1 of Block C.

### VARIABLE WIDTH SANITARY SEWER ESM'T.

Being a portion of Lots 1 thru 6, Block C, Springlake Park, an Addition to the City of Haltom City, Tarrant County, Texas, as filed in Cabinet A, Slide 9247, Plat Records of Tarrant County, Texas.

JOB No. HLT 08192

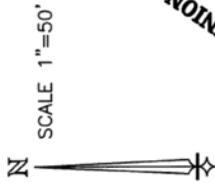
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 a. Legal Description  
 b. Sketch



**teague nall & perkins**  
 1100 Macon Street  
 Fort Worth, Texas 76102  
 817.336.5773 ph 817.332.7756 fx  
 www.tnpsc.com



  
 THERON W. SIMS, R.P.L.S.  
 TEXAS REGISTRATION NO. 5887  
 DATE: January 3, 2013  
 Rev. Oct. 29, 2013 - Ownership

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016

**Department:** Finance

**Subject:** Resolution No. R-2016-005-03  
Amending Appendix C of the Code of Ordinances

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### BACKGROUND

The various departments of the City are responsible for collecting a wide variety of fees for permits, services, fines and other charges that are all part of the everyday operations of municipal government. Since 2003, the fees have been incorporated into a single ordinance.

The attached resolution replaces Appendix C of the code, which details the fees by department and discloses the existing and proposed rates for each type of service.

The changes recommended by the Staff include:

- Animal Services (page 2)
  - Cat Trap – Refundable deposit from \$30 to \$60
  - Licensing fee per animal
    - Altered \$7.00
    - Un-altered \$15.00
    - Replace tag \$5.00
    - Senior citizen – no charge
- Permits and Inspection (pages 3 and 4)
  - Landscape Fees
    - Payment into Parkland Dedication Fund in lieu of required tree \$500
    - Payment into Parkland Dedication Fund in lieu of required shrub \$250
    - Payment into Parkland Dedication Fund in lieu of required buffer area \$250
  - Public Work Fees related to Building Permits
    - Asphalt Street Cut from \$50 to \$400
    - Concrete Street Cut from \$50 to \$1,000
    - Street Bore from \$50 to \$1,000
    - Safe Pathways Fund (payment in lieu of sidewalk construction) \$10 to \$25 per linear foot
    - Public Infrastructure Construction Inspection from 5% to 5.5% of construction cost
- Engineering (page 6)
  - Pipeline Inspection Fee 5% to 5.5% of construction cost in ROW
- Environmental Services (pages 7 and 8)
  - Backflow Tester Registration – For One Year from \$50 to \$100
  - Public Swimming Pool (These Fees are paid directly to Tarrant County)
    - Plan Review and Open Inspection \$150
    - Annual Permit \$50 to \$250

- Required Inspection \$75
  - Wastewater sampling Fees
    - Metals Composite Sampling Fee – Per Sample \$50 to \$255
    - Oil/Grease and Cyanide Grab Sampling Fee – Per Sample from \$20 to \$80
    - Cyanide Grab Sampling Fee – Per Sample \$50
    - Total Toxic Organics Grab Sampling Fee – Per Sample \$615
    - Biochemical Oxygen Demand Sampling Fee – Per Sample \$55
  - Food Program Fees (New Fees pay directly to Tarrant County) (refer to Fee Schedule)
- Finance (page 9)
  - Garage Sales Permit – no refund for returning of stake
- Fire Code Permit Fees (Page 10)
  - Fire Code Permits maximum charge from \$150 to \$165
- Library (Page 12)
  - Refundable Deposit for GED, SAT, ASVAB books or other exam guides from \$5 to \$15
  - Black and White printing from public coin operated machine - \$0.10 per page
  - Color printing from public coin operated machine - \$0.50 per page
- Planning and Community Development (Page 15)
  - Application and Variance Fees
    - Platting Application – Commercial from \$120 plus \$1.50 Per Acre to \$120 plus \$10.50 per Acre
    - Platting Application – Residential \$300 plus \$1.50 Per Acre to \$300 plus \$10.50 per Acre
    - Application for Variance – Zoning Board of Adjustment (Non-Refundable) from \$157 to \$300
    - Application for Conditional Use Permit (Non-refundable) \$300 plus \$10.50 per Acre
    - Application for Rezoning (Non-refundable) \$300 plus \$10.50 per Acre
    - Application for Carports (Non-refundable) from \$175 to \$300
    - Application for Variance – Masonry Ordinance from \$100 to \$300
    - Zoning Verification Letter from \$25 to \$50
- Water and Sanitary Sewer Connection (Page 16)
  - Water Meter/Box Set Only – No Tap
    - □ Inch Meter from \$100 to \$400
    - 1 Inch Meter from \$250 to \$500
    - 2 Inch Non-Compound Meter \$600
    - 2 Inch Compound Meter \$1,200
  - Water Meter/Box Set Only – And Tap
    - □ Inch Meter from \$600 to \$750
    - 1 Inch Meter from \$700 to \$900
    - 2 Inch Non-Compound Meter \$1,800
    - 2 Inch Compound Meter \$2,500
    - 4 Inch Meter and Large Tap Inspection (Task performed by contractor under City supervision) \$100
  - Sanitary Sewer Connection
    - Sewer Tap Connection Inspection from \$300 to \$100
    - From Bullnose Set to Bullhead Set \$100
- Utility Billing (Pages 20-21)
  - Fire Hydrant Water Meter – Per Meter (refundable) from \$1,500 to \$2,100
  - Water Rates and Sewer Rates changes are approved by City Council on 10/5/2015, Ordinance O-2015-023-01

## **FISCAL IMPACT**

In many, if not most, cases the fees changes have had little to no financial impact for the City. Some of the fees are directly paid to Tarrant County. Few of the proposed fees are tied to low volume activities that cost more to accomplish due to the infrequent nature of the service.

Each Department Head will be prepared to discuss the impact of changes to fees in their respective areas.

## **RECOMMENDATION**

Staff recommends that the City Council approve Resolution No. R-2016-005-03, amending Appendix C of the Code of Ordinances.

## **ATTACHMENTS**

Resolution No. R-2016-005-03  
Fee Schedule (Exhibit “A”)

**RESOLUTION NO. R-2016-005-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, AMENDING THE FEE SCHEDULE OF APPENDIX C OF THE CODE OF ORDINANCES, CITY OF HALTOM CITY, TEXAS.**

**WHEREAS**, Ordinance O-2005-041-03 (“the Ordinance”) governs the fees charged by the City for goods and services provided; and

**WHEREAS**, Section 2 of Ordinance O-2005-041-03 specifies that Attachment “A” to the Ordinance may be amended by a resolution of the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS:**

**SECTION I.**

The schedule attached to this resolution, hereinafter known, as Exhibit “A” shall establish the fees to be charged for the City goods and services named in the attachment.

**SECTION II.**

Appendix C of the Code of Ordinances, City of Haltom City, Texas is hereby amended to read as shown in the attached and incorporated Exhibit “A” hereto.

**SECTION III.**

This resolution shall be effective for all services rendered and products sold effective \_\_\_\_\_.

**APPROVED this 25th day of January, 2016.**

\_\_\_\_\_  
David Averitt  
Mayor

Attest:

\_\_\_\_\_  
Art Camacho  
City Secretary

## CITY COUNCIL MEMO/RESOLUTION

**City Council Meeting:** January 25, 2016  
**Department:** Administration  
**Subject:** Reinvestment Zone No. 1 Board of Directors

---

### BACKGROUND

On April 21, 2014, the City Council passed Ordinance No. O-2014-011-15 creating the Tax Increment Reinvestment Zone (TIRZ) No. 1. The ordinance also included the creation of the Zone's Board of Directors. The Board consists of five (5) members, of which the Council appointed four (4) of the members, identified as Places 1-4. The fifth member, identified as Place 5, is Tarrant County's representative since the County also participates in the Zone. Places 1, 3 and 5 have terms which expire December 31, 2015. Places 2 and 4 have terms expiring December 31, 2016. The ordinance also states that Places 6 and 7 are to be appointed by the Tarrant County College District and the Tarrant Hospital District, both of which are vacant because they did not participate in the Zone.

Place 5 is currently held by Steve Townsend and Tarrant County has appointed Mr. Townsend to that seat.

At the City Council meeting of December 14, 2015, the Council approved to have Board of Director members Place 1 Darlene Hooks (Chair) and Place 3 Marian Hilliard replaced with Mayor Pro Tem Bob Watkins (Chair) and Scott Garrett. The Council inquired if Place 2 – Richard Hutchison - and Place 4 – Jim Sutton - could be replaced before their terms expired and were advised they could make the changes.

### FISCAL IMPACT

None.

### RECOMMENDATION

The City Council is able to approve appointing Places 2 and 4 of the Tax Increment Reinvestment Zone No. 1 Board of Directors.

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated recommendations are hereby approved and authorized.

**PASSED AND APPROVED** at a regular meeting of the City Council of the City of Haltom City, Texas this 25<sup>th</sup> day of January, 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 *et seq.*

**APPROVED**

\_\_\_\_\_  
David Averitt, Mayor

**ATTEST:**

\_\_\_\_\_  
Art Camacho, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Wayne Olson, City Attorney

## **CITY COUNCIL MEMORANDUM**

**City Council Meeting:** January 25, 2016  
**Department:** City Secretary  
**Subject:** Boards and Commissions  
Resignation of Members

---

### **BACKGROUND**

The City Council will consider action regarding the resignations from Boards and Commissions.

### **FISCAL IMPACT**

None.

### **RECOMMENDATION**

None.

### **ATTACHMENT**

None.

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** January 25, 2016  
**Department:** City Secretary  
**Subject:** Boards and Commissions  
Appointments/Reappointments

---

### **BACKGROUND**

The City Council will consider action regarding the appointment/reappointment of board and commission members. The list below indicates positions that are due for appointment/reappointment or are vacant. The citizen position on the Animal Advisory Committee is vacant.

### **FISCAL IMPACT**

None.

### **RECOMMENDATION**

None.

### **ATTACHMENTS**

*Applications:* Diana Williams, David Wood, Dorothy Tyler, Anastasia Taylor, Donna Peterson, and Rick Edgett.

Mayor: Beautification (vacant), P&Z Alternate 2 (vacant)

Councilmember Place 5: CCPD/Red-light Camera, Fire Services (vacant)

Councilmember Place 7: Beautification (vacant), Library (vacant), ZBA (vacant)