

AGENDA
JOINT MEETING
HALTOM CITY COUNCIL AND
HALTOM CITY ECONOMIC DEVELOPMENT CORPORATION

March 23, 2015

CITY HALL

5024 BROADWAY AVENUE

Council Chambers – Work Session/ Regular Session

Council Work Session 6:00 p.m. – Council Regular Session 7:00 p.m.

Economic Development Corporation Regular Session 6:00 p.m.

NOTICE: Council Member Place 6 Stephanie Davenport will be video conferencing from the Embassy Suites Hotel Lobby, 315 Julia Street, New Orleans, Louisiana. A quorum of the City Council will be present at City Hall, 5024 Broadway Avenue.

COUNCIL WORK SESSION 6:00 P.M.

ECONOMIC DEVELOPMENT CORPORATION REGULAR SESSION 6:00 P.M.

CALL TO ORDER – City Council and Economic Development Corporation

(General Comments)

- Discuss the proposed Property Enhancement Incentives Policy.
- Discuss home improvement programs.
- Review and discuss items on the regular agenda of March 23, 2015.

EXECUTIVE SESSION

Section 551.071

As authorized by Chapter 551 of the Texas Government Code, the City Council and the Economic Development Corporation reserve the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, contracts, expenditures and oversight of the Haltom City Economic Development Corporation, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Phillip Payne v. City of Haltom City
- Burkett v. City of Haltom City, et al.
- Flynn v. Haltom City EDC

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation.

Section 551.087 – Deliberations about Economic Development Incentives

Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect.

Section 551.074

Deliberation regarding the appointment, employment, evaluation, reassignment, resignation, duties, discipline or dismissal of the City Secretary.

COUNCIL REGULAR SESSION 7:00 P.M.

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE – Council Member Trae Fowler

ANNOUNCEMENTS/EVENTS

PRESENTATIONS

- City Employee Longtime Service Award
- Proclamation - “Child Abuse Prevention Month” - Kim Rocha, Coordinator.
- Proclamation – “March for Wheels Month” – Iris Bruton, PR Specialist.

REPORTS

1. **Monthly Financial Report** – Consideration and/or action regarding approval of the preliminary monthly Financial Reports for the month of February 2015.

REGULAR AGENDA

2. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meeting of March 9, 2015.
3. **Masonry Variance (CV-001-15)** – Consideration and/or action regarding approval of a masonry variance for Calvary Electric.
4. **Easement Abandonment** – Consideration and/or action to approve Resolution No. R-2015-007-11 abandoning the utility and water easement located on Tract 3R in the Green B Stanley Survey, Abstract No. 1378.
5. **Council Budget Committee** – Consideration and/or action regarding approval of Resolution R-2015-006-01 creating the Council Budget Committee.

VISITORS/CITIZENS FORUM

*This time is set-aside for any person having business before the Council that is not scheduled on the agenda to speak to the Council. Please submit a completed Speaker's Request Form to the City Secretary. All comments must be directed toward the presiding Officer rather than an individual council member or staff. Each speaker must limit his/her comments to the **subject matter** listed on the Speaker's Request Form and must refrain from personal attacks toward any individual. A three to six minute time limit will be granted. **(Six minutes with prior notification and three without prior notification)**. If a group is present and interested in the same issue, please choose a spokesperson. Council cannot discuss or debate any issue brought forth at this time, nor can any formal action be taken, as it is not a posted agenda item in accordance with the open meetings law.*

BOARDS/COMMISSIONS

6. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members.
7. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions.

EXCUSED ABSENCE OF COUNCIL MEMBERS

8. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter.

EXECUTIVE SESSION

See Posting on Page One (1) of Agenda.

RECONVENE TO REGULAR SESSION

9. Take any action deemed necessary as a result of the Executive Session, including the sale of a .46 acre portion of the Stanley Green B Survey, Abstract 1378, Tract 5B3, locally known as 5100 Haltom Rd. and the conveyance of Lots 1-6, Block C, Springlake Park to the Haltom City Economic Development Corporation.

ADJOURNMENT – City Council and Economic Development Corporation

CERTIFICATION

I, ART CAMACHO, CITY SECRETARY OF THE CITY OF HALTOM CITY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 20th DAY OF MARCH, 2015 AT 5:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.



ART CAMACHO, CITY SECRETARY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE CITY HALL BULLETIN BOARD ON _____ DAY OF _____, 2015.
Name: _____ Title: _____



This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of meeting. To make arrangements call 817-222-7754.

CITY COUNCIL MEMORANDUM

City Council Meeting: March 23, 2015

Department: Finance

Subject: Monthly Financial Report for
February 2015

BACKGROUND

Attached is the Monthly Financial Report for the month ending February 28, 2015. This report is submitted to the City Council for their review and comment. It provides a top-level analysis of the City's financial condition and results of operations for the fiscal year to date.

FISCAL IMPACT

This is a management tool that can be used by Council in evaluating future spending decisions.

RECOMMENDATION

Staff recommends approval of the attached report.

ATTACHMENTS

Monthly Financial Report for February 28, 2015.

2015 February Monthly Financial Report

March 16, 2015

We are pleased to provide the February 2015 monthly financial report. Most of the funds are performing as budgeted. Variances related to timing of revenues and expenditures will “level-out” as the year progresses. Exceptions that warrant explanations are listed in the financial report.

Fund Balances

At the end of February, total fund balance for all funds amounted to over \$31.5 million. Three of the operating funds, Parks Performance Fund, Debt Service Fund and Grant Fund, showed negative balances of \$43,327, \$298,130 and \$22,520 respectively.

Revenues

At the end of February, the City realized more than half of the budgeted total revenues for the year. The City collected about \$10.6 million in Property Tax. Out of this amount, \$7.3 million is recorded in General Fund and \$3.3 million is recorded in Debt Service Fund. This represents over 90% of the Property Tax for the year. There are no major deviations from the budget. Minor favorable revenue collections are recorded in Street Assessment Fund and Water and Sewer Impact Fees Fund.

Expenditures

Expenditures for most funds are proportional to the budget. Debt Service Fund has spent more than 87% of the annual budget due to principal and interest debt service payments in February. There are no other significant expenditures or cost savings realized so far.

Staff is available to answer any additional questions you may have.

Sincerely,



Thomas J. Muir
City Manager

2015 February Monthly Financial Report - Fund Balances

Fund No.	Fund Title	Beginning Fund Balance 10/1/2014	YTD Revenues	YTD Expenditures	Ending Fund Balance 2/28/2015	Notes
01	General Fund	\$6,198,548	\$13,482,619	\$10,101,627	\$9,579,540	
02	Parks Performance Fund	(20,724)	44,354	66,957	(43,327)	1
05	Debt Service Fund	191,998	3,805,800	4,295,928	(298,130)	2
11	Economic Development Fund	2,904,285	6,502,378	5,411,579	3,995,084	
12	Crime Control & Prevention District Fund	853,150	588,205	529,915	911,440	
13	Oil and Gas Fund	4,034,849	106,493	395,917	3,745,425	
14	Hotel/Motel Tax Fund	96,969	17,270	27,465	86,774	
15	Court Security Fund	133,378	13,645	19,932	127,091	
16	Court Technology Fund	107,666	18,276	27,183	98,759	
17	Juvenile Case Manager Fund	147,264	22,815	19,595	150,483	
18	Red Light Camera Fund	248,323	33,750	36,593	245,480	
19	Grant Fund	(38,581)	50,789	34,725	(22,517)	3
20	PEG Fund	51,000	43,711	0	94,711	
21	Fire Donation Fund	3,578	1,065	410	4,233	
22	Library Donation Fund	97,818	13,554	3,429	107,943	
23	Police Forfeiture Fund	20,996	14,366	8,443	26,919	
24	Park Donation Fund	29,848	28,930	16,816	41,961	
25	Park Dedication Fund	33,253	118	7,292	26,079	
26	Safe Pathways Fund	27,998	55	0	28,053	
27	Animal Shelter Fund	34,808	1,705	0	36,513	
28	Police Donation Fund	111,321	30,233	22,285	119,269	
29	Police CART Fund	8,878	0	0	8,878	
31	Street Reconstruction Fund	2,207,687	912,901	1,096,532	2,024,057	
32	Capital Projects Fund	3,776,416	365,157	133,265	4,008,308	
39	Street Assessments Fund	(1,312)	3,893	500	2,081	
41	Water and Sewer Fund	3,931,075	7,056,075	6,617,746	4,369,403	
42	Water and Sewer Utility Projects Fund	283,919	456,914	15,163	725,671	
44	Water and Sewer Impact Fees Fund	773,686	73,983	0	847,669	
45	Drainage Utility Fund	300,841	682,599	680,579	302,861	
46	Drainage Capital Projects Fund	40,318	89,042	7,997	121,363	
Total		\$ 26,589,253	\$34,460,695	\$29,577,873	\$31,472,074	

Notes:

- 1 Revenues received from Parks Performance Fund have been lowered due to lower recreation class attendance.
- 2 The Debt Service Fund paid over \$3.9 million debt service in February.
- 3 Negative balance in the Grant Fund was due to beginning negative balance.

2015 February Monthly Financial Report - Revenue Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	February Actual	YTD Actual	Percent of Revenue Earned	Notes
01	General Fund	\$23,547,785	\$23,547,785	\$14,279,352	\$ 2,505,014	\$13,482,619	57.3%	1
02	Parks Performance Fund	192,000	192,000	80,000	9,644	44,354	23.1%	
05	Debt Service Fund	4,811,555	4,811,555	2,004,815	507,474	3,805,800	79.1%	2
11	Economic Development Fund	9,154,686	9,154,686	3,814,453	2,199,553	6,502,378	71.0%	3
12	Crime Control & Prevention District Fund	1,449,280	1,449,280	603,867	142,149	588,205	40.6%	
13	Oil and Gas Fund	319,648	319,648	133,187	14,872	106,493	33.3%	
14	Hotel/Motel Tax Fund	44,400	44,400	18,500	4,240	17,270	38.9%	
15	Court Security Fund	34,100	34,100	14,208	3,490	13,645	40.0%	
16	Court Technology Fund	44,700	44,700	18,625	4,653	18,276	40.9%	
17	Juvenile Case Manager Fund	52,400	52,400	21,833	5,811	22,815	43.5%	
18	Red Light Camera Fund	166,200	166,200	69,250	9,464	33,750	20.3%	
19	Grant Fund	77,687	77,687	32,370	5,094	50,789	65.4%	4
20	PEG Fund	63,000	63,000	26,250	19,430	43,711	69.4%	
21	Fire Donation Fund	2,850	2,850	1,188	211	1,065	37.4%	
22	Library Donation Fund	38,700	38,700	16,125	2,863	13,554	35.0%	
23	Police Forfeiture Fund	25,500	25,500	10,625	0	14,366	56.3%	5
24	Park Donation Fund	51,750	51,750	21,563	19,806	28,930	55.9%	6
25	Park Dedication Fund	400	400	167	0	118	29.5%	
26	Safe Pathways Fund	5,150	5,150	2,146	0	55	1.1%	
27	Animal Shelter Fund	7,650	7,650	3,188	239	1,705	22.3%	
28	Police Donation Fund	73,500	73,500	30,625	2,006	30,233	41.1%	
29	Police CART Fund	1,000	1,000	417	0	0	0.0%	
31	Street Reconstruction Fund	1,495,500	1,495,500	623,125	153,585	912,901	61.0%	7
32	Capital Projects Fund	372,000	372,000	155,000	0	365,157	98.2%	8
39	Street Assessments Fund	1,200	1,200	500	0	3,893	324.4%	9
41	Water and Sewer Fund	18,008,982	18,008,982	7,503,743	7,056,075	7,056,075	39.2%	
42	Water and Sewer Utility Projects Fund	1,113,310	1,113,310	463,879	91,667	456,914	41.0%	
44	Water and Sewer Impact Fees Fund	17,000	17,000	7,083	47,021	73,983	435.2%	10
45	Drainage Utility Fund	1,718,007	1,718,007	715,836	136,944	682,599	39.7%	
46	Drainage Capital Projects Fund	215,000	215,000	89,583	17,917	89,042	41.4%	
Total Revenues		\$63,104,940	\$63,104,940	\$30,761,500	\$ 12,959,222	\$ 34,460,695	54.6%	

Notes:

- 1 The General Fund received over \$7.3 million from property tax which is more than 90% of the property tax revenues.
- 2 The Debt Service Fund received over \$3.4 million from property tax which is over 90% of the property tax revenues.
- 3 A transfer of \$3,359,753 to Economic Development Fund was made in November for the 820 Expansion Project.
- 4 A reimbursement request of \$29,318 was made to the Emergency Management Grant in November and recorded in the Grant Fund.
- 5 The Police Forfeiture Fund received \$7,400 in awarded property in December from a sale of a vehicle obtained in an arrest.
- 6 The Park Donation Fund has received only \$18,646 in February from the Back to School Health Fair.
- 7 The Street Reconstruction Fund received \$297,695 grant money for work performed on the Safe Routes to School project.
- 8 Bond Proceeds of \$365,000 from the 2014 Tax Notes was recorded for the fiscal year.
- 9 Received \$3,893 in Street Assessments for the year that exceeded the budget of \$1,200.
- 10 The Water & Sewer Impact Fees Fund received \$27,201 in water and sewer impact fees in February and a total of \$74,856 for this fiscal year which exceeded the FY2015 budget of \$14,000.

2015 February Monthly Financial Report - Expenditure Summary

Fund No.	Fund Title	Adopted Budget	Revised Budget	YTD Budget	February Actual	YTD Expenditures	Percent of Budget Spent	Notes
01	General Fund	\$ 24,234,625	\$ 24,234,625	\$ 24,234,625	\$1,637,732	\$10,101,627	41.7%	
02	Parks Performance Fund	192,239	192,239	80,100	12,344	66,957	34.8%	
05	Debt Service Fund	4,915,614	4,915,614	2,048,173	3,922,718	4,295,928	87.4%	1
11	Economic Development Fund	11,252,551	11,252,551	4,688,563	819,957	5,411,579	48.1%	
12	Crime Control & Prevention District Fund	1,670,823	1,670,823	696,176	91,043	529,915	31.7%	
13	Oil and Gas Fund	951,044	951,044	396,268	79,183	395,917	41.6%	
14	Hotel/Motel Tax Fund	60,041	60,041	25,017	5,292	27,465	45.7%	
15	Court Security Fund	47,438	47,438	19,766	4,285	19,932	42.0%	
16	Court Technology Fund	42,704	42,704	17,793	1,089	27,183	63.7%	2
17	Juvenile Case Manager Fund	48,529	48,529	20,220	3,919	19,595	40.4%	
18	Red Light Camera Fund	206,912	206,912	86,213	6,913	36,593	17.7%	
19	Grant Fund	77,687	77,687	32,370	25,329	34,725	44.7%	
20	PEG Fund	3,820	3,820	1,592	0	0	0.0%	
21	Fire Donation Fund	3,600	3,600	1,500	106	410	11.4%	
22	Library Donation Fund	82,900	82,900	34,542	983	3,429	4.1%	
23	Police Forfeiture Fund	46,000	46,000	19,167	2,142	8,443	18.4%	
24	Park Donation Fund	50,950	50,950	21,229	5,816	16,816	33.0%	
25	Park Dedication Fund	0	0	0	1,458	7,292	NA	
26	Safe Pathways Fund	10,000	10,000	4,167	0	0	0.0%	
27	Animal Shelter Fund	5,150	5,150	2,146	0	0	0.0%	
28	Police Donation Fund	101,000	101,000	42,083	4,946	22,285	22.1%	
29	Police CART Fund	2,500	2,500	1,042	0	0	0.0%	
31	Street Reconstruction Fund	3,291,799	3,291,799	1,371,583	58,422	1,096,532	33.3%	
32	Capital Projects Fund	3,401,309	3,401,309	1,417,212	0	133,265	3.9%	
39	Street Assessments Fund	1,200	1,200	500	100	500	41.7%	
41	Water and Sewer Fund	19,656,432	19,656,432	8,190,180	2,722,067	6,617,746	33.7%	
42	Water and Sewer Utility Projects Fund	786,920	786,920	327,883	4,640	15,163	1.9%	
44	Water and Sewer Impact Fees Fund	400,000	400,000	166,667	0	0	0.0%	
45	Drainage Utility Fund	1,855,297	1,855,297	773,040	326,819	680,579	36.7%	
46	Drainage Capital Projects Fund	254,491	254,491	106,038	3,506	7,997	3.1%	
Total Expenditures		\$ 73,653,575	\$ 73,653,575	\$44,825,854	\$9,740,808	\$29,577,873	40.2%	

Notes:

- 1 The Debt Service Fund paid over \$3.9 million debt service on February.
- 2 Annual maintenance fee for Court Software costing \$14,563 was paid from the Court Technology Fund in October.

2015 February Monthly Financial Report - General Fund Revenues

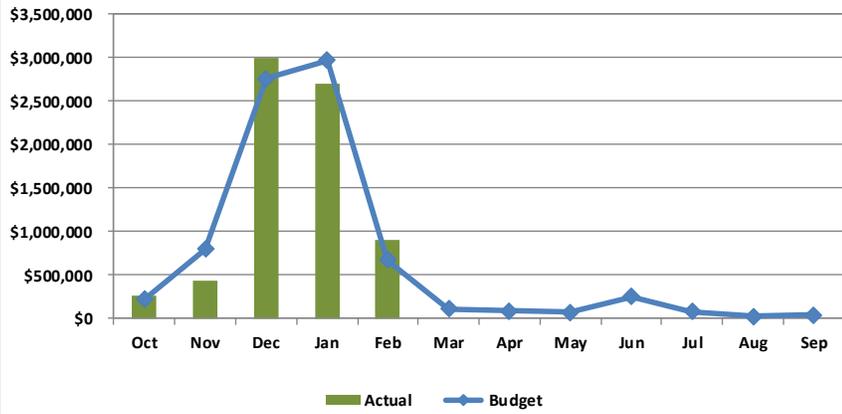
Description	Adopted Budget	Revised Budget	YTD Budget	February Actual	YTD Actual	Percent of Revenue Earned	Notes
Property Taxes	\$8,075,980	\$8,075,980	\$7,419,670	\$906,162	\$7,300,842	90.4%	1
Sales & Other Taxes	6,067,300	6,067,300	3,114,978	617,191	2,477,648	40.8%	
Franchise Fees	3,941,050	3,941,050	1,269,428	396,796	1,183,445	30.0%	
Licenses/Permits/Fees	626,330	626,330	311,147	100,081	302,712	48.3%	
Charges for Service	1,562,055	1,562,055	726,317	122,571	661,461	42.3%	
Court Fees and Fines	1,515,235	1,515,235	704,547	204,619	751,099	49.6%	
Other Revenues							
Intergovernmental	154,730	154,730	64,471	34,334	128,787	83.2%	2
Interest Income	35,000	35,000	14,583	(6,185)	(6,185)	-17.7%	3
Miscellaneous	140,100	140,100	58,375	12,465	86,976	62.1%	4
Total General Fund Revenues	\$22,117,780	\$22,117,780	\$13,683,517	\$2,388,035	\$12,886,784	58.3%	
Transfers	\$1,430,005	\$1,430,005	\$595,835	\$118,640	\$595,835	41.7%	
Total General Fund Revenues and Transfers	\$23,547,785	\$23,547,785	\$14,279,352	\$2,506,675	\$13,482,619	57.3%	

Notes:

- 1 The General Fund received over \$7.3 million from property tax which is over 90% of the property tax revenues.
- 2 Received \$45,684 from BISS for police officer at high school campus. The City bills BISS semiannually.
- 3 Interest income consists of some incorrect adjustments and will be corrected in March..
- 4 Received \$23,198 from TML for reimbursement of wrecked police vehicle.

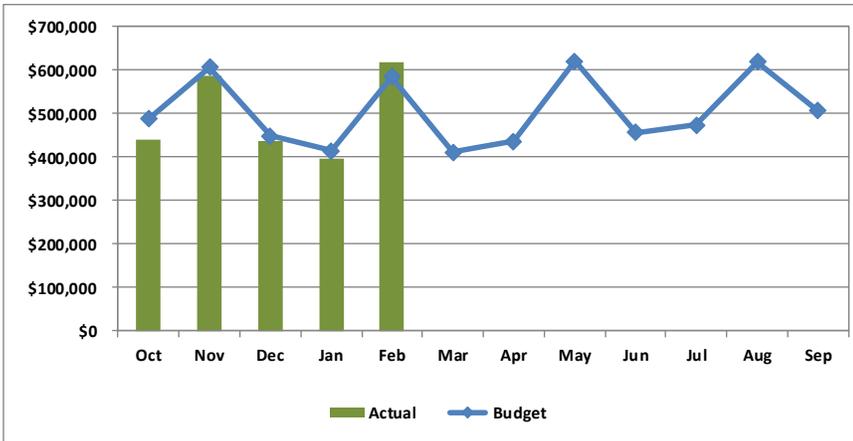
2015 February Monthly Financial Report - General Fund Revenues

Property Tax Revenues



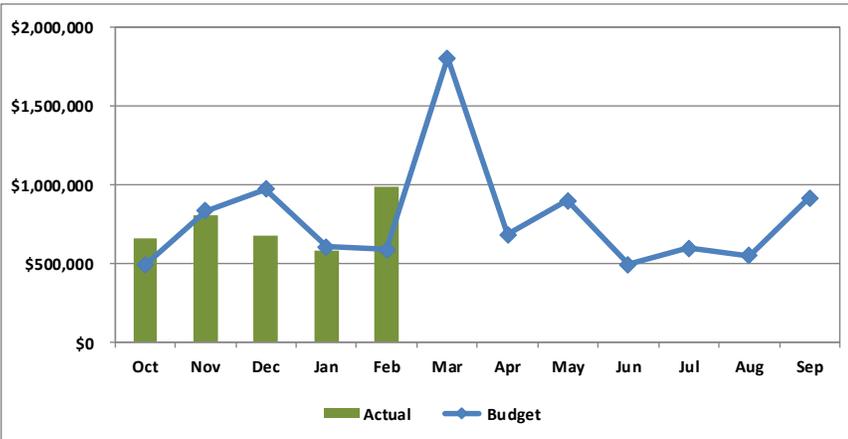
	Budget	Actual	YTD Variance
Oct	\$219,046	\$270,496	\$51,450
Nov	\$796,161	\$429,638	(\$315,074)
Dec	\$2,763,083	\$2,997,155	(\$81,002)
Jan	\$2,970,715	\$2,697,391	(\$354,326)
Feb	\$670,664	\$906,162	(\$118,828)
Mar	\$110,042	\$0	\$110,042
Apr	\$88,471	\$0	\$88,471
May	\$68,485	\$0	\$68,485
Jun	\$248,453	\$0	\$248,453
Jul	\$80,344	\$0	\$80,344
Aug	\$21,486	\$0	\$21,486
Sep	\$39,029	\$0	\$39,029
Total	\$8,075,980	\$7,300,842	(\$775,138)

Sales Tax Revenue



	Budget	Actual	YTD Variance
Oct	\$487,676	\$440,905	(\$46,771)
Nov	\$607,246	\$588,007	(\$66,010)
Dec	\$448,993	\$438,733	(\$76,270)
Jan	\$414,023	\$397,895	(\$92,398)
Feb	\$584,395	\$617,191	(\$59,601)
Mar	\$411,202	\$0	\$411,202
Apr	\$436,723	\$0	\$436,723
May	\$620,362	\$0	\$620,362
Jun	\$457,018	\$0	\$457,018
Jul	\$473,429	\$0	\$473,429
Aug	\$618,883	\$0	\$618,883
Sep	\$507,349	\$0	\$507,349
Total	\$6,067,300	\$2,482,731	(\$3,584,569)

Other General Fund Revenues



	Budget	Actual	YTD Variance
Oct	\$486,421	\$658,900	\$172,479
Nov	\$831,791	\$806,847	(\$147,535)
Dec	\$969,693	\$677,855	(\$144,303)
Jan	\$605,119	\$577,355	(\$172,066)
Feb	\$586,981	\$983,322	\$224,274
Mar	\$1,799,011	\$0	\$1,799,011
Apr	\$682,226	\$0	\$682,226
May	\$897,072	\$0	\$897,072
Jun	\$492,654	\$0	\$492,654
Jul	\$593,314	\$0	\$593,314
Aug	\$545,867	\$0	\$545,867
Sep	\$914,356	\$0	\$914,356
Total	\$9,404,505	\$3,704,279	(\$5,700,226)

2015 February Monthly Financial Report - General Fund Expenditures

Description	Adopted Budget	Revised Budget	YTD Budget	February Actual	YTD Expenditures	Percent of Budget Spent
General Government	\$6,367,840	\$6,367,840	\$1,591,960	\$355,086	\$2,079,924	32.7%
Administration	544,781	544,781	136,195	41,683	247,350	45.4%
City Secretary	206,355	206,355	51,589	14,939	84,023	40.7%
City Council	18,672	18,672	4,668	318	6,928	37.1%
Finance	585,866	585,866	146,467	39,986	258,462	44.1%
Human Resources	430,427	430,427	107,607	27,033	164,941	38.3%
Planning & Inspections	676,271	676,271	169,068	41,619	243,506	36.0%
Information Technology	495,804	495,804	123,951	39,133	179,216	36.1%
Fleet Services	523,635	523,635	130,909	51,722	247,549	47.3%
Building Maintenance	348,552	348,552	87,138	23,219	111,938	32.1%
Nondepartment	2,537,477	2,537,477	634,369	75,432	536,012	21.1%
Public Safety	\$14,774,521	\$14,774,521	\$3,693,630	\$1,092,531	\$6,824,046	46.2%
Police	7,953,633	7,953,633	1,988,408	552,877	3,867,261	48.6%
Fire	5,818,589	5,818,589	1,454,647	475,539	2,598,452	44.7%
Animal Control	347,339	347,339	86,835	21,442	118,233	34.0%
Municipal Court	654,960	654,960	163,740	42,672	240,101	36.7%
Streets	\$894,817	\$894,817	\$223,704.25	\$53,527	\$286,085	32.0%
Culture and Recreation	\$2,172,447	\$2,172,447	\$543,112	\$134,504	\$901,155	41.5%
Parks and Recreation	991,522	991,522	247,881	67,551	423,020	42.7%
Library	1,180,925	1,180,925	295,231	66,953	478,136	40.5%
Total General Fund Expenditures	\$24,209,625	\$24,209,625	\$6,052,406	\$1,635,648	\$10,091,211	41.7%
Transfers Out	\$25,000	\$25,000	6,250	\$2,083	\$10,417	41.7%
Total General Fund Expenditures & Transfers	\$24,234,625	\$24,234,625	\$6,058,656	\$1,637,731	\$10,101,627	41.7%

CITY COUNCIL MEMORANDUM

City Council Meeting: March 23, 2015
Department: City Secretary
Subject: Minutes of March 9, 2015

BACKGROUND

On March 9, 2015, a Regular Meeting was held at City Hall, 5024 Broadway Avenue, Haltom City, Texas.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the City Council approve the Minutes of the Regular Meeting of March 9, 2015.

ATTACHMENTS

March 9, 2015 Minutes

**MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
March 9, 2015**

A Regular Meeting was held by the City Council of the City of Haltom City, Texas, on March 9, 2015, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present, to-wit:

Mayor Richard Hutchison	Mayor Pro Tem Bob Watkins
Council Place 1 Marian Hilliard	Council Place 2 Jeff Western
Council Place 3 David Averitt	Council Place 4 Trae Fowler
Council Member 6 Stephanie Davenport	Council Place 7 Dr. An Truong

Staff Present: Tom Muir, City Manager; Chuck Barnett, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Donna Pliska, Deputy City Secretary, Susan White, Business Development Coordinator, Jennifer Fung, Finance Director, and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER

Mayor Hutchison called the Worksession to order at 6:00 p.m. and the Regular Agenda was reviewed. A discussion was held regarding appointing a Council Liaison to the Parks and Recreation Board. In addition, the development of a 3-4 member Budget Committee to work with the City Manager on the FY2015-2016 Budget was discussed, along with the scheduling and agenda posting for a monthly round-table Council meeting. Mayor Hutchison called for an Executive Session at 6:20 p.m.

EXECUTIVE SESSION

Section 551.071

As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on: open meetings, open records, contracts, expenditures and oversight of the Haltom City Economic Development Corporation, litigation, and settlement offers and/or claims for the following cases:

- Donald Anthony Hains v. City of Haltom City
- Phillip Payne v. City of Haltom City
- Burkett v. City of Haltom City, et al.
- Flynn v. Haltom City EDC

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property owned or leased by the City and the Economic Development Corporation.

Section 551.074 - Personnel

Deliberation regarding the appointment, employment, evaluation, reassignment, resignation, duties, discipline or dismissal of the City Manager.

Section 551.087 – Deliberations about Economic Development Incentives

Discuss or deliberate regarding commercial or financial information the City has received from business prospects the City seeks to have locate, stay, or expand in the

City and with which the City is conducting economic development negotiations; deliberate the offer of a financial or other incentive to a business prospect.

Mayor Hutchison closed the Executive Session at 6:55 p.m.

REGULAR MEETING

CALL TO ORDER

Mayor Hutchison called the meeting to order at 7:02 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE

Council Member David Averitt gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS AND EVENTS

Assistant City Manager Chuck Barnett announced the following:

Library

AARP Income Tax Preparation Help – Each Thursday through April 9, tax assistance will be available at the Library. Tax assistance is free, but reservations are required due to limited seating. For additional information, call 817-222-7786.

Adult Craft Classes – An easy-to-make-craft class will take place on Saturday, February 28th from 10:00 a.m. to 12:00 noon and a \$5.00 fee is required.

Annual Book Sale – The annual book sale will be held April 23-26 and additional information will be available on the city website.

Photo Contest – “Images of Haltom City” photo contest deadline is March 17, 2015.

Special Announcements

Haltom City Car Show and Springfest – Both events will be held at the Haltom High School from 10:00 a.m. to 2:00 p.m. on Saturday, March 28. Classic cars, trucks and motorcycles will be displayed, along with the Easter Bunny, goody bags, petting zoo, bounce houses, bike safety rodeo, live music and concessions. There is no admission charge and a 5k “Buff Run” benefiting the Haltom High students will start at 8:30 a.m.

Spring Gallery Night – Saturday, March 28 from 1:00 to 8:00 p.m. – The Spring Gallery Night at the HC Northeast Center will feature 17 local artists and entertainment will be provided by the Jazz Monsters. Admission and refreshments are free.

Mayor Pro Tem Bob Watkins commented on the passing of Art Geistman, who had served on the Zoning Board of Adjustment for several years and his funeral will be at Ridgecrest Baptist Church. He also mentioned that the NEED organization will have a breakfast fundraiser at Applebee’s at 6645 NE Loop 820 on Saturday, March 21, 2015 from 8:00 a.m. to 10:00 a.m. and tickets are available for \$10.

PRESENTATIONS

TMCA Recertification – Deputy City Secretary Donna Pliska. Mayor Hutchison presented Ms. Pliska with her TMCA Recertification Certificate and she commented on the Texas Municipal Clerks Association training program and the importance of her continued recertification for the city’s welfare.

REPORTS

1. **Monthly Financial Report** – Consideration and/or action regarding approval of the preliminary monthly Financial Report for the month of January 2015. Finance Director Jennifer Fung presented the financial report for the month of January 2015 and particular revenues showed to be gained at a pace slower than the budget indicated. A discussion was held regarding several funds indicating a “loss” balance. Council Member Jeff Western moved, seconded by Council Member Dr. An Truong, to approve the financial report for January 2015. ***The vote was unanimous. Motion carried.***

2. **Quarterly Investment Report** – Consideration and/or action regarding approval of the December 2014 Quarterly Investment Report. Finance Director Jennifer Fung presented the report which included the different investments and their amounts. A question was asked about the unemployment rate and the comparison sources. Council Member Marian Hilliard moved, seconded by Council Member Trae Fowler, to approve the quarterly investment report for December 2014. ***The vote was unanimous. Motion carried.***

REGULAR AGENDA

3. **Minutes** – Consideration and/or action regarding approval of the Minutes of the meetings of February 26, 2015 (Regular) and March 3, 2015 (Joint with Parks). Council Member Trae Fowler stated his reason for voting on the February 26th agenda item regarding the 2014 Parks Improvement Project, citing that he was expecting a meeting with the Parks and Recreation Board previously before voting on this issue so he could make a better-informed decision. He also inquired about his substitute motion and whether the item could be put on the agenda again. Mayor Hutchison stated a substitute motion is generally handled first, which was not done, but because the original motion was made, seconded, voted on and passed, he saw no need to engage the substitute motion. City Attorney Wayne Olson stated the item could be placed again on the agenda, but the action taken for passing the item was a valid vote. Mayor Pro Tem Bob Watkins also commented his reason for voting was the same as Council Member Fowler's and he would like to see the agenda packets given to the Council by Wednesday so time could be spent reviewing the packet and any changes to the agenda could be made before the posting deadline. Council Member Fowler moved, seconded by Council Member Dr. An Truong, to approve the Minutes for February 26, 2015 Regular Meeting and March 3, 2015 Joint Meeting with the Parks and Recreation Board. ***The vote was unanimous. Motion carried.***
4. **HOME Program** – Consideration and/or action regarding the approval of Resolution No. R-2015-005-01 committing to provide matching funds of up to \$60,000 for the HOME Investment Partnership Block Grant program. Susan White, Business Development Coordinator and Patricia Ward, of Tarrant County Community Development, presented the resolution along with a PowerPoint program that illustrated the home repairs completed on residential houses in the previous HOME program. A discussion was held regarding the funding and the selection criteria for program applicants. Council Member Stephanie Davenport moved, seconded by Council Member Jeff Western, to approve Resolution No. R-2015-005-01 - provide matching funds of up to \$60,000 for the HOME Investment Partnership Block Grant program. ***The vote was unanimous. Motion carried.***
5. **Investment Policy** – Consideration and/or action regarding Resolution No. R-2015-006-03 approving the Investment Policy. Finance Director Jennifer Fung presented the policy, which was presented in September, but had not been voted on yet. A discussion was held regarding the individuals who make the investment decisions and the quality of the policy. Council Member Dr. An Truong moved, seconded by Council Member Stephanie Davenport, to approve Resolution No. R -2015-006-03 approving the Investment Policy. ***The vote was unanimous. Motion carried.***

VISITORS/CITIZENS FORUM

The following citizens came forward:

1. Tom Hall/Ryan Murphy – Mr. Hall thanked the Council for the park improvement project approval and for the productivity exemplified in their meeting with the Parks and Recreation Board. Mr. Murphy also stated the Unite South Haltom will be meeting tomorrow at 5:30 p.m. at the Haltom City Housing Authority.
2. Mark Williams – Stated that an unforeseen threat is possibly present in many communities concerning the health and welfare of citizens.

BOARDS/COMMISSIONS

6. **Resignations of Board Members** – Consider approval of the resignations of Board/Commission Members. There were no resignations.
7. **Appointment/Reappointment to Boards and Commissions** – Consider approval regarding appointments to Boards/Commissions. There were no appointments or reappointments. A discussion was held regarding the appointing of Council “contacts” to board and commission groups to help provide better communication. Council Member Trae Fowler moved, seconded by Council Member David Averitt, to approve the Council appointing a Council contact. The Animal Control Board was omitted because a Council member is a part of that board. The Council determined the Civil Service Commission should have a Council contact. ***The vote was unanimous. Motion carried.*** Council Member Fowler moved, seconded by Council Member Truong, to appoint Council Member Stephanie Davenport as a Council contact to the Parks and Recreation Board. ***The vote was unanimous, with Council Member Davenport abstaining. Motion carried.***
8. **Board/Commission Reports** – Receive reports from Council liaisons.
 1. Council Member Hilliard reported the Planning and Zoning will be meeting tomorrow at 7:00 p.m. and will be discussing the fence ordinance again. Council Member Trae Fowler requested the Council consider developing an ad hoc committee to work with the City Manager on the FY2015-2016 budget to help eliminate the amount of budget meetings with the Council. It was determined that Council Members who are not in the position of running for office be selected to this committee to serve possibly until January 2016. Council Member Truong moved, seconded by Mayor Pro Tem Watkins to appoint Council Members Fowler, Davenport, and himself to this committee. ***The vote was unanimous. Motion carried.*** Council Member Fowler requested the Council consider scheduling a round-table discussion outside of the scheduled meetings to discuss specific subjects in order for Council members to be better informed in making their decisions. A discussion was held regarding the date, location and agenda posting. Council Member Fowler moved, seconded by Council Member Davenport, to schedule a round-table discussion meeting on Thursday nights. ***The vote was unanimous. Motion carried.***

EXCUSED ABSENCE OF COUNCIL MEMBERS

9. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. There were no absences.

EXECUTIVE SESSION

The Council went into Executive Session at 8:42p.m.

RECONVENE TO REGULAR SESSION

10. Take any action deemed necessary as a result of the Executive Session.
The Council reconvened at 9:55 p.m. and no action was taken.

ADJOURNMENT

Mayor Hutchison adjourned the meeting on March 9, 2015 at 9:55 p.m.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:

Art Camacho, City Secretary

Richard Hutchison, Mayor

CITY COUNCIL MEMORANDUM

City Council Meeting: March 23, 2015

Department: Planning & Community Development

Subject: Masonry Variance Request
(CV-001-15) Calvary Electric

BACKGROUND

Charles Scoma has submitted an application requesting to not provide the minimum masonry required on the exterior of a proposed 3,600 square-foot building to be located on Lot 1, Block 1 of the Scoma Addition, being approximately 0.632 acres located south of Midway Road and west of Thomas Road, locally known as 5512 Midway Road.

The applicant proposes a building exterior consisting of brick veneer on the north and east elevations. On the south and west elevations, the applicant proposes metal paneling. For new commercial construction, the City's masonry ordinance requires 80 percent of the building's exterior to be an approved masonry material. The applicant requests a total masonry coverage of approximately 40%.

FISCAL IMPACT

None.

RECOMMENDATION

Approve the requested masonry variance as presented.

ATTACHMENTS

GIS Aerial Map
List of Property Owners within 200'
Section 14.27 "Masonry Requirements", Subsection e. "Variance or Waiver"
Site Plan and Building Elevations
Letter from Applicant

CITY COUNCIL MEMORANDUM

City Council Meeting: March 23, 2015
Department: Public Works
Subject: Resolution No. R-2015-007-11 –
Easement Abandonment

BACKGROUND

The property owner (Paris Acquisitions, LTD) of the unplatted property identified as Tract 3R in the Green B. Stanley Survey, Abstract No. 1378 (located east of Haltom Road and north of the new extension of Northern Cross Boulevard) desires to plat their property in the near future. Presently, there are portions of both a 10' Utility & Water Easement and a 10' Utility Easement.

Neither of these easements in this area are being used by the franchise utility companies (Atmos Energy, AT&T, Charter Communications and Oncor Electric Delivery) or the City. Because the location of these easements conflicts with the lot layout proposed by Paris Acquisitions, Staff has inquired with the franchise utility companies to see if they would allow the City to abandon portions of these easements. All franchise utility companies have agreed that these portions of easements can be abandoned.

Resolution No. R-2015-007-11 provides for the abandonment of the appropriate portions of the existing 10' Utility & Water Easement and 10' Utility Easement and authorizes the Mayor to execute the corresponding Quitclaim Deed.

FISCAL IMPACT

There is virtually no value to the portion of easement requested for abandonment as there are neither City utilities nor franchise utilities within these easements.

RECOMMENDATION

Staff recommends the approval of Resolution No. R-2015-007-11 to abandon a portion the existing 10' Utility & Water Easement and 10' Utility Easement on Tract 3R in the Green B. Stanley Survey, Abstract No. 1378 as described on Exhibit "A" and shown on Exhibit "B" and to authorize the Mayor to execute the corresponding Quitclaim Deed.

ATTACHMENT

Resolution No. R-2015-007-11

Resolution No. R - 2015 - 007- 11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALTOM CITY ABANDONING PORTIONS OF A 10' UTILITY & WATER EASEMENT AND A 10' UTILITY EASEMENT LOCATED ON TRACT 3R IN THE GREEN B. STANLEY SURVEY, ABSTRACT NO. 1378 IN THE CITY OF HALTOM CITY, TEXAS, DECLARING THAT SUCH PROPERTY IS UNNECESSARY FOR USE BY THE PUBLIC; AUTHORIZING THE MAYOR TO EXECUTE A QUITCLAIM DEED RELEASING PUBLIC OWNERSHIP, INTEREST AND CONTROL OF SAID PORTIONS OF EASEMENTS; PROVIDING A SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Haltom City, after careful study and consideration, has determined that portions of the 10' Utility & Water Easement and the 10' Utility Easement on Tract 3R in the Green B. Stanley Survey, Abstract No. 1378 in the City of Haltom City, Texas is not being used by, nor useful or convenient to the public in general; therefore, it constitutes a public charge without a corresponding public benefit; and the public would be better served and benefited by their vacation and abandonment; and

WHEREAS, in order to remove any question as to the continued interest or ownership of the public in said portions of the 10' Utility & Water Easement and the 10' Utility Easement on Tract 3R in the Green B. Stanley Survey, Abstract No. 1378, the City desires to execute a quitclaim deed releasing all title, ownership and control of said portions of the 10' Utility & Water Easement and the 10' Utility Easement on Tract 3R in the Green B. Stanley Survey, Abstract No. 1378, to the owner or owners of Tract 3R in the Green B. Stanley Survey, Abstract No. 1378.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS:

SECTION 1.

That portions of the 10' Utility & Water Easement and the 10' Utility Easement on Tract 3R in the Green B. Stanley Survey, Abstract No. 1378 as described and shown on their respective Exhibit "A" and Exhibit "B" attached hereto and incorporated herein for all purposes (hereinafter referred to as the "PORTIONS OF EASEMENTS") are hereby vacated and abandoned.

The PORTIONS OF EASEMENTS are not being used by, nor useful or convenient to the public in general. The PORTIONS OF EASEMENTS constitutes a public charge without a corresponding benefit, and the public would be better served and benefited by its vacation and abandonment. The PORTIONS OF EASEMENTS so vacated and abandoned shall revert in fee simple to the owner or owners of Tract 3R in the Green B. Stanley Survey, Abstract No. 1378.

SECTION 2.

The Mayor of the City of Haltom City, Texas, is hereby authorized and empowered to execute a quitclaim deed releasing all claims to title, ownership, or control of the PORTIONS OF EASEMENTS on behalf of the City of Haltom City, Texas.

SECTION 3.

The City Secretary is hereby directed to file the Quitclaim Deed with the County Clerk's Office of Tarrant County, Texas.

SECTION 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this resolution are severable, and if any phrase, clause, sentence, paragraph or section of this resolution shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this resolution, since the same would have been enacted by the City Council without the incorporation in this resolution of any such unconstitutional phrase clause, sentence, paragraph or section.

SECTION 5.

This resolution shall be in full force and effect from and after its passage, and it is so resolved.

PASSED AND APPROVED ON THIS 23rd DAY OF MARCH, 2015.

CITY OF HALTOM CITY

By: _____
Richard Hutchison, Mayor

ATTEST:

Art Camacho, City Secretary

EXHIBIT A
EASEMENT DESCRIPTION
PARTIAL ABANDONMENT OF A
10 FOOT UTILITY & WATER EASEMENT (PART 1)

BEING a 0.086 acre tract of land situated in the Green B. Stanley Survey, Abstract No. 1378, City of Haltom City, Tarrant County, Texas, being a portion of Tract 3R, Green B. Stanley Survey as recorded in Volume 388-177, Page 26, Plat Records, Tarrant County, Texas, and as described in a deed to Haltom City Storage, J.V., as recorded in Volume 7924, Page 1460, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

COMMENCING at a TxDot monument found for the northeast corner of said Tract 3R and the northwest corner of a tract of land described in a deed to Haltom City Economic Development Corporation, as recorded in Instrument No. D211282136, County Clerk Records, Tarrant County, Texas, also being in the south right-of-way line of Interstate Highway North Loop 820 (a variable width right-of-way);

THENCE South 89°28'18" West, with said south right-of-way line, a distance of 25.24 feet to a point;

THENCE South 86°02'36" West, continuing with said south right-of-way line, a distance of 10.64 feet to the POINT OF BEGINNING;

THENCE South 34°20'58" West, departing said south right-of-way line, a distance of 374.25 feet to a point for corner, being in the northerly right-of-way line of Northern Cross Boulevard (a variable width R.O.W.);

THENCE North 79°57'01" West, with said northerly right-of-way line, a distance of 10.97 feet to a point for corner;

THENCE North 34°20'58" East, departing said northerly right-of-way line, a distance of 372.90 feet to a point for corner, being in said south right-of-way line of Interstate Highway North Loop 820;

THENCE South 86°02'36" East, with said south right-of-way line, a distance of 11.59 feet to the POINT OF BEGINNING and containing 0.086 acres of land or 3,736 square feet, more or less.

EASEMENT DESCRIPTION
PARTIAL ABANDONMENT OF A
10 FOOT UTILITY & WATER EASEMENT (PART 2)

BEING a 0.006 acre tract of land situated in the Green B. Stanley Survey, Abstract No. 1378, City of Haltom City, Tarrant County, Texas, being a portion of Tract 3R, Green B. Stanley Survey as recorded in Volume 388-177, Page 26, Plat Records, Tarrant County, Texas, and as described in a deed to Haltom City Storage, J.V., as recorded in Volume 7924, Page 1460, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

COMMENCING at a TxDot monument found for the northeast corner of said Tract 3R and the northwest corner of a tract of land described in a deed to Haltom City Economic Development Corporation, as recorded in Instrument No. D211282136, County Clerk Records, Tarrant County, Texas, also being in the south right-of-way line of Interstate Highway North Loop 820 (a variable width right-of-way);

THENCE South 89°28'18" West, with said south right-of-way line, a distance of 25.24 feet to a point;

THENCE South 86°02'36" West, continuing with said south right-of-way line, a distance of 10.64 feet to a point;

THENCE South 34°20'58" West, departing said south right-of-way line, a distance of 463.12 feet to the POINT OF BEGINNING, being in the southerly right-of-way line of Northern Cross Boulevard (a variable width R.O.W.) ;

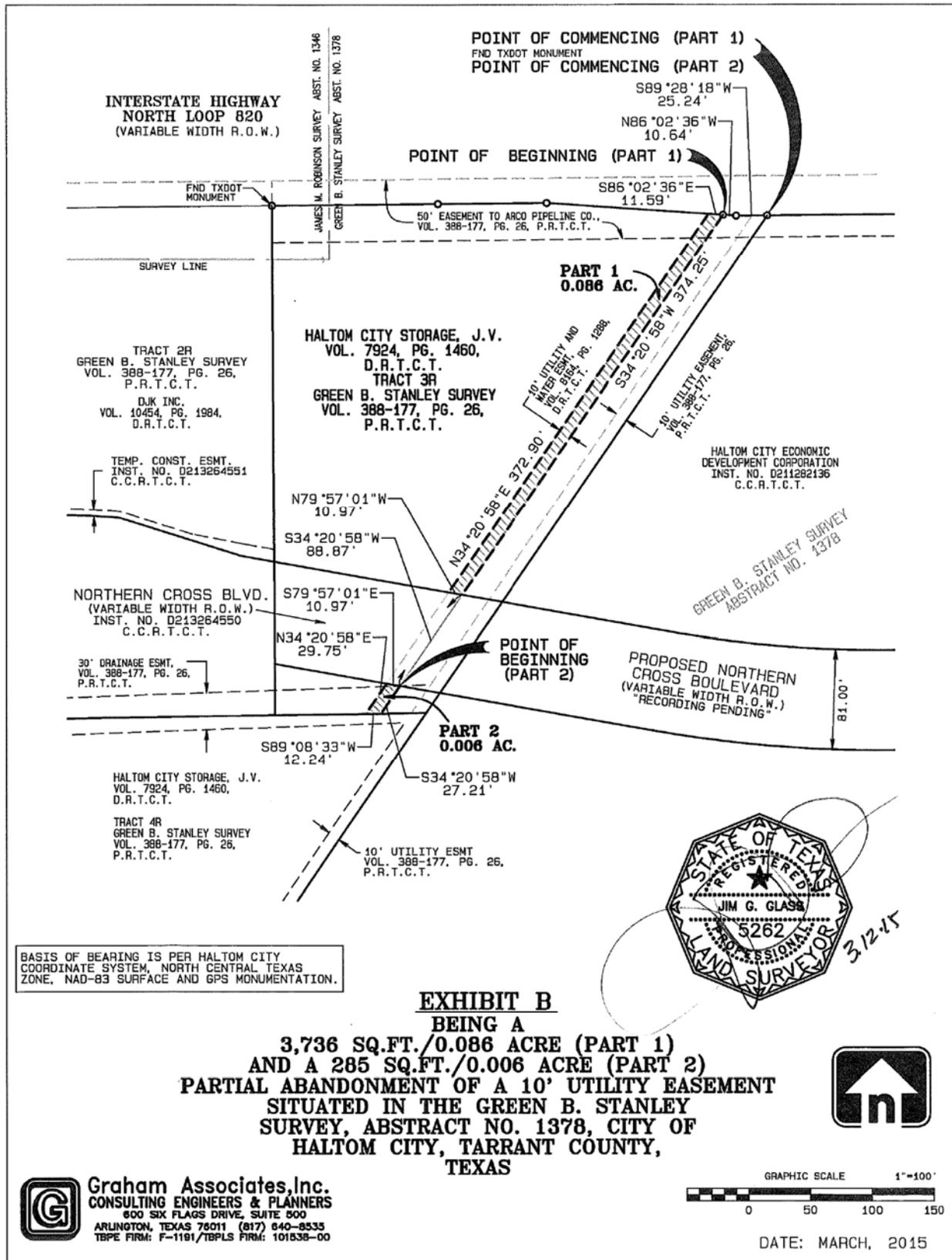
THENCE South 34°20'58" West, departing said southerly right-of-way line, a distance of 27.21 feet to a point for corner, being in the south line of said Tract 3R and the north line of Tract 4R of said Green B. Stanley Survey as recorded in Volume 388-177, Page 26, Plat Records, Tarrant County, Texas, being a common line;

THENCE South 89°08'33" West, with said common line, a distance of 12.24 feet to a point for corner;

THENCE North 34°20'58" East, departing said common line, a distance of 29.75 feet to a point for corner, being in said southerly right-of-way line of Northern Cross Boulevard;

THENCE South 79°57'01" East, with said southerly right-of-way line, a distance of 10.97 feet to the POINT OF BEGINNING and containing 0.086 acres of land or 285 square feet, more or less.

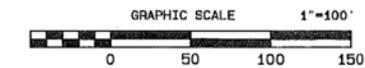




BASIS OF BEARING IS PER HALTOM CITY COORDINATE SYSTEM, NORTH CENTRAL TEXAS ZONE, NAD-83 SURFACE AND GPS MONUMENTATION.

EXHIBIT B
BEING A
3,736 SQ.FT./0.086 ACRE (PART 1)
AND A 285 SQ.FT./0.006 ACRE (PART 2)
PARTIAL ABANDONMENT OF A 10' UTILITY EASEMENT
SITUATED IN THE GREEN B. STANLEY
SURVEY, ABSTRACT NO. 1378, CITY OF
HALTOM CITY, TARRANT COUNTY,
TEXAS

Graham Associates, Inc.
 CONSULTING ENGINEERS & PLANNERS
 600 SIX FLAGS DRIVE, SUITE 500
 ARLINGTON, TEXAS 76011 (817) 640-8535
 TBPE FIRM: F-1191/TBPLS FIRM: 101538-00



DATE: MARCH, 2015

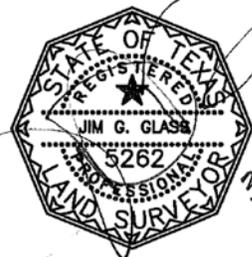


EXHIBIT A
EASEMENT DESCRIPTION
PARTIAL ABANDONMENT OF A
10 FOOT UTILITY EASEMENT

BEING a 0.086 acre tract of land situated in the Green B. Stanley Survey, Abstract No. 1378, City of Haltom City, Tarrant County, Texas, being a portion of Tract 3R, Green B. Stanley Survey as recorded in Volume 388-177, Page 26, Plat Records, Tarrant County, Texas, and as described in a deed to Haltom City Storage, J.V., as recorded in Volume 7924, Page 1460, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

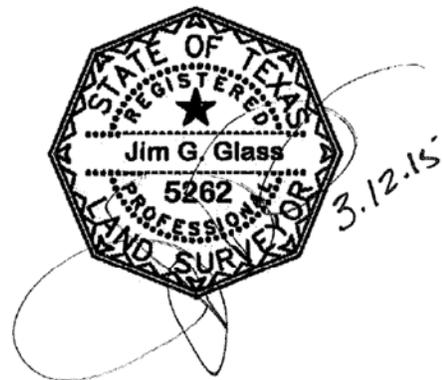
BEGINNING at a TxDot monument found for the northeast corner of said Tract 3R and the northwest corner of a tract of land described in a deed to Haltom City Economic Development Corporation, as recorded in Instrument No. D211282136, County Clerk Records, Tarrant County, Texas, also being in the south right-of-way line of Interstate Highway North Loop 820 (a variable width right-of-way);

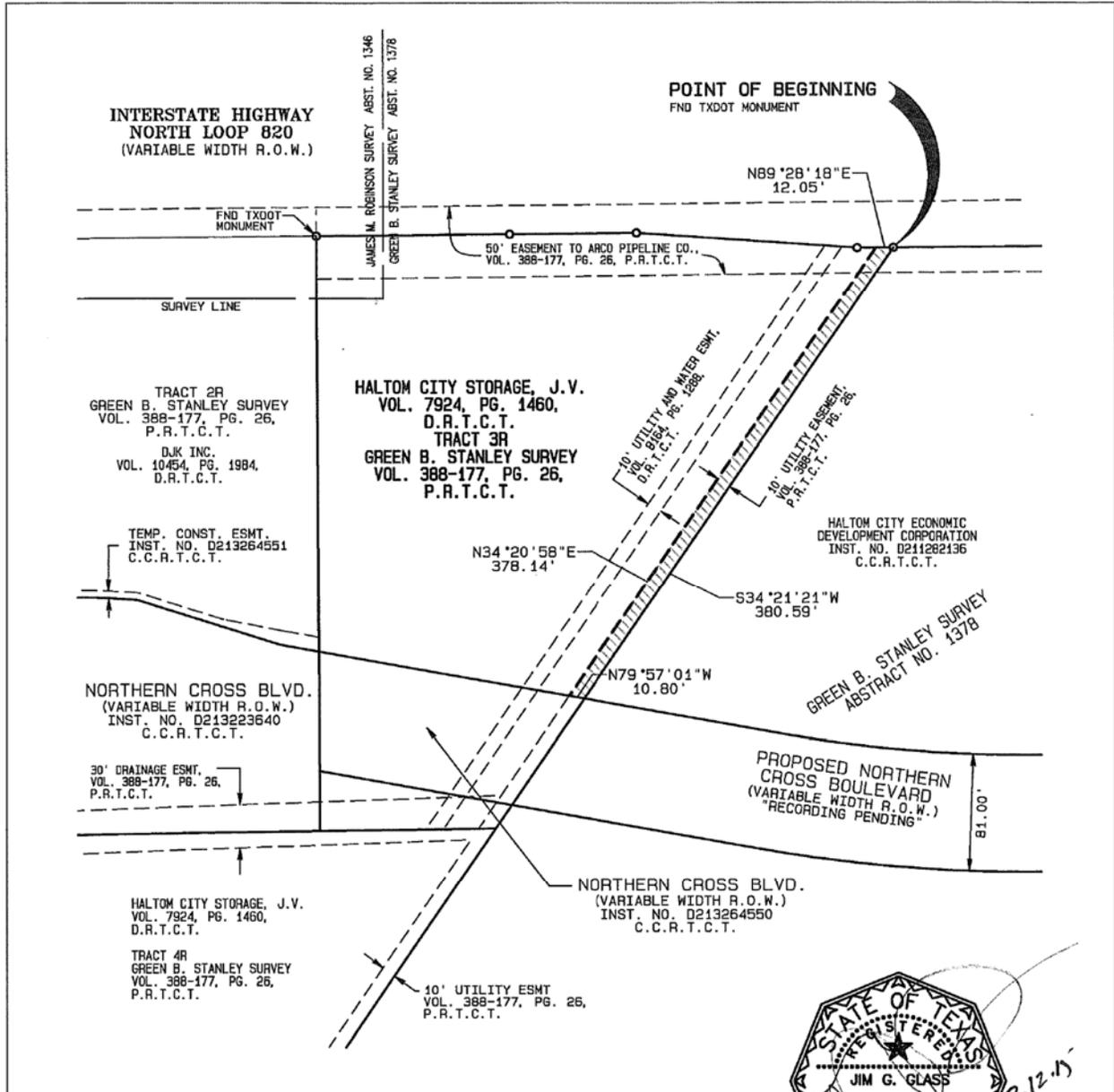
THENCE South 34°21'21" West, departing said south right-of-way line, a distance of 380.59 feet to a point for corner, being in the northerly right-of-way line of Northern Cross Boulevard (a variable width R.O.W.);

THENCE North 79°57'01" West, with said northerly right-of-way line, a distance of 10.80 feet to a point for corner;

THENCE North 34°20'58" East, departing said northerly right-of-way line, a distance of 378.14 feet to a point for corner, being in said south right-of-way line of Interstate Highway North Loop 820;

THENCE North 89°28'18" East, with said south right-of-way line, a distance of 12.05 feet to the POINT OF BEGINNING and containing 0.086 acres of land or 3,741 square feet, more or less.





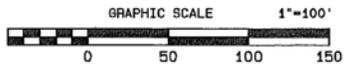
BASIS OF BEARING IS PER HALTOM CITY COORDINATE SYSTEM, NORTH CENTRAL TEXAS ZONE, NAD-83 SURFACE AND GPS MONUMENTATION.



EXHIBIT B
BEING A
3,741 SQ.FT./0.086 ACRE
PARTIAL ABANDONMENT OF A 10' UTILITY EASEMENT
SITUATED IN THE GREEN B. STANLEY
SURVEY, ABSTRACT NO. 1378,
CITY OF HALTOM CITY,
TARRANT COUNTY, TEXAS



G **Graham Associates, Inc.**
 CONSULTING ENGINEERS & PLANNERS
 600 SIX FLAGS DRIVE, SUITE 500
 ARLINGTON, TEXAS 76011 (817) 640-8533
 TBPE FIRM: F-1191/TBPLS FIRM: 101538-00



DATE: MARCH, 2015

QUITCLAIM DEED

Notice of Confidentiality Rights:

If you are a natural person, you may remove or strike any of the following information from this instrument before it is filed for record in the public records: your social security number or your driver's license number.

Date: March 23, 2015

Grantor: **CITY OF HALTOM CITY, Tarrant County, Texas.**

Grantor's Mailing Address (including county):
5024 Broadway Avenue
Haltom City
Tarrant County, Texas 76117

Grantee: **PARIS ACQUISITIONS, LTD**

Grantee's Mailing Address (including county):
1111 Metropolitan Avenue
Suite 775
Charlotte
Mecklenburg County
North Carolina 78204

Consideration: TEN DOLLARS (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged.

Property: See Exhibits A and Exhibits B attached hereto.

Reservations from Conveyance: **None.**

Grantor, for the Consideration and subject to the Reservations from Conveyance, quitclaims to Grantee all of Grantor's right, title, and interest in and to the property, to have and to hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Neither Grantor nor Grantor's successors, or assigns shall have, claim, or demand any right or title to the property or any part of it.

When the context requires singular nouns and pronouns include the plural.

SIGNED this the ___ of March, 2015.

GRANTOR:

CITY OF HALTOM CITY, TEXAS

By: _____
Richard Hutchison, Mayor

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, on this day, personally appeared Richard Hutchison, Mayor of the City of Haltom City, a Texas municipality, and acknowledged to me that he executed the same for the purposes and consideration, therein expressed, and in the capacity therein stated as the act and deed of the City of Haltom City, Texas.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 20 ____.

Notary Public in and for the State of Texas Type or Print Notary's Name

My Commission Expires: _____

AFTER RECORDING RETURN TO:
Paris Acquisitions, LTD
1111 Metropolitan Avenue
Suite 775
Charlotte, North Carolina 78204

EXHIBIT A
EASEMENT DESCRIPTION
PARTIAL ABANDONMENT OF A
10 FOOT UTILITY & WATER EASEMENT (PART 1)

BEING a 0.086 acre tract of land situated in the Green B. Stanley Survey, Abstract No. 1378, City of Haltom City, Tarrant County, Texas, being a portion of Tract 3R, Green B. Stanley Survey as recorded in Volume 388-177, Page 26, Plat Records, Tarrant County, Texas, and as described in a deed to Haltom City Storage, J.V., as recorded in Volume 7924, Page 1460, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

COMMENCING at a TxDot monument found for the northeast corner of said Tract 3R and the northwest corner of a tract of land described in a deed to Haltom City Economic Development Corporation, as recorded in Instrument No. D211282136, County Clerk Records, Tarrant County, Texas, also being in the south right-of-way line of Interstate Highway North Loop 820 (a variable width right-of-way);

THENCE South 89°28'18" West, with said south right-of-way line, a distance of 25.24 feet to a point;

THENCE South 86°02'36" West, continuing with said south right-of-way line, a distance of 10.64 feet to the POINT OF BEGINNING;

THENCE South 34°20'58" West, departing said south right-of-way line, a distance of 374.25 feet to a point for corner, being in the northerly right-of-way line of Northern Cross Boulevard (a variable width R.O.W.);

THENCE North 79°57'01" West, with said northerly right-of-way line, a distance of 10.97 feet to a point for corner;

THENCE North 34°20'58" East, departing said northerly right-of-way line, a distance of 372.90 feet to a point for corner, being in said south right-of-way line of Interstate Highway North Loop 820;

THENCE South 86°02'36" East, with said south right-of-way line, a distance of 11.59 feet to the POINT OF BEGINNING and containing 0.086 acres of land or 3,736 square feet, more or less.

EASEMENT DESCRIPTION
PARTIAL ABANDONMENT OF A
10 FOOT UTILITY & WATER EASEMENT (PART 2)

BEING a 0.006 acre tract of land situated in the Green B. Stanley Survey, Abstract No. 1378, City of Haltom City, Tarrant County, Texas, being a portion of Tract 3R, Green B. Stanley Survey as recorded in Volume 388-177, Page 26, Plat Records, Tarrant County, Texas, and as described in a deed to Haltom City Storage, J.V., as recorded in Volume 7924, Page 1460, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

COMMENCING at a TxDot monument found for the northeast corner of said Tract 3R and the northwest corner of a tract of land described in a deed to Haltom City Economic Development Corporation, as recorded in Instrument No. D211282136, County Clerk Records, Tarrant County, Texas, also being in the south right-of-way line of Interstate Highway North Loop 820 (a variable width right-of-way);

THENCE South 89°28'18" West, with said south right-of-way line, a distance of 25.24 feet to a point;

THENCE South 86°02'36" West, continuing with said south right-of-way line, a distance of 10.64 feet to a point;

THENCE South 34°20'58" West, departing said south right-of-way line, a distance of 463.12 feet to the POINT OF BEGINNING, being in the southerly right-of-way line of Northern Cross Boulevard (a variable width R.O.W.) ;

THENCE South 34°20'58" West, departing said southerly right-of-way line, a distance of 27.21 feet to a point for corner, being in the south line of said Tract 3R and the north line of Tract 4R of said Green B. Stanley Survey as recorded in Volume 388-177, Page 26, Plat Records, Tarrant County, Texas, being a common line;

THENCE South 89°08'33" West, with said common line, a distance of 12.24 feet to a point for corner;

THENCE North 34°20'58" East, departing said common line, a distance of 29.75 feet to a point for corner, being in said southerly right-of-way line of Northern Cross Boulevard;

THENCE South 79°57'01" East, with said southerly right-of-way line, a distance of 10.97 feet to the POINT OF BEGINNING and containing 0.086 acres of land or 285 square feet, more or less.



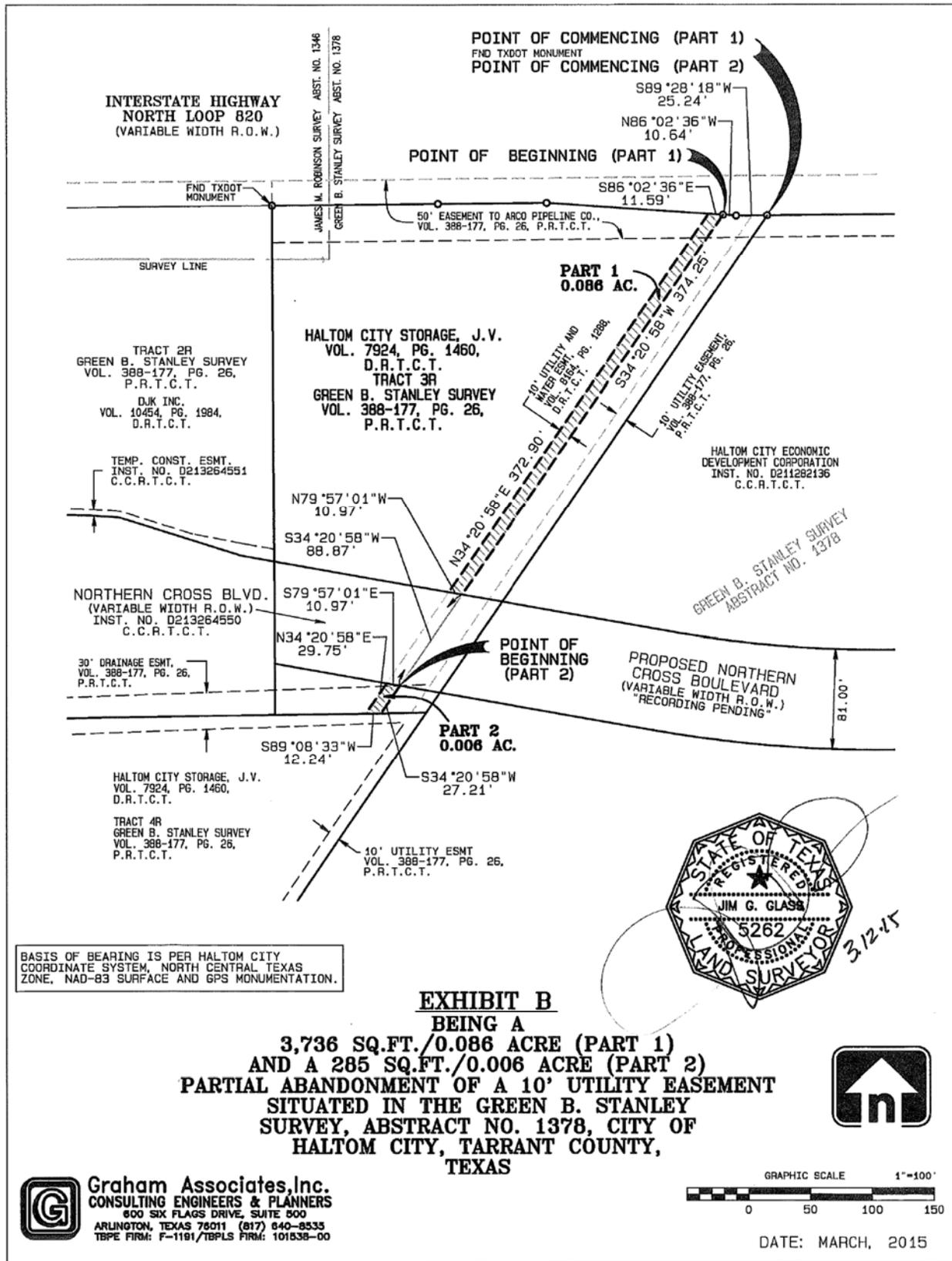


EXHIBIT A
EASEMENT DESCRIPTION
PARTIAL ABANDONMENT OF A
10 FOOT UTILITY EASEMENT

BEING a 0.086 acre tract of land situated in the Green B. Stanley Survey, Abstract No. 1378, City of Haltom City, Tarrant County, Texas, being a portion of Tract 3R, Green B. Stanley Survey as recorded in Volume 388-177, Page 26, Plat Records, Tarrant County, Texas, and as described in a deed to Haltom City Storage, J.V., as recorded in Volume 7924, Page 1460, Deed Records, Tarrant County, Texas, and being more particularly described as follows:

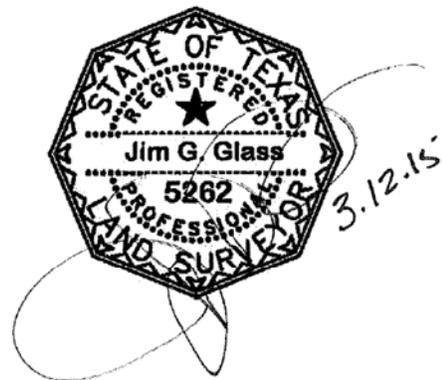
BEGINNING at a TxDot monument found for the northeast corner of said Tract 3R and the northwest corner of a tract of land described in a deed to Haltom City Economic Development Corporation, as recorded in Instrument No. D211282136, County Clerk Records, Tarrant County, Texas, also being in the south right-of-way line of Interstate Highway North Loop 820 (a variable width right-of-way);

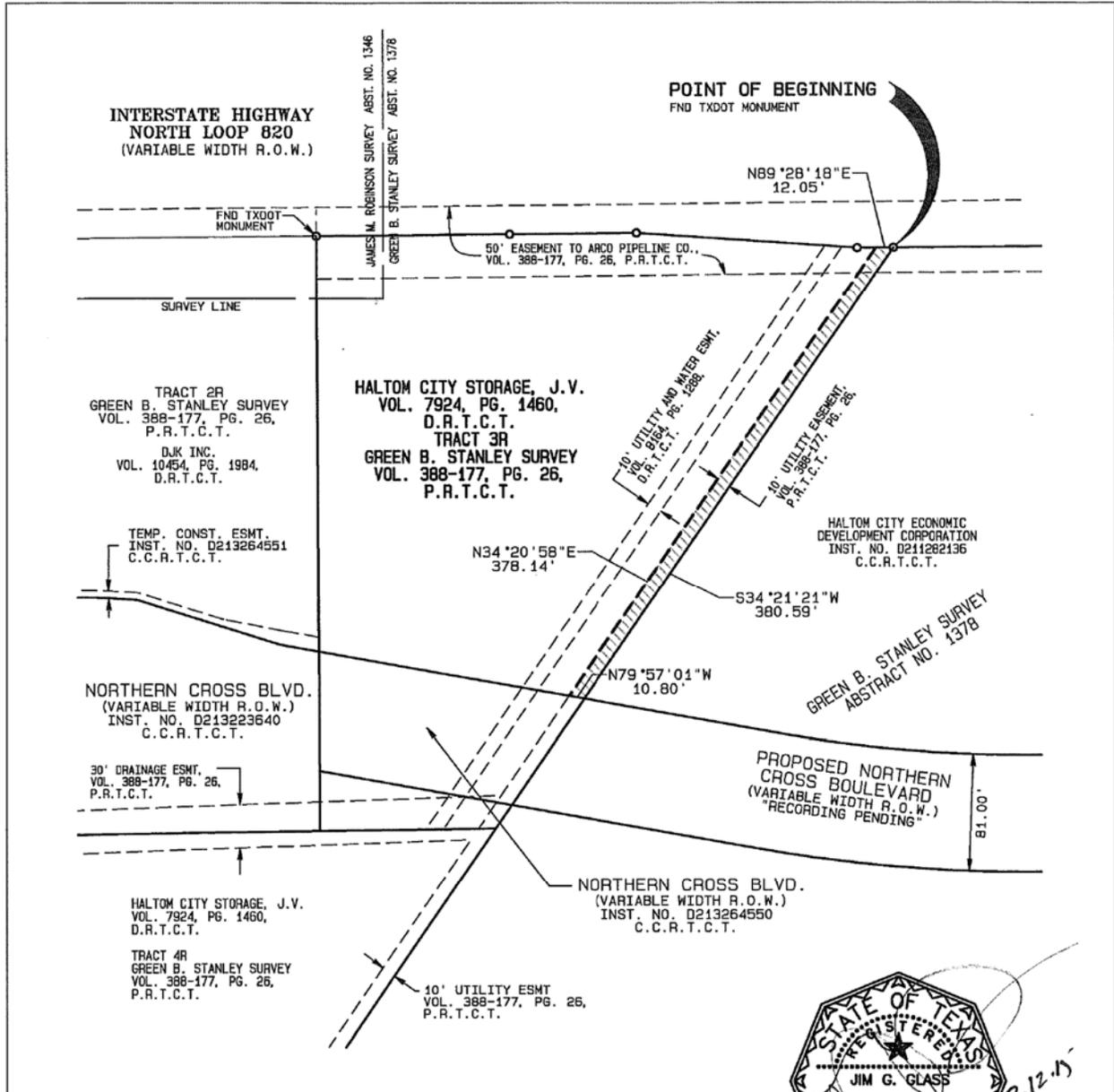
THENCE South 34°21'21" West, departing said south right-of-way line, a distance of 380.59 feet to a point for corner, being in the northerly right-of-way line of Northern Cross Boulevard (a variable width R.O.W.);

THENCE North 79°57'01" West, with said northerly right-of-way line, a distance of 10.80 feet to a point for corner;

THENCE North 34°20'58" East, departing said northerly right-of-way line, a distance of 378.14 feet to a point for corner, being in said south right-of-way line of Interstate Highway North Loop 820;

THENCE North 89°28'18" East, with said south right-of-way line, a distance of 12.05 feet to the POINT OF BEGINNING and containing 0.086 acres of land or 3,741 square feet, more or less.





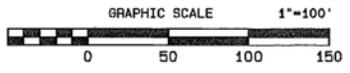
BASIS OF BEARING IS PER HALTOM CITY COORDINATE SYSTEM, NORTH CENTRAL TEXAS ZONE, NAD-83 SURFACE AND GPS MONUMENTATION.



EXHIBIT B
BEING A
3,741 SQ.FT./0.086 ACRE
PARTIAL ABANDONMENT OF A 10' UTILITY EASEMENT
SITUATED IN THE GREEN B. STANLEY
SURVEY, ABSTRACT NO. 1378,
CITY OF HALTOM CITY,
TARRANT COUNTY, TEXAS



Graham Associates, Inc.
 CONSULTING ENGINEERS & PLANNERS
 600 SIX FLAGS DRIVE, SUITE 500
 ARLINGTON, TEXAS 76011 (817) 640-8533
 TBPE FIRM: F-1191/TBPLS FIRM: 101538-00



DATE: MARCH, 2015

CITY COUNCIL MEMORANDUM

City Council Meeting: March 23, 2015
Department: Administration
Subject: Council Budget Committee

BACKGROUND

At the March 9th Council meeting, the City Council discussed and appointed a three-member, ad hoc committee comprised of councilmembers to work on the preliminary budget for the following fiscal year. Councilmembers Davenport, Fowler and Truong were appointed to the committee.

The City Attorney consequently reviewed the City's codes and determined the committee needed to be created by resolution or ordinance. Therefore, Resolution No. R-2015-006-01 is presented for the Council's consideration. The Resolution creates the committee and stipulates its members will be appointed in March of each year and only those councilmembers or the mayor not up for re-election are eligible to serve.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the City Council approve Resolution No. R-2015-006-01 creating the Council Budget Committee. The members of the initial committee will be those members appointed at the March 9th City Council meeting.

ATTACHMENTS

Resolution No. R-2015-006-01

RESOLUTION NO. R-2015-006-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS,
CREATING A CITY COUNCIL BUDGET COMMITTEE**

WHEREAS, Chapter 2, Article II, Division 2 of the Haltom City Code of Ordinances authorizes the City Council to create and establish ad hoc committees for the purpose of making recommendations to the city council on specific matters or performing other specific functions; and

WHEREAS, the City Council desires to create and establish a City Council Budget Committee for the purpose of reviewing relevant budget information and assisting with the scheduling of budget review meetings and public hearings by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS:

SECTION 1.

A City Council Budget Committee is hereby created and established. The committee will work with the city manager and finance director of the City to develop a schedule and guidelines for review of the budget and the holding of required public hearings by the city council, and shall make recommendations to the city council that will ease the budget review process.

SECTION 2.

The committee shall be composed of three members of the city council who will be appointed at large by the city council. The members shall be appointed in March of each year and shall serve a term of one year or until their successors are appointed. Only those council members or the mayor who are not up for re-election at the next general election for the city council shall be eligible to be appointed to the committee.

SECTION 3.

Members on the committee shall serve at the will and pleasure of the city council and may be replaced at any time at the discretion of the city council by a majority vote.

SECTION 4.

At the first meeting of the committee, the members shall elect a chair and vice-chair. The city manager and finance director shall be non-voting, ex officio members of the committee and will assist with providing documents and information related to the budget review process.

SECTION 5.

The committee shall keep minutes of its proceedings but shall not be subject to the Open Meetings Act.

PASSED, APPROVED AND ADOPTED THIS 23rd DAY OF MARCH, 2015.

Mayor

ATTEST:

City Secretary

CITY COUNCIL MEMORANDUM

City Council Meeting: March 23, 2015
Department: City Secretary
Subject: Boards and Commissions
Resignation of Members

BACKGROUND

The City Council will consider action regarding the resignations from Boards and Commissions.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENT

None.

CITY COUNCIL MEMORANDUM

City Council Meeting: March 23, 2015
Department: City Secretary
Subject: Boards and Commissions
Appointments/Reappointments

BACKGROUND

The City Council will consider action regarding the appointment/reappointment of board and commission members.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENTS

Appointment applications: Willis O'Dell, Anthony Bennett, and David Wood.

Vacancies:

Park and Recreation Board (Place 8)
Planning and Zoning Commission (Places 5)
Zoning Board of Adjustment (Place 4)

Reappointments:

Beautification (Place 3)
CCPD/Redlight Camera (Places 3 and 5)