

**MINUTES**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**HALTOM CITY ECONOMIC DEVELOPMENT CORPORATION**  
**City Hall Pre-Council Chambers**  
**5024 Broadway Avenue**  
**January 21, 2016 – 6:00 P.M.**

A Regular Meeting was held by the Board of Directors of the Economic Development Corporation (EDC) on Thursday, January 21, 2016, at the City Hall Pre-Council Chambers with the following members present: David Averitt, President; Board Members Bob Watkins, Scott Garrett, Trae Fowler, and Dewey Markum. Vice President Chris Taylor and Board member Don Jury were absent. Staff Members present: Economic Development Corporation Director/Interim City Manager Keith Lane, Assistant City Manager Chuck Barnett, City Attorney Wayne Olson, City Secretary Art Camacho, Finance Director Jennifer Fung, and Public Works Director Greg Van Nieuwenhuize. Trent Petty, of Petty and Associates, was also present.

**CALL TO ORDER**

President David Averitt called the EDC meeting to order at 6:01 p.m. on January 21, 2016.

1. Approval of Minutes – Consideration and/or action regarding approval of the Minutes of a regular meeting held November 19, 2015. Board Member Bob Watkins moved, seconded by Board Member Trae Fowler, to approve the Minutes of November 19, 2015. ***The vote was unanimous. Motion carried.***
2. Financial Report – Presentation and discussion of financial report for December 2015. Finance Director Jennifer Fung presented the Financial Report which included the new expenditures and revenues for the new FY2016. A discussion was held on EDC Capital Projects and projected sales tax. No action was taken.
3. RFP – Real Estate Broker – Consideration and/or action for a Request For Proposal (RFP) for a Real Estate Broker. Assistant City Manager Chuck Barnett presented the possibility of issuing an RFP for a Real Estate Broker for EDC properties only. A discussion was held regarding property selling strategies and possible zoning changes. Trent Petty also provided additional information. Board Member Scott Garrett moved, seconded by Board Member Dewey Markum, to approve an RFP for a Real Estate Broker for EDC properties. ***The vote was unanimous. Motion carried.***
4. Fuel City Sign Easement – Consideration and/or action to approve an amendment to easement agreement granting permission to Fuel City to erect a sign within EDC sign easement. Assistant City Manager Chuck Barnett presented a PowerPoint that included the projected Fuel City Sign and facility site. A discussion was held regarding both the Fuel City sign purchase and the Haltom City entrance sign placement and landscaping. Board Member Fowler moved, seconded by Board Member Garrett, to approve to vacate an EDC easement for Fuel City to erect their sign. ***The vote was unanimous. Motion carried.***
5. Sanitary Sewer Easement – Consideration and/or action to grant a 15' sanitary sewer easement on Lot 1, Block C, in the Springlake Addition. Assistant City Manager Chuck Barnett presented a PowerPoint that displayed the easement in the property site and the need for granting the sewer easement. Board Member Fowler moved, seconded by Board Member Watkins, to grant the 15' sanitary sewer easement on Lot 1, Block C, in the Springlake Addition to R. V. B. Homes. ***The vote was unanimous. Motion carried.***

6. Eminent Domain Report – Staff Report on Eminent Domain authority of EDC Property per Senate Bill 1812. City Attorney Wayne Olson presented a review of the necessary requirements of the Eminent Domain and a discussion was held regarding the condemnation of properties when engaging in an eminent domain action. No action was taken.

EDC President Averitt called for an Executive Session at 6:50 p.m. regarding the following:

**Section 551.071 – Consultation with the EDC Attorney.** The Economic Development Corporation reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the EDC Attorney about any matters listed on the agenda and litigation, settlement offers and/or claims including Flynn v. Haltom City EDC.

**Section 551.072 – Real Property.** The Economic Development Corporation may deliberate the purchase, exchange, lease, or value of real property, including the sale of EDC property at Old Denton Road.

Board Member Watkins recused himself from the Executive Session because of his business affiliation.

**RECONVENE INTO REGULAR SESSION**

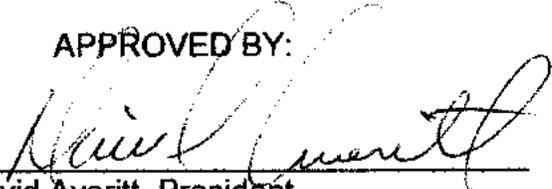
The EDC reconvened into Regular Session at 7:04 p.m. No action was taken.

President Averitt adjourned the EDC meeting at 7:04 p.m.

RESPECTFULLY SUBMITTED BY:

  
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Art Camacho, City Secretary

APPROVED BY:

  
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David Averitt, President