

**AGENDA**  
**HALTOM CITY SPECIAL COUNCIL MEETING**  
**May 26, 2015**  
**CITY HALL - 5024 BROADWAY AVENUE**  
**Council Chambers**  
**6:00 p.m.**

**CALL TO ORDER**

**INVOCATION/ PLEDGE OF ALLEGIANCE** – Council Member Jeannine Nunn

1. **Ordinance No. O-2015-009-03 - Budget Amendment** – Consideration and/or action regarding approval of Ordinance No. O-2015-009-03, adopting the revised budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 – **2<sup>nd</sup> Reading.**
2. **Mayor Pro Tem** – Consideration and/or action regarding election of the Mayor Pro Tem.
3. **Audit Committee** – Consideration and/or action regarding the appointment of a new Audit Committee for the period of May 26, 2015 through August 31, 2016.
4. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions.

**ADJOURNMENT**

**CERTIFICATION**

I, ART CAMACHO, CITY SECRETARY OF THE CITY OF HALTOM CITY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 22<sup>nd</sup> DAY OF MAY, 2015 AT 5:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.



ART CAMACHO, CITY SECRETARY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE CITY HALL BULLETIN BOARD ON \_\_\_\_ DAY OF \_\_\_\_\_, 2015. \_\_\_\_\_ Title: \_\_\_\_\_



This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of meeting. To make arrangements call 817-222-7749.

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** May 26, 2015

**Department:** Finance

**Subject:** Ordinance No. O-2015-009-03 –  
Public Hearing/Fiscal Year 2014  
Revised Budget – 2<sup>nd</sup> Reading

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### BACKGROUND

In accordance with applicable statutes and the City Charter, the City must have two readings on any changes to the FY2014 budget that increases the total appropriation. The first reading of the ordinance was conducted on May 18, 2015. This is the second reading of the ordinance.

### FISCAL IMPACT

The revised FY2014 budget totals \$95,313,235. This is an increase of \$98,481 over the revised budget of \$95,214,754. The increase is attributable to the insufficient amounts budgeted for the operating funds. The individual funds are addressed below:

- Court Security Fund: Expenditures exceeded the budget by \$887 due to part time salary and payroll tax paid for a part time marshal for municipal court.
- Red Light Camera Fund: Expenditures exceeded the budgeted amount by \$50,501. Expenditures that were over budget include: conference/training, equipment supplies and machinery and equipment.
- Park Donation Fund: Total expenditures exceeded the budget by \$36,044 which was mainly due to Back-To-School-Healthfair expenses (\$41,051) that were not budgeted. The Back-To-School-Healthfair has a total revenue of \$43,714.
- Police Donation Fund: Amount budgeted for outlays for equipment, supplies, employee recognition, conference/training were insufficient. Total expenditures exceeded the budgeted amount by \$11,049.

### RECOMMENDATION

Staff recommends the Mayor open the public hearing, receive the public comment upon the proposed budget amendments and close the public hearing. Staff further recommends the City Council approve the first reading of Ordinance No. O-2015-009-03, adopting the revised budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014.

### ATTACHMENTS

Ordinance No. O-2015-009-03

**ORDINANCE NO. O-2015-009-03**

**APPROPRIATION ORDINANCE**

**AN ORDINANCE APPROVING REVISED BUDGET FIGURES FOR FISCAL YEAR 2014; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, Section 102.010 of the Local Government Code allows the City Council of the City of Haltom City to make changes in the Fiscal Year 2014 budget for municipal purposes; and

**WHEREAS**, Section 5.04 of the Haltom City Charter specifies that once the budget is adopted the City Manager shall authorize no expenditure over the total funds for expenditure in the overall budget unless the budget is amended by the same public notice procedure called for in adopting the budget; and

**WHEREAS**, a Public Hearing was held by the City Council of the City of Haltom City, Texas on the 18th day of May, 2015; and

**WHEREAS**, after a full and final consideration, the City Council is of the opinion that the budget should be amended;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:**

**SECTION 1.**

The revised budget of the Revenues of the City of Haltom City and the Expenses of conducting the affairs thereof for the Fiscal Year beginning October 1, 2013 and ending September 30, 2014, as approved by the City Council, hereby be, and the same is, in all things, adopted and approved as the said City of Haltom City budget for the Fiscal Year beginning the first day of October, 2013, and ending the thirtieth day of September, 2014.

**SECTION 2.**

The following sums are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the approved budget document, including the revised budgetary data for the fiscal year ending September 30, 2014:

<b>Fund No.</b>	<b>Description</b>	<b>Revised Budget Fiscal Year 2014</b>	<b>Change from Adopted Fiscal Year 2014 Budget</b>
01	General Fund	22,332,167	0
02	Parks Performance Fund	180,269	0
05	Debt Service Fund	4,876,754	0
11	Economic Development Fund	17,874,125	0
12	Crime Control and Prevention District Fund	1,335,822	0
13	Oil and Gas Fund	719,817	0
14	Hotel / Motel Tax Fund	60,399	0
15	Court Security Fund	55,907	887
16	Court Technology Fund	70,905	0
17	Juvenile Case Worker File	48,421	0
18	Red Light Camera Fund	246,551	50,501
19	Grant Fund	187,334	0
21	Fire Donation Fund	3,600	0
22	Library Donation Fund	49,597	0
23	Police Forfeiture Fund	51,000	0
24	Park Donation Fund	77,044	36,044
25	Park Dedication Fund	14,000	0
26	Safe Pathways Fund	10,000	0
27	Animal Shelter Fund	5,150	0
28	Police Donation Fund	65,438	11,049
29	Police CART Fund	2,500	0
31	Street Construction Capital Project Fund	15,967,747	0
32	Capital Projects Fund	3,794,400	0
39	Street Assessments Fund	3,000	0
41	Water and Sewer Fund	19,232,563	0
42	Water and Sewer Capital Projects	5,521,252	0
44	Water and Sewer Impact Fees	0	0
45	Drainage Fund	1,802,982	0
46	Drainage Capital Projects	724,491	0
		<u>\$95,313,235</u>	<u>\$98,481</u>

**SECTION 3.**

A true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, shall be filed with the City Secretary. In addition, the City Manager is hereby directed to file or cause to be filed a true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, in the office of the County Clerk of Tarrant County, Texas, as required by law.

**SECTION 4.**

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

**SECTION 5.**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 6.**

This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

**PASSED AND APPROVED ON FIRST READING THIS 18th DAY OF MAY 2015.**

\_\_\_\_\_  
David Averitt, Mayor

ATTEST:

\_\_\_\_\_  
Art Camacho, City Secretary

**PASSED AND APPROVED ON SECOND READING THIS 26th DAY OF MAY 2015.**

\_\_\_\_\_  
David Averitt, Mayor

ATTEST:

\_\_\_\_\_  
Art Camacho, City Secretary

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Wayne Olson, City Attorney

## **CITY COUNCIL MEMORANDUM**

**City Council Meeting:** May 26 2015  
**Department:** City Secretary  
**Subject:** Mayor Pro Tem Election

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### **BACKGROUND**

Section 3.09 of the Haltom City Charter states, "The Mayor Pro Tem shall be elected by the Council from among the members of the Council and shall perform all duties of the Mayor in case of his absence or disability."

### **FISCAL IMPACT**

None.

### **RECOMMENDATION**

The City Council shall elect the Mayor Pro-Tem from among the members of the Council.

### **ATTACHMENT**

None.

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** May 26, 2015  
**Department:** Finance  
**Subject:** Audit Committee Appointments

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### BACKGROUND

Per the Council approved Audit Committee Policy, the members of the Audit Committee shall be selected by the City Council and serve for a period of one (1) year. In 2014, Mayor Hutchison, council members Marian Hilliard and Jeff Western were appointed as members with Stephanie Davenport serving as an alternate. Their terms were supposed to end on August 31, 2015. Due to expiration of the term of office for Mayor Hutchison and council members Hilliard and Western in May 2015, the appointment of new Audit Committee is required. Staff proposes the newly appointed Audit Committee members will serve until end of August 2016.

The composition of the committee includes three (3) City Council members to serve as primary appointees and one (1) City Council member to serve as alternate as needed in the absence of one of the primary appointees. One of the primary appointees shall be appointed as Chairperson by the City Council or the Audit Committee.

Appointment of the Audit Committee is necessary at this time as the City's outside audit firm, Rylander, Clay & Opitz, will be finalizing the City's annual audit for the fiscal year ended September 30, 2014.

### FISCAL IMPACT

None.

### RECOMMENDATION

Staff recommends City Council appoint the members of the Audit Committee for the period of May 26, 2015 through August 31, 2016.

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** May 26, 2015  
**Department:** City Secretary  
**Subject:** Boards and Commissions  
Appointments/Reappointments

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### BACKGROUND

The City Council will consider action regarding the appointment/reappointment of board and commission members. Appointments that were made at the May 18 meeting to the EDC, P&Z, and Animal Advisory Committee have been noted. Below is the updated list of vacancies and reappointments for council consideration.

### FISCAL IMPACT

None.

### RECOMMENDATION

None.

### ATTACHMENTS

*Appointment applications:* Gordon Jorgenson, Diana Williams, David Wood, Phillip Harris, Donna Peterson, Wayne Clowers, and Trenton Tidwell.

*Vacancies:*

Beautification (Place 2)

Library (Place 2)

Park and Recreation (Place 8)

Planning and Zoning (Alternate 1)

Zoning Board of Adjustment (Place 2 and 4)

*Reappointments:*

Animal Advisory (Veterinarian & Citizen)

Beautification (Place 1, 3, 7 and Mayor)

Charter Review (Place 4)

Civil Service Commission (Mayor appoints Position 3)

CCPD/Redlight Camera (Place 1, 2, 3, 5, and 7)

Economic Development Corporation (Citizen)

Fire Services (Place 1, 2, 7, and Mayor)

Housing Authority (Patricia, Don, Willis – all mayoral appointments)

Library (Place 1, 7, and Mayor)

Park & Recreation (Place 1, 2, & 7)

Planning and Zoning (Place 1, 2, 4, 7, Alternate 1)

Zoning Board of Adjustment (Place 1, 7, 8/Mayor, Alternate/Mayor)